



Town of Hilton Head Island

Town Council Meeting

Tuesday, January 14, 2025, 3:00 PM

**1 Town Center Court, Hilton Head Island, SC
Benjamin M. Racusin Council Chambers**

The meeting can be viewed on the [Town's YouTube Channel](#), the [Beaufort County Channel](#), and Spectrum Channel 1304.

- 1. Call to Order**
- 2. Pledge to the Flag**
- 3. Invocation - Reverend Michael Oenbrink, St. Francis by the Sea Catholic Church**
- 4. Adoption of the Agenda**
- 5. Approval of the Minutes**
 - a. Regular Meeting Minutes of December 3, 2024
- 6. Reports from Members of Town Council**
 - a. General Reports from Town Council
- 7. Presentations and Recognitions**
 - a. Report of the Town Manager
- 8. New Business**
 - a. Appointment of Town Council Membership to the Community Services and Public Safety Committee - Mayor Alan Perry
 - b. Appointment of Town Council Membership to the Finance and Administrative Committee - Mayor Alan Perry
 - c. Consideration of Adoption of Town Council 2025 Workshop Schedule - Shawn Leininger, Assistant Town Manager
 - d. Presentation of FY2024 Annual Comprehensive Financial Audit Report for the

Town of Hilton Head Island Presentation by Mauldin & Jenkins, CPAs -
Adriana Burnett, Finance Director

- e. Consideration of an Ordinance of the Town of Hilton Head Island Granting Easements to South Island Public Service Districts for Infrastructure Installation - First Reading - Shawn Colin, Assistant Town Manager
- f. Consideration of a Resolution of the Town of Hilton Head Island Approving the Recommendation from the Accommodations Tax Advisory Committee for the Calendar Year 2024 Grants - Adriana Burnett, Finance Director
- g. Consideration of a Resolution of the Town of Hilton Head Island Approving a Sponsorship Agreement with the Heritage Classic Foundation to Support the 2025 RBC Heritage Golf Tournament - Shawn Colin, Assistant Town Manager
- h. Consideration of Approval of Rental Locations Proposed by Shore Beach Services for 2025 Beach Season - Shawn Colin, Assistant Town Manager

9. Public Comment - Non Agenda items

10. Executive Session

- a. Discussion of Contractual Arrangements Pertaining to Designated Marketing Organization [Pursuant to the South Carolina Freedom of Information Act Section 30-4-70 (a)(2)]
- b. Discussion of Legal Updates from the Town Attorney on Matters Covered Under the Attorney-Client Privilege [Pursuant to the South Carolina Freedom of Information Act Section 30-4-70(a)(2)]
- c. Discussion of Legal Advice from the Town Attorney on Matters Covered Under the Attorney-Client Privilege Incident to Settlement Negotiations Concerning Pending Litigation Captioned "County of Charleston, *et al.*, v. AIRBNB, Inc., *et al.*," Seeking Payment of Accommodation Taxes and Business License Fees to the Town and Other Local Governments in South Carolina [Pursuant to the South Carolina Freedom of Information Act Section 30-4-70 (a)(2)] related to:
 - 1. AirBnB
- d. Discussion of Negotiations Incident to Proposed Contractual Arrangements and Discussions for the Proposed Sale or Purchase of Property (Pursuant to South Carolina Freedom of Information Act Section 30-4-70 (a)(2)) related to:
 - 1. Pembroke Drive Area
 - 2. William Hilton Parkway Area
 - 3. Squire Pope Road Area
 - 4. Pope Avenue Area
 - 5. Mitchelville Area
 - 6. Stoney Area
 - 7. Jonesville Road Area
 - 8. Beach City Road Area
 - 9. Marshland Road Area

11. Action from Executive Session

12. Adjournment

FOIA Compliance: Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Hilton Head Island will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. Auditory accommodations are available. Any person requiring further accommodation should contact the Town of Hilton Head Island ADA Coordinator as soon as possible but no later than 48 hours before the scheduled event.

Municipal Association of South Carolina (MASC) Civility Pledge:

"I pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of my city or town."



Town of Hilton Head Island TOWN COUNCIL MEETING Tuesday, December 3, 2024, 3:00 PM Minutes

Call to Order

Mayor Perry called the meeting to order at 3:00 p.m.

Council Members present: Alan Perry, Mayor, Alex Brown, Ward 1, Mayor Pro-Tempore; Patsy Brison, Ward 2; Steve DeSimone, Ward 3; Tammy Becker, Ward 4; Steve Alfred, Ward 5; Melinda Tunner, Ward 6

Invocation – Pastor Jonathan Tompkins, St. Andrews by the Sea United Methodist Church

Pastor Tomkins delivered the invocation.

Swearing in of Elected Officials by the Honorable Carmen T. Mullen, Chief Administrative Judge, 14th Judicial Circuit

Ward 1 - Alexander Brown, Jr.

Ward 3 - Steve DeSimone

Ward 6 - Melinda Tunner

Judge Mullen conducted the oaths of office.

Adoption of the Agenda

Ms. Brison moved to approve. Ms. Becker seconded. Motion carried 7-0.

Approval of Minutes

Regular Meeting Minutes of November 12, 2024

Mr. Alfred moved to approve. Ms. Brison seconded. Motion carried 7-0.

Election of Mayor Pro Tempore

Mayor Perry opened the nominations.

Ms. Brison nominated Alex Brown. Ms. Tunner nominated Tammy Becker.

With no further nominations, Mayor Perry closed the nominations and asked for a roll call.

Mr. Alfred, Mr. Brown, Ms. Brison and Mayor Perry voted for Alex Brown.

Ms. Tunner, Ms. Becker and Mr. DeSimone voted for Tammy Becker.

Alex Brown was elected Mayor Pro Tempore by a vote of 4-3.

Consideration of Proposed Meeting Dates for 2025 Town Council Meetings

Following clarification there will be workshops scheduled between meetings and holidays were considered when making the schedule, Ms. Brison moved to approve. Mr. Alfred seconded. Motion carried 7-0.

Public Comment - Non Agenda Items

Skip Hoagland addressed Council regarding his request that there be a forensic audit conducted on the Hilton Head Island-Bluffton Chamber of Commerce.

Adjournment

Mr. Alfred moved to adjourn. Mr. Brown seconded. Motion carried 6-1 (Becker opposed).

Approved:

Kimberly Gammon, Town Clerk

Alan R. Perry, Mayor

**The recording of this Meeting can be found on the
Town's website at www.hiltonheadislandsc.gov**



TOWN OF HILTON HEAD ISLAND

Town Council

TO: Town Council
FROM: Kimberly Gammon, Town Clerk
VIA: Marc Orlando, Town Manager
DATE: January 14, 2025
SUBJECT: Consideration of 2025 Meeting Schedule for Town Council
Workshop Meetings

RECOMMENDATION:

Town Council approve the attached schedule for Town Council workshop meetings for the calendar year of 2025.

Meeting schedules for subcommittees of Town Council will be discussed at the upcoming Strategic Planning Workshop in February.

ATTACHMENTS:

1. Proposed 2025 Workshop Meeting Schedule



Town of Hilton Head Island
Town Council
2025 Workshop
Meeting Schedule

MEETING DATES
January 28, 2025
February 25, 2025
March 25, 2025
April 29, 2025
May 13, 2025 (Budget #1)
May 15, 2025 (Budget #2)
June 24, 2025
July 29, 2025
August 26, 2025
September 30, 2025
October 28, 2025

Workshop meetings are held at 1 P.M. on the last Tuesday of the month unless otherwise noticed.

FIOA Compliance: Public notification of all meetings will be published, posted and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.



TOWN OF HILTON HEAD ISLAND

Town Council

TO: Town Council
FROM: Adriana Burnett, Finance Director
CC: Marc Orlando, ICMA-CM, Town Manager
DATE: January 14, 2025
SUBJECT: Financial Audit Presentation for Fiscal Year Ending June 30, 2024

BACKGROUND:

In compliance with South Carolina Code Section 5-7-240, the Town is required to conduct an independent annual audit of its financial statements. These statements include the financial position of governmental activities, business-type activities, each major fund, and the aggregate remaining fund information as of June 30, 2024. They also detail the respective changes in financial position and relevant disclosures.

The purpose of the audit is to express an opinion on whether the financial statements are fairly presented, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Mauldin & Jenkins CPA's and Advisors conducted the audit to provide these services for the Town. This marks the firm's second year performing the audit for the Town.

SUMMARY:

Trey Scott, CPA partner at Mauldin & Jenkins CPA's & Advisors has led the audit for the Town. The financial statements are fairly presented in all material respects, in accordance with GAAP.

ATTACHMENTS:

1. Mauldin & Jenkins CPAs Financial Audit Presentation – June 30, 2024
2. Fiscal Year 2024 Audited Financial Statements

Town of Hilton Head Island, SC



Financial Audit – June 30, 2024



Presented by:
Trey Scott, CPA
Partner



Purpose of Today's Presentation

- **Introduction of Mauldin & Jenkins**
- **Overview of:**
 - **Independent Auditor's Report**
 - **Compliance Reports**
 - **Financial Statements**
- **Required Communications**
- **Answer Any Questions**

Introduction of Mauldin & Jenkins

MAULDIN & JENKINS BY THE NUMBERS



CONSISTENTLY RANKED AS A TOP
ACCOUNTING FIRM IN THE U.S.

100+ year
HISTORY
OF QUALITY SERVICE

Serve 725+
GOVERNMENT CLIENTS

GOVERNMENTAL
PARTNERS &
DIRECTORS **25**



150+ TEAM MEMBERS DEDICATED
TO SERVING THE
GOVERNMENTAL INDUSTRY



VISION
*To be a trusted advisor, earning trust and building respect through our
consistent commitment to sustainable excellence, leadership, and integrity.*



220+
SINGLE AUDITS PERFORMED LAST
YEAR COVERING OVER \$6 BILLION
OF FEDERAL GRANTS



156,000+
HOURS ANNUALLY
PROVIDED TO
GOVERNMENTAL CLIENTS

175+ CURRENT CLIENTS AWARDED
THE GFOA CERTIFICATE OF
EXCELLENCE

6 STATES | **14** OFFICES



Audit Opinion

- **Town: responsible for financial statements.**
- **M&J: to express opinions.**
- **Auditing Standards = *Generally Accepted Auditing Standards and Government Auditing Standards***
- **Financial Audit : Unmodified (Clean) Opinion**
 - **Highest level of Assurance**
 - **Financial Statements are fairly presented in all material respects, in accordance with GAAP**

Compliance Reports

- **Yellow Book Report**
 - **Report on Town's Internal Controls and Compliance – No opinion – 1 Finding (OPEB)**
- **Single Audit Report**
 - **Report on Town's internal control and compliance related to federal grant programs – No opinion on controls (ARPA CSLFRF – Major program)**
 - **Unmodified (Clean) opinion on compliance.**

Annual Comprehensive Financial Report

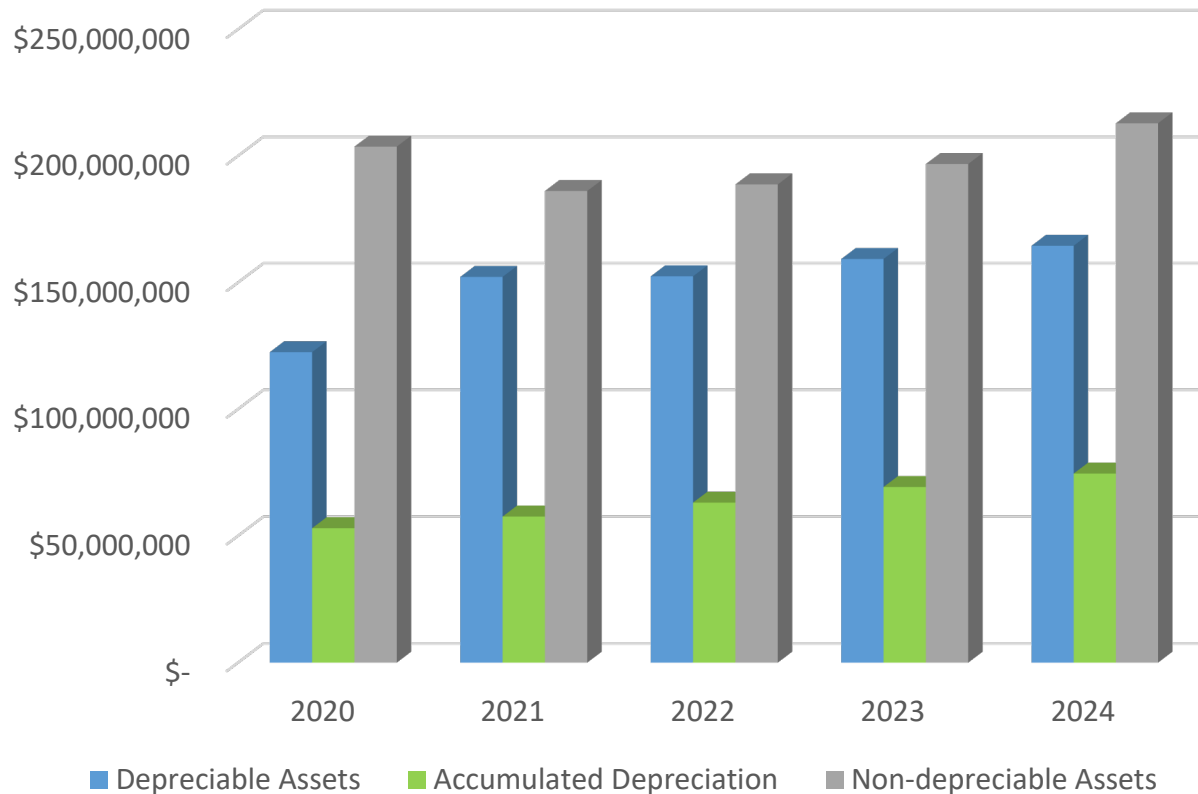
- Goes above and beyond required reporting
- Includes additional sections – introductory and statistical
- Submitted to the GFOA's Certificate of Excellence in Financial Reporting program annually
- FY 2023 certificate is included in the FY 2024 ACFR



Government Wide Financial Statements

- **\$561.0 Million = total assets and deferred outflows**
- **\$313.3 Million = capital assets, net of A/D**
- **\$225.0 Million = cash and investments**
- **\$127.6 Million = total liabilities and deferred inflows**
- **\$108.5 Million = noncurrent liabilities**
- **\$433.4 Million = net position *(or equity)***
- **\$131.1 M revenue, \$80.1 M expense = \$51.0 M inc. NP**

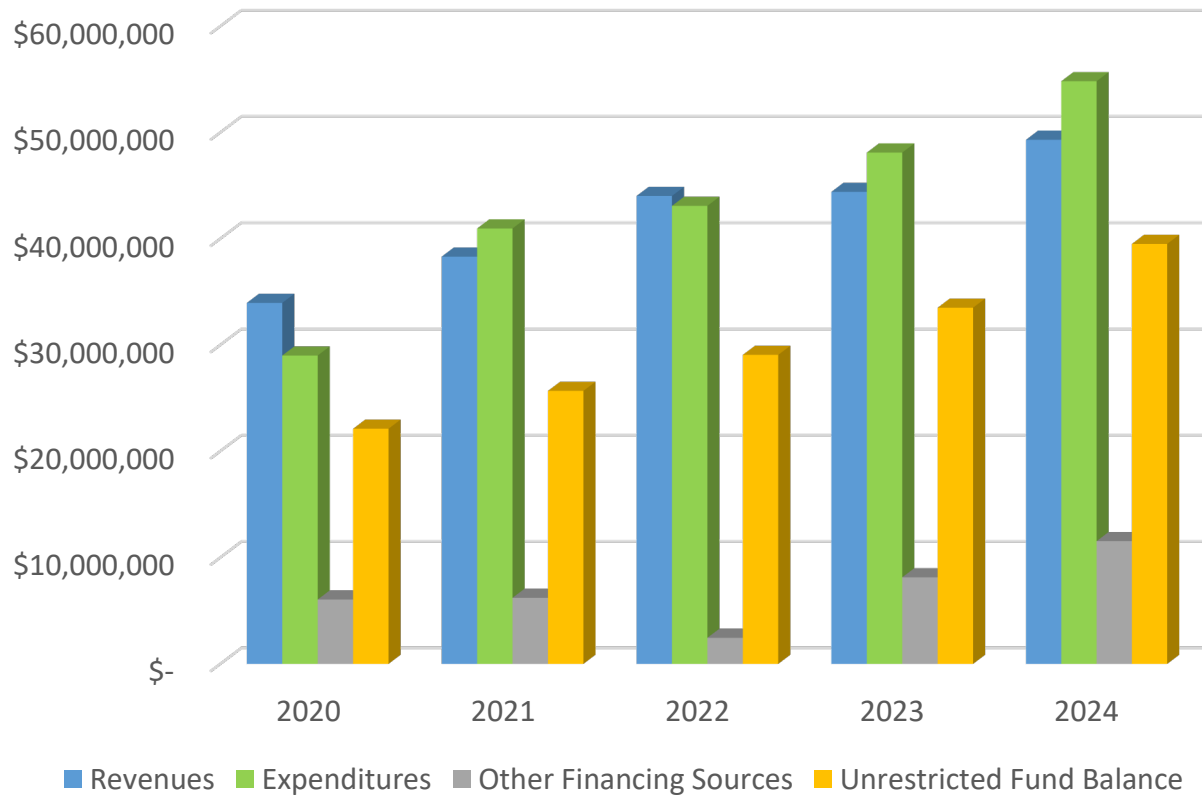
Governmental Capital Asset Activity



General Fund

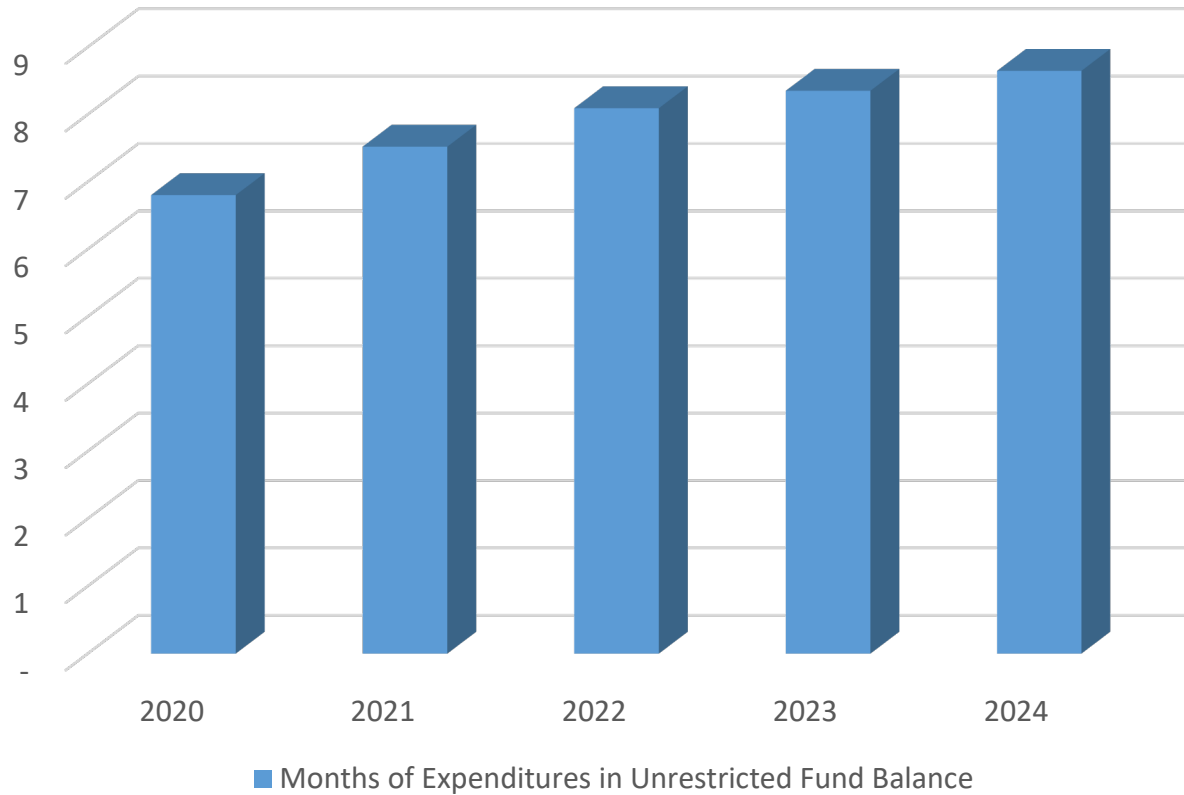
- **\$57.4 Million = assets**
- **\$17.9 Million = liabilities and deferred inflows**
- **\$39.5 Million = fund balance (\$15.1 M unassigned, \$24.4 M Committed-Disaster Recovery)**
- **\$49.3 M rev., \$54.8 Million exp., \$11.5 M other fin. sources**
- **\$6.0 Million = Increase in fund balance**
- **~ 3.3 months of exp in unassigned FB (8.6 months unrest.)**
- **Liquid ratio of 3.2:1 – good liquid position**

General Fund – Revenue, Expenditures and Fund Balance History



FY 2024 Audit Results

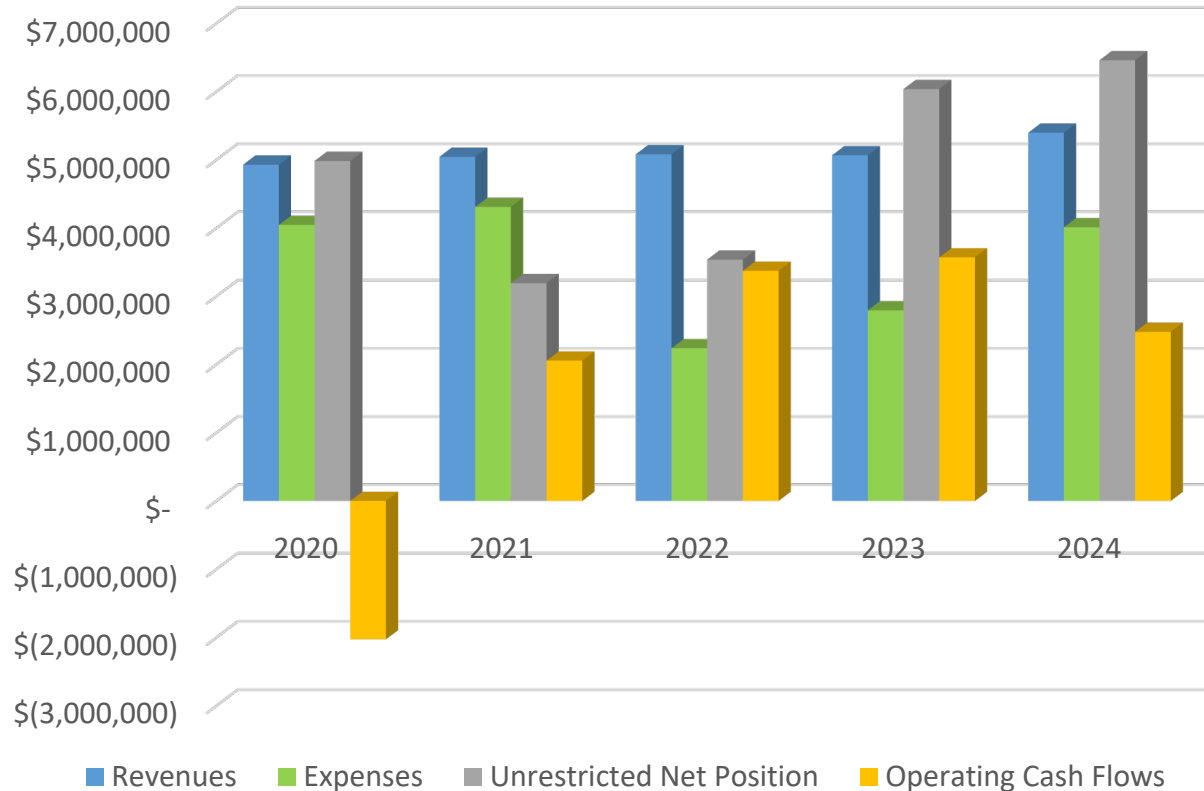
General Fund – Fund Balance History



Stormwater Fund

- **\$17.5 Million = assets and deferred outflows**
- **\$3.7 Million = liabilities**
- **\$13.8 Million = net position (\$6.5 M unrestricted)**
- **\$5.4 M rev., \$4.0 Million exp., \$0.2 M net, non-op and transfers**
- **\$.6 Million = Increase in net position**

Stormwater Five Year Comparison



Other Items of Note – Govt Wide

- **\$25.4 Million – capital asset additions**
- **\$13.0 Million – principal payments on bonds**
- **Net pension liability (PORS) - \$19.0 Million – increase of \$1 Million from the prior year – very long term liability**
- **OPEB liability - \$3.7 Million**
- **No significant impact from new GASB standards anticipated in the next few years.**

Required Communications

- **Clean Opinion, MW Finding, No Mgmt Letter Comments**
- **FS Disclosures and Significant Estimates – Mgmt Responsibility – Integral Parts of the ACFR**
- **No Difficulties in Dealing with Management**
- **No Disagreements with Management**
- **No Uncorrected Misstatements**
- **We are Independent of the Town**

Closing

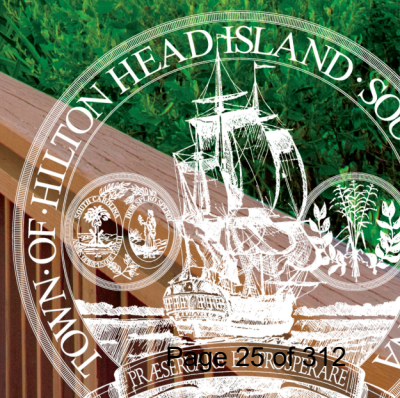
We appreciate the opportunity to serve the Town and look forward to serving you in the future.



Town of Hilton Head Island
South Carolina

ANNUAL COMPREHENSIVE FINANCIAL REPORT

Fiscal Year Ended June 30, 2024



**TOWN OF HILTON HEAD ISLAND,
SOUTH CAROLINA**

ANNUAL COMPREHENSIVE FINANCIAL REPORT

**FOR THE FISCAL YEAR ENDED
JUNE 30, 2024**

Prepared By:
Town Finance Department

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2024

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TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2024

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TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

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INTRODUCTORY SECTION





Transmittal Letter

For The Fiscal Year Ended June 30, 2024
The Town of Hilton Head Island, South Carolina

December 20, 2024

The Honorable Mayor, Members of the Town Council, and Citizens of the Town of Hilton Head Island, South Carolina:

The Annual Comprehensive Financial Report of the Town of Hilton Head Island, South Carolina, (the Town) for the fiscal year ended June 30, 2024, is submitted in accordance with South Carolina Code Annotated, Section 5-7-240 that requires an annual audit of the books of account and financial records of the Town. Management assumes full responsibility for the completeness and reliability of all information presented in this report, based upon a comprehensive framework of internal control that it established for this purpose. Because the cost of internal controls should not outweigh their anticipated benefits, the objective is to provide reasonable rather than absolute assurance that the financial statements are free of any material misstatements.

In relation to the Town of Hilton Head Island's financial statements being presented fairly and in accordance with generally accepted accounting principles, Mauldin & Jenkins, LLC, has issued an unmodified ("clean") opinion for the year ended June 30, 2024. The independent auditor's report is located at the front of the financial section of this report.

Management's discussion and analysis (MD&A) immediately follows the independent auditor's report and provides a narrative introduction, overview and analysis of the basic financial statements. MD&A complements this letter of transmittal and should be read in conjunction with it.

Town of Hilton Head Island Profile

The Town of Hilton Head Island, incorporated in 1983, is a barrier island on the Atlantic coast of South Carolina. The Island is located about 30 miles from Savannah, Georgia, and about 90 miles from Charleston, South Carolina. Approximately 54 square miles in area, the Island is about 12 miles long and 5 miles wide. A four-lane bridge over the Intercoastal Waterway connects the Island with the mainland. The Town has jurisdiction over the entire Island except for Mariner's Cove, Blue Heron Point, and Windmill Harbor. The Town is empowered to levy a property tax on both real and personal property located within its boundaries.

The Town of Hilton Head Island operates under the council-manager form of government. Policy-making and legislative authority are vested in a governing council (Council) consisting of a mayor and six (6) other members. The Council appoints the government's manager, who in turn appoints the heads of the various departments. The mayor and each member of council shall be elected for a term of office of four (4) years.

The annual budget serves as the foundation for the Town of Hilton Head Island's financial planning and control. The Town Council formally adopts the budget and legally allocates, or appropriates, available monies for the Town's various funds. Therefore, these funds have appropriated budgets, and budget to actual information is presented. At the first Council meeting in May, the Town Manager submits to the Town Council a proposed budget for the fiscal year commencing the following July 1. Town Council budget workshops are held for each budgeted fund to discuss proposed expenditures and the means of financing them. A public hearing is held prior to the budget's final adoption in order to obtain taxpayer comments. In June, the budget is legally enacted through passage of an ordinance. The ordinance sets the limit for expenditures during the fiscal year.

The expenditure appropriations in the adopted budget are by department. The maximum legal expenditure permitted for the fiscal year is the total budget as adopted. Departmental appropriations may be amended during the year in accordance with the budget amendment policies included in the current budget document.

Local Economy

Tourism is the largest industry in the Island's economy. There are approximately 3.1 million visitors annually. It hosts a major sports event in the Heritage golf tournament. The Island has established world-class accommodations. The peak summer population is approximately 150,000.

The Town successfully navigated the challenges posed by Hurricane Matthew and the COVID-19 pandemic, emerging stronger than ever. Hospitality tax collections—derived from sales of prepared food and beverages—reached record levels in both 2023 and 2024. Similarly, accommodations tax collections—based on room rentals—remain strong, despite a slight slowdown compared to 2023. Another indicator of economic vitality, property tax collections, also set new records, even with a reduction in the millage rate. Hilton Head continues to grow, and our neighboring communities are thriving as well, fostering a robust and interconnected regional economy.

	Property Taxes	Accommodations Taxes	Hospitality Taxes	Total	Percentage Change
2015	24,158,786	8,361,794	6,155,004	38,675,584	4.6%
2016	22,576,837	8,940,834	6,506,306	38,023,977	-1.7%
2017	23,111,039	9,561,791	6,661,873	39,334,703	3.4%
2018 *	29,094,854	9,863,909	6,867,787	45,826,550	16.5%
2019 *	29,824,023	10,620,098	7,545,767	47,989,888	4.7%
2020 *	30,508,737	10,032,022	6,284,461	46,825,220	-2.4%
2021 *	31,512,116	15,745,380	8,051,256	55,308,752	18.1%
2022 *	32,690,057	20,595,819	9,907,025	63,192,901	14.3%
2023	29,681,107	20,293,368	10,400,345	60,374,820	-4.5%
2024	32,427,102	19,734,854	10,574,379	62,736,335	3.9%

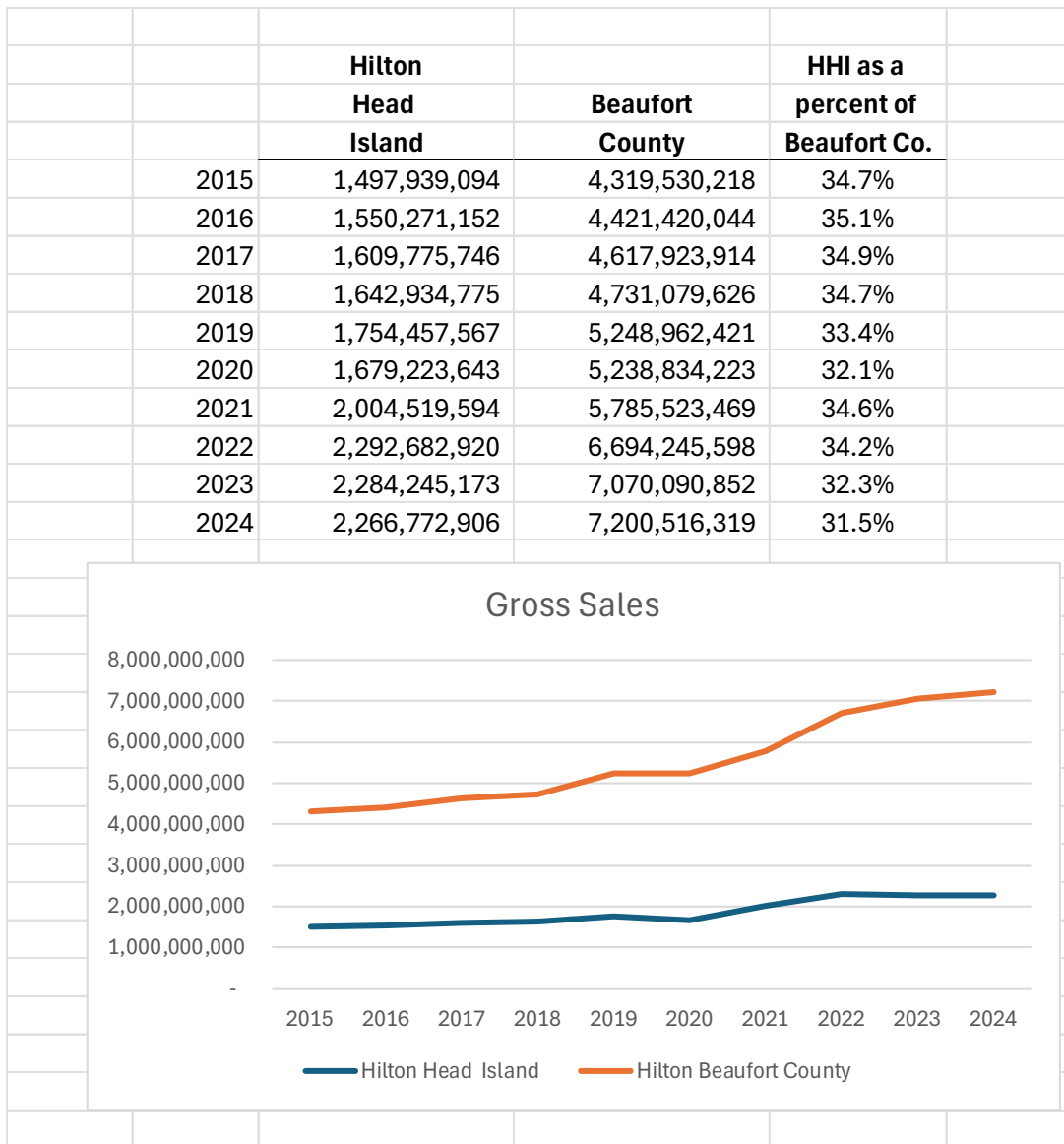


*Property Tax totals include a 5 Mill assessment for Disaster recovery for FY2018-2022.

The Town property tax rate decreased from 23.1 to 21.4 in FY2024.

Local Economy (Continued)

The local economy also noted record sales for both Hilton Head Island and Beaufort County in 2024 as another indicator of the growth and economic health of the region.



Long-Term Financial Planning

The Town's three-year financial plan is grounded in robust financial reserves, conservative revenue forecasts, and a strategic approach to limiting future expenditures. As the Town nears full development, challenges such as mainland growth and fluctuations in the national economy will require careful navigation to uphold its commitment to delivering the highest quality essential services to its citizens.

The Finance Department plays a crucial role in maintaining and recommending improvements to the financial plan to ensure the Town's continued fiscal stability. Achieving and sustaining this stability depends on the collaboration of multiple elements and partners working seamlessly together. The following outlines the key components of our financial plan.

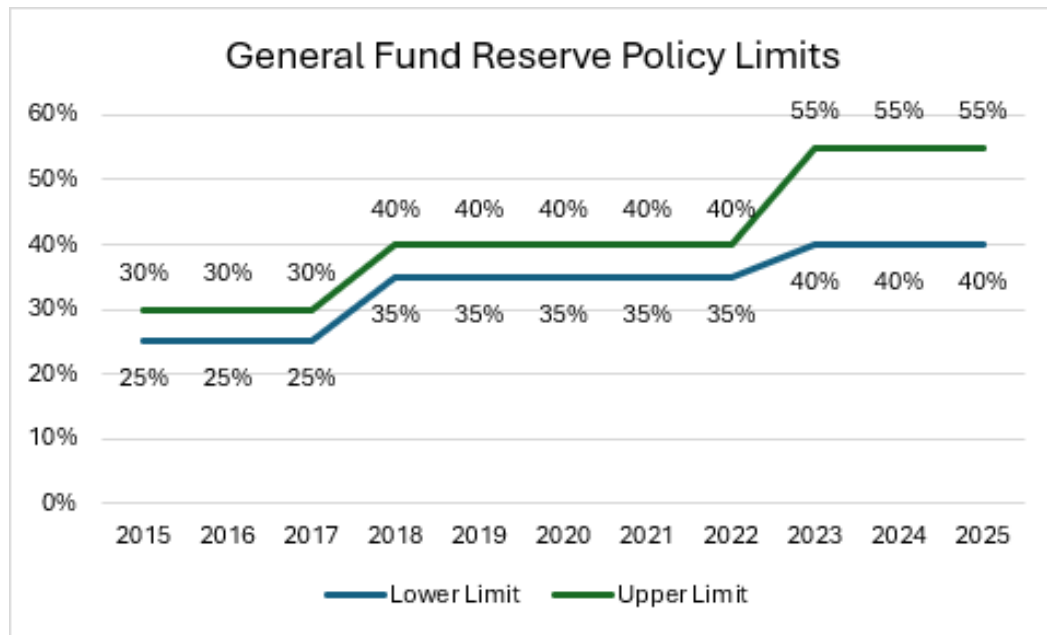
Adopted Financial Policies

Financial policies provide the foundation for the Town's overall fiscal planning and management. They establish guidelines for evaluating current budget performance and assessing proposals for future programs. These policies shape the fiscal decision-making process for both staff and Town Council.

Long-Term Financial Planning (Continued)

Adopted Financial Policies (Continued)

The Town currently maintains financial policies covering operations, capital planning, debt management, reserves, and financial reporting. These policies undergo regular review and improvement as part of the financial plan development process and are adopted annually by the Town Council. In alignment with the adoption of the fiscal year 2025 budget, the Town's General Fund reserve policies will remain unchanged.



Financial Resource Planning

The Town's strategic financial planning begins with determining the Town's fiscal capacity based upon long-term financial forecasts of recurring available revenues. Conservative financial forecasts coupled with financial trend analysis techniques and careful reserve analysis help preserve the fiscal well-being of the Town. Strategic financial capacity planning is a critical element to reach long-term financial stability goals and to determine special financial needs for critical objectives of the Town Council.

Operating Budget Planning

The Town's budget planning process integrates long-term operating expenditure plans with community expectations and the overarching goals of the Town Council. While the Town is required to adopt an annual budget to comply with state statutory requirements, for fiscal year 2025, it intends to take a broader, long-term view of the Town's economic outlook. This includes collaborating with regional partners to optimize the Town's future prospects. This initiative represents a significant step forward in the Town's planning process. Town Council and Town Management, in coordination with the Finance and Administrative Committee, conduct monthly reviews of the budget. Any necessary adjustments will be identified and presented as needed.

Capital Improvement Project Planning

The Town's Capital Improvement Program ("CIP") aligns with the comprehensive plan, "Our Plan." This plan emphasizes community involvement in shaping the long-term vision and priorities for the Town's future. Funding for the CIP is based on conservatively estimated revenues to support capital construction. When debt financing is utilized, project sizes are carefully designed to adhere to existing debt management policies.

The Capital Improvement Projects are guided by the Strategic Plan, which reflects community input and serves as a policy blueprint developed by the Town Council with contributions from Town Management and staff. This ensures alignment between community priorities and the Town's policy direction.

Long-Term Financial Planning (Continued)

Debt Management

The Town issues debt solely to finance capital infrastructure or high-cost, long-lived assets. Each issuance is rigorously evaluated against several factors, including:

- Debt service as a percentage of operating expenditures;
- The tax and revenue bases available for repayment;
- The overall debt burden on the community;
- Statutory limitations; and
- Conditions influencing tax-exempt interest rates.

A comprehensive long-term analysis is conducted to assess the financial capacity that aligns with the Town's ability to repay its obligations. The size of the capital improvement program is calibrated to the Town's debt capacity while considering conservatively estimated revenues. This approach stabilizes per capita debt and reduces annual debt service costs, promoting fiscal sustainability over the long term.

The Town's credit ratings on its General Obligation outstanding bonds were again this year affirmed at Aaa, AA+, and AA+, from the three major credit ratings agencies, Moody's Investor Service, Standard and Poor's Rating Group, and Fitch Ratings, respectively. These ratings reinforce confidence in our ability and efforts to maintain a fiscally sound operation through uncertain economic times.

Fiscal year 2024 was the sixth year in a row the Town's debt has declined. The last new money issue was the 2019 General Obligation bonds issued to renovate the Fire Station in Sea Pines. This careful debt management continues to position the Town for its future.

Major Initiatives

The Town has an aggressive Capital Improvement Plan in the works. The Town has several parks, roads, beach, pathways, facilities and other projects as part of the CIP. The Town details the projects and the progress on its website at www.hiltonheadislandssc.gov. The Town is embarking on a ten-year implementation from the update to the comprehensive planning process to map out its future for the next phase of the Town's future.

	FY 2024 -- General Fund -- from Schedule A		
	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
Revenue	\$ 43,614,021	\$ 49,313,173	\$ 5,699,152
Transfers In (Out), net	11,279,087	11,543,658	(192,475)
Expenditures	<u>(56,832,016)</u>	<u>(54,822,970)</u>	<u>2,009,046</u>
Revenues			
Over(Under)Expenditures	<u>\$ (1,938,908)</u>	<u>\$ 6,033,861</u>	<u>\$ 7,515,723</u>

Resiliency efforts

The Town continues to collaborate with the Federal Emergency Management Agency ("FEMA") and state officials to secure the maximum allowable reimbursements for past storm events. The Town's exceptional planning and preparation have been invaluable in ensuring the safety of the community during these incidents. This year, the Town is advancing its resiliency study to explore and implement best practices for preparatory measures, reinforcing its commitment to safeguarding the community against future challenges.

Awards and Acknowledgements

The Government Finance Officers' Association ("GFOA") awarded the Town of Hilton Head Island a Certificate of Achievement for Excellence in Financial Reporting for its Annual Comprehensive Financial Report ("ACFR") for the fiscal year ended June 30, 2023. This marks the thirty-fifth consecutive year the Town has received this prestigious honor.

Awards and Acknowledgements (Continued)

To qualify for the Certificate of Achievement, a government must publish an ACFR that is not only easily readable and efficiently organized but also complies with generally accepted accounting principles and applicable legal standards. The Certificate is valid for one year, and the Town believes its current ACFR continues to meet the program's rigorous standards. Accordingly, it has been submitted to the GFOA for consideration for another award.

Additionally, the Town received the GFOA Distinguished Budget Presentation Award for the fiscal year beginning July 1, 2024. This represents the twentieth consecutive year the Town has earned this recognition. The award underscores the quality of the Town's budget document, which serves as its primary fiscal policy guide.

The preparation of this report would not have been possible without the efficient and dedicated efforts of the Finance Department's entire staff. I extend my gratitude to the Town's leadership team and its committed employees for their unwavering dedication to maintaining the high-quality services our citizens expect, all while demonstrating prudent stewardship of the Town's finances.

I would also like to express my sincere appreciation to the Town Manager, Marc Orlando, and the members of the Town Council for their continued fiscal responsibility, visionary leadership, and commitment to fostering a future of economic, cultural, and environmental vitality. A special acknowledgment goes to our senior accountants, Crystal Bollino and Laurie Malik, for their exceptional oversight, diligence, and contributions to making the fiscal year 2024 reporting process a success.

This report reflects the strong financial position of the Town of Hilton Head Island. We take this opportunity to thank you and the citizens of Hilton Head Island for your vital role in enabling the Town to sustain this high standard of fiscal responsibility. Your continued support is invaluable as we move forward together.

Respectfully submitted,

Adriana Burnett

Adriana Burnett
Director of Finance

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

PRINCIPAL OFFICIALS FOR THE FISCAL YEAR ENDED JUNE 30, 2024

Elected Officials

Alan Perry	Mayor, At-Large
David Ames	Mayor Pro-Tem / Ward 3
Alex Brown	Council Member – Ward 1
Patsy Brison	Council Member – Ward 2
Tamara Becker	Council Member – Ward 4
Steve Alfred	Council Member – Ward 5
Glenn Stanford	Council Member – Ward 6

Executive Staff

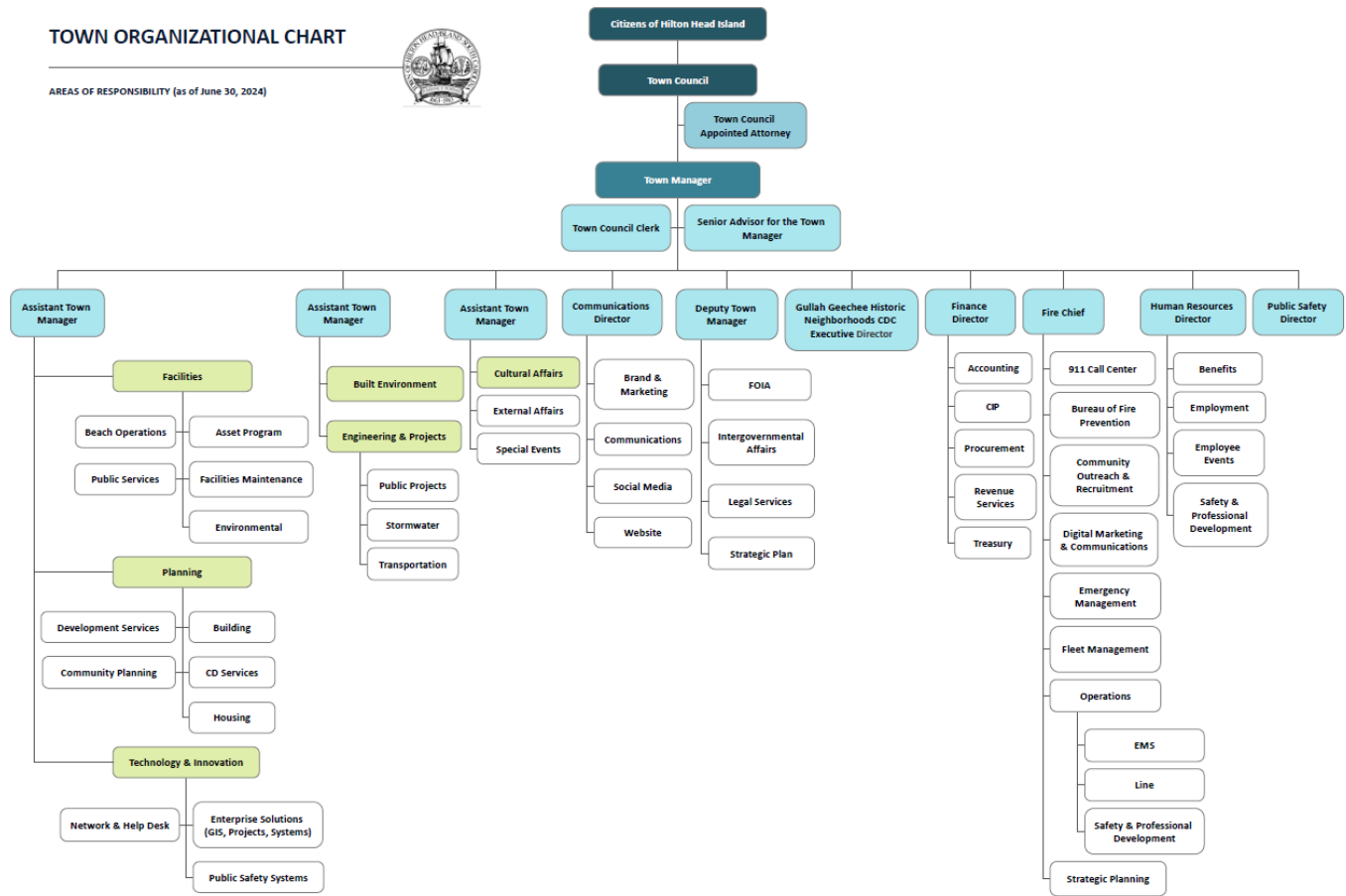
Marc Orlando, ICMA-CM	Town Manager
Ben Brown	Senior Advisor to the Town Manager
Joshua A. Gruber, JD, MPA	Deputy Town Manager
Angie Stone, IPMA-SCP	Assistant Town Manager
Shawn A. Colin, AICP	Assistant Town Manager – Community Dev.
Shawn Leininger, AICP	Assistant Town Manager

Department Staff

Natalie Harvey	Director of Cultural Affairs
Missy Luick	Director of Planning
Bryan McIlwee	Director of Public Projects and Facilities
Zenos Morris	Director of Built Environment
Derrick Coaxum	Facilities Director
Lisa Stauffer	Director of Human Resources
Chris Blankenship	Fire Chief
Adriana Burnett	Finance Director
Thomas Sunday	Technology and Innovation Director
Bob Bromage	Public Safety Director

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

ORGANIZATIONAL CHART
FOR THE FISCAL YEAR ENDED JUNE 30, 2024



TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

GFOA CERTIFICATE OF ACHIEVEMENT



Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

Presented to

**Town of Hilton Head Island
South Carolina**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2023

Christopher P. Morill

Executive Director/CEO



FINANCIAL SECTION

Town of Hilton Head Island, South Carolina



INDEPENDENT AUDITOR'S REPORT

**Honorable Mayor and Members
of the Town Council
Town of Hilton Head Island, South Carolina
Hilton Head Island, South Carolina**

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the **Town of Hilton Head Island, South Carolina** (the "Town"), as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town, as of June 30, 2024, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America ("GAAS") and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States ("*Government Auditing Standards*"). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis ("MD&A"), the budgetary comparison schedule for the General Fund, the Schedule of Proportionate Share of the Net Pension Liability – Police Officers' Retirement System, and the Schedule of Contributions – Police Officers' Retirement System, the Schedule of Changes in the Town's Total OPEB Liability and Related Ratios, Schedule of Contributions – OPEB Plan, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board ("GASB") who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The Combining and Individual Fund financial statements and schedules and the Schedule of Expenditures of Federal Awards as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance") are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the Combining and Individual Fund financial statements and schedules and the Schedule of Expenditures of Federal Awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections, but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 20, 2024 on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Hilton Head Island, South Carolina's internal control over financial reporting and compliance.

Mauldin & Jenkins, LLC

Savannah, Georgia
December 20, 2024

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2024

As management of the Town of Hilton Head Island (the "Town"), we present this narrative overview and analysis of the Town's financial statements for the fiscal year ended June 30, 2024 ("2024" or "FY 2024"), in comparison with the fiscal year ended June 30, 2023 ("2023" or "FY 2023"). The purpose of this Management's Discussion and Analysis ("MD&A") is to provide an overall assessment of the Town's financial performance. We encourage readers to consider not only the information presented in this section, but also the details provided in the letter of transmittal, financial statements and the accompanying notes to gain a comprehensive understanding of the Town's overall improved financial position.

FINANCIAL HIGHLIGHTS

- The Town's total net position increased by \$50,503,480 and \$576,098 for its governmental and business-type activities, respectively, for a total increase in net position of approximately \$51,079,578 compared to the prior year net position.
- The assets and deferred outflows of resources of the Town exceeded its liabilities and deferred inflows of resources at the close of the fiscal year by approximately \$433,350,353 (net position), including \$419,595,645 in net position for governmental activities and \$13,754,708 in net position for business-type activities. Unrestricted net position was approximately \$37,763,314, including unrestricted net position of approximately \$31,303,037 and \$6,460,277 for governmental and business-type activities, respectively.
- The overall increase in the Town's capital assets for the period ended June 30, 2024 was approximately \$15,112,000 (or 5%), including an increase of \$16,109,987 for its governmental activities and a decrease of \$998,206 for its business-type activities, respectively. Capital asset additions for governmental activities of \$25,354,477 exceeded depreciation and amortization expense of \$6,967,609 and net disposals of \$97,556. There were no capital asset additions for business-type activities – only depreciation expense of \$998,206.
- As of the close of the current fiscal year, the Town's governmental funds reported combined ending fund balances of approximately \$216,016,758, an increase of approximately \$17,773,784 over the prior year fund balance.
- At the end of the current fiscal year, unassigned fund balance for the General Fund was approximately \$15,138,084 (or 28%) of total General Fund expenditures for the year ended June 30, 2024.
- The Town's total long-term obligations, not including the net pension liability, decreased by approximately \$18,403,534 during the current fiscal year, including a decrease of \$17,163,534 and \$1,240,000 for governmental and business-type activities, respectively.
- The Town did not issue any new debt for governmental activities during the fiscal year and made principal and refunding payments totaling \$12,995,000. Similarly, no new debt was issued for business-type activities, with principal and refunding payments amounting to \$1,240,000. Additionally, the Town recognized approximately \$3,683,457 in the amortization of premiums.

MANAGEMENT'S DISCUSSION AND ANALYSIS

OVERVIEW OF FINANCIAL STATEMENTS

This annual report consists of three parts – *Introductory Section*, *Financial Section* (which includes the MD&A, the financial statements, required supplementary information, and supplementary information), and *Statistical Section*.

Financial Statements

This MD&A section serves as an introduction to the Town's financial statements, which comprise three main components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. These financial statements provide two distinct perspectives on the Town's finances through the government-wide and fund financial statements. Additionally, this report includes supplementary information designed to further enhance the reader's understanding of the Town's financial condition.

The *government-wide financial statements* provide readers with a comprehensive overview of the Town's finances in a manner similar to that of a private-sector business. In contrast, the *fund financial statements* offer a more detailed examination at the Town's financial activities.

Government-Wide Financial Statements

The ***Statement of Net Position*** provides information about the Town's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, with the differences reported as net position. Over time, changes in net position can serve as a meaningful indicator of whether the Town's financial position is improving or deteriorating.

The ***Statement of Activities*** outlines how the Town's net position has changed during the most recent fiscal year. This statement records changes in net position as they occur, regardless of the timing of related cash flows. As a result, some revenues and expenses reported in this statement may lead to cash flows only in future fiscal periods.

The government-wide financial statements are divided into two categories:

- 1) **Governmental Activities:** These include general government, management services, community services, public safety, culture and recreation, Visitors and Convention Bureau, and administration. The primary funding sources for these activities are taxes (including business licenses), building permits, impact assessments, other service charges, and state and federal grants.
- 2) **Business-Type Activities:** These are related to the operations of the Town's stormwater program.

The government-wide financial statements can be found in the section indicated in the table of contents.

Fund Financial Statements

The fund financial statements provide a more detailed look at the Town's most significant activities. A *fund* is a collection of related accounts used to manage and monitor resources set aside for specific activities or objectives. The Town, like all other governmental entities in South Carolina, employs fund accounting to demonstrate and ensure compliance with finance-related legal requirements, such as the general statutes or the Town's budget ordinance.

MANAGEMENT'S DISCUSSION AND ANALYSIS

OVERVIEW OF FINANCIAL STATEMENTS (CONTINUED)

Fund Financial Statements (Continued)

The Town's funds are classified into two main categories:

1. Governmental Funds
2. Proprietary

Governmental Funds

Governmental funds are used to account for the functions reported as governmental activities in the government-wide financial statements. Most of the Town's basic services are accounted for in governmental funds. Governmental funds emphasize assets that can be readily converted into cash, tracking cash flow (inflows and outflows) and the remaining funds at year-end that will be available for spending in the following fiscal year. These funds are reported using the *modified accrual basis of accounting*, which focuses on short-term financial resources. Consequently, the governmental fund financial statements provide a detailed short-term perspective, helping readers determine whether sufficient financial resources are available to support the Town's programs.

The relationship between *governmental activities* (as reported in the Statement of Net Position and the Statement of Activities) and the *governmental funds* is explained in a reconciliation included in the fund financial statements.

The Town manages several individual governmental funds. Key funds, considered major, are presented separately in the governmental fund Balance Sheet and the Statement of Revenues, Expenditures and Changes in Fund Balances. These include the General Fund, Tax Increment Financing Fund, Accommodations Tax Fund, Real Estate Transfer Fees Fund, Beach Preservation Fees Fund, Hospitality Fees Fund, Debt Service Fund, Capital Projects Fund, Natural Disasters Fund, and Federal Grants Fund. Information for other governmental funds is combined into aggregated presentations, with individual data for nonmajor funds provided in combining schedules elsewhere in the report. The governmental fund financial statements are located as indicated in the table of contents.

Proprietary Funds

The Town maintains one proprietary fund, specifically an *Enterprise fund*, which is used to account for operations that:

- (a) Are financed and operated in a manner similar to private business enterprises, where the intent is to recover costs (including depreciation) primarily through user charges; or
- (b) Require periodic determination of revenues, expenses, and/or net income for purposes of capital maintenance, public policy, management control, accountability, or other purposes.

The Town has one Enterprise Fund to account for its stormwater operations. The Proprietary Fund financial statements are listed in the table of contents.

MANAGEMENT'S DISCUSSION AND ANALYSIS

OVERVIEW OF FINANCIAL STATEMENTS (CONTINUED)

Notes to the Financial Statements

The notes provide essential additional details that enhance understanding of the data presented in the government-wide and fund financial statements. The Notes to the Financial Statements are also referenced in the table of contents.

Other Information

In addition to the financial statements and accompanying notes, this report includes certain required supplementary information. The Town adopts an annual budget for its General Fund, as mandated by Article 10, Section 7 of the South Carolina Constitution, as well as for the Debt Service Fund, Capital Projects Fund, and Stormwater Fund. A required Budgetary Comparison Schedule for the General Fund has been provided to demonstrate compliance with the budget. Budgetary comparison schedules are not required to be presented for Debt Service, Capital Projects, or Enterprise Funds.

Additionally, the report includes required pension schedules that offer relevant details about the Town's participation in the South Carolina Police Officers' Retirement System ("PORS"). The required supplementary information can be found as referenced in the table of contents.

Supplementary information, such as combining information for the nonmajor governmental funds, and budgetary comparison schedules for the other major and nonmajor budgeted funds, is included immediately following the required supplementary information. These schedules are also referenced in the table of contents.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following table provides a summary of the Town's net position at June 30, 2024 compared to June 30, 2023:

	Governmental Activities		Business-type Activities		Total	
	2024	2023	2024	2023	2024	2023
Current and other assets	\$ 233,139,718	\$ 214,292,906	\$ 6,939,479	\$ 6,426,140	\$ 240,079,197	\$ 220,719,046
Capital assets, net	302,818,184	286,816,948	10,440,370	11,438,576	313,258,554	298,255,524
Total assets	535,957,902	501,109,854	17,379,849	17,864,716	553,337,751	518,974,570
Deferred outflows of resources	7,552,631	5,436,560	89,061	178,121	7,641,692	5,614,681
Current and other liabilities	17,817,226	16,855,892	479,202	389,227	18,296,428	17,245,119
Long-term liabilities	82,523,144	99,686,678	3,235,000	4,475,000	85,758,144	104,161,678
Net pension liability	19,019,198	17,971,849	-	-	19,019,198	17,971,849
Total OPEB liability	3,720,399	-	-	-	3,720,399	-
Total liabilities	123,079,967	134,514,419	3,714,202	4,864,227	126,794,169	139,378,646
Deferred inflows of resources	834,921	871,545	-	-	834,921	871,545
Net position:						
Net investment in capital assets	226,540,130	193,206,220	7,294,431	7,141,697	233,834,561	200,347,917
Restricted	161,752,478	152,740,166	-	-	161,752,478	152,740,166
Unrestricted	31,303,037	25,214,064	6,460,277	6,036,913	37,763,314	31,250,977
Total net position	\$ 419,595,645	\$ 371,160,450	\$ 13,754,708	\$ 13,178,610	\$ 433,350,353	\$ 384,339,060

MANAGEMENT'S DISCUSSION AND ANALYSIS

GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)

The Town's current and other assets at June 30, 2024, increased by \$19,360,151 (9%) from the prior year, consisting of an increase of \$18,846,812 (9%) in its governmental activities and an increase of \$513,339 (8%) in its business-type activities. The increase in governmental activities was primarily due to record investment interest earnings, higher property taxes, higher business licenses and expected reimbursements from other governments.

The Town's capital assets at June 30, 2024 (net of accumulated depreciation), increased by approximately \$15,111,781 (5%), including an increase of approximately \$16,109,987 (6%) and a decrease of approximately \$998,206 (-9%) for governmental and business-type activities, respectively. Capital asset additions for governmental activities consisted of approximately \$11,907,827 in land purchases, \$9,548,683 in construction in progress additions, \$84,561 in buildings, \$793,450 in furniture, fixtures and equipment additions, \$1,394,692 in vehicles, \$1,274,323 in improvements other than buildings for park development and \$350,941 in Subscription-based Information Technology Arrangements ("SBITA") intangible assets.

The Town completed approximately \$3,201,631 in ongoing capital projects which were reclassified from construction in progress to infrastructure development and furniture, fixtures and equipment.

The long-term liabilities decreased by approximately \$18,403,534 (18%), including a decrease of \$17,163,534 (17%) and \$1,240,000 (28%) for governmental and business-type activities, respectively. As previously noted, the Town issued no new debt for governmental activities and made principal and refunding payments of \$12,995,000. The Town recognized \$3,683,457 in amortization of premiums. The Town issued no new debt for business-type activities and made \$1,240,000 in principal payments.

The net pension liability increased by approximately \$1,047,349 (6%), Entirely related to governmental activities, due to an increase in the South Carolina Police Officers' Retirement System ("PORS") total net pension liability. The State has faced challenges in funding the pension program, which have been addressed through increased contribution requirements and improved investment earning. As State funding for the pension program improves, the Town's net pension liability is expected to increase. However, this liability is not controlled by the Town.

Current and other liabilities increased by approximately \$1,051,309 (6%), comprising an increase of \$961,334 (6%) for governmental activities and an increase of \$89,975 (23%) for business-type activities. The change in business-type activities is primarily attributed to an increase in accounts payable and accrued expense.

Deferred inflows of resources decreased by \$36,624 (4%), entirely related to governmental activities, due to a \$293,698 decrease in deferred pension credits. This change reflects a shift in the Town's proportionate share of participation in the PORS. An offset of the pension credit is for the Other Post-Employment Benefits ("OPEB") not reported on prior years, increasing by \$300,436. Under GASB 75, local governments are required to report for post-employment benefits other than pensions in their financial statement notes.

The Town's total net position increased by approximately \$50,503,480 and \$576,098 for its governmental and business-type activities, respectively, for a total increase in net position of \$51,079,578 compared to the prior year net position.

MANAGEMENT'S DISCUSSION AND ANALYSIS

GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)

Assets and deferred outflows exceeded liabilities and deferred inflows of resources (net position) by \$433,350,353 with \$419,595,645 attributed to governmental activities and \$13,754,708 to business-type activities. The largest portion of the Town's net position, \$233,834,561 (54%), which includes \$226,540,130 (54%) and \$7,294,431 (53%) for governmental and business-type activities, respectively, reflects its investment in capital assets (e.g., land, buildings, equipment, and infrastructure) net of any related debt used to acquire these assets. These capital assets are essential for providing services to residents and are not available for future spending. While reported net of related debt, it is important to note that resources to repay this debt must come from other sources, as the capital assets themselves cannot typically be liquidated to settle liabilities.

An additional portion of the Town's net position of approximately \$161,752,478 (37%), entirely related to governmental activities, represents resources subject to external restrictions on their use. These restricted resources are primarily allocated to special revenue programs funded by specific revenue streams such as tax increment financing, accommodations taxes, real estate transfer fees, beach preservation fees, and hospitality taxes. The remaining balance of the Town's net position, \$37,763,314 (9%), is unrestricted. This includes \$31,303,037 (8%) for governmental activities and \$6,460,277 (47%) for business-type activities.

The following table shows the changes in the Town's net position for FY 2024 compared to FY 2023:

	Governmental Activities		Business-type Activities		Total	
	2024	2023	2024	2023	2024	2023
Revenues						
Program revenues:						
Charges for services	\$ 44,073,516	\$ 40,702,804	\$ 5,397,615	\$ 5,066,598	\$ 49,471,131	\$ 45,769,402
Operating grants and contributions	2,499,359	8,645,141	-	-	2,499,359	8,645,141
Capital grants and contributions	3,692,991	213,166	-	-	3,692,991	213,166
General revenues:						
Property taxes	32,431,390	29,539,637	-	-	32,431,390	29,539,637
Other taxes	30,309,233	30,693,713	-	-	30,309,233	30,693,713
Other	12,401,824	7,713,771	328,692	169,769	12,730,516	7,883,540
Total revenue	125,408,313	117,508,232	5,726,307	5,236,367	131,134,620	122,744,599
Expenses						
Governmental activities:						
General government	7,580,451	7,975,006	-	-	7,580,451	7,975,006
Management services	9,509,361	8,020,828	-	-	9,509,361	8,020,828
Community services	21,936,453	22,647,879	-	-	21,936,453	22,647,879
Public safety	25,142,426	24,258,123	-	-	25,142,426	24,258,123
Culture and recreation	4,789,146	3,996,869	-	-	4,789,146	3,996,869
Visitor and Convention Bureau	3,829,597	3,995,971	-	-	3,829,597	3,995,971
Administrative	48,831	49,756	-	-	48,831	49,756
Interest and other charges	3,053,568	2,621,386	-	-	3,053,568	2,621,386
Business-type activities						
Stormwater	-	-	4,165,209	2,963,497	4,165,209	2,963,497
Total expenses	75,889,833	73,565,818	4,165,209	2,963,497	80,055,042	76,529,315
Transfers	985,000	(365,000)	(985,000)	365,000	-	-
Change in net position	50,503,480	43,577,414	576,098	2,637,870	51,079,578	46,215,284
Net position beginning, as restated	369,092,165	327,583,036	13,178,610	10,540,740	382,270,775	338,123,776
Net position, ending	\$ 419,595,645	\$ 371,160,450	\$ 13,754,708	\$ 13,178,610	\$ 433,350,353	\$ 384,339,060

MANAGEMENT'S DISCUSSION AND ANALYSIS

GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)

Revenues and other financing sources exceeded expenses, and other financing uses by approximately \$51,079,578 for the year ended June 30, 2024, this included surpluses of \$50,503,480 from governmental activities and \$576,098 from business-type activities.

Total revenues increased by approximately \$8,390,021 (7%) compared to the prior year. This change includes an increase of \$7,900,081 (7%) in governmental activities and an increase of \$489,940 (9%) in business-type activities. The increase in governmental activities revenues was primarily driven by an increase in investment income. In the same manner, the increase in business-type revenues was largely due to changes in investment income and stormwater fees. As a result, the Town is well-positioned to address future challenges.

Total expenses increased by \$3,525,727 (5%) compared to the prior year. This includes an increase of \$2,324,015 (3%) in governmental activities and an increase of \$1,201,712 (41%) in business-type activities.

For governmental activities, the increase in expenses was driven by:

- A decrease of \$394,555 in general government expenses.
- An increase of \$1,488,533 in management services.
- A decrease of \$711,426 in community services.
- An increase of \$884,303 in public safety.
- Offsetting increase of \$432,182 in interest and other charges, \$792,277 in culture and recreation, and decrease of \$166,374 in Visitor and Convention Bureau expenses.

For business-type activities, the increase in expenses was primarily due to an increase of \$1,201,712 related to stormwater repairs and maintenance.

These financial outcomes reflect the Town's continued focus on balancing revenue growth and cost management, ensuring sustainable operations while addressing infrastructure and service needs.

FINANCIAL ANALYSIS OF THE TOWN'S FUNDS

As noted previously, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The primary focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. This information is particularly useful for assessing the Town's current financing requirements. In particular, the unassigned fund balance serves as a key indicator of the government's net resources available for discretionary spending at the end of the fiscal year.

As of the end of FY 2024, the Town's governmental funds reported combined ending fund balance of approximately \$216,016,758, reflecting an increase of \$17,773,784 compared to the prior year.

MANAGEMENT'S DISCUSSION AND ANALYSIS

FINANCIAL ANALYSIS OF THE TOWN'S FUNDS (CONTINUED)

Governmental Funds (Continued)

Of the total fund balance:

- Approximately 38% (\$15,138,084) constitutes General Fund's unassigned fund balance, which is available for spending at the government's discretion.
- The remainder of fund balance is classified as nonspendable, committed, or restricted as detailed below:

Classification/Fund	Purpose	Amount
Nonspendable		
General Fund	Prepaid expenses	\$ 28,585
Capital Projects	Prepaid expenses	50,000
Restricted:		
Tax Increment Financing	Economic development	9,642,601
Accommodations Tax	Tourism promotion	10,985,198
Real Estate Transfer Tax	Environmental conservation	10,402,945
Beach Preservation	Beach renourishment	30,985,989
Hospitality Fee	Public health and safety	27,123,832
Debt Service	Debt service payments	13,716,563
Capital Projects	Construction of major capital facilities	7,625,346
Community Development	Gullah Geechee Historic Neighborhoods	5,561,896
Natural Disasters	Response to natural disasters	35,969,474
Palmetto Electric Franchise	Underground electrical service	6,739,537
Operating Grants	Operating grants	435,214
HOME Grant	HOME grant	12,127
Road Usage Fees	Road projects	2,740,911
Short-Term Rental Fees	Short-term rentals	265,314
Housing	Community development	2,148,477
Firemen's Fund	Firemen's fund	74,665
Committed:		
General Fund	Disaster recovery	24,370,000
Beach Preservation	Beach renourishment	12,000,000
Unassigned:		
General Fund		15,138,084
Total fund balance		<u><u>\$ 216,016,758</u></u>

This breakdown provides insight into the Town's financial position and demonstrates its ability to meet both immediate and future obligations while maintaining fiscal stability.

The General Fund serves as the primary operating fund of the Town. At the end of FY 2024, the total fund balance was \$39,536,669, including committed fund balance of approximately \$24,370,000 for disaster recovery.

MANAGEMENT'S DISCUSSION AND ANALYSIS

FINANCIAL ANALYSIS OF THE TOWN'S FUNDS (CONTINUED)

Governmental Funds (Continued)

To assess the General Fund's liquidity, it is helpful to compare the unassigned fund balance to total General Fund expenditures. At the close of the fiscal year, the unassigned fund balance was \$15,138,084 representing (28%) of total General Fund expenditures for the year ended June 30, 2024. The total fund balance, which includes committed, nonspendable, and unassigned amounts, was \$216,016,758, or 133%, of total expenditures for the same period.

Highlights of Changes in Fund Balance

General Fund

- General Fund revenues totaled approximately \$49,313,173, reflecting an increase of \$4,906,614 (11%) over the prior year. This change was primarily due to:
 - An increase of \$973,880 in investment income and an increase of \$1,058,834 in real and personal property taxes.
 - An increase of \$2,053,771 in business license revenue in large part due to revenue received from the Municipal Association of South Carolina ("MASC").
- General Fund expenditures total approximately \$54,822,970, an increase of \$6,714,648 (14%) over the prior year. The key contributors to this change include:
 - An increase of \$1,707,255 in community services due to higher staffing and operating costs to improve and maintain beaches, parks, and landscaping on the Island.
 - An increase of \$554,024 in public safety for additional expenses to higher salary, staffing benefits and other operating costs.
 - An increase of \$1,242,805 in management services for additional expenses related to salaries and operating costs.
 - A re-allocation of \$2,000,000 in non-departmental expenses to account for accrued expenses for the Town's proposed Sheriff's services.

Tax Increment Financing ("TIF") District Fund

The Tax Increment Financing ("TIF") District Fund's fund balance experienced an increase of approximately \$3,790,472. This change was driven by revenues of approximately \$8,285,450, which exceeded transfers out totaling \$4,494,978.

- TIF Fund revenues increased by approximately \$1,610,303 (24%) primarily due to:
 - An increase of approximately \$1,400,908 in real and personal property taxes.
 - An increase of approximately \$209,395 in investment earnings.

MANAGEMENT'S DISCUSSION AND ANALYSIS

FINANCIAL ANALYSIS OF THE TOWN'S FUNDS (CONTINUED)

Highlights of Changes in Fund Balance (Continued)

Accommodations Tax Fund

The Accommodations Tax Fund's fund balance decreased by \$1,958,495 as a result of expenditures and other financing sources totaling \$15,248,059 which exceeded revenues of approximately \$13,289,564.

- Revenues decreased by \$554,574 (4%) primarily due to an increase in investment income of \$127,599 during the current year.
- Expenditures increased by \$625,903 (8%).
- Other financing uses experienced an increase of \$3,461,513 (.1%).

This detailed analysis highlights the Town's ability to maintain financial stability while responding to funding requirements across key funds.

Real Estate Transfer Fee Fund

The Real Estate Transfer Fee Fund decreased by \$2,976,575 due to revenues of \$5,405,007 not fully covering expenditures and other financing uses of \$8,381,582. Revenues decreased by \$116,395 due to a decline in property sales on the Island compared to historically higher levels in previous years. Expenditures remained relatively flat year over year, while other financing uses decreased by \$481,699 (5%) as the Town made multiple land purchases during the current year.

Beach Preservation Fee Fund

The Beach Preservation Fee Fund increased \$6,817,546 as revenues of \$15,701,650 exceeded expenditures and other financing uses of \$8,884,104. Revenues increased by \$1,443,962 (10%) primarily due to an increase in investment earnings during the current year. Expenditures and other financing uses increased by \$3,212,598 as a result of changes in/outflows and transfers.

Hospitality Fee Fund

The Hospitality Fee Fund increased by \$2,638,110, with revenues of \$11,884,331 exceeding expenditures and other financing uses. Revenues increased by \$980,263 (9%) due to fluctuations in tourism activity and changes in investment earnings. Other financing uses increased by \$3,258,926 (54%) due to an increase in transfers.

Debt Service Fund

The Debt Service Fund increased by \$1,557,207 as revenues and other financing sources of \$17,377,790 exceeded expenditures of \$15,820,583. Revenues increased by \$642,287 (10%) compared to the prior year, while other financing sources decreased by \$3,547,126 (25%) due to paying off debt. Expenditures decreased \$3,542,347 (18%) as a result of scheduled adjustments in principal and interest payments.

MANAGEMENT'S DISCUSSION AND ANALYSIS

FINANCIAL ANALYSIS OF THE TOWN'S FUNDS (CONTINUED)

Highlights of Changes in Fund Balance (Continued)

Capital Projects Fund

The Capital Projects Fund increased by \$4,272,700, as revenues and other financing sources of \$31,671,440 offset expenditures and transfers out of \$27,398,740. Revenues increased changes in community services capital outlay by \$16,242,991 (105%), primarily driven by an increase in investment earnings of \$198,908 (68%), while grants increased by \$3,479,825 (1632%). Net other financing sources increased by \$11,984,097 (83%) due to changes in current and future capital needs. Expenditures increased by \$6,226,455 (30%) as a result of new land acquisitions, fleet program fire truck purchase and beach-related projects.

Natural Disasters Fund

The Natural Disasters Fund increased by \$1,595,494 as revenues of \$1,656,023 covered expenditures, and other financing uses totaling \$60,529. Revenues increased by \$65,014 (4%) primarily by investment income, offset by a decrease in grant revenue. Expenditures increased by \$25,083 (71%) due to higher debris removal and other recovery-related costs due to tropical storm Idalia.

Federal Grants Fund

The Federal Grants Fund reported no fund balance as revenues of \$618,722 offset expenditures and other financing uses of \$618,772. Revenues decreased by \$857,856 (58%) as the Town recognized revenue in line with eligible expenditures incurred during the year.

This analysis highlights the Town's ability to manage its funds efficiently while balancing revenues, expenditures, and financing needs across various funds, ensuring fiscal responsibility and alignment with long-term goals.

MANAGEMENT'S DISCUSSION AND ANALYSIS

FINANCIAL ANALYSIS OF THE TOWN'S FUNDS (CONTINUED)

Highlights of Changes in Fund Balance (Continued)

Federal Grants Fund (Continued)

The table below presents a summary of revenues and other financing sources, expenditures and other financing uses, fund balances, and changes in fund balances for the Town's governmental funds for the fiscal years ended June 30, 2024 and 2023:

Fund	Fiscal Year Ended June 30, 2024			
	Revenue and Other Financing Sources	Expenditures and Other Financing Uses	Fund Balance	Changes in Fund Balance
General	\$ 63,856,831	\$ 57,822,970	\$ 39,536,669	\$ 6,033,861
Tax Increment Financing	8,285,450	4,494,978	9,642,601	3,790,472
Accommodations Tax (State)	13,289,564	15,248,059	10,985,198	(1,958,495)
Real Estate Transfer Fee	5,405,007	8,381,582	10,402,945	(2,976,575)
Beach Preservation Fee	15,701,650	8,884,104	42,985,989	6,817,546
Hospitality Fee	11,884,331	9,246,221	27,123,832	2,638,110
Debt Service	17,377,790	15,820,583	13,716,563	1,557,207
Capital Projects	31,671,440	27,398,740	7,675,346	4,272,700
Natural Disasters	1,656,023	60,529	35,969,474	1,595,494
Federal Grants	618,772	618,772	-	-
Nonmajor Governmental	9,879,813	13,876,349	17,978,141	(3,996,536)
Total governmental funds	\$ 179,626,671	\$ 161,852,887	\$ 216,016,758	\$ 17,773,784

Fund	Fiscal Year Ended June 30, 2023			
	Revenue and Other Financing Sources	Expenditures and Other Financing Uses	Fund Balance	Changes in Fund Balance
General	\$ 52,548,265	\$ 48,108,322	\$ 33,502,808	\$ 4,439,943
Tax Increment Financing	6,675,147	5,040,205	5,852,129	1,634,942
Accommodations Tax (State)	13,716,539	11,160,643	12,943,693	2,555,896
Real Estate Transfer Fee	5,521,402	8,864,206	13,379,520	(3,342,804)
Beach Preservation Fee	14,257,688	5,671,506	36,168,443	8,586,182
Hospitality Fee	10,904,068	5,987,295	24,485,722	4,916,773
Debt Service	20,282,629	19,362,930	12,159,356	919,699
Capital Projects	15,428,449	20,822,285	3,402,646	(5,393,836)
Natural Disasters	1,591,009	3,573,211	34,373,980	(1,982,202)
Federal Grants	1,476,628	1,476,628	-	-
Nonmajor Governmental	11,697,707	4,868,542	21,974,677	6,829,165
Total governmental funds	\$ 154,099,531	\$ 134,935,773	\$ 198,242,974	\$ 19,163,758

MANAGEMENT'S DISCUSSION AND ANALYSIS

FINANCIAL ANALYSIS OF THE TOWN'S FUNDS (CONTINUED)

Highlights of Changes in Fund Balance (Continued)

Enterprise Fund

The previously discussed business-type activities pertain solely to the Stormwater Fund. Refer to the earlier discussion for detailed information regarding changes in the Stormwater Fund.

General Fund Budgetary Highlights

During the fiscal year, the Town adopted three amendments to the General Fund budget. Typically, budget amendments fall into one of three categories:

1. Adjustments to original budget estimates once more precise information becomes available;
2. Recognition of new funding amounts from external sources, such as Federal and State grants; and
3. Necessary increases in expenditures to maintain essential services.

In the current year, amendments to the General Fund budget primarily addressed the carryover of funds from FY 2023 for projects and purchases that were delayed due to various factors. At the conclusion of FY 2023, there was (\$308,508) remaining in unspent operating funds from the Parking Contract and transferred into the FY 2024. These funds were utilized as operating expenses. Additionally, Town Council authorized supplemental, mid-year appropriations under the Affiliated Agency Program for Coastal Community Development Corporation (\$600,000) and the Hilton Head Regional Habitat for Humanity (\$500,000). Unspent funding was transferred from FY 2023 in the amount of (\$350,000) to complete the revisions of the Town's Land Management Ordinance. Last, additional funding was provided for the Sponsorship Agreement with the Heritage Classic Foundation to support the 2024 RBC Heritage Golf Tournament of (\$92,531). The total increase from the original to the revised General Fund budget was \$1,851,039.

MANAGEMENT'S DISCUSSION AND ANALYSIS

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

As of June 30, 2024, the Town's capital assets for its governmental and business-type activities amounted to \$301,756,447 and \$10,440,370, respectively, net of accumulated depreciation. These capital assets include land, construction in progress, buildings, improvements, furniture, fixtures, equipment, vehicles, and infrastructure.

The capital assets (net of accumulated depreciation) for June 30, 2024 and 2023 were as follows:

	Governmental Activities		Business-type Activities		Total	
	2024	2023	2024	2023	2024	2023
Land	\$ 189,075,408	\$ 177,067,581	\$ -	\$ -	\$ 189,075,408	\$ 177,067,581
Development rights	10,734,391	10,734,391	-	-	10,734,391	10,734,391
Easements/Right-of-ways	3,602,367	3,602,367	-	-	3,602,367	3,602,367
Construction in progress	9,450,635	5,391,659	-	-	9,450,635	5,391,659
Buildings	27,884,272	29,508,535	-	-	27,884,272	29,508,535
Furniture, fixtures, and equipment	1,779,382	1,360,075	-	-	1,779,382	1,360,075
Vehicles	4,242,126	3,641,287	-	-	4,242,126	3,641,287
Improvements other than buildings						
park development	25,501,315	27,001,841	-	-	25,501,315	27,001,841
Infrastructure	29,486,551	27,338,724	10,440,370	11,438,576	39,926,921	38,777,300
Total	\$ 301,756,447	\$ 285,646,460	\$ 10,440,370	\$ 11,438,576	\$ 312,196,817	\$ 297,085,036

The overall increase in the Town's capital assets for the period ended June 30, 2024, was approximately \$15,111,781 (5%), consisting of an increase of \$16,109,987 for governmental activities and a decrease of \$998,206 for business-type activities. For governmental activities, capital asset additions of \$25,354,477 exceeded depreciation expense of \$6,967,609 and net disposals of \$97,556. In contrast, business-type activities had no capital asset additions, with only depreciation expense of approximately \$998,206.

Further details on the Town's capital assets can be found in Notes 1 and 3 of the notes to the financial statements.

Debt

As of June 30, 2024, the Town's total outstanding long-term debt was \$75,200,000 for governmental activities and \$3,235,000 for business-type activities. Of this total, \$46,125,000 represents general obligation debt, which is secured by the full faith and credit of the Town.

The Town's total long-term obligations as of June 30, 2024 and 2023 were as follows:

	Governmental Activities		Business-type Activities		Total	
	2024	2023	2024	2023	2024	2023
General obligation bonds	\$ 46,125,000	\$ 51,060,000	\$ -	\$ -	\$ 46,125,000	\$ 51,060,000
Tax increment financing bonds	3,860,000	7,655,000	-	-	3,860,000	7,655,000
Revenue/Special obligation bonds:						
Beach Preservation Fees	14,290,000	17,445,000	-	-	14,290,000	17,445,000
Hospitality Tax	10,925,000	12,035,000	-	-	10,925,000	12,035,000
Stormwater	-	-	3,235,000	4,475,000	3,235,000	4,475,000
Total	\$ 75,200,000	\$ 88,195,000	\$ 3,235,000	\$ 4,475,000	\$ 78,435,000	\$ 92,670,000

The Town also carries a net pension liability, which is further detailed in Note 4 of the notes to the financial statements.

MANAGEMENT'S DISCUSSION AND ANALYSIS

CAPITAL ASSETS AND DEBT ADMINISTRATION (CONTINUED)

Debt (Continued)

The overall decrease in the Town's debt for the current fiscal year was \$14,235,000 (15%).

Key events impacting the Town's debt during the year include:

- Principal payments totaling \$14,235,000.

For additional details regarding the Town's long-term obligations, please refer to Note 3 in the notes to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES FOR THE TOWN

The Town implemented several financial measures in response to recent tropical storms. For FY 2024, the millage rate decreased from 23.10 to 21.4, remaining flat through FY 2025, reflecting the Town's improved financial position. The foresight of Town officials in building reserves and preparing for events like Hurricane Matthew has significantly benefitted the Town. Town Council has demonstrated strong leadership by implementing the necessary operational and financial measures to keep the Town hurricane ready.

The consolidated budget for fiscal year 2025, approved by the Town Council, totals \$166,936,866. As required by Section 12-43-217 of the Code of Laws of South Carolina, 1976 (as amended), counties are mandated to appraise and equalize properties within their jurisdiction every five years through a reassessment process. With Beaufort County undertaking reassessment for implementation in tax year 2023, the Town must ensure revenue neutrality by rolling back the millage rate, as stipulated in Section 12-37-251(E) of the Code. Accordingly, Town Council reduced the millage rate further, from 23.10 to 21.40, for the fiscal year ended June 30, 2024. Additional details regarding the budget can be found on the Town's website: www.hiltonheadislandsc.gov.

The Community Development Department has been engaged in implementing both the Home Safe and Repair Program and the later Sewer Connection Program by engaging with the community and homeowners allocating \$618,772 from the American Rescue Plan Act ("ARPA") funds in FY 2024 towards home repairs and fully utilizing remaining funding in FY 2025.

MANAGEMENT'S DISCUSSION AND ANALYSIS

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES FOR THE TOWN (CONTINUED)

Real Estate Revenues

Revenues related to real estate, including construction permits and real estate transfer fees, were 10% higher than the prior year. Although FY 2024 Real Estate Transfer Fees declined compared to FY 2022 and FY 2023, FY 2024 still marked the third-highest transfer fee year in the Town's history. This performance remains indicative of a strong and resilient local real estate market.

Fiscal Year	Real Estate Transfer Fee		Construction Permits		Total Real Estate Revenues	
	Actual	Percentage Change	Actual	Percentage Change	Actual	Percentage Change
2020	\$ 3,552,965	5%	\$ 1,619,638	7%	\$ 5,172,603	6%
2021	7,127,885	101%	2,125,382	31%	9,253,267	79%
2022	6,957,245	-2%	2,001,046	-6%	8,958,291	-3%
2023	4,975,631	-28%	1,570,126	-22%	6,545,757	-27%
2024	4,883,205	-2%	2,315,139	47%	7,198,344	10%

Tourism Revenues

Tourism-related revenues, including Accommodations Taxes, Beach Preservation Fees, and Hospitality Taxes, remained relatively flat compared to the prior year. The chart below provides further details.

Fiscal Year	ATAX/Beach Preservation Fees		Hospitality Tax		Total Tourism Revenues		
	Actual	Percentage Change	Actual	Percentage Change	Actual	Dollar Change	Percentage Change
2020	\$ 17,115,252	-5%	\$ 6,284,461	-17%	\$ 23,399,713	\$ (2,246,305)	-9%
2021	26,869,181	57%	8,051,256	28%	34,920,437	11,520,724	49%
2022	34,648,881	29%	9,907,025	23%	44,555,906	9,635,469	28%
2023	34,190,299	-1%	10,400,345	5%	44,590,644	34,738	0%
2024	33,623,903	-2%	10,574,379	2%	44,198,282	(392,362)	-1%

Town Council adopted a \$166,936,866 consolidated budget for FY 2025, an increase of 28% over the \$129,950,293 consolidated budget adopted for FY 2024. This new budget includes the addition of two funds: the Gullah Geechee Historic Neighborhoods Community Development Corporation and the Housing Fund, which account for \$7,405,501 (4%) of the total \$166,936,866 FY 2025 consolidated budget. Two consecutive years of strong non-property tax revenue are reflected in the FY 2025 budget, which also includes enhanced revenues from growth-related application fee adjustments.

Town Council structured the budget using the same tax rate for FY 2025 as in FY 2024. To further strengthen the Town's financial preparedness for future storms, Council maintained its reserve policy. The General Fund budget for FY 2025 is balanced. The millage rate, started at 23.1 mills for FY 2024, was reduced to 21.4 mills for during the FY 2024 due to reassessment by Beaufort County and will continue at the same rate for FY 2025. This reduction, or "rollback," ensures the rate remains revenue-neutral, as required by state law.

The Town's unwavering commitment to financial stability and fiscal responsibility is evident, particularly in the prudent handling of post-hurricane expenses.

MANAGEMENT'S DISCUSSION AND ANALYSIS

REQUESTS FOR INFORMATION

This financial report aims to provide a general overview of the Town's finances for anyone with an interest in the government's financial position. If there are any questions regarding the information presented, please direct them to:

Director of Finance
Town of Hilton Head Island
One Town Center Court
Hilton Head Island, South Carolina, 29928

BASIC FINANCIAL STATEMENTS



TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

STATEMENT OF NET POSITION JUNE 30, 2024

	GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	TOTAL
ASSETS			
Cash, Cash Equivalents and Investments	\$ 218,056,451	\$ 6,973,657	\$ 225,030,108
Accounts Receivable, Net	9,530,279	-	9,530,279
Due from Employees	22,231	-	22,231
Prepays	78,585	-	78,585
Due from Other Governments	5,406,624	11,370	5,417,994
Internal Balances	45,548	(45,548)	-
Capital Assets:			
Non-depreciable	212,862,801	-	212,862,801
Depreciable, Net of Accumulated Depreciation	89,955,383	10,440,370	100,395,753
TOTAL ASSETS	535,957,902	17,379,849	553,337,751
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Charges on Bond Refunding	1,182,948	89,061	1,272,009
Deferred OPEB Charges	1,727,564	-	1,727,564
Deferred Pension Charges	4,642,119	-	4,642,119
TOTAL DEFERRED OUTFLOWS OF RESOURCES	7,552,631	89,061	7,641,692
LIABILITIES			
Accounts Payable	5,620,537	466,074	6,086,611
Accrued Payroll and Related Payables	1,035,428	-	1,035,428
Due to Other Governments	8,007,587	-	8,007,587
Unearned Revenue	2,272,474	-	2,272,474
Irrigation and Pool Surety Bonds Payable	60,200	-	60,200
Performance Bonds Payable	20,229	-	20,229
Accrued Interest Payable	800,771	13,128	813,899
Noncurrent Liabilities:			
Net Pension Liability - Due in More than One Year	19,019,198	-	19,019,198
Total OPEB Liability - Due in More than One Year	3,720,399	-	3,720,399
Due Within One Year	15,750,202	1,260,000	17,010,202
Due In More Than One Year	66,772,942	1,975,000	68,747,942
TOTAL LIABILITIES	123,079,967	3,714,202	126,794,169
DEFERRED INFLOWS OF RESOURCES			
Deferred OPEB Credits	300,436	-	300,436
Deferred Pension Credits	534,485	-	534,485
TOTAL DEFERRED INFLOWS OF RESOURCES	834,921	-	834,921
NET POSITION			
Net investment in capital assets	226,540,130	7,294,431	233,834,561
Restricted for:			
Response to Natural Disasters	35,969,474	-	35,969,474
Debt Service	13,716,563	-	13,716,563
Capital Projects	112,066,441	-	112,066,441
Unrestricted	31,303,037	6,460,277	37,763,314
TOTAL NET POSITION	\$ 419,595,645	\$ 13,754,708	\$ 433,350,353

The accompanying notes are an integral part of these financial statements.

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

STATEMENT OF ACTIVITIES FOR THE FISCAL YEAR ENDED JUNE 30, 2024

FUNCTIONS/PROGRAMS	EXPENSES	PROGRAM REVENUES		
		CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS AND CONTRIBUTIONS
Governmental Activities:				
General Government	\$ 7,580,451	\$ 2,315,139	\$ -	\$ -
Management Services	9,509,361	15,821,918	-	-
Community Services	21,936,453	18,799,267	1,639,584	3,692,991
Public Safety	25,142,426	2,253,987	859,775	-
Culture and Recreation	4,789,146	-	-	-
Visitor and Convention Bureau	3,829,597	-	-	-
Administration	48,831	4,883,205	-	-
Interest and Other Charges	3,053,568	-	-	-
Total Governmental Activities	75,889,833	44,073,516	2,499,359	3,692,991
Business-Type Activities:				
Stormwater	4,165,209	5,397,615	-	-
Total Business-Type Activities	4,165,209	5,397,615	-	-
Total Primary Government	\$ 80,055,042	\$ 49,471,131	\$ 2,499,359	\$ 3,692,991

General Revenues:

Taxes:

Property Taxes
Accommodations Taxes
Hospitality Taxes
State Shared Funds
Other Revenue
Investment Income

Transfers

Total General Revenues and Transfers

CHANGE IN NET POSITION

NET POSITION, Beginning of Year, As Restated

NET POSITION, End of Year

The accompanying notes are an integral part of these financial statements.

NET (EXPENSE) REVENUE AND CHANGES IN NET POSITION PRIMARY GOVERNMENT		
GOVERNMENTAL ACTIVITIES	BUSINESS-TYPE ACTIVITIES	TOTAL
\$ (5,265,312)	\$ -	\$ (5,265,312)
6,312,557	-	6,312,557
2,195,389	-	2,195,389
(22,028,664)	-	(22,028,664)
(4,789,146)	-	(4,789,146)
(3,829,597)	-	(3,829,597)
4,834,374	-	4,834,374
(3,053,568)	-	(3,053,568)
(25,623,967)	-	(25,623,967)
-	1,232,406	1,232,406
-	1,232,406	1,232,406
(25,623,967)	1,232,406	(24,391,561)
32,431,390	-	32,431,390
19,734,854	-	19,734,854
10,574,379	-	10,574,379
1,210,055	-	1,210,055
820,993	-	820,993
10,370,776	328,692	10,699,468
985,000	(985,000)	-
76,127,447	(656,308)	75,471,139
50,503,480	576,098	51,079,578
369,092,165	13,178,610	382,270,775
\$ 419,595,645	\$ 13,754,708	\$ 433,350,353

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2024

	General Fund	Tax Increment Financing Fund	Accommodations Tax Fund	Real Estate Transfer Fees Fund	Beach Preservation Fee Fund
ASSETS					
Cash, Cash Equivalents, and Investments	\$ 51,186,509	\$ 9,632,085	\$ 9,303,858	\$ 10,039,755	\$ 38,662,488
Accounts Receivable, Net	2,972,388	-	-	-	4,121,951
Due from Employees	22,231	-	-	-	-
Prepays	28,585	-	-	-	-
Interfund Receivables	2,918,315	2,053	-	-	211,450
Due from Other Governments	302,256	8,463	4,671,291	363,190	-
Total Assets	<u>\$ 57,430,284</u>	<u>\$ 9,642,601</u>	<u>\$ 13,975,149</u>	<u>\$ 10,402,945</u>	<u>\$ 42,995,889</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES					
LIABILITIES					
Accounts Payable	\$ 1,896,765	\$ -	\$ 1,624,632	\$ -	\$ 9,900
Accrued Payroll and Other Liabilities	1,035,428	-	-	-	-
Due to Other Governments	8,007,587	-	-	-	-
Interfund Payables	6,773,397	-	1,365,319	-	-
Unearned Revenue	20,877	-	-	-	-
Irrigation and Pool Bonds	60,200	-	-	-	-
Performance Bonds	20,229	-	-	-	-
Total Liabilities	<u>17,814,483</u>	<u>-</u>	<u>2,989,951</u>	<u>-</u>	<u>9,900</u>
DEFERRED INFLOWS OF RESOURCES					
Unavailable Revenue	<u>79,132</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Deferred Inflows of Resources	<u>79,132</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES					
Nonspendable	28,585	-	-	-	-
Restricted	-	9,642,601	10,985,198	10,402,945	30,985,989
Committed	24,370,000	-	-	-	12,000,000
Unassigned	<u>15,138,084</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Fund Balances	<u>39,536,669</u>	<u>9,642,601</u>	<u>10,985,198</u>	<u>10,402,945</u>	<u>42,985,989</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 57,430,284</u>	<u>\$ 9,642,601</u>	<u>\$ 13,975,149</u>	<u>\$ 10,402,945</u>	<u>\$ 42,995,889</u>

The accompanying notes are an integral part of these financial statements.

Hospitality Fees Fund	Debt Service Fund	Capital Projects Fund	Natural Disasters Fund	Federal Grants Fund	Nonmajor Governmental Funds	Total Governmental Funds
\$ 24,574,999	\$ 13,688,973	\$ 10,270,656	\$ 35,969,474	\$ -	\$ 14,727,654	\$ 218,056,451
2,435,940	-	-	-	-	-	9,530,279
-	-	-	-	-	-	22,231
-	-	50,000	-	-	-	78,585
112,893	27,590	552,809	-	2,209,240	3,657,363	9,691,713
-	27,373	34,000	-	-	51	5,406,624
<u>\$ 27,123,832</u>	<u>\$ 13,743,936</u>	<u>\$ 10,907,465</u>	<u>\$ 35,969,474</u>	<u>\$ 2,209,240</u>	<u>\$ 18,385,068</u>	<u>\$ 242,785,883</u>

\$ -	\$ -	\$ 1,998,968	\$ -	\$ 28,050	\$ 62,222	\$ 5,620,537
-	-	-	-	-	-	1,035,428
-	-	-	-	-	-	8,007,587
-	-	1,233,151	-	-	274,298	9,646,165
-	-	-	-	2,181,190	70,407	2,272,474
-	-	-	-	-	-	60,200
-	-	-	-	-	-	20,229
<u>-</u>	<u>-</u>	<u>3,232,119</u>	<u>-</u>	<u>2,209,240</u>	<u>406,927</u>	<u>26,662,620</u>

<u>-</u>	<u>27,373</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>106,505</u>
<u>-</u>	<u>27,373</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>106,505</u>

-	-	50,000	-	-	-	78,585
27,123,832	13,716,563	7,625,346	35,969,474	-	17,978,141	164,430,089
-	-	-	-	-	-	36,370,000
-	-	-	-	-	-	15,138,084
<u>27,123,832</u>	<u>13,716,563</u>	<u>7,675,346</u>	<u>35,969,474</u>	<u>-</u>	<u>17,978,141</u>	<u>216,016,758</u>

<u>\$ 27,123,832</u>	<u>\$ 13,743,936</u>	<u>\$ 10,907,465</u>	<u>\$ 35,969,474</u>	<u>\$ 2,209,240</u>	<u>\$ 18,385,068</u>	<u>\$ 242,785,883</u>
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TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET POSITION JUNE 30, 2024

TOTAL FUND BALANCES - GOVERNMENTAL FUNDS	\$ 216,016,758
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Amounts reported for governmental activities in the Statement of Net Position are different because of the following:

Revenues which will be collected in the future but are not available soon enough to pay for the current period's expenditures are considered unavailable revenue in the funds.	106,505
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Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the government funds:

Cost of assets, including SBITAs	\$ 377,363,783	
Accumulated depreciation/amortization	<u>(74,545,599)</u>	
		302,818,184

The Town's proportionate shares of the net pension liability, deferred outflows of resources, and deferred inflows of resources related to its participation in the State retirement plan are not recorded in the governmental funds but are recorded in the Statement of Net Position.	(14,911,564)
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The Town's total OPEB liability, deferred outflows of resources, and deferred inflows of resources related to its participation in the plan are not recorded in the governmental funds but are recorded in the Statement of Net Position.	(2,293,271)
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Interest is recorded as an expenditure when due and payable in the governmental funds. Interest is recorded in the government-wide statements when it is incurred. This amount represents the amount of interest incurred but not yet due and payable at year-end.	(800,771)
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Bond deferred charges on refunding are recorded as expenditures in the year they are incurred in the governmental funds, but are amortized over the lives of the bonds in the government-wide statements. This amount represents net bond deferred charges on refunding at year-end.	1,182,948
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Long-term liabilities, including bonds payable, are not due or payable in the current period and, therefore, are not reported as liabilities in the funds. Long-term liabilities at year-end consisted of the following:

Long-term debt and premiums	(77,072,766)
Compensated absences	<u>(5,450,378)</u>

TOTAL NET POSITION - GOVERNMENTAL ACTIVITIES	<u>\$ 419,595,645</u>
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The accompanying notes are an integral part of these financial statements.

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE FISCAL YEAR ENDED JUNE 30, 2024

	General Fund	Tax Increment Financing Fund	Accommodations Tax Fund	Real Estate Transfer Fees Fund	Beach Preservation Fee Fund
Revenues					
Real and Personal Property Tax	\$ 18,274,380	\$ 7,844,686	\$ -	\$ -	\$ -
Accommodations Tax	6,944,525	-	12,790,329	-	-
Hospitality Tax	-	-	-	-	-
Business License and Franchise Fees	15,585,246	-	-	-	-
Permits	2,315,139	-	-	-	-
Impact Fees	-	-	-	-	-
Real Estate Transfer Fees	-	-	-	4,883,205	-
Beach Preservation Fees	-	-	-	-	13,889,049
Short-Term Rental Fees	-	-	-	-	-
Electric Franchise Fees	-	-	-	-	-
State Shared Funds	930,105	-	-	-	-
Grants	157,414	-	-	-	-
Road Usage Fees	-	-	-	-	-
EMS Revenue	2,252,547	-	-	-	-
Public Safety Revenue	1,440	-	-	-	-
One Percent Revenue	-	-	-	-	-
Miscellaneous Revenue	629,882	-	-	-	-
Investment Income	2,222,495	440,764	499,235	521,802	1,812,601
Total Revenues	49,313,173	8,285,450	13,289,564	5,405,007	15,701,650
Expenditures					
Current:					
General Government	2,348,635	-	-	-	-
Management Services	9,020,898	-	-	-	-
Community Services	13,399,011	-	-	-	-
Public Safety	22,070,943	-	-	-	-
Non-Departmental	7,573,130	-	-	-	35,499
Culture and Recreation	-	-	4,789,146	-	-
Visitor and Convention Bureau	-	-	3,829,597	-	-
Administration	-	-	-	48,831	-
Capital Outlay:					
Community Services	-	-	-	-	-
Debt Service:					
Administrative Charges	-	-	-	-	-
Principal	371,013	-	-	-	-
Interest	39,340	-	-	-	-
Total Expenditures	54,822,970	-	8,618,743	48,831	35,499
Excess (Deficiency) of Revenues Over (Under) Expenditures	(5,509,797)	8,285,450	4,670,821	5,356,176	15,666,151
Other Financing Sources (Uses)					
Transfers In	14,279,087	-	-	-	-
Transfers Out	(3,000,000)	(4,494,978)	(6,629,316)	(8,332,751)	(8,848,605)
SBITAs	228,523	-	-	-	-
Proceeds From Sale of Capital Assets	36,048	-	-	-	-
Total Other Financing Sources (Uses)	11,543,658	(4,494,978)	(6,629,316)	(8,332,751)	(8,848,605)
Net Change in Fund Balances	6,033,861	3,790,472	(1,958,495)	(2,976,575)	6,817,546
Fund Balances, Beginning of Year	33,502,808	5,852,129	12,943,693	13,379,520	36,168,443
Fund balances, end of year	\$ 39,536,669	\$ 9,642,601	\$ 10,985,198	\$ 10,402,945	\$ 42,985,989

The accompanying notes are an integral part of these financial statements.

Hospitality Fees Fund	Debt Service Fund	Capital Projects Fund	Natural Disasters Fund	Federal Grants Fund	Nonmajor Governmental Funds	Total Governmental Funds
\$ -	\$ 6,308,036	\$ -	\$ -	\$ -	\$ -	\$ 32,427,102
-	-	-	-	-	-	19,734,854
10,574,379	-	-	-	-	-	10,574,379
-	-	-	-	-	-	15,585,246
-	-	-	-	-	-	2,315,139
-	-	236,672	-	-	-	236,672
-	-	-	-	-	-	4,883,205
-	-	-	-	-	-	13,889,049
-	-	-	-	-	2,014,877	2,014,877
-	-	-	-	-	2,893,617	2,893,617
-	-	279,950	-	-	-	1,210,055
-	-	3,692,991	151,688	618,772	711,710	5,332,575
-	-	-	-	-	1,724	1,724
-	-	-	-	-	-	2,252,547
-	-	-	-	-	-	1,440
-	-	-	-	-	859,775	859,775
-	-	252,619	-	-	-	882,501
1,309,952	657,135	491,880	1,504,335	-	910,577	10,370,776
11,884,331	6,965,171	4,954,112	1,656,023	618,772	7,392,280	125,465,533
-	-	-	-	-	129,142	2,477,777
-	-	-	-	-	-	9,020,898
-	-	-	-	618,772	218,487	14,236,270
-	-	-	60,529	-	1,641,442	23,772,914
-	-	-	-	-	-	7,608,629
-	-	-	-	-	-	4,789,146
-	-	-	-	-	-	3,829,597
-	-	-	-	-	-	48,831
-	-	26,950,600	-	-	-	26,950,600
-	15,852	-	-	-	-	15,852
-	12,995,000	92,407	-	-	-	13,458,420
-	2,809,731	5,733	-	-	-	2,854,804
-	15,820,583	27,048,740	60,529	618,772	1,989,071	109,063,738
11,884,331	(8,855,412)	(22,094,628)	1,595,494	-	5,403,209	16,401,795
-	10,412,619	26,594,910	-	-	2,487,533	53,774,149
(9,246,221)	-	(350,000)	-	-	(11,887,278)	(52,789,149)
-	-	122,418	-	-	-	350,941
-	-	-	-	-	-	36,048
(9,246,221)	10,412,619	26,367,328	-	-	(9,399,745)	1,371,989
2,638,110	1,557,207	4,272,700	1,595,494	-	(3,996,536)	17,773,784
24,485,722	12,159,356	3,402,646	34,373,980	-	21,974,677	198,242,974
\$ 27,123,832	\$ 13,716,563	\$ 7,675,346	\$ 35,969,474	\$ -	\$ 17,978,141	\$ 216,016,758

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE FISCAL YEAR ENDED JUNE 30, 2024

TOTAL NET CHANGE IN FUND BALANCES - GOVERNMENTAL FUNDS	\$ 17,773,784
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Amounts reported for the governmental activities in the Statement of Activities are different because of the following:

Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds.	4,288
Changes in the Town's proportionate shares of the net pension liability, deferred outflows of resources, and deferred inflows of resources related to its participation in the State retirement plans for the current year are not reported in the governmental funds but are reported in the Statement of Activities.	(31,464)
Changes in the Town's proportionate shares of the total OPEB liability, deferred outflows of resources, and deferred inflows of resources related to its participation in the plan for the current year are not reported in the governmental funds but are reported in the Statement of Activities.	(224,986)
Changes in the Town's compensated absences liability are not reported in the governmental funds but are reported in the Statement of Activities.	372,598
Issuance of an SBITA is an other financing source in the governmental funds, however this issuance is reported as a long-term liability in the Statement of Net Position.	(350,941)
Repayment of principal are expenditures in the governmental funds, but the repayments reduce long-term liabilities in the Statement of Net Position.	13,458,420
Bond deferred gains and losses are expenditures in the year they are incurred in governmental funds, but are amortized over the lives of the bonds in the Statement of Activities. This amount represents the amortization of deferred charges for the year.	(290,318)
Premiums on issuance of debt must be deferred and amortized over the life of the respective debt in the Statement of Activities. However, proceeds from premiums are reported as an other financing source in the year they are received in the governmental funds. This represents the amount which current year premiums were exceeded by amortization of premiums in the current year.	-
Interest on long-term debt in the Statement of Activities differs from the amount reported in the governmental funds because interest is recognized as an expenditure in the funds when it is due and payable and thus requires the use of current financial resources. In the Statement of Activities, however interest expense is recognized as the interest accrues, regardless of when it is due and payable. This represents the change in accrued interest during the year.	107,406
Governmental funds report only proceeds received from the sale of capital assets without any consideration for the net book value of the assets that were sold. The Statement of Activities reports gains or losses based on the proceeds and the net book value of the assets sold.	(2,385,632)
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets that are considered capital asset additions is allocated over their estimated useful lives as depreciation expense.	

Capital outlay	\$ 25,354,477	
Depreciation/amortization expense	(6,967,609)	
	18,386,868	

TOTAL CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES	\$ 46,820,023
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The accompanying notes are an integral part of these financial statements.

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

**STATEMENT OF NET POSITION
PROPRIETARY FUND
JUNE 30, 2024**

	Stormwater Fund
ASSETS	
CURRENT ASSETS	
Cash, cash equivalents, and investments	\$ 6,973,657
Due from other governments	11,370
Total current assets	<u>6,985,027</u>
NONCURRENT ASSETS	
Capital assets	
Depreciable, net of accumulated depreciation	10,440,370
Total noncurrent assets	<u>10,440,370</u>
Total assets	<u>17,425,397</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred charges on bond refunding	89,061
Total deferred outflows of resources	<u>89,061</u>
LIABILITIES	
CURRENT LIABILITIES	
Accounts payable	466,074
Interfund payables	45,548
Accrued interest payable	13,128
Current portion of bond payable	1,260,000
Total current liabilities	<u>1,784,750</u>
LONG-TERM LIABILITIES	
Bonds payable	1,975,000
Total long-term liabilities	<u>1,975,000</u>
Total liabilities	<u>3,759,750</u>
NET POSITION	
Net investment in capital assets	7,294,431
Unrestricted	6,460,277
Total net position	<u>\$ 13,754,708</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION PROPRIETARY FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2024

	Stormwater Fund
OPERATING REVENUE	
Stormwater Fees	\$ 5,275,035
Permit Fees	122,580
Total operating revenues	<u>5,397,615</u>
OPERATING EXPENSES	
Maintenance and Repair	2,001,828
Administrative - Salary and Benefits	750,240
Administrative - Operating	261,130
Depreciation	998,206
Total operating expenses	<u>4,011,404</u>
Operating income	1,386,211
NON-OPERATING REVENUES (EXPENSES)	
Investment Income	328,692
Amortization of Loss on Refunding	(89,061)
Interest expense	(64,744)
Total non-operating revenues (expenses)	<u>174,887</u>
Income before transfers	1,561,098
Transfers out - Capital Projects Fund	(860,000)
Transfers out - General Fund	(125,000)
Total transfers	<u>(985,000)</u>
Change in net position	576,098
Net position, beginning of year	13,178,610
Net position, end of year	<u>\$ 13,754,708</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

**STATEMENT OF CASH FLOWS
PROPRIETARY FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

	Stormwater Fund
CASH FLOWS FROM OPERATING ACTIVITIES:	
Receipts from Charges for Fees and Services	\$ 5,396,561
Payments to Suppliers	(2,168,906)
Payments to Employees	(750,240)
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>2,477,415</u>
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES:	
Transfers to other funds for Non-Capital purposes	(985,000)
Change in Interfund Payable	15,133
NET CASH USED IN NON-CAPITAL FINANCING ACTIVITIES	<u>(969,867)</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Bond and Note Payments	(1,240,000)
Interest and Fiscal Charges Paid on Bonds	(68,822)
NET CASH USED IN CAPITAL AND RELATED FINANCING ACTIVITIES	<u>(1,308,822)</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest earned on investments	<u>328,692</u>
NET CASH PROVIDED BY INVESTING ACTIVITIES	<u>328,692</u>
NET INCREASE IN CASH AND CASH EQUIVALENTS	527,418
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>6,446,239</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ 6,973,657</u>
 Reconciliation of Operating Income to Net Cash Provided By Operating Activities:	
Operating income	\$ 1,386,211
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation Expense	998,206
(Increase) Decrease in Assets:	
Accounts Receivable	(1,054)
Increase (Decrease) in Liabilities:	
Accounts Payable	94,052
Net Cash Provided by Operating Activities	<u>\$ 2,477,415</u>

The accompanying notes are an integral part of these financial statements.

NOTES TO FINANCIAL STATEMENTS

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2024

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. The Reporting Entity

The Town of Hilton Head Island, South Carolina (the "Town") was organized under a charter originally granted by the State of South Carolina in 1983. The Town operates under the Council-Manager form of government in accordance with Home Rule Act Number 283. Town Council ("Council") is composed of a Mayor and six Council members elected from single member wards. All legislative powers of the Town are vested in Council. Each member of Council, including the Mayor, has one vote in each matter. Under the Town's form of government, the Council hires a Manager who acts as the Chief Executive Officer.

The financial statements of the Town have been prepared in conformity with accounting principles generally accepted in the United States of America ("GAAP"), as applied to governmental units. The Governmental Accounting Standards Board ("GASB") is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Town's accounting policies are described below.

As required by GAAP, the financial statements must present the Town's financial information with any of its component units. The primary criterion for determining inclusion or exclusion of a legally separate entity (component unit) is financial accountability, which is presumed to exist if the Town both appoints a voting majority of the entity's governing body, and either: 1) the Town is able to impose its will on the entity, or 2) there is a potential for the entity to provide specific financial benefits to, or impose specific financial burdens on the Town. If either or both of the foregoing conditions are not met, the entity could still be considered a component unit if it is fiscally dependent on the Town and there is a potential that the entity could either provide specific financial benefits to, or impose specific financial burdens on the Town.

In order to be considered fiscally independent, an entity must have the authority to do all of the following: (a) determine its budget without the Town having the authority to approve or modify that budget; (b) levy taxes or set rates or charges without approval by the Town; and (c) issue bonded debt without approval by the Town. An entity has a financial benefit or burden relationship with the Town if, for example, any one of the following conditions exists: (a) the Town is legally entitled to or can otherwise access the entity's resources, (b) the Town is legally obligated or has otherwise assumed the obligation to finance the deficits of, or provide financial support to, the entity, or (c) the Town is obligated in some manner for the debt of the entity. Finally, an entity could be a component unit even if it met all the conditions described above for being fiscally independent if excluding it would cause the Town's financial statements to be misleading.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

A. The Reporting Entity (Continued)

Blended component units, although legally separate entities, are in substance, part of the government's operations and data from these units are combined with data of the primary government in the fund financial statements. Discretely presented component units, on the other hand, are reported in a separate column in the government-wide financial statements to emphasize they are legally separate from the Town. Based on the criteria above, the Town has one blended component unit and no discretely presented component units.

The Town of Hilton Head Island Public Facilities Corporation (the "Corporation"), a blended component unit, is a not-for-profit 501(c)(3) organization created to facilitate the issuance of debt for acquisition of the Town's administration facilities. The Town appoints the Corporation's board members and the Corporation provides services entirely to the Town. Because the Corporation is so closely related to the Town, it is, in effect, the same as the primary government. The Corporation's financial information is reported in the Debt Service Fund and Capital Projects Fund of the Town. Separate financial statements for the Corporation are not issued.

B. Measurement Focus, Basis of Accounting and Basis of Presentation

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the activities of the Town. For the most part, the effect of interfund activity (except for interfund services provided and used between functions) has been removed from these financial statements.

Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely, to a significant extent, on fees and charges for support. The Town's business-type activities consist of the stormwater operations.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment.

Taxes and other items not properly included among program revenues are reported instead as *general revenues*. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the Town.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Non-exchange transactions, in which the Town gives or receives value without directly receiving or giving equal value in exchange, include property taxes, grants and donations. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

The government-wide statements are prepared using a different measurement focus from the manner in which governmental fund financial statements are prepared (see further detail below). Governmental fund financial statements, therefore, include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Property taxes, intergovernmental revenues, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be measurable and susceptible to accrual and so have been recognized as revenues of the current fiscal period. For this purpose, the Town generally considers its revenues to be available if they are collected within 30 days of the end of the current fiscal period with the exception of certain reimbursement expenditure grants for which a twelve-month availability period is generally used.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payments are due and payable.

Capital asset acquisitions are reported as capital outlay expenditures in governmental funds. Proceeds of long-term debt are reported as other financing sources.

Fund financial statements report detailed information about the Town. The focus of governmental fund financial statements, is on major funds rather than by fund type. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)

When both restricted and unrestricted resources are available for use, it is the Town's practice to use restricted resources first, then unrestricted resources as they are needed.

The accounts of the government are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. The Town uses the following fund categories:

Governmental fund types are those through which most governmental functions of the Town are financed. The Town's expendable financial resources and related assets and liabilities are accounted for through governmental funds. The Town's governmental fund types and funds are as follows:

The **General Fund, a major fund** and a budgeted fund, is the general operating fund of the Town and accounts for all revenues and expenditures of the Town except those required to be accounted for in other funds. All general tax revenues and other receipts that: (a) are not allocated by law or contractual agreement to other funds, or (b) that have not been restricted, committed, or assigned to other funds are accounted for in the General Fund. General operating expenditures and the capital improvement costs that are not paid through other funds are paid from the General Fund.

The **Debt Service Fund, a major fund** and a budgeted fund, is used to account for the accumulation of resources and payments of long-term bond principal and interest from government resources. The Debt Service Fund, a major fund and a budgeted fund, is used to account for and report the accumulation of financial resources that are restricted for the payment of all long-term debt principal, interest and related costs for the Town.

Capital Projects Fund, a major fund and a budgeted fund, is used to account for and report financial resources that are restricted, committed, or assigned for: (a) the acquisition, construction, or renovation of major capital facilities, (b) ongoing major improvement projects which usually span more than one year, and (c) major equipment or other capital asset acquisitions which are not financed by another fund.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)

Proprietary Fund Types are accounted for based on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Proprietary funds are made up of two classes: Enterprise Funds and Internal Service Funds. The Town has one Enterprise Fund and has no Internal Service Funds.

Enterprise funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with an enterprise fund's principal ongoing operations. The principal operating revenues of enterprise funds are primarily charges for services and fees. Operating expenses for enterprise funds include the expense for providing goods and services, administrative expenses, maintenance, and depreciation of capital assets. All revenues and expenses not meeting this definition are reported as non-operating items. Enterprise fund types include the following fund:

The Stormwater Fund, a major enterprise fund and a budgeted fund, is used to account for and report the costs associated with the management, construction, maintenance, protections, control, regulation, use, and enhancement of stormwater systems and programs within the Town limits in concert with Beaufort County and other water resource management programs. Costs are recovered through user charges in a manner similar to private business enterprises.

Special revenue funds are used to account for and report the proceeds of specific revenue sources (that are expected to continue to comprise a substantial portion of the inflows of the fund) that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. The Town has the following special revenue funds:

- i. **The Tax Increment Financing ("TIF") District Fund, a major fund** and an unbudgeted fund, is used to account for and report the proceeds from incremental taxes charged to individuals that are restricted for expenditures related to economic development within the TIF districts.
- ii. **The Beach Preservation Fee Fund, a major fund** and an unbudgeted fund, is used to account for and report the proceeds from the beach preservation fees that are restricted for expenditures related to nourishment and restoration of the Town's beaches.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)

- iii. **The Real Estate Transfer Fee Fund, a major fund** and an unbudgeted fund, is used to account for and report the proceeds from the fee equal to one quarter of 1% (0.0025%) of the purchase price upon the transfer of any real property situated within the corporate limits of the Town that is restricted for expenditures related to environmental conservation.
- iv. **The Accommodations Tax Fund, a major fund** and an unbudgeted fund, is used to account for and report the proceeds from the state-imposed 2% tax levied on rentals of transient accommodations within the corporate limit that are restricted for expenditures related to tourism promotion.
- v. **The Hospitality Fees Fund, a major fund** and an unbudgeted fund, is used to account for and report the proceeds from the 2% tax levied on the sale of prepared meals and beverages sold in establishments or sales of prepared meals and beverages sold in establishments licensed for on-premises consumption of alcoholic beverages, beer or wine that are restricted for expenditures that enhance the health, safety, and general welfare of the Town.
- vi. **The Natural Disasters Fund, a major fund** and an unbudgeted fund, is used to account for and report financial resources that are restricted, committed, or assigned for expenditures related to the Town's response to a natural disaster or declared emergency.
- vii. **The Federal Grants Fund, a major fund** and an unbudgeted fund, is used to account for and report the proceeds related to the American Rescue Plan Act ("ARPA") federal funds received by the Town.
- viii. The Town also reports the Palmetto Electric Franchise Fees Fund, the Operating Grants Fund, the Short-Term Rental Fee Fund, the Home Grant Fund, the Road Usage Fee Fund, the Housing Fund, the Community Development Fund and the Firemen's Fund as unbudgeted nonmajor special revenue funds.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Equity

1. *Cash, Cash Equivalents and Investments*

The Town considers all highly liquid investments (including restricted assets) with original maturities of three months or less when purchased and investments in the South Carolina Pooled Investment Fund ("Pool") to be cash equivalents. Securities with an initial maturity of more than three months (from when initially purchased) that are not purchased from the Pool are reported as investments.

The Town's investment policy is designed to operate within existing statutes (which are identical for all funds, fund types and component units within the State of South Carolina). The statutes of the State of South Carolina authorize the Town to invest in the following:

- (a) Obligations of the United States and its agencies, the principal and interest of which is fully guaranteed by the United States.
- (b) Obligations issued by the Federal Financing Bank, Federal Farm Credit Bank, the Bank of Cooperatives, the Federal Intermediate Credit Bank, the Federal Land Banks, the Federal Home Loan Banks, the Federal Home Loan Mortgage Corporation, the Federal National Mortgage Association, the Government National Mortgage Association, the Federal Housing Administration, and the Farmers Home Administration, if, at the time of investment, the obligor has a long-term, unenhanced, unsecured debt rating in one of the top two ratings categories, without regard to a refinement or gradation of rating category by numerical modifier or otherwise, issued by at least two nationally recognized credit rating organizations.
- (c) (i) General obligations of the State of South Carolina or any of its political units; or (ii) revenue obligations of the State of South Carolina or its political units, if at the time of investment, the obligor has a long-term, unenhanced, unsecured debt rating in one of the top two ratings categories, without regard to a refinement or gradation of rating category by numerical modifier or otherwise, issued by at least two nationally recognized credit rating organizations.
- (d) Savings and Loan Associations to the extent that the same are insured by an agency of the federal government.
- (e) Certificates of deposit where the certificates are collaterally secured by securities of the type described in (a) and (b) above held by a third-party as escrow agent or custodian, of a fair value not less than the amount of the certificates of deposit so secured, including interest; provided, however, such collateral shall not be required to the extent the same are insured by an agency of the federal government.
- (f) Repurchase agreements when collateralized by securities as set forth in this section.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Equity (Continued)

1. Cash, Cash Equivalents and Investments (Continued)

- (g) No load open-end or closed-end management type investment companies or investment trusts registered under the Investment Company Act of 1940, as amended, where the investment is made by a bank or trust company or savings and loan association or other financial institution when acting as trustee or agent for a bond or other debt issue of that local government unit, political subdivision, or county treasurer if the particular portfolio of the investment company or investment trust in which the investment is made: (i) is limited to obligations described in items (a), (b), (c), and (f) of this subsection, and (ii) has among its objectives the attempt to maintain a constant net asset value of \$1 a share and to that end, value its assets by the amortized cost method.

The Town's cash and investment objectives are safety, liquidity and yield. The Town reports its cash and investments at fair value which is normally determined by quoted market prices. The Town currently or in the past year has primarily used the following investments in its operating activities:

- South Carolina Local Government Investment Pool ("SCLGIP") investments are invested with the South Carolina State Treasurer's Office, which established the South Carolina Pool pursuant to Section 6-6-10 of the South Carolina Code. The SCLGIP is an investment trust fund, in which public monies in excess of current needs, which are under the custody of any city treasurer or any governing body of a political subdivision of the State, may be deposited. In accordance with GASB Statement No. 31 "Accounting and Financial Reporting for Certain Investments and for External Investment Pools" and GASB Statement No. 72 "Fair Value Measurement and Application", investments are carried at fair value determined annually based upon: (a) quoted market prices for identical or similar investments, or (b) observable inputs other than quoted market prices. The total fair value of the SCLGIP is apportioned to the entities with funds invested on an equal basis for each share owned, which are acquired at a cost of \$1. Funds may be deposited by Pool participants at any time and may be withdrawn upon 24 hours' notice. Financial statements for the Pool may be obtained by writing:

Office of State Treasurer
Local Government Investment Pool
P.O. Box 11778
Columbia, SC 29211-1960

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Equity (Continued)

1. *Cash, Cash Equivalents and Investments (Continued)*

- Government mutual funds are generally open-ended funds that invest in short-term debt securities (including obligations of the United States and related agencies) that generally have a weighted average maturity of less than one year and do not invest more than 5% in any one issuer, except for government securities and repurchase agreements.

2. *Receivables and Payables*

During the course of its operations, the Town has numerous transactions occurring between funds. These transactions include expenditures and transfers of resources to provide services, construct assets, and service debt. The accompanying financial statements generally reflect such transactions as transfers in (out). To the extent that certain transactions between funds had not been paid or received as of year-end, balances of interfund receivables or payables have been recorded.

Property taxes receivable represent current real and personal property as well as delinquent real and personal property taxes for the past ten years, less an allowance for amounts estimated to be uncollectible. All net property taxes receivable at year-end, except those collected within 30 days, are recorded as unavailable revenue (a component of deferred inflows of resources) and thus not recognized as revenue until collected in the governmental funds.

Property taxes are assessed and collected by Beaufort County under a joint billing and collection agreement. Real property and all personal property taxes other than vehicle property taxes attach as an enforceable lien on property as of January 1st. Taxes are levied and billed in October on all property other than vehicles and are payable without penalty until January 15th of the following year. Penalties are assessed on unpaid taxes on the following dates: January 16th – 3%, February 1st – an additional 7%, and March 16th – an additional 5%. On March 16th, the property tax bills are transferred to the delinquent tax collection office of Beaufort County and the properties are subject to sale. Vehicle property taxes attach a lien and are levied throughout the year depending on when the vehicles' license tags expire. Other personal property taxes are levied in October and are payable by December 31.

Property tax and EMS receivables are shown net of an allowance for uncollectibles.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Equity (Continued)

3. *Inventories and Prepaid Items*

Inventories and prepaid items, if any, in the governmental funds are accounted for using the purchase method (expensed when paid).

4. *Capital Assets*

Capital assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets used in the operations of governmental funds and not specifically related to activities reported in proprietary funds have been reported as assets in the governmental activities column of the government-wide financial statement. The Town capitalizes assets other than infrastructure and software acquisition that costs \$5,000 or more and have an estimated useful life of at least two (2) years. The capitalization threshold for infrastructure shall be \$100,000 and for software acquisition, including subscription-based information technology arrangements ("SBITA") the threshold shall be \$50,000.

Capital assets are recorded at historical cost or estimated historical cost if not purchased or constructed. Donated capital assets are recorded at estimated acquisition value (as estimated by the Town) at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Capital assets and right-to-use SBITAs are depreciated/amortized on the straight-line method using the following estimated useful lives:

Category	Estimated Useful Life in Years
Building	25 – 30
Infrastructure	25
Vehicles	8 – 15
Furniture, fixtures and equipment	5 – 20
Roads	25 – 30
Waterway	30
Dams	30 – 50
Software	10
SBITAs	3 – 10

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Equity (Continued)

3. *Inventories and Prepaid Items*

Inventories and prepaid items, if any, in the governmental funds are accounted for using the purchase method (expensed when paid).

4. *Capital Assets*

Capital assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets used in the operations of governmental funds and not specifically related to activities reported in proprietary funds have been reported as assets in the governmental activities column of the government-wide financial statement. The Town capitalizes assets other than infrastructure and software acquisition that costs \$5,000 or more and have an estimated useful life of at least two (2) years. The capitalization threshold for infrastructure shall be \$100,000 and for software acquisition, including subscription-based information technology arrangements ("SBITA") the threshold shall be \$50,000.

Capital assets are recorded at historical cost or estimated historical cost if not purchased or constructed. Donated capital assets are recorded at estimated acquisition value (as estimated by the Town) at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Capital assets and right-to-use SBITAs are depreciated/amortized on the straight-line method using the following estimated useful lives:

Category	Estimated Useful Life in Years
Building	25 – 30
Infrastructure	25
Vehicles	8 – 15
Furniture, fixtures and equipment	5 – 20
Roads	25 – 30
Waterway	30
Dams	30 – 50
Software	10
SBITAs	3 – 10

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Equity (Continued)

5. *Compensated Absences*

The Town has a policy to accrue compensated absences for employees when the obligation relating to the employee's rights to receive compensation is attributable to the employee's services already rendered, when the rights vest and accumulate and when the payment is payable. Vacation pay meets the above criteria for accrual, whereas sick pay does not. Sick pay does not vest until an employee is eligible to retire. In accordance with GASB Statement No. 16, "*Accounting for Compensated Absences*", no liability is recorded for nonvesting accumulative rights to receive sick pay benefits. The entire compensated absence liability and expense is reported on the government-wide financial statements. Governmental funds will only recognize a liability for compensated absences if they are significant and have matured, for example, as a result of employee resignations or retirements.

Upon retirement, the value of sick leave accruals is contributed to a retirement health savings plan.

The General Fund is used to liquidate the liability for compensated absences.

6. *Accrued Liabilities and Long-Term Obligations*

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method (as it approximates the effective interest method) if material. Debt is reported net of applicable bond premiums and discounts. Issuance costs are expensed in the period incurred.

In general, payables and accrued liabilities that will be paid from governmental funds are reported on the governmental fund financial statements regardless of whether they will be liquidated with current financial resources. However, claims and judgments, debt, compensated absences, contractually required pension contributions, special termination benefits and other similar long-term liabilities that will eventually be paid from governmental funds are not reported as a liability in the fund financial statements until due and payable.

In the governmental fund financial statements, bond premiums, discounts and bond issuance costs are recognized immediately. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts are reported as other financing uses. Issuance costs are reported as debt service expenditures.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Equity (Continued)

8. Fund Balance

In accordance with GASB Statement No. 54 "*Fund Balance Reporting and Governmental Fund Type Definitions*", the Town classifies its governmental fund balances as follows:

Nonspendable – includes amounts that inherently cannot be spent either because they are not in spendable form (i.e., prepaids, inventories, etc.) or because of legal or contractual requirements (i.e. principal on an endowment, etc.).

Restricted – includes amounts that are constrained by specific purposes which are externally imposed by: (a) other governments through laws and regulations, (b) grantors or contributions through agreements, (c) creditors through debt covenants or other contracts, or (d) imposed by law through constitutional provisions or enabling legislation.

Committed – includes amounts that are constrained for specific purposes that are internally imposed by the government through formal action made by the highest level of decision making authority, Town Council ("Council"), before the end of the reporting period. Those committed amounts cannot be used for any other purpose unless the government removes or changes the specified use by taking the same type of action it employed to previously commit those amounts. Committed amounts for the Town consist of amounts passed and approved by resolution by Council.

Assigned – includes amounts that are intended to be used for specific purposes that are neither considered restricted nor committed and that such assignments are made before the report issuance date. The Town reserves the right to assign fund balance by a simple majority vote of Council.

Unassigned – includes amounts that do not qualify to be accounted for and reported in any of the other fund balance categories. This classification represents the amount of fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the General Fund. The General Fund should be the only fund that reports a positive unassigned fund balance amount. In other governmental funds, if expenditures incurred for specific purposes exceeded the amounts of restricted, committed, or assigned to those purposes, it may be necessary to report a negative unassigned fund balance.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Equity (Continued)

8. *Fund Balance (Continued)*

The Town generally uses restricted amounts first when both restricted and unrestricted (committed, assigned and unassigned) fund balance is available unless there are legal documents, contracts or agreements that prohibit doing such. Additionally, the Town generally would first use committed, then assigned, and lastly unassigned amounts of unrestricted fund balance when expenditures are made. See Note 3.D. for more information on fund balance.

9. *Net Position*

Net position represents the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources in the Statement of Net Position. Net position is classified as net investment in capital assets; restricted; and unrestricted. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Outstanding debt which has not been spent is included in the same net position component as the unspent proceeds. Net position is reported as restricted when there are limitations imposed on its use either through enabling legislation or through external restrictions imposed by creditors, grantors, contributors, or laws or regulations of other governments. See Note 3.E. for more information on net position.

10. *Encumbrances*

Encumbrance accounting, under which purchase orders, contracts and other commitments for expenditures are recorded to reflect the use of the applicable spending appropriations, is used by the General Fund during the year to control expenditures. Encumbrances do not constitute expenditures or liabilities. For budget purposes, encumbrances and unused expenditure appropriations lapse at year-end.

11. *Pensions*

In government-wide financial statements, pensions are required to be recognized and disclosed using the accrual basis of accounting (see Note 4.B. and the required supplementary information immediately following the notes to the financial statements for more information), regardless of the amount recognized as pension expenditures on the modified accrual basis of accounting. The Town recognizes a net pension liability for each qualified pension plan in which it participates, which represents the excess of the total pension liability over the fiduciary net position of the qualified pension plan, or the Town's proportionate share thereof in the case of a cost-sharing multiple-employer plan, measured as of the Town's fiscal year-end.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Equity (Continued)

11. *Pensions (Continued)*

Changes in the net pension liability during the period are recorded as pension expense, or as deferred outflows or inflows of resources depending on the nature of the change, in the period incurred. Those changes in net pension liability that are recorded as deferred outflows or inflows of resources that arise from changes in actuarial assumptions or other inputs and differences between expected or actual experience are amortized over the weighted average remaining service life of all participants in the respective qualified pension plan and recorded as a component of pension expense beginning with the period in which they are incurred. Projected earnings on qualified pension plan investments are recognized as a component of pension expense. Differences between projected and actual investment earnings are reported as deferred outflows or inflows of resources and amortized as a component of pension expense on a closed basis over a five-year period beginning with the period in which the difference occurred.

12. *Accounting Estimates*

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions. Those estimates and assumptions affect the reported amounts of assets and deferred outflows of resources and liabilities and deferred inflows of resources and disclosure of these balances as of the date of the financial statements. In addition, they affect the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates and assumptions.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Equity (Continued)

13. Fair Value

The fair value measurement and disclosure framework provides for a three-tier fair value hierarchy that gives highest priority to quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are described below:

Level 1 – Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Town can access at the measurement date.

Level 2 – Inputs to the valuation methodology, other than quoted prices included in Level 1, that are observable for an asset or liability either directly or indirectly and include:

- Quoted prices for similar assets and liabilities in active markets.
- Quoted prices for identical or similar assets or liabilities in inactive markets.
- Inputs other than quoted market prices that are observable for the asset or liability.
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

Level 3 – Inputs to the valuation methodology that are unobservable for an asset or liability and include:

- Fair value is often based on developed models in which there are few, if any, observable inputs.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used should maximize the use of observable inputs and minimize the use of unobservable inputs.

The valuation methodologies described above may produce a fair value calculation that may not be indicative of future net realizable values or reflective of future fair values. The Town believes that the valuation methods used are appropriate and consistent with GAAP. The use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date. There have been no significant changes from the prior year in the methodologies used to measure fair value.

NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Equity (Continued)

14. Comparative Data

Comparative data (i.e., presentation of prior year totals by fund type) has not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

NOTE 2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgetary Information

Annual appropriated budgets are adopted for the General Fund, Debt Service Fund, Capital Projects Fund, and the Stormwater Fund. The Town uses the following procedures in establishing budgetary data reflected in these financial statements:

1. The Town Manager submits to Council a proposed operating budget for the General Fund, Capital Projects Fund, Debt Service Fund and Stormwater Fund for the year which includes proposed expenditures and the means of financing them.
2. Public hearings are held for taxpayers' comments for the General Fund, Capital Projects Fund, Debt Service Fund and Stormwater Fund budgets.
3. The budgets are legally enacted and adopted by Council.
4. Budgetary transfers between departments and projects may be authorized by the Town Manager for up to \$100,000; however, large transfers and any revisions that alter the total expenditures of any fund must be approved by Council.

The lowest level at which appropriations are adopted is the department-level. Appropriations lapse at year-end.

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES

A. Deposits and Investments

Deposits

Custodial Credit Risk for Deposits: Custodial credit risk for deposits is the risk that, in the event of a bank failure, the Town's deposits might not be recovered. The Town does not have a formal deposit policy for custodial credit risk but follows the investment policy statutes of the State of South Carolina. As of June 30, 2024, none of the Town's bank balances of approximately \$3,487,000 (with a carrying value of approximately \$2,757,000) were exposed to custodial credit risk.

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

A. Deposits and Investments (Continued)

Investments

As of June 30, 2024, the Town had the following investments and maturities:

Investment Type	Fair Value Level ⁽¹⁾	Credit Rating [^]	Fair Value	Investment Maturity in Years
SC Local Government Investment Pool	N/A ⁽²⁾	NR, NR	\$ 87,953,458	< 1 year
Open-Ended Mutual Fund Investing in Governmental Securities	Level 1	AAAm, Aaa-mf	263,820	< 1 year
Open-Ended Mutual Fund Investing in Governmental Securities	Level 1	NA, NA	5,084	< 1 year
United States Treasury and Agencies	Level 1	*	127,197,677	< 1 year
United States Treasury	Level 1	*	6,853,164	1 – 3 years
Total			<u>\$ 222,273,203</u>	

⁽¹⁾ See Note 1.C. 13 for the details of the Town's fair value hierarchy.

⁽²⁾ Investments that have a net asset value are not subject to the fair value hierarchy.

* Credit ratings are not required for obligations of the U.S. government.

[^] If available, credit ratings are for Standard & Poor's and Moody's Investors Services.

NA - Not Available

NR - Not Rated

Interest Rate Risk: Interest rate risk is limiting investment maturities to help manage exposure to fair value losses from increasing interest rates. The Town's policy is to minimize interest rate risk by: 1) structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations; thereby, avoiding the need to sell securities on the open market prior to maturity, and 2) investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

Custodial Credit Risk for Investments: Custodial credit risk for investments is the risk that, in the event of a bank failure, the government will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Town does not have an investment policy for custodial credit risk but follows the investment statutes of the State of South Carolina. As of June 30, 2024, none of the Town's investments were exposed to custodial credit risk.

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

A. Deposits and Investments (Continued)

Investments (Continued)

Credit Risk for Investments: Credit risk for investments is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Town's investment policy minimizes credit risk by limiting investments to the types of securities in compliance with the provisions of South Carolina statutes as discussed previously.

Concentration of Credit Risk for Investments: The Town places no limit on the amount the Town may invest in any one issuer. Investments issued by or explicitly guaranteed by the U.S. Government and investments in mutual funds, external investment pools and other pooled investments are exempt from concentration of credit risk disclosures.

Certain cash, cash equivalents and investments of the Town are legally restricted for specified purposes. The major types of restrictions at June 30, 2024 were: (a) those imposed by the revenue source (i.e., hospitality tax, accommodations taxes, impact assessment fees, etc.), and (b) unspent bond proceeds.

Reconciliation to the Financial Statements

The following table reconciles the amounts reported as deposits and investments in the notes to the financial statements to cash and cash equivalents reported in the financial statements:

Deposits and Cash on Hand	\$ 2,756,905
Investments	<u>222,273,203</u>
Total Cash, Cash Equivalents, and Investments per the Statement of Net Position	<u><u>\$ 225,030,108</u></u>

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

B. Receivables and Unavailable and Unearned Revenues

Property Taxes

The Town's fiscal year 2024 real and business personal property taxes (which were for tax year 2023) were levied on September 30, 2023, and were due beginning on this date based on the assessed valuation as of January 1, 2023. Property taxes are considered late on January 16, 2024. Motor vehicle property tax is levied and collected on a portion of taxable vehicles monthly. Assessed values are established by the Beaufort County Tax Assessor and the South Carolina Tax Commission. The Town's current operating and debt service millage rates were 15.90 mills, and 5.50 mills, respectively. Town property taxes are billed and collected by Beaufort County under a joint billing and collection agreement.

The Town's governmental activities receivables and allowances at June 30, 2024 consisted of the following:

Government-wide Financial Statements - Governmental Activities				
Governmental Fund Financial Statements				
	General Fund	Beach Preservation Fee Fund	Hospitality Fee Fund	Total
Receivables:				
EMS fees	\$ 1,000,548	\$ -	\$ -	\$ 1,000,548
Local accommodations taxes	2,060,976	-	-	2,060,976
Other receivables	288,864	-	-	288,864
Due from employees	22,231	-	-	22,231
Beach preservation fees	-	4,121,951	-	4,121,951
Hospitality fees	-	-	2,435,940	2,435,940
Less: EMS allowance	(378,000)	-	-	(378,000)
Total receivables	<u>\$ 2,994,619</u>	<u>\$ 4,121,951</u>	<u>\$ 2,435,940</u>	<u>\$ 9,552,510</u>

Due From Other Governments

The amounts due from other governments to the Town as of June 30, 2024 are as follows:

Government-wide Financial Statements - Governmental Activities									
Governmental Fund Financial Statements									
	General Fund	Tax Increment Financing	Accommodations Taxes	Real Estate Transfer Fees	Debt Service Fund	Capital Projects Fund	Natural Disasters	Nonmajor Governmental Funds	Total
Due from other governments:									
Beaufort County:									
Property Taxes	\$ 224,351	\$ -	\$ -	\$ -	\$ 40,679	\$ 289	\$ 2,079	\$ -	\$ 267,398
Other	115,646	-	-	-	-	-	-	-	115,646
Road Usage Fees	-	-	-	-	-	-	-	51	51
Real Estate Transfer Fees	-	-	-	363,190	-	-	-	-	363,190
Tax Increment Financing	-	8,463	-	-	-	-	-	-	8,463
Less: Property Tax Allowance	(37,741)	-	-	-	(13,306)	(289)	(2,079)	-	(53,415)
State of South Carolina:									
Sunday Liquor Fees	-	-	-	-	-	34,000	-	-	34,000
Accommodations Taxes	-	-	4,671,291	-	-	-	-	-	4,671,291
Total	<u>\$ 302,256</u>	<u>\$ 8,463</u>	<u>\$ 4,671,291</u>	<u>\$ 363,190</u>	<u>\$ 27,373</u>	<u>\$ 34,000</u>	<u>\$ -</u>	<u>\$ 51</u>	<u>\$ 5,406,624</u>

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

B. Receivables and Unavailable and Unearned Revenues (Continued)

Due From Other Governments (Continued)

The amounts due from other governments to the Town's enterprise fund as of June 30, 2024 are as follows:

	Stormwater Fund
Beaufort County:	
Stormwater Fees	\$ 11,370
Total	<u>\$ 11,370</u>

Unavailable and Unearned Revenues

Governmental funds report as a component of deferred inflows of resources: (a) revenues that are not considered to be available to liquidate liabilities (unavailable revenue), and (b) revenues that have been received but are intended to finance future periods (deferred revenue). Governmental funds also defer revenue recognition and report liabilities in connection with resources that have been received but not yet earned (unearned revenue).

At June 30, 2024, the various components of unavailable and unearned revenues were as follows:

	Fund	Deferred Inflows of Resources Unavailable	Liabilities Unearned	Total
Advance - Miscellaneous	General	\$ -	\$ 20,877	\$ 20,877
Advance - Grants	Federal Grants	-	2,181,190	2,181,190
Advance - Revolving Fund Loans	Nonmajor Governmental	-	70,407	70,407
Delinquent Taxes Receivable	General	79,132	-	79,132
Delinquent Taxes Receivable	Debt Service	27,373	-	27,373
Total		<u>\$ 106,505</u>	<u>\$ 2,272,474</u>	<u>\$ 2,378,979</u>

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

C. Interfund Receivables, Payables and Transfers

Interfund Receivables and Payables

Interfund balances at June 30, 2024 consisted of the following individual fund receivables and payables:

Fund	Receivables	Payables
<u>Major Governmental Funds:</u>		
General Fund	\$ 2,918,315	\$ 6,773,397
Tax Increment Financing Fund	2,053	-
Accommodations Tax Fund	-	1,365,319
Beach Preservation Fees Fund	211,450	-
Hospitality Fees Fund	112,893	-
Debt Service Fund	27,590	-
Capital Projects Fund	552,809	1,233,151
Federal Grants	2,209,240	-
<u>Other Nonmajor Governmental Funds:</u>		
Palmetto Electric Franchise Fees Fund	-	256,423
Operating Grants Fund	455,929	-
Home Grant	82,534	-
Road Usage Fee Fund	744,678	-
Short-Term Rentals Fund	201,494	-
Housing Fund	2,172,728	-
Community Development Fund	-	11,221
Firemen's Fund	-	6,654
<u>Proprietary Funds:</u>		
Stormwater Fund	-	45,548
	<u>\$ 9,691,713</u>	<u>\$ 9,691,713</u>

Amounts due from/to funds resulted from interfund goods and services provided or reimbursable expenditures/expenses incurred on or before June 30, 2024. All balances are expected to be repaid within one year.

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

C. Interfund Receivables, Payables and Transfers (Continued)

Interfund Transfers

Interfund transfers for the year ended June 30, 2024 consisted of the following:

Fund	Transfers In	Transfers Out	Purpose
<u>Major Governmental Funds:</u>			
General Fund	\$ 14,279,087	\$ 3,000,000	Funding from various funds for tourism-related expenditures
Tax Increment Financing Fund	-	4,494,978	Fund Capital Improvement Program
Accommodations Tax Fund	-	6,629,316	Fund tourism-related expenditures
Real Estate Transfer Fees Fund	-	8,332,751	Fund purchase of Town Council approved property
Beach Preservation Fees Fund	-	8,848,605	Fund tourism-related expenditures and Debt Service payments
Hospitality Fees Fund	-	9,246,221	Fund tourism-related expenditures and Debt Service payments
Debt Service Fund	10,412,619	-	Funding from various funds for debt service payments
Capital Projects Fund	26,594,910	350,000	Funding from various funds for Capital Improvement Program
<u>Other Nonmajor Governmental Funds:</u>			
Short-Term Rentals Fund	-	1,750,000	Fund personnel and software expenditures in the General Fund
Housing Fund	2,350,000	-	Funding from various funds for housing-related expenditures
Road Usage Fee Fund	137,533	-	Fund Capital Improvement Program
Palmetto Electric Franchise Fees Fund	-	10,137,278	Fund Capital Improvement Program
<u>Proprietary Funds:</u>			
Stormwater Fund	-	985,000	Transfers In to fund tourism-related expenditures and transfers out to fund Capital Improvement Program
	<u>\$ 53,774,149</u>	<u>\$ 53,774,149</u>	

The Town uses transfers to: 1) move revenues from the fund that by statute or budget requires to collect them to the fund that statute or budget requires to expend them, 2) move Town grant monies from grantor funds to grantee funds, and 3) transfer bond proceeds from the fund that by statute or budget requires to receive them to other funds authorized to execute the project.

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

D. Fund Balances

Fund balances for all major and nonmajor funds as of June 30, 2024 were distributed as follows:

Classification/Fund	Purpose	Amount
Nonspendable		
General Fund	Prepaid items	\$ 28,585
Capital Projects	Prepaid items	50,000
Restricted:		
Tax Increment Financing District	Economic development	9,642,601
Accommodations Tax	Tourism promotion	10,985,198
Real Estate Transfer Fee	Environmental conservation	10,402,945
Beach Preservation Fee	Beach renourishment	30,985,989
Hospitality Fee	Public health and safety	27,123,832
Debt Service	Debt service payments	13,716,563
Capital Projects	Construction of major capital facilities	7,625,346
Natural Disasters	Response to natural disasters	35,969,474
Palmetto Electric	Underground electrical service	6,739,537
Operating Grants	Operating grants	435,214
HOME Grant	HOME grant program	12,127
Road Usage Fee	Road projects	2,740,911
Short-Term Rental Fee	Short-term rentals	265,314
Housing Fund	Community development	2,148,477
Community Development Corporation	Gullah Geechee historic neighborhoods	5,561,896
Firemen's Fund	One Percent Firemen's Fund	74,665
Committed:		
General	Disaster recovery	24,370,000
Beach Preservation Fee	Beach renourishment	12,000,000
Unassigned:		
General		15,138,084
Total Fund Balance		<u>\$ 216,016,758</u>

In relation to fund balance committed for Disaster Recovery, the Council has established:

- Committed for Operating Expenditures** – The Town will establish and maintain an operating balance based on a range with a minimum of 40% up to a maximum of 55% of the Town's adopted fiscal year operating budget. The operating balance may be utilized for emergency purposes in post-disaster occurrences; to offset an early fiscal year tax revenue income stream deficiency; and to avoid emergency Town borrowing or use of tax anticipation notes. The Director of Finance is authorized to transfer the amount of undesignated fund balance above the 55% maximum into the following funds: 1) The Debt Service Fund to maintain an account reserved for the reduction of the Town's general obligation debt. These funds may be used for early retirement or other debt payments; 2) the Natural Disasters Fund to maintain an account for disaster preparation, disaster response, or disaster recovery; or 3) the Capital Improvements Fund – subject to Council appropriations for usage from the CIP fund.

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

D. Fund Balances (Continued)

A report shall be given each year to Council, at the close of the fiscal year, identifying the status of the fund balance in relation to the operating reserve policy, and any potential excess funds that could be transferred or used. The Town had the minimum 40% committed in fund balance of approximately \$24,370,000 at June 30, 2024.

- **Committed for Advertising Expenditures** – The Town will set aside 2% of the 2% local hospitality tax and 5% of the 1% local accommodations tax revenues collected annually into an advertising account. These funds are committed for disaster management communications oriented programs. The fund will be used to provide post disaster advertising, a communications link to emergency agencies, and media programs to provide public notice. Funds may be distributed upon authorization by the Town Manager. The total amount of funds for this purpose will not exceed \$1,000,000, which is included in the Natural Disasters Fund. Annual interest earned on funds will also be deposited into the account.
- **Committed for Beach Renourishment** – The Town will hold in an interest-bearing account a portion of the amounts on deposit in the Town of Hilton Head Island Beach Preservation Fee Account. The amount to be held in this account shall not exceed \$12 million. At June 30, 2024, the balance was approximately \$12,000,000.

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

E. Net Position

The Town has reported unrestricted net position of approximately \$38,332,000, which includes approximately \$19,019,000 related to the Town's proportionate share of the net pension liability. The Town does not anticipate funding this liability and will continue to contribute to the pension plan at State required contribution rates.

	Governmental Activities	Business-Type Activities
Net investment in capital assets:		
Net capital assets	\$ 302,818,184	\$ 10,440,370
Less:		
Outstanding long-term debt	(77,072,766)	(3,235,000)
Construction related AP and retainage	(652,056)	-
Add:		
Deferred charges on refunding	1,182,948	89,061
Unspent bond proceeds	263,820	-
Subtotal Net investment in capital assets	<u>226,540,130</u>	<u>7,294,431</u>
Restricted for:		
Economic development	9,642,601	-
Tourism promotion	10,985,198	-
Environmental conservation	10,402,945	-
Beach renourishment	30,985,989	-
Public health and safety	27,123,832	-
Debt service payments	13,716,563	-
Construction of major capital facilities	7,361,526	-
Community development	5,561,896	-
Natural disasters	35,969,474	-
Underground electrical service	6,739,537	-
Operating grants	435,214	-
HOME grant	12,127	-
Road projects	2,740,911	-
One Percent	74,665	-
Subtotal Restricted	<u>161,752,478</u>	<u>-</u>
Unrestricted	31,303,037	6,460,277
Total net position	<u>\$ 419,595,645</u>	<u>\$ 13,754,708</u>

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

F. Accommodations Tax Fund

Accommodations Tax Fund is a Special Revenue Fund used to record Accommodations Tax receipts and grants approved by Council payable out of appropriations. Thirty percent (approximately \$3,830,000) and five percent (approximately \$638,000) of Accommodations Taxes after deducting a \$25,000 transfer to the General Fund are required to be transferred to the Hilton Head Island Chamber of Commerce Visitor and Convention Bureau and the General Fund, respectively. The remaining amounts are allocated to various projects approved by Council and these projects must be tourism-related. Council has adopted a policy whereby the appropriations for an individual grant will lapse if the project is not underway by December 31 of the year following appropriation. The grant can be extended, by the Town Manager, for one additional calendar year.

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

F. Accommodations Tax Fund (Continued)

Council has approved amounts for calendar year 2024 as follows:

Grantee	Appropriations
Art League of Hilton Head	\$ 75,000
Arts Center of Coastal Carolina	430,000
David M. Carmine Foundation	181,000
Gullah Museum of Hilton Head	150,000
Harbour Town Merchants Association	29,000
Hilton Head Audubon Society	20,100
Hilton Head Choral Society	15,000
Hilton Head Concours d'Elegance	362,000
Hilton Head Dance Theater	20,000
Hilton Head Island Airport	150,000
Hilton Head Island Bridge Association	15,000
Hilton Head Island Land Trust	36,632
Hilton Head Island Recreation Association	60,000
Hilton Head Island St. Patrick's Day Parade	74,065
Hilton Head MLK Committee for Justice	4,513
Hilton Head Island Wine and Food Festival	130,000
Hilton Head Island Wine and Food - Craft Beer Fest	30,000
Hilton Head Symphony Orchestra	330,000
Lean Ensemble Theater	50,000
Lowcountry Golf Course Owners	100,000
Long Cove Club - Intercollegiate	56,653
Lowcountry Gullah	100,000
Mitchelville Preservation Project	190,000
Native Island Business and Community	225,000
Palmeto Quilt Guild	7,500
Paul Miller Fund	16,500
Sea Pines Forest Preserve	40,000
Sea Turtle Patrol Hilton Head Island	70,000
Shelter Cove Harbour Company	244,600
Tedx Hilton Head	45,000
Boys and Girls Club - Pedal Hilton Head Island	40,000
Coastal Discovery Museum	375,000
Coastal Discovery Honey Horn CIP	300,000
The First Tee of the Lowcountry	40,000
The Heritage Library Foundation	135,000
The Outside Foundation	72,000
The Sandbox	60,765
University of South Carolina	2,000
	<u>\$ 4,282,328</u>

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

G. Capital Assets

Capital asset activity for the Town's governmental activities for the year ended June 30, 2024 was as follows:

	Beginning Balance	Increases	Decreases	Transfers	Ending Balance
Governmental activities					
Capital Assets, Non-Depreciable:					
Land	\$ 177,067,581	\$ 11,907,827	\$ -	\$ 100,000	\$ 189,075,408
Development Rights	10,734,391	-	-	-	10,734,391
Easements/Right-of-Ways	3,602,367	-	-	-	3,602,367
Construction In Progress	5,391,659	9,548,683	(2,288,076)	(3,201,631)	9,450,635
Total Capital Assets, Non-Depreciable	<u>196,795,998</u>	<u>21,456,510</u>	<u>(2,288,076)</u>	<u>(3,101,631)</u>	<u>212,862,801</u>
Capital Assets, Depreciable:					
Buildings	49,770,329	84,561	-	-	49,854,890
Furniture, Fixtures and Equipment	5,716,974	793,450	(1,615,040)	158,787	5,054,171
Vehicles	10,296,608	1,394,692	(171,404)	-	11,519,896
Improvements Other Than Buildings:					
Park Development	37,513,151	-	-	-	37,513,151
Infrastructure	54,538,652	1,274,323	-	2,942,844	58,755,819
SBITA Assets	1,452,114	350,941	-	-	1,803,055
Total Capital Assets, Depreciable	<u>159,287,828</u>	<u>3,897,967</u>	<u>(1,786,444)</u>	<u>3,101,631</u>	<u>164,500,982</u>
Less Accumulated Depreciation for:					
Buildings	20,261,794	1,708,824	-	-	21,970,618
Furniture, Fixtures and Equipment	4,356,899	449,090	(1,531,200)	-	3,274,789
Vehicles	6,655,321	780,137	(157,688)	-	7,277,770
Improvements Other Than Buildings:					
Park Development	10,511,310	1,500,526	-	-	12,011,836
Infrastructure	27,199,928	2,069,340	-	-	29,269,268
SBITA Assets	281,626	459,692	-	-	741,318
Total Accumulated Depreciation	<u>69,266,878</u>	<u>6,967,609</u>	<u>(1,688,888)</u>	<u>-</u>	<u>74,545,599</u>
Total capital assets, depreciable, net	<u>90,020,950</u>	<u>(3,069,642)</u>	<u>(97,556)</u>	<u>3,101,631</u>	<u>89,955,383</u>
Governmental activities capital assets, net including SBITAs	<u>\$ 286,816,948</u>	<u>\$ 18,386,868</u>	<u>\$ (2,385,632)</u>	<u>\$ -</u>	<u>\$ 302,818,184</u>

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

G. Capital Assets (Continued)

Capital asset depreciation/amortization expense for governmental activities was charged to functions/programs as follows:

Functions/Programs	
General Government	\$ 761,896
Management Services	644,942
Community Services	3,835,798
Public Safety	1,724,973
Total	<u>\$ 6,967,609</u>

Capital asset activity for the Town's business-type activities for the year ended June 30, 2024 was as follows:

	Beginning Balance	Increases	Decreases	Transfers	Ending Balance
Business-Type activities					
Capital Assets, Depreciable:					
Infrastructure	\$ 26,200,717	\$ -	\$ -	\$ -	\$ 26,200,717
Total Capital Assets, Depreciable	<u>26,200,717</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>26,200,717</u>
Less Accumulated Depreciation for:					
Infrastructure	14,762,141	998,206	-	-	15,760,347
Total Accumulated Depreciation	<u>14,762,141</u>	<u>998,206</u>	<u>-</u>	<u>-</u>	<u>15,760,347</u>
Total Capital Assets, Depreciable, Net	<u>\$ 11,438,576</u>	<u>\$ (998,206)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,440,370</u>

Capital asset depreciation expense for business-type activities was charged to Stormwater.

H. Long-Term Obligations

The Town issues bonds to provide funds for the acquisition and construction of major capital facilities as well as the purchase of land. General Obligation Bonds ("GOB") are direct obligations and pledge the full faith and credit of the Town. Tax Increment Financing Bonds ("TIFB") are considered a special obligation of the Town payable solely from ad valorem taxes generated by improvements to real property within the redevelopment project area. The full faith, credit, and taxing powers of the Town are not pledged for the payment of the TIFB nor the interest thereon. Special Obligation Bonds ("SOB") are considered a special obligation of the Town payable from a specified revenue source, such as hospitality tax, beach preservation fees, stormwater fees, etc. The full faith, credit and taxing powers of the Town are not pledged for the payment of the SOB nor the interest thereon.

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

H. Long-Term Obligations (Continued)

Details on the Town's outstanding debt issues as of June 30, 2024 are as follows:

General Obligation Bonds

\$5,005,000 General Obligation Bonds Dated September 9, 2009

On September 9, 2009, the Town issued \$5,005,000 in general obligation bonds with an average interest rate of 2.72% to advance refund \$4,900,000 general obligation bonds dated November 16, 1999 with an average interest rate of 5.56%. The net proceeds of \$5,248,484 including a premium of \$34,061 (after payment of \$139,061 in issuance costs) and funds on hand were used to purchase United States government securities. These general obligation bonds were refunded to reduce total debt service payments over the life of the bonds and to obtain an economic gain. A schedule of the amounts due for this issue follows:

For the Year Ending June 30,	Interest Rate by Year (%)	Governmental Activities		
		Interest	Principal	Total
2025	3.500	\$ 8,400	\$ 480,000	\$ 488,400
		\$ 8,400	\$ 480,000	\$ 488,400

Ad Valorem tax revenues of the Debt Service Fund are used to repay these bonds.

\$13,080,000 General Obligation Bonds Dated September 14, 2016

On September 14, 2016, the Town issued \$13,080,000 in general obligation bonds with a net interest rate of 0.999% to advance refund \$13,210,000 general obligation bonds dated March 15, 2005. The net proceeds of \$13,593,831 including \$513,831 in premiums (after payment of \$209,846 in issuance costs) were used to purchase United States government securities placed in an irrevocable trust for in-substance defeasance. These general obligation bonds were refunded to reduce total debt service by \$1,272,716 over the life of the bonds and to obtain a present value economic gain of \$1,219,122. A schedule for the amounts due for this refunded issue is as follows:

For the Year Ending June 30,	Interest Rate by Year (%)	Governmental Activities		
		Interest	Principal	Total
2025	1.500	\$ 6,300	\$ 840,000	\$ 846,300
		\$ 6,300	\$ 840,000	\$ 846,300

Ad Valorem tax revenues of the Debt Service Fund are used to repay these bonds.

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

H. Long-Term Obligations (Continued)

General Obligation Bonds (Continued)

\$9,035,000 General Obligation Bonds Dated September 14, 2016

On September 14, 2016, the Town issued \$9,035,000 in general obligation bonds with a net interest rate of 1.98% to advance refund \$9,515,000 general obligation bonds dated February 3, 2010. The net proceeds of \$9,708,531 including \$673,531 in premiums (after payment of \$173,384 in issuance costs) were used to purchase United States government securities placed in an irrevocable trust for in-substance defeasance. These general obligation bonds were refunded to reduce total debt service over the life of the bonds by \$1,281,272 and to obtain a present value economic gain of \$1,225,838. A schedule for the amounts due for this refunded issue is as follows:

For the Year Ending June 30,	Interest Rate by Year (%)	Governmental Activities		
		Interest	Principal	Total
2025	4.000	\$ 142,838	\$ 665,000	\$ 807,838
2026	4.000	116,238	465,000	581,238
2027	2.000	97,638	465,000	562,638
2028	2.000	88,338	470,000	558,338
2029	2.000	78,938	485,000	563,938
2030 – 2034	various	242,263	2,595,000	2,837,263
2035	2.500	14,000	560,000	574,000
		<u>\$ 780,253</u>	<u>\$ 5,705,000</u>	<u>\$ 6,485,253</u>

Ad Valorem tax revenues of the Debt Service Fund are used to repay these bonds.

\$27,310,000 General Obligation Bonds Dated September 21, 2017

On September 21, 2017, the Town issued \$27,310,000 in general obligation bonds to fund the Capital Improvements Plan. A schedule of the amounts due for this issue follows:

For the Year Ending June 30,	Interest Rate by Year (%)	Governmental Activities		
		Interest	Principal	Total
2025	5.000	\$ 835,319	\$ 940,000	\$ 1,775,319
2026	5.000	788,319	780,000	1,568,319
2027	4.000	749,319	815,000	1,564,319
2028	4.000	716,719	850,000	1,566,719
2029	2.125	682,719	885,000	1,567,719
2030 – 2034	3.000	3,040,413	4,790,000	7,830,413
2035 – 2039	various	2,277,963	5,550,000	7,827,963
2040 – 2044	various	1,359,906	6,475,000	7,834,906
2045 – 2047	3.250	289,575	4,410,000	4,699,575
		<u>\$ 10,740,252</u>	<u>\$ 25,495,000</u>	<u>\$ 36,235,252</u>

Ad Valorem tax revenues of the Debt Service Fund are used to repay these bonds.

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

H. Long-Term Obligations (Continued)

General Obligation Bonds (Continued)

\$5,000,000 General Obligation Bonds Dated May 8, 2019

On May 8, 2019, the Town issued \$5,000,000 in general obligation bonds with an average interest rate of 3.40% to provide for the Capital Improvements Plan of 2019 and 2020. A schedule of the amounts due for this issue follows:

For the Year Ending June 30,	Interest Rate by Year (%)	Governmental Activities		
		Interest	Principal	Total
2025	5.000	\$ 146,900	\$ 205,000	\$ 351,900
2026	5.000	136,650	215,000	351,650
2027	5.000	125,900	225,000	350,900
2028	5.000	114,650	240,000	354,650
2029	5.000	102,650	250,000	352,650
2030 – 2034	3.000	369,900	1,390,000	1,759,900
2035 – 2039	3.000	147,900	1,615,000	1,762,900
		<u>\$ 1,144,550</u>	<u>\$ 4,140,000</u>	<u>\$ 5,284,550</u>

Ad Valorem tax revenues of the Debt Service Fund are used to repay these bonds.

\$5,830,000 General Obligation Bonds

On December 3, 2020, the Town issued \$5,830,000 in general obligation bonds with a net interest rate of 0.6142% to advance refund \$6,665,000 general obligation bonds Series dated August 3, 2011. The net proceeds of \$6,975,085 including \$1,145,000 in premiums (after payment of \$194,823 in issuance costs) were used to purchase United States government securities placed in an irrevocable trust for a current refunding. These general obligation bonds were refunded to reduce total debt service by \$721,624 over the life of the bonds and to obtain a present value economic gain of \$705,853. A schedule for the amounts due for this refunded issue is as follows:

For the Year Ending June 30,	Interest Rate by Year (%)	Governmental Activities		
		Interest	Principal	Total
2025	5.000	\$ 177,850	\$ 705,000	\$ 882,850
2026	5.000	142,600	740,000	882,600
2027	5.000	105,600	780,000	885,600
2028	4.000	66,600	815,000	881,600
2029	4.000	34,000	850,000	884,000
		<u>\$ 526,650</u>	<u>\$ 3,890,000</u>	<u>\$ 4,416,650</u>

Ad Valorem tax revenues of the Debt Service Fund are used to repay these bonds.

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

H. Long-Term Obligations (Continued)

General Obligation Bonds (Continued)

\$6,285,000 General Obligation Bonds

On December 3, 2020, the Town issued \$6,285,000 in general obligation taxable bonds (Series 2020B) with a net interest rate of 1.647% to advance refund \$5,585,000 general obligation bonds (Series 2013A) dated June 18, 2013. The net proceeds of \$6,327,890 (after payment of \$210,808 in issuance costs) were used to purchase United States government securities placed in an irrevocable trust for an advanced refunding. These general obligation bonds were refunded to reduce total debt service by \$472,376 over the life of the bonds and to obtain a present value economic gain of \$425,404.

The Series 2013A Bonds included \$4 million of bonds applicable to the debt limit and \$5 million in referendum bonds. The Town changed its accounting treatment of the repayment of the Series 2013A and Series 2020B bonds so the bonds applicable to the debt limit are paid first, followed by payment of the referendum bonds. As of the fiscal year ended June 30, 2024, the portion of the Series 2013A and Series 2020B bonds applicable to the debt limit have been fully paid, and only the referendum portion of the Series 2020B bonds remain outstanding.

A schedule of the amounts due for this refunded issue is as follows:

For the Year Ending June 30,	Interest Rate by Year (%)	Governmental Activities		
		Interest	Principal	Total
2025	0.750	\$ 82,870	\$ 475,000	\$ 557,870
2026	0.950	79,308	480,000	559,308
2027	1.100	74,748	485,000	559,748
2028	1.200	69,413	490,000	559,413
2029	1.400	63,533	500,000	563,533
2030 – 2034	various	199,505	2,595,000	2,794,505
2035	2.050	11,275	550,000	561,275
		<u>\$ 580,652</u>	<u>\$ 5,575,000</u>	<u>\$ 6,155,652</u>

Ad Valorem tax revenues of the Debt Service Fund are used to repay these bonds.

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

H. Long-Term Obligations (Continued)

Special Obligation Bonds

\$30,075,000 Special Obligation Bonds (Beach Preservation Fees) Dated September 28, 2017

On September 28, 2017, the Town issued \$30,075,000 special obligation bonds (beach preservation fee) to finance beach renourishment projects. A schedule of the amounts due for this issue follows:

For the Year Ending June 30,	Interest Rate by Year (%)	Governmental Activities		
		Interest	Principal	Total
2025	5.000	\$ 631,625	\$ 3,315,000	\$ 3,946,625
2026	5.000	461,750	3,480,000	3,941,750
2027	5.000	283,375	3,655,000	3,938,375
2028	5.000	96,000	3,840,000	3,936,000
		<u>\$ 1,472,750</u>	<u>\$ 14,290,000</u>	<u>\$ 15,762,750</u>

Beach preservation fees are transferred to the Debt Service Fund in amounts sufficient to repay these special obligation bonds.

\$28,530,000 Special Obligation Bonds – Tax Increment Financing (“TIF”) Dated July 27, 2017

On July 27, 2017, the Town issued \$28,530,000 in special obligation bonds (tax increment financing) to fund TIF projects within the Capital Improvement Plans. A schedule of the amounts due for this issue follows:

For the Year Ending June 30,	Interest Rate by Year (%)	Governmental Activities		
		Interest	Principal	Total
2025	1.780	\$ 68,708	\$ 3,860,000	\$ 3,928,708
		<u>\$ 68,708</u>	<u>\$ 3,860,000</u>	<u>\$ 3,928,708</u>

TIF revenues are transferred to the Debt Service Fund in amounts sufficient to repay these special obligation bonds.

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

H. Long-Term Obligations (Continued)

Special Obligation Bonds (Continued)

\$16,520,000 Special Obligation Bonds (Hospitality) Dated October 29, 2019

On October 29, 2019, the Town issued \$16,520,000 in special obligation refunding bonds (hospitality) with a net interest rate of 2.84% to advance refund the remaining portion of the Town's outstanding Series 2011A and Series 2011B Special Obligation Bonds. The net proceeds of \$16,006,603 (net of issuance costs of \$513,397), along with \$1,635,176 released from the Series 2011 Bond debt service reserve funds, were used to purchase United States government securities placed in an irrevocable trust for in-substance defeasance. These special obligation bonds were refunded to reduce total debt service over the life of the bonds by \$2,524,469 and to obtain a net present value economic gain of \$433,665. A schedule of the amounts due for this refunding is as follows:

For the Year Ending June 30,	Interest Rate by Year (%)	Governmental Activities		
		Interest	Principal	Total
2025	2.350	\$ 303,158	\$ 1,140,000	\$ 1,443,158
2026	2.450	276,368	1,165,000	1,441,368
2027	2.550	247,825	1,195,000	1,442,825
2028	2.600	217,353	1,225,000	1,442,353
2029	2.700	185,503	700,000	885,503
2030 – 2034	various	618,843	3,810,000	4,428,843
2035 and 2036	3.200	81,440	1,690,000	1,771,440
		<u>\$ 1,930,490</u>	<u>\$ 10,925,000</u>	<u>\$ 12,855,490</u>

Hospitality revenues are transferred to the Debt Service Fund in amounts sufficient to repay these special obligation bonds.

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

H. Long-Term Obligations (Continued)

Special Obligation Bonds (Continued)

\$3,200,000 Stormwater Bonds Dated January 31, 2018

On January 31, 2018, the Town issued \$3,200,000 in revenue bonds to fund Stormwater projects. A schedule of the amounts due for this issue follows:

For the Year Ending June 30,	Interest Rate by Year (%)	Governmental Activities		
		Interest	Principal	Total
2025	2.710	\$ 36,992	\$ 330,000	\$ 366,992
2026	2.710	28,049	335,000	363,049
2027	2.710	18,970	345,000	363,970
2028	2.710	9,621	355,000	364,621
		<u>\$ 93,632</u>	<u>\$ 1,365,000</u>	<u>\$ 1,458,632</u>

Payments on these special revenue bonds will be funded with Stormwater revenues.

\$5,630,000 Stormwater Bonds

On January 14, 2021, the Town issued \$5,630,000 in special obligation refunding bonds (Stormwater) with a net interest rate of 0.83% to advance refund the remaining portion of the Town's outstanding Series 2010 Special Obligation Bonds (Stormwater). The net proceeds (net of issuance costs of \$144,000), along with \$870,555 contribution from Stormwater funds, were used to current refund the Series 2010 Bonds. These special obligation bonds were refunded to reduce total debt service over the life of the bonds by \$1,022,207 and to obtain a net present value economic gain of \$156,124. A schedule of the amounts due for this refunding is as follows:

For the Year Ending June 30,	Interest Rate by Year (%)	Governmental Activities		
		Interest	Principal	Total
2025	0.830	\$ 15,521	\$ 930,000	\$ 945,521
2026	0.830	7,802	940,000	947,802
		<u>\$ 23,323</u>	<u>\$ 1,870,000</u>	<u>\$ 1,893,323</u>

Payments on these special revenue bonds will be funded with Stormwater revenues.

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

H. Long-Term Obligations (Continued)

SBITAs

The Town implemented the provisions of GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*, as of July 1, 2022. As such, the Town has recognized a liability for all significant SBITAs. These arrangements have terms that range from three through five years and the Town utilized its incremental borrowing rate of 3.5% to compute the net present value of the SBITAs. A schedule of the amounts due for these arrangements are as follows:

For the Year Ending June 30,	Governmental Activities		
	Interest	Principal	Total
2025	\$ 29,841	\$ 400,013	\$ 429,854
2026	16,561	352,297	368,858
2027	5,750	263,351	269,101
2028	314	20,860	21,174
	<u>\$ 52,466</u>	<u>\$ 1,036,521</u>	<u>\$ 1,088,987</u>

Legal Debt Limit

Article Ten (X), Section Fourteen (14) of the South Carolina Constitution of 1895 as amended provides that a City or Town shall incur General Obligation Debt over the 8% limit when approved by a majority vote of qualified electors of the political subdivision voting in a referendum authorized by law. There shall be no conditions or restrictions limiting the incurring of such indebtedness except:

- a. Those restrictions and limitations imposed in the authorization to incur such indebtedness;
- b. The provisions of Article Ten (X) Section Fourteen (14); and
- c. Such general obligation debt shall be issued within five years of the date of such referendum and shall mature within 40 years from the time such indebtedness shall be incurred.

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

H. Long-Term Obligations (Continued)

Legal Debt Limit (Continued)

In addition, Hilton Head Island's Town Council imposes an 80% cap on the debt limit or a minimum of \$20,000,000. Below is the calculation of the legal debt limit as of June 30, 2024:

Assessed Value			\$ 1,230,687,350
Debt Limit - 8% of Assessed Value, without voter's approval			<u>98,454,988</u>
Council Imposed 80% Cap or Minimum of \$20,000,000			78,454,988
Amount of Debt Applicable to Debt Limit:			
General Obligation Bonds 2009A (Refunding of Series 1999A)	\$	(480,000)	
General Obligation Bonds 2017A		(25,495,000)	
General Obligation Bonds 2019		<u>(4,140,000)</u>	
Total Amount Applicable to Debt Limit			<u>(30,115,000)</u>
Legal Debt Margin without a Referendum			<u><u>\$ 48,339,988</u></u>

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

H. Long-Term Obligations (Continued)

Legal Debt Limit (Continued)

Presented below is a summary of changes in long-term obligations for the Town's governmental activities for the year ended June 30, 2024:

Long-Term Obligations	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
General Obligation Bonds:					
GOB - September 2009 (\$5.005M)	\$ 940,000	\$ -	\$ 460,000	\$ 480,000	\$ 480,000
GOB - September 2016 (\$13.08M)	1,665,000	-	825,000	840,000	840,000
GOB - September 2016 (\$9.035M)	6,340,000	-	635,000	5,705,000	665,000
GOB - September 2016 (\$5.77M)	1,085,000	-	1,085,000	-	-
GOB - September 2017 (\$27.31M)	26,100,000	-	605,000	25,495,000	940,000
GOB - May 2019 (\$5.0M)	4,335,000	-	195,000	4,140,000	205,000
GOB - December 2020 (\$5.83M)	4,560,000	-	670,000	3,890,000	705,000
GOB - December 2020 (\$6.285M)	6,035,000	-	460,000	5,575,000	475,000
Total General Obligation Bonds	51,060,000	-	4,935,000	46,125,000	4,310,000
Special Obligation Bonds					
SOB - September 2017 (\$30.075M)	17,445,000	-	3,155,000	14,290,000	3,315,000
SOB - October 2019 (\$16.520M)	12,035,000	-	1,110,000	10,925,000	1,140,000
Total Special Obligation Bonds	29,480,000	-	4,265,000	25,215,000	4,455,000
Tax Increment Financing Bonds:					
TIFB - July 2017 (\$28.53M)	7,655,000	-	3,795,000	3,860,000	3,860,000
Total Tax Increment Financing Bonds	7,655,000	-	3,795,000	3,860,000	3,860,000
SBITAs	1,149,000	350,941	463,420	1,036,521	400,013
Subtotal	89,344,000	350,941	13,458,420	76,236,521	13,025,013
Premiums on Bonds	4,519,702	-	3,683,457	836,245	-
Total Debt	93,863,702	350,941	17,141,877	77,072,766	13,025,013
Compensated Absences	5,822,976	3,029,632	3,402,230	5,450,378	2,725,189
Total Long-Term Obligations	\$ 99,686,678	\$ 3,380,573	\$ 20,544,107	\$ 82,523,144	\$ 15,750,202

NOTES TO FINANCIAL STATEMENTS

NOTE 3. DETAILED NOTES ON ALL FUNDS AND ACTIVITIES (CONTINUED)

H. Long-Term Obligations (Continued)

Legal Debt Limit (Continued)

Presented below is a summary of changes in long-term obligations for the Town's business-type activities for the year ended June 30, 2024:

Business-type

Long-Term Obligations	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Debt:					
Revenue Bonds:					
January 2018 (\$3.2M)	\$ 1,685,000	\$ -	\$ 320,000	\$ 1,365,000	\$ 330,000
January 2021 (\$5.63M)	2,790,000	-	920,000	1,870,000	930,000
Total Revenue Bonds	4,475,000	-	1,240,000	3,235,000	1,260,000
Total Long-Term Obligations	\$ 4,475,000	\$ -	\$ 1,240,000	\$ 3,235,000	\$ 1,260,000

Presented below is a summary of debt service requirements to maturity by year for the Town's governmental and business-type activities as of June 30, 2024:

For the Year Ended June 30,	Governmental Activities			Business-Type Activities		
	Interest	Principal	Total	Interest	Principal	Total
2025	\$ 2,403,968	\$ 12,625,000	\$ 15,028,968	\$ 52,513	\$ 1,260,000	\$ 1,312,513
2026	2,001,233	7,325,000	9,326,233	35,851	1,275,000	1,310,851
2027	1,684,405	7,620,000	9,304,405	18,970	345,000	363,970
2028	1,369,073	7,930,000	9,299,073	9,621	355,000	364,621
2029	1,147,343	3,670,000	4,817,343	-	-	-
2030 – 2034	4,470,924	15,180,000	19,650,924	-	-	-
2035 – 2039	2,532,578	9,965,000	12,497,578	-	-	-
2040 – 2044	1,359,906	6,475,000	7,834,906	-	-	-
2045 – 2047	289,575	4,410,000	4,699,575	-	-	-
Total	\$ 17,259,005	\$ 75,200,000	\$ 92,459,005	\$ 116,955	\$ 3,235,000	\$ 3,351,955

Debt from Direct Placement/Borrowing

The Town's outstanding Series 2017 Tax Increment Financing Bonds, Series 2018 Stormwater Revenue Bonds, and Series 2021 Stormwater Revenue Bonds are direct placements/direct borrowings. Direct placements/borrowings generally contain provisions that in an event of default, outstanding amounts can become immediately due if the Town is unable to make payment, and they may contain collateral provisions.

NOTES TO FINANCIAL STATEMENTS

NOTE 4. OTHER INFORMATION

A. Contingencies

Arbitrage – State and local bonds issued after 1984 are subject to arbitrage restrictions as enacted by the Federal government. To retain the bond's tax-exempt status, local governments must meet the regulations as adopted by the U.S. Treasury Department. The proceeds from the bond issue must not be invested, for more than a temporary period, in obligations producing a materially higher yield than the bond issue. To maintain tax exempt status, the yield earned at the materially higher rate over the bond cost must be remitted to the U.S. Treasury every five years. Exceptions to the regulations include the requirement that the local government expend all the bond proceeds within designated periods which could be up to three years. The Town has recorded a Bond Yield Restriction Liability of \$2,159 to limit yield to the Federal law maximum allowed.

Risk Management and Litigation – The Town is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town participates in the State of South Carolina insurance fund and also purchases commercial insurance as its primary defense against losses arising from the above. The fund provides beneficial insurance rates with regular insurance coverage. The fund is not considered a risk pool. The amount of settlements has not exceeded insurance coverage over the past three fiscal years.

The Town has also designated a portion of its fund balance to defray the extraordinary costs it anticipates it would incur during a natural disaster. These anticipated costs are for employee overtime, disaster aid and the like. All risk management activities are accounted for in the General Fund.

Expenditures and claims are recognized when it is probable that a loss has occurred, and the amount of the loss can be reasonably estimated. In determining claims, events that might create claims, but for which none have been reported, are considered. No amount for claims has been accrued at June 30, 2024.

Lawsuits – The Town has been named in several lawsuits concerning zoning enforcement of Town ordinances. One of these suits includes claims seeking damages against individual Town employees, which are insured claims covered through the South Carolina Insurance Reserve Fund.

The Town has been named in several lawsuits concerning other matters asserting monetary damages. There are cases alleging personal injuries which are insured claims, but one claim seeks a refund of road maintenance fees paid to the Town, which is not an insured claim. These cases are in preliminary stages and the possible outcome or damages are unknown at this time. The Town carries liability insurance, and these lawsuits, with the exception of the lawsuit seeking a refund of road maintenance fees, are covered. Management does not believe that any of these will have a material effect on the financial statements.

NOTES TO FINANCIAL STATEMENTS

NOTE 4. OTHER INFORMATION (CONTINUED)

A. Contingencies (Continued)

Beaufort County Sheriff's Fees – The Town has accrued \$2,000,000 per year for fiscal years ended June 30, 2021, 2022, 2023, and 2024 for Sheriff's services provided by Beaufort County. In prior fiscal years, the Town paid over \$3,000,000 per year to Beaufort County for Sheriff's services.

After completing a study of the services provided by the Sheriff's office, the Town determined that the Sheriff's services provided by Beaufort County (the "County") were consistent with the Sheriff's services provided to other areas of Beaufort County. Therefore, the Town's position was the Sheriff's services provided should be covered by the property taxes paid by Town property owners to the County, and no additional fees should be paid by the Town to Beaufort County.

Negotiations between the Town and Beaufort County failed in July 2020, when the Town proposed to pay \$2,000,000 per year for Sheriff's services and for the Town to take on some additional financial responsibilities from the County.

The Town has estimated that \$8,000,000 is the appropriate liability for Sheriff's services provided by Beaufort County for the fiscal years ended June 30, 2021, 2022, 2023, and 2024 and has properly accrued a liability equal to that amount. The Town is continuing to accrue for fiscal year ending June 30, 2025. This liability is included in Due to Other Governments on the financial statements.

B. Retirement Plans

Great-West Life and Annuity Retirement Plan (the "Plan")

The Town established a defined contribution 401(a) money purchase plan on February 15, 1984, effective for the fiscal year beginning July 1, 1984, for all full-time employees. That Plan was effective through December 31, 1996, at which time the funds were rolled over to a 401(k) plan effective January 1, 1997. The Plan is administered by, and the funds are held by, the Great-West Life and Annuity Company, a retirement plan administrator. All full-time and part-time employees are covered by the Plan except those covered by the South Carolina Police Officers' Retirement System ("PORS") Plan and are fully vested after five years of service. The Plan calls for employer contributions to include a 6% automatic contribution, 100% match of the employee's first 4% contribution and 50% match of the next 4% contributed. All Plan amendments must be approved by the Town manager or his designee.

For the years ended June 30, 2024, 2023, and 2022, employer contributions were based on a total payroll of approximately \$12,945,000, \$11,388,000, and \$9,673,000, respectively. The amount contributed by the employer for the year ended June 30, 2024 was approximately \$1,502,000, or 11.6%, of covered payroll. During the years ended June 30, 2023 and 2022, approximately \$1,305,000 and \$994,000 were contributed to the Plan by the employer, respectively. Employee contributions to the Plan were approximately \$1,171,000, or 9.0%, of covered payroll for the year ended June 30, 2024.

NOTES TO FINANCIAL STATEMENTS

NOTE 4. OTHER INFORMATION (CONTINUED)

B. Retirement Plans (Continued)

State Retirement Plan

The Town participates in the State of South Carolina's retirement plans. The South Carolina Public Employee Benefit Authority ("PEBA"), created on July 1, 2012, is the state agency responsible for the administration and management of the various retirement systems and retirement programs of the State of South Carolina, including the State Optional Retirement Program and the S.C. Deferred Compensation Program, as well as the state's employee insurance programs. As such, PEBA is responsible for administering the South Carolina Retirement Systems' ("Systems") five defined benefit plans. PEBA has an 11-member Board of Directors ("PEBA Board"), appointed by the Governor and General Assembly leadership, which serves as custodian, co-trustee and co-fiduciary of the Systems and the assets of the retirement trust funds. The Retirement System Investment Commission (Commission as the governing body, RSIC as the agency), created by the General Assembly in 2005, has exclusive authority to invest and manage the retirement trust funds' assets. The Commission, an eight-member board, serves as co-trustee and co-fiduciary for the assets of the retirement trust funds. By law, the State Fiscal Accountability Authority ("SFAA"), which consists of five elected officials, also reviews certain PEBA Board decisions regarding the actuary of the Systems.

For purposes of measuring the net pension liability, deferred outflows and inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Systems and additions to/deductions from the Systems fiduciary net position have been determined on the accrual basis of accounting as they are reported by the Systems in accordance with GAAP. For this purpose, revenues are recognized when earned and expenses are recognized when incurred. Benefit and refund expenses are recognized when due and payable in accordance with the terms of the Plan. Investments are reported at fair value.

The PEBA issues an Annual Comprehensive Financial Report ("ACFR") containing financial statements and required supplementary information for the System's Pension Trust Funds. The ACFR is publicly available through the PEBA's website at www.peba.sc.gov, or a copy may be obtained by submitting a request to:

PEBA

202 Arbor Lake Drive

Columbia, SC 29223

The PEBA is considered a division of the primary government of the State of South Carolina and therefore, retirement trust fund financial information is also included in the ACFR of the state.

NOTES TO FINANCIAL STATEMENTS

NOTE 4. OTHER INFORMATION (CONTINUED)

B. Retirement Plans (Continued)

State Retirement Plan (Continued)

Plan Description

The South Carolina Police Officers' Retirement System ("PORS"), a cost-sharing multiple-employer defined benefit pension plan, was established effective July 1, 1962, pursuant to the provisions of Section 9-11-20 of the South Carolina Code of Laws for the purpose of providing retirement allowances and other benefits for police officers and firefighters of the state and its political subdivisions. PORS also covers peace officers, coroners, probate judges, and magistrates.

Plan Membership

Membership requirements are prescribed in Title 9 of the South Carolina Code of Laws. A brief summary of the requirements under the System is presented below.

PORS – To be eligible for PORS membership, an employee must be required by the terms of his/her employment, by election or appointment, to preserve public order, protect life and property, and detect crimes in the state; to prevent and control property destruction by fire; be a coroner in a full-time permanent position; or be a peace officer employed by the Department of Corrections, the Department of Juvenile Justice, or the Department of Mental Health. Probate judges and coroners may elect membership in the PORS. Magistrates are required to participate in the PORS for service as a magistrate. PORS members, other than magistrates and probate judges, must also earn at least \$2,000 per year and devote at least 1,600 hours per year to this work, unless exempted by statute. An employee member of the System with an effective date of membership prior to July 1, 2012, is a Class Two member. An employee member of the System with an effective date of membership on or after July 1, 2012, is a Class Three member.

Plan Benefits

Benefit terms are prescribed in Title 9 of the South Carolina Code of Laws. PEBA does not have the authority to establish or amend benefit terms without a legislative change in the code of laws. Key elements of the benefit calculation include the benefit multiplier, years of service, and average final compensation/current annual salary. A brief summary of benefit terms for the System is presented below.

NOTES TO FINANCIAL STATEMENTS

NOTE 4. OTHER INFORMATION (CONTINUED)

B. Retirement Plans (Continued)

State Retirement Plan (Continued)

Plan Benefits (Continued)

PORS – A Class Two member who has separated from service with at least five or more years of earned service is eligible for a monthly pension at age 55 or with 25 years of service regardless of age. A Class Three member who has separated from service with at least eight or more years of earned service is eligible for a monthly pension at age 55 or with 27 years of service regardless of age. Both Class Two and Class Three members are eligible to receive a deferred annuity at age 55 with five or eight years of earned service, respectively. An incidental death benefit is also available to beneficiaries of active and retired members of employers who participate in the death benefit program. Accidental death benefits are also provided upon the death of an active member working for a covered employer whose death was a natural and proximate result of an injury incurred while in the performance of duty.

The retirement allowance of eligible retirees or their surviving annuitants is increased by the lesser of 1% or \$500 every July 1. Only those annuitants in receipt of a benefit on July 1 of the preceding year are eligible to receive the increase.

Plan Contributions

Actuarial valuations are performed annually by an external consulting actuary to ensure applicable contribution rates satisfy the funding parameters specified in Title 9 of the South Carolina Code of Laws. Under these provisions, PORS contribution requirements must be sufficient to maintain an amortization period for the financing of the unfunded actuarial accrued liability ("UAAL") over a period that does not exceed the number of years scheduled in state statute. Legislation in 2017 increased, but also established a ceiling for PORS employee contribution rates. Effective July 1, 2017, employee rates were increased to a capped rate of 9.75% for PORS. The legislation also increased employer contribution rates beginning July 1, 2017 for PORS by two percentage points and further scheduled employer contribution rates to increase by a minimum of one percentage point each year in accordance with state statute. However, the General Assembly postponed the 1% increase in the PORS employer contribution rates that was scheduled to go into effect beginning July 1, 2020. If the scheduled contributions are not sufficient to meet the funding periods set in state statute, the PEBA Board shall increase the employer contribution rates as necessary to meet the funding periods set for the applicable year. The maximum funding period of PORS is scheduled to be reduced over a ten-year schedule from 30 years beginning fiscal year 2018 to 20 years by fiscal year 2028.

NOTES TO FINANCIAL STATEMENTS

NOTE 4. OTHER INFORMATION (CONTINUED)

B. Retirement Plans (Continued)

State Retirement Plan (Continued)

Plan Contributions (Continued)

Additionally, the PEBA Board is prohibited from decreasing the PORS contribution rates until the funded ratio is at least 85%. If the most recent annual actuarial valuation of the Systems for funding purposes shows a ratio of the actuarial value of System assets to the actuarial accrued liability of the System (the funded ratio) that is equal to or greater than 85%, then the PEBA Board, effective on the following July 1, may decrease the then current contribution rates upon making a finding that the decrease will not result in a funded ratio of less than 85%. If contribution rates are decreased pursuant to this provision, and the most recent annual actuarial valuation of the System shows a funded ratio of less than 85%, then effective on the following July 1, and annually thereafter as necessary, the PEBA Board shall increase the then current contribution rates until a subsequent annual actuarial valuation of the System shows a funded ratio that is equal to or greater than 85%.

As noted earlier, both employees and the Town are required to contribute to the Plans at rates established and as amended by the PEBA. The Town's contributions are actuarially determined but are communicated to and paid by the Town as a percentage of the employees' annual eligible compensation. Required employer and employee contribution rates for the year ended June 30, 2024 are as follows:

	<u>PORS Rates</u> <u>2024</u>
Employer Contribution Rate: [^]	
Retirement	20.84%
Incidental Death Benefit	0.20%
Accidental Death Contributions	0.20%
	<u>21.24%</u>
Employee Contribution Rate [^]	<u>9.75%</u>

[^] Calculated on earnable compensation as defined in Title 9 of the South Carolina Code of Laws

The actual and required contributions to the PORS were approximately \$2,500,000 for the year ended June 30, 2024 and include the non-employer contributions noted below.

NOTES TO FINANCIAL STATEMENTS

NOTE 4. OTHER INFORMATION (CONTINUED)

B. Retirement Plans (Continued)

State Retirement Plan (Continued)

Non-employer Contributions

In an effort to help offset a portion of the burden of the increased contribution requirement for employers, the State General Assembly ("State") funded 1% of the PORS contribution increases for the year ended June 30, 2024. The State's budget appropriated these funds directly to the PEBA for the Police Officers' Retirement System Trust Fund. The amount of funds appropriated by the State (non-employer contributing entity) for the year ended June 30, 2024 were approximately \$81,000 for the PORS. These contributions (on-behalf benefits) from the State were recognized as intergovernmental revenues and pension expenditures in the Town's governmental fund financial statements.

Actuarial Assumptions and Methods

Actuarial valuations of the Plan involve estimates of the reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and future salary increases. Amounts determined regarding the net pension liability are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. South Carolina state statute requires that an actuarial experience study be completed at least once in each five-year period. An experience report on the Systems was most recently issued for the reporting period ended June 30, 2019.

The June 30, 2023 total pension liability ("TPL"), net pension liability ("NPL"), and sensitivity information shown in this report were determined by the consulting actuary, Gabriel, Roeder, Smith and Company, and are based on an actuarial valuation performed as of July 1, 2022. The TPL was rolled-forward from the valuation date to the Plans' fiscal year-end, June 30, 2023, using generally accepted actuarial principles. There was no legislation enacted during the 2023 legislative session that had a material change in the benefit provisions for any of the Systems. In fiscal year 2023, the PEBA Board adopted updated demographic assumptions. Also, the General Assembly permitted the investment return assumption at July 1, 2021 to decrease from 7.25% to 7.00%, as provided by Section 9-16-335 in South Carolina State Code.

NOTES TO FINANCIAL STATEMENTS

NOTE 4. OTHER INFORMATION (CONTINUED)

B. Retirement Plans (Continued)

State Retirement Plan (Continued)

Actuarial Assumptions and Methods (Continued)

The following table provides a summary of the actuarial assumptions and methods used to calculate the TPL as of June 30, 2023 (measurement date) for the PORS.

	PORS
Actuarial cost method	Entry Age Normal
Actuarial assumptions:	
Investment rate of return*	7.00%
Projected salary increases*	3.5% to 10.5% (varies by service)
Benefit adjustments	Lesser of 1% or \$500 annually

* Includes inflation at 2.25%.

The post-retiree mortality assumption is dependent upon the member's job category and gender. The base mortality assumptions, the 2020 Public Retirees of South Carolina Mortality Table ("2020 PRSC"), were developed using the Systems' mortality experience. These base rates are adjusted for future improvement in mortality using 80% of Scale UMP projected from the year 2020.

Former Job Class	Males	Females
Educators	2020 PRSC Males multiplied by 95%	2020 PRSC Females multiplied by 94%
General Employees and Members of the General Assembly	2020 PRSC Males multiplied by 97%	2020 PRSC Females multiplied by 107%
Public Safety and Firefighters	2020 PRSC Males multiplied by 127%	2020 PRSC Females multiplied by 107%

Long-Term Expected Rate of Return

The long-term expected rate of return on pension plan investments is based upon 20-year capital market assumptions. The long-term expected rates of return represent assumptions developed using an arithmetic building block approach primarily based on consensus expectations and market based inputs. Expected returns are net of investment fees.

NOTES TO FINANCIAL STATEMENTS

NOTE 4. OTHER INFORMATION (CONTINUED)

B. Retirement Plans (Continued)

State Retirement Plan (Continued)

Long-Term Expected Rate of Return (Continued)

The expected returns, along with the expected inflation rate, form the basis for the target asset allocation adopted at the beginning of the 2023 fiscal year. The long-term expected rate of return is calculated by weighting the expected future real rates of return by the target allocation percentage and adding expected inflation and is summarized in the table below. For actuarial purposes, the 7.00% assumed annual investment rate of return used in the calculation of the total pension liability includes a 4.75% real rate of return and a 2.25% inflation component.

Asset Class	Target Asset Allocation	Expected Arithmetic Real Rate of Return	Long-Term Expected Portfolio Real Rate of Return
Public Equity	46.0%	6.62%	3.04%
Bonds	26.0%	0.31%	0.08%
Private Equity	9.0%	10.91%	0.98%
Private Debt	7.0%	6.16%	0.43%
Real Assets	12.0%		
Real estate	9.0%	6.41%	0.58%
Infrastructure	3.0%	6.62%	0.20%
	100.0%		
		Total expected real return	5.31%
		Inflation for actuarial purposes	2.25%
		Total expected nominal return	7.56%

Pension Liabilities, Pension Expense, and Deferred Outflows/Inflows of Resources Related to Pensions

The NPL is calculated separately for each System and represents that particular System's TPL determined in accordance with GASB No. 67 less that System's fiduciary net position. NPL totals, as of the June 30, 2023 measurement date, for the PORS, are presented in the following table:

System	Total Pension Liability	Plan Fiduciary Net Position	Employer's Net Pension Liability	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
PORS	\$ 9,450,021,576	\$ 6,405,925,370	\$ 3,044,096,206	67.8%

NOTES TO FINANCIAL STATEMENTS

NOTE 4. OTHER INFORMATION (CONTINUED)

B. Retirement Plans (Continued)

State Retirement Plan (Continued)

Pension Liabilities, Pension Expense, and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)

The TPL is calculated by the Systems' actuary, and each Plans' fiduciary net position is reported in the Systems' financial statements. The NPL is disclosed in accordance with the requirements of GASB No. 67 in the Systems' notes to the financial statements and required supplementary information. Liability calculations performed by the Systems' actuary for the purpose of satisfying the requirements of GASB Nos. 67 and 68 are not applicable for other purposes, such as determining the Plans' funding requirements.

At June 30, 2024, the Town reported a liability of approximately \$19,019,000 for its proportionate share of the NPL for the PORS. The NPL was measured as of June 30, 2023, and the TPL for the Plans used to calculate the NPL were measured based on the most recent actuarial valuation report of July 1, 2022, that was projected forward to the measurement date. The Town's proportion of the NPL was based on a projection of the Town's long-term share of contributions to the Plans relative to the projected contributions of all participating South Carolina state and local governmental employers, actuarially determined. At the June 30, 2023 measurement date, the Town's PORS proportion was 0.624790%, which was an increase of 0.025524% from its proportion measured as of June 30, 2022.

For the year ended June 30, 2024, the Town recognized pension expense of approximately \$2,529,000 PORS. At June 30, 2024, the Town reported deferred outflows of resources (deferred pension charges) and deferred inflows of resources (deferred pension credits) related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
PORS		
Differences between expected and actual experience	\$ 895,061	\$ 234,466
Assumption changes	413,936	-
Net difference between projected and actual earnings on pension plan investments	-	32,641
Changes in proportion and differences between employer contributions and proportionate share of contributions	880,046	267,378
Employer contributions subsequent to the measurement date	2,453,076	-
Total PORS	<u>\$ 4,642,119</u>	<u>\$ 534,485</u>

NOTES TO FINANCIAL STATEMENTS

NOTE 4. OTHER INFORMATION (CONTINUED)

B. Retirement Plans (Continued)

State Retirement Plan (Continued)

Pension Liabilities, Pension Expense, and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)

Approximately \$2,453,000 that was reported as deferred outflows of resources related to the Town's contributions subsequent to the measurement date to the PORS, will be recognized as a reduction of the NPL in the year ending June 30, 2025. Other amounts reported as deferred outflows of resources (deferred pension charges) and deferred inflows of resources (deferred pension credits) related to the PORS will increase (decrease) pension expense as follows:

Measurement Period	Fiscal Year	PORS
Ending June 30,	Ending June 30,	
2024	2025	\$ 886,951
2025	2026	(285,276)
2026	2027	1,072,780
2027	2028	(19,897)
	Total	<u>\$ 1,654,558</u>

Discount Rate

The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that contributions from participating employers in the PORS will be made based on the actuarially determined rates based on provisions in the South Carolina Code of Laws. Based on those assumptions, each System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

NOTES TO FINANCIAL STATEMENTS

NOTE 4. OTHER INFORMATION (CONTINUED)

B. Retirement Plans (Continued)

State Retirement Plan (Continued)

Sensitivity Analysis

The following table presents the sensitivity of the Town's proportionate share of the NPL of the Plans to changes in the discount rate, calculated using the discount rate of 7.00%, as well as what it would be if it were calculated using a discount rate that is 1% lower (6.00%) or 1% higher (8.00%) than the current rate:

	1% Decrease (6.00%)	Current Discount Rate (7.00%)	1% Increase (8.00%)
Town's proportionate share of the net pension liability of the PORS	\$ 26,829,454	\$ 19,019,198	\$ 12,621,624

Plan Fiduciary Net Position

Detailed information regarding the fiduciary net position of the Plans administered by PEBA is available in the separately issued ACFR containing financial statements and required supplementary information for PORS. The ACFR of the Pension Trust Funds is publicly available on PEBA's website at www.peba.sc.gov, or a copy may be obtained by submitting a request to:

PEBA
202 Arbor Lake Drive
Columbia, South Carolina 29223

Payable to Plan

The Town reported a payable of approximately \$296,000 to the PEBA as of June 30, 2024, representing required employer and employee contributions for the month of June 2024 for the PORS. This amount is included in Accounts Payable on the financial statements and was paid in July 2024.

C. Health Plans

In January 2001, the Town instituted a medical expense reimbursement plan whereby the Town contributes a set amount each year per employee. The employees submit reimbursement requests for qualified expenses to Human Resources. Amounts not used during the calendar year are carried over to the next year, subject to a \$5,000 cap.

NOTES TO FINANCIAL STATEMENTS

NOTE 4. OTHER INFORMATION (CONTINUED)

C. Health Plans (Continued)

In January 2005, the Town also instituted a preventative dental care reimbursement plan whereby employees covered by the State Dental Plan are eligible for reimbursement of out-of-pocket expenses associated with preventive dental care up to an established limit each year. The reimbursement is available to the employee and their dependents provided they are covered under the State Dental Plan, Unused funds are forfeited at the end of the year.

Effective January 1, 2023, the Town instituted the following enhancements to the medical expense reimbursement plan. The Town selected Aviben to administer the plan and increased the annual benefit from \$800 to \$1,150 per calendar year. This resulted in one combined account for medical and preventative dental and the elimination of the separate preventative dental care reimbursement plan. The employee medical expense reimbursement accounts were fully funded with the implementation of this plan, therefore, there is no liability under this plan as of June 30, 2024. The medical expense reimbursement cap of \$5,000 was eliminated effective December 31, 2023.

D. Contract Commitments

Commitments

At June 30, 2024, the Town had remaining construction commitments of approximately \$8,943,000 related to ongoing capital activities, including infrastructure improvements, software upgrades, park construction and improvements, and roadway and pathway construction and improvements.

E. Deferred Compensation Plan

The Town offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all government employees, permits them to defer a portion of their salary until future years. Participation in the plan is optional. The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency. All amounts of compensation deferred under the plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property or rights are solely the property and rights of the employee.

The plan is administered by and the funds are held by Great-West, a retirement plan administrator.

Investments are managed by the plan's trustee under a range of investment options. The choice of the investment option(s) is made by the participants.

NOTES TO FINANCIAL STATEMENTS

NOTE 4. OTHER INFORMATION (CONTINUED)

F. Post-employment Benefits Other than Pensions

Retirement Health Savings Plan

Plan Description: In February 2002, the Town instituted a defined contribution plan, the Town of Hilton Head Island Retirement Health Savings Plan ("Plan"), whereby the Town contributes funds to each eligible employee's Health Reimbursement Account ("HRA"). The Town has established a Retirement Plan Advisory Committee consisting of members of the Town's Executive Steering Committee and Senior Staff, which have the authority to establish and amend the benefit terms and contributions rates of the Plan. The Plan is administered through a qualified trust managed by Educators Benefit Consultants, LLC.

Plan Benefits: The Town contributes 100% of forfeited sick leave (hours in excess of the maximum allowed to be accrued as of the end of the calendar year) on an annual basis while actively employed by the Town and 100% of any remaining MedFlex (Town sponsored HRA) balance no later than 60 days after retirement or after the date that the employee is deemed totally or permanently disabled (as defined by PORS or the Town's long-term disability insurance carrier). The Town also contributes 100% of the employee's accumulated sick leave balance upon: 1) retirement, 2) the date that the participant is deemed totally or permanently disabled (as defined by PORS or the Town's long-term disability insurance carrier), or 3) death if retirement eligible. The surviving spouse and/or surviving eligible dependents of the deceased participant are immediately eligible to maintain the account and utilize it to fund eligible medical benefits. If the participant's account balance has not been fully utilized upon the death of the eligible spouse, the account balance may continue to be utilized to pay benefits to eligible dependents. Upon death of all eligible dependents, the account balance is forfeited. If there is no living spouse or dependents at the time of death of the participant, the account balance is forfeited. Participants who are eligible to retire but who are: 1) involuntarily terminated and not offered the option to retire in lieu of termination, 2) involuntarily terminated after declining the option to retire in lieu of termination, or 3) retirement eligible but die while actively employed by the Town are not eligible to receive employer contributions and the balance in their account is forfeited. Forfeitures revert back to the employer for use to offset future employer contributions or other purposes permitted by law.

NOTES TO FINANCIAL STATEMENTS

NOTE 4. OTHER INFORMATION (CONTINUED)

F. Post-employment Benefits Other than Pensions (Continued)

Retirement Health Savings Plan (Continued)

Plan Benefits (Continued): Participants are 100% vested upon the death, disability or retirement from the Town as follows: 1) upon death of the participant, benefits are payable to the surviving spouse and dependents as described previously; 2) a participant who becomes totally and permanently disabled (as defined by PORS or the Town's long-term disability insurance carrier) is eligible to receive plan benefits; and 3) a participant retires after meeting qualifications as follows: (i) to qualify for retirement under PORS, Class Two members must have 25 years of service credit or be at least age 55 with five years of earned service credit. Class Three members must have 27 years of service credit or be at least age 55 with eight years of earned service credit; (ii) to qualify for retirement under the Town's retirement plan, an employee must have 25 years of service with the Town or be at least age 55 with five years of service with the Town.

Plan Contributions: The Town contributed approximately \$339,000, including both the retirement and annual contributions, to the trust during the year ended June 30, 2024. The Town does not have a liability related to the defined contribution plan as of June 30, 2024. No contributions other than employer contributions are required or accepted.

Retiree Health Care Plan

Plan Description: In February 2002, the Town instituted a single employer defined benefit other post-employment benefit plan, the Town of Hilton Head Island Retiree Health Care Plan ("OPEB Plan"). Employees hired prior to April 7, 2009 are eligible to retire and continue medical coverage if they retire with benefits under the Town's Retirement Plan either: 1) upon reaching at least age 62 with ten years of service, 2) as a disability retirement (at least age 50 with ten years of service and permanent and total disability), or 3) with unreduced benefits commencing on or after age 55 until the rule of 80. Retiree coverage is provided for the lifetime of the participant. Upon death of an eligible retiree with a covered dependent, the surviving dependent may extend coverage for up to 36 months at the COBRA rate. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75 and a separate report was not issued for the OPEB Plan.

Contributions: The General Fund pays the total monthly cost of the post-retirement coverage. The single coverage rates in effect at June 30, 2024, were \$561 per month for health insurance and \$10 per month for life insurance, independent of which plan is elected (HMO or PPO) and independent of whether single or family coverage is elected. The insurance premiums are paid by the Town on a pay-as-you-go basis. The cost to the Town for the health insurance premiums for the year ended June 30, 2024, was \$339,110.

NOTES TO FINANCIAL STATEMENTS

NOTE 4. OTHER INFORMATION (CONTINUED)

F. Post-employment Benefits Other than Pensions (Continued)

Retiree Health Care Plan (Continued)

Plan Membership: Membership in the OPEB Plan as of the most recent actuarial valuation date of June 30, 2023 is as follows:

Active members	264
Retired members	43
Total	307

Total OPEB Liability of the Town: The Town's total OPEB liability was measured as of June 30, 2024, and was determined by an actuarial valuation as of June 30, 2023, with the actuary using standard techniques to roll forward the liability to the measurement date.

Actuarial Assumptions: Actuarial valuations involve estimates of the value of reported amount and assumptions about the probability of events far into the future, and actuarially determined amounts are subject to continued revision as results are compared to the past expectations and new estimates are made about the future. Actuarial calculations reflect a long-term perspective. Calculations are based on the types of benefits provided under the terms of the substantive plan at the time of each valuation and on the pattern of sharing costs between the employer and plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the employer and plan members in the future.

The assumptions used in the June 30, 2023 actuarial valuation are as follows:

Discount rate	4.13%
Healthcare cost trend rate	4.00% - 8.50%
Inflation rate	3.00% non PORS and 3.50% PORS employees
Participation rate	20.00%

Total OPEB Liability of the Town: Changes in the total OPEB liability of the Town for the year ended June 30, 2024 was as follows:

	Total OPEB Liability
Beginning balance	\$ 2,790,523
Service cost	89,286
Interest	103,297
Changes in assumptions	161,104
Differences between expected and actual experience	738,521
Benefit payments	(162,332)
Net change	929,876
Ending balance	\$ 3,720,399

NOTES TO FINANCIAL STATEMENTS

NOTE 4. OTHER INFORMATION (CONTINUED)

F. Post-employment Benefits Other than Pensions (Continued)

Retiree Health Care Plan (Continued)

Total OPEB Liability of the Town (Continued): The required schedule of changes in the Town's total OPEB liability and related ratios immediately following the notes to the financial statements presents multi-year trend information about the total OPEB liability.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate: The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower 3.13%) or 1-percentage-point higher (5.13%) than the current discount rate:

	1% Decrease (3.13%)	Current Rate (4.13%)	1% Increase (5.13%)
Total OPEB liability	\$ 4,044,648	\$ 3,720,399	\$ 3,430,263

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates: The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

	1% Decrease	Current Trend Rate	1% Increase
Total OPEB liability	\$ 3,394,706	\$ 3,720,399	\$ 4,098,455

Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future, and actuarially determined amounts are subject to continual revisions as results are compared to past expectations and new estimates are made about the future. Actuarial calculations reflect a long-term perspective. Calculations are based on the substantive plan in effect as of June 30, 2024, and the current sharing pattern of costs between employer and inactive employees.

NOTES TO FINANCIAL STATEMENTS

NOTE 4. OTHER INFORMATION (CONTINUED)

F. Post-employment Benefits Other than Pensions (Continued)

Retiree Health Care Plan (Continued)

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB: For the year ended June 30, 2024, the Town recognized OPEB expense of \$405,182. At June 30, 2024, the Town reported deferred outflows of resources related to OPEB from the following source:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 869,978	\$ -
Changes in assumptions	632,485	300,436
Contributions subsequent to the measurement date	225,101	-
Total PORS	<u>\$ 1,727,564</u>	<u>\$ 300,436</u>

Contributions subsequent to the measurement date in the amount of \$225,101 will be recognized as a deferred outflow of resources in the year ending June 30, 2025. The remaining amounts reported as deferred outflows and inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year Ending June 30,</u>	
2025	\$ 215,171
2026	224,291
2027	222,011
2028	186,022
2029	168,012
Thereafter	186,520
Total	<u>\$ 1,202,027</u>

NOTES TO FINANCIAL STATEMENTS

NOTE 4. OTHER INFORMATION (CONTINUED)

G. Proprietary Fund Infrastructure Agreements

The Town has entered into a series of agreements with a number of Public Utility Districts (“PUDs”) and Homeowner Associations (“HOAs”). The Town is granted easements to the stormwater infrastructure in certain areas of the Town, and the Town takes responsibility for future maintenance. The Town is currently undergoing a system-wide mapping project to identify all the features within these agreements. Some are known to be impaired. Because of the uncertainty in the condition of the features, the Town has determined a fair valuation cannot be established. The Town has chosen the most conservative reporting position and not recorded any assets for stormwater features within these easements. The Town is recording assets when it incurs costs that meet the capitalization criteria, which there were none in the fiscal year ended June 30, 2024.

H. Road Usage Fee

Effective October 1, 2021, the Town suspended collection of the Road Usage Fee of \$25.00 that was imposed on vehicles registered to an address within the boundaries of the Town. The fee was adopted by the Town in 2016. However, in June 2021, the South Carolina Supreme Court ruled in the Burns, et al. v. Greenville County Council, et al. case that a “service or user fee” – including “uniform service charges” is a charge required to be paid in return for a particular government service or program made available to the payer of that fee that benefits the payer in some manner different from the members of the general public not paying the fee.

Due to the ruling of the Burns, et al. v. Greenville County Council, et al. case, the Council believes it is appropriate to suspend the collection of its Road Usage Fee while it evaluates its options relative to ensuring compliance with the legal criteria outlined in the Burns opinion. The Town continues to follow the case through appeals and evaluates future options.

I. Subsequent Events

There were no material subsequent events for the year ended June 30, 2024 as of the date of the report.

NOTES TO FINANCIAL STATEMENTS

NOTE 5. ERROR CORRECTION

During the fiscal year ended 2024, the Town became aware that it had not reported its OPEB plan in accordance with GASB Statement No. 75. As such, a prior period adjustment to governmental activities net position was required to correct this error. This error correction had the following effect on beginning governmental activities net position as of July 1, 2023:

Net position of governmental activities, as of July 1, 2023, as	
previously reported	\$ 371,160,450
To record deferred outflows of resources as of July 1, 2023	1,084,590
To record deferred inflows of resources as of July 1, 2023	(362,352)
To record the total OPEB liability as of July 1, 2023	<u>(2,790,523)</u>
Net position of governmental activities, as of July 1, 2023, as	
restated	<u><u>\$ 369,092,165</u></u>

SUPPLEMENTAL FINANCIAL INFORMATION



TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

REQUIRED SUPPLEMENTARY INFORMATION SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - GAAP BASIS GENERAL FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2024

	Budgeted Amounts		Actual Amounts	Variance
	Original	Final		
Revenues				
Real and Personal Property Taxes	\$ 16,942,000	\$ 16,942,000	\$ 18,274,380	\$ 1,332,380
Accommodations Tax	7,034,520	7,034,520	6,944,525	(89,995)
Business License and Franchise Fees	13,441,417	13,441,417	15,585,246	2,143,829
Permits	1,979,200	3,729,200	2,315,139	(1,414,061)
State Shared Funds	926,755	926,755	930,105	3,350
Grants	65,858	65,858	157,414	91,556
EMS Revenue	2,117,000	2,117,000	2,252,547	135,547
Public Safety Revenue	-	-	1,440	1,440
Miscellaneous Revenue	522,271	522,271	629,882	107,611
Investment Income	585,000	585,000	2,222,495	1,637,495
Total Revenues	43,614,021	45,364,021	49,313,173	3,949,152
Expenditures				
Current:				
General Government	2,148,969	2,407,502	2,348,635	58,867
Management Services	9,023,700	9,333,939	9,020,898	313,041
Community Services	13,656,490	13,943,787	13,399,011	544,776
Public Safety	22,637,205	22,228,780	22,070,943	157,837
Non-Departmental	7,514,613	8,918,008	7,573,130	1,344,878
Debt service:				
Principal	-	-	371,013	(371,013)
Interest	-	-	39,340	(39,340)
Total Expenditures	54,980,977	56,832,016	54,822,970	2,009,046
Deficiency of Revenues Under Expenditures	(11,366,956)	(11,467,995)	(5,509,797)	5,958,198
Other Financing Sources (Uses)				
Transfers In	13,086,556	12,529,087	14,279,087	1,750,000
Transfers Out	(3,000,000)	(3,000,000)	(3,000,000)	-
SBITAs	-	-	228,523	228,523
Proceeds From Sale of Capital Assets	-	-	36,048	36,048
Total Other Financing Sources	10,086,556	9,529,087	11,543,658	2,014,571
Net Change in Fund Balances	(1,280,400)	(1,938,908)	6,033,861	7,972,769
Fund Balances, Beginning of Year	33,502,808	33,502,808	33,502,808	-
Fund Balances, End of Year	\$ 32,222,408	\$ 31,563,900	\$ 39,536,669	\$ 7,972,769

Notes to Schedule:

The notes to the budgetary comparison schedule are an integral part of this schedule.

This schedule has been presented on the modified accrual basis of accounting, which is consistent with GAAP.

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

**NOTES TO THE SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES – BUDGET AND ACTUAL
GAAP BASIS – GENERAL FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

NOTE 1. BASIS OF ACCOUNTING

The budgetary comparison schedule has been presented on the modified accrual basis of accounting, which is consistent with GAAP.

NOTE 2. BUDGETARY INFORMATION

The Town's procedures in establishing the budgetary data reflected in the budgetary comparison schedule are as follows:

- A. The Town Manager submits to Council a proposed operating budget for the General Fund, Capital Projects Fund, Debt Service Fund, and Stormwater Fund for the year which includes proposed expenditures and the means of financing them.
- B. Public hearings are held for taxpayers' comments for the General Fund, Capital Projects Fund, Debt Service Fund, and Stormwater Fund budgets.
- C. The budgets are legally enacted through passage of an ordinance by July 1.
- D. Budgetary transfers between departments and projects may be authorized by the Town Manager for up to \$100,000; however, large transfers and any revisions that alter the total expenditures of any fund must be approved by Council.

The lowest level at which appropriations are adopted is the department-level. Appropriations lapse at year-end.

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

REQUIRED SUPPLEMENTARY INFORMATION - PENSION SCHEDULES SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY SOUTH CAROLINA POLICE OFFICERS' RETIREMENT SYSTEM LAST TEN FISCAL YEARS

Fiscal Year Ended June 30,	2015	2016	2017	2018
Town's Proportion of the Net Pension Liability	0.65013%	0.55035%	0.62151%	0.64589%
Town's Proportionate Share of the Net Pension Liability	\$ 12,446,267	\$ 11,994,845	\$ 15,764,333	\$ 17,694,659
Town's Covered Payroll	\$ 7,819,385	\$ 7,762,118	\$ 8,204,054	\$ 8,698,094
Town's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll	159.17%	154.53%	192.15%	203.43%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	67.55%	64.57%	60.44%	60.94%

Notes to Schedule:

The amounts presented for each fiscal year were determined as of the preceding fiscal year.

The discount rate was lowered from 7.50% to 7.25% for the year ended June 30, 2018 and from 7.25% to 7.00% for the year ended June 30, 2022.

2019	2020	2021	2022	2023	2024
0.59288%	0.58238%	0.57427%	0.61783%	0.59927%	0.62479%
\$ 16,799,396	\$ 16,690,570	\$ 19,044,080	\$ 15,896,250	\$ 17,971,849	\$ 19,019,198
\$ 8,206,297	\$ 8,447,139	\$ 8,675,225	\$ 9,252,397	\$ 9,483,951	\$ 10,943,394
204.71%	197.59%	219.52%	171.81%	189.50%	173.80%
61.73%	62.69%	58.79%	70.37%	66.45%	67.79%

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

**REQUIRED SUPPLEMENTARY INFORMATION - PENSION SCHEDULES
SCHEDULE OF CONTRIBUTIONS
SOUTH CAROLINA POLICE OFFICERS' RETIREMENT SYSTEM
LAST TEN FISCAL YEARS**

Fiscal Year Ended June 30,	2015	2016	2017	2018
Contractually Required Contributions	\$ 1,040,900	\$ 1,127,237	\$ 1,238,850	\$ 1,332,703
Contributions in Relation to the Contractually Required Contributions				
Contributions from the Town	1,040,900	1,127,237	1,238,850	1,251,705
Contributions from the State	-	-	-	80,998
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Town's Covered Payroll	\$ 7,762,118	\$ 8,204,054	\$ 8,698,094	\$ 8,206,297
Contributions as a Percentage of Covered Payroll	13.41%	13.74%	14.24%	16.24%

2019		2020		2021		2022		2023		2024	
\$	1,456,287	\$	1,582,361	\$	1,687,637	\$	1,824,712	\$	2,214,943	\$	2,500,160
	1,375,289		1,501,363		1,606,639		1,743,714		2,133,945		2,419,162
	80,998		80,998		80,998		80,998		80,998		80,998
\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
\$	8,447,139	\$	8,675,225	\$	9,252,397	\$	9,483,951	\$	10,943,394	\$	11,770,997
	17.24%		18.24%		18.24%		19.24%		20.24%		21.24%

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

REQUIRED SUPPLEMENTARY INFORMATION - OPEB SCHEDULES SCHEDULE OF CHANGES IN THE TOWN'S TOTAL OPEB LIABILITY AND RELATED RATIOS LAST SEVEN FISCAL YEARS

Fiscal Year Ended June 30,	2018	2019	2020	2021
Total OPEB liability, beginning of year	\$ 1,822,293	\$ 1,757,062	\$ 1,798,603	\$ 2,117,516
Service cost	73,513	68,086	80,814	90,120
Interest	52,862	61,924	64,531	65,566
Changes in assumptions	(94,212)	(8,455)	110,906	114,192
Differences between expected and actual experience	-	23,313	175,428	36,034
Benefit payments	(97,394)	(103,327)	(112,766)	(135,638)
Net change in total OPEB liability	(65,231)	41,541	318,913	170,274
Total OPEB liability, end of year	\$ 1,757,062	\$ 1,798,603	\$ 2,117,516	\$ 2,287,790
Covered employee payroll	\$ 17,450,775	\$ 17,318,365	\$ 17,509,882	\$ 18,223,142
Total OPEB liability as a percentage of covered payroll	10.1%	10.4%	12.1%	12.6%

Notes to Schedule:

This schedule will present ten years of information once it is accumulated.

The amounts presented for each fiscal year were determined as of the preceding fiscal year.

2022	2023	2024
\$ 2,287,790	\$ 3,099,152	\$ 2,790,523
91,744	167,262	89,286
55,475	59,354	103,297
627,990	(386,435)	161,104
174,885	34,079	738,521
(138,732)	(182,889)	(162,332)
811,362	(308,629)	929,876
\$ 3,099,152	\$ 2,790,523	\$ 3,720,399
\$ 19,014,727 16.3%	\$ 19,157,292 14.6%	\$ 21,656,902 17.2%

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

REQUIRED SUPPLEMENTARY INFORMATION - OPEB SCHEDULES SCHEDULE OF CONTRIBUTIONS - OPEB PLAN LAST SEVEN FISCAL YEARS

Fiscal Year Ended June 30,	2018	2019	2020	2021
Contractually Required Contributions	\$ 103,327	\$ 112,766	\$ 135,638	\$ 138,732
Contributions in Relation to the Contractually Required Contributions	103,327	112,766	135,638	138,732
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Town's Covered Payroll	\$ 17,318,365	\$ 17,509,882	\$ 18,223,142	\$ 19,014,727
Contributions as a Percentage of Covered Payroll	0.60%	0.64%	0.74%	0.73%

Note to Schedule:

This schedule will present ten years of information once it is accumulated.

2022	2023	2024
\$ 182,889	\$ 162,332	\$ 225,101
182,889	162,332	225,101
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
\$ 19,157,292	\$ 21,656,902	\$ 22,785,270
0.95%	0.75%	0.99%

SUPPLEMENTARY INFORMATION

**COMBINING AND INDIVIDUAL FUND
FINANCIAL STATEMENTS AND SCHEDULES**

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

**COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2024**

		Special Revenue Funds			
		Palmetto Electric Franchise Fees	Operating Grants	Home Grant	Road Usage Fee
	ASSETS				
	Cash and Cash Equivalents	\$ 6,995,960	\$ -	\$ -	\$ 1,996,182
	Interfund Receivables	-	455,929	82,534	744,678
	Due from other Governments	-	-	-	51
	Total assets	<u>\$ 6,995,960</u>	<u>\$ 455,929</u>	<u>\$ 82,534</u>	<u>\$ 2,740,911</u>
TOTAL LIABILITIES AND FUND BALANCES					
LIABILITIES					
	Accounts Payable	\$ -	\$ 20,715	\$ -	\$ -
	Interfund Payables	256,423	-	-	-
	Unearned Revenue	-	-	70,407	-
	Total liabilities	<u>256,423</u>	<u>20,715</u>	<u>70,407</u>	<u>-</u>
FUND BALANCES					
Restricted:					
	Underground Electrical Service	6,739,537	-	-	-
	Federal and Operating Grants	-	435,214	-	-
	HOME Grant Program	-	-	12,127	-
	Road Improvements	-	-	-	2,740,911
	Short-Term Rentals	-	-	-	-
	Community Development	-	-	-	-
	One Percent	-	-	-	-
	Total fund balances	<u>6,739,537</u>	<u>435,214</u>	<u>12,127</u>	<u>2,740,911</u>
Total liabilities and fund balances		<u>\$ 6,995,960</u>	<u>\$ 455,929</u>	<u>\$ 82,534</u>	<u>\$ 2,740,911</u>

Short-Term Rental Fee Fund	Housing Fund	Community Development Fund	Firemen's Fund	Total Nonmajor Governmental Funds
\$ 63,820	\$ -	\$ 5,574,062	\$ 97,630	\$ 14,727,654
201,494	2,172,728	-	-	3,657,363
-	-	-	-	51
<u>\$ 265,314</u>	<u>\$ 2,172,728</u>	<u>\$ 5,574,062</u>	<u>\$ 97,630</u>	<u>\$ 18,385,068</u>

\$ -	\$ 24,251	\$ 945	\$ 16,311	\$ 62,222
-	-	11,221	6,654	274,298
-	-	-	-	70,407
-	24,251	12,166	22,965	406,927

-	-	-	-	6,739,537
-	-	-	-	435,214
-	-	-	-	12,127
-	-	-	-	2,740,911
265,314	-	-	-	265,314
-	2,148,477	5,561,896	-	7,710,373
-	-	-	74,665	74,665
<u>265,314</u>	<u>2,148,477</u>	<u>5,561,896</u>	<u>74,665</u>	<u>17,978,141</u>
<u>\$ 265,314</u>	<u>\$ 2,172,728</u>	<u>\$ 5,574,062</u>	<u>\$ 97,630</u>	<u>\$ 18,385,068</u>

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

	Special Revenue Funds			
	Palmetto Electric Franchise Fees	Operating Grants	Home Grant	Road Usage Fee
Revenues				
Short-Term Rental Fees	\$ -	\$ -	\$ -	\$ -
Electric Franchise Fees	2,893,617	-	-	-
Grants	-	711,710	-	-
Road Usage Fees	-	-	-	1,724
One Percent Revenue	-	-	-	-
Interest Income	533,069	-	-	101,549
Total Revenues	3,426,686	711,710	-	103,273
Expenditures				
Current:				
General Government	-	-	-	-
Community Services	16,649	315	-	-
Public Safety	-	814,683	-	-
Total Expenditures	16,649	814,998	-	-
Excess (Deficiency) of Revenues Over (Under) Expenditures	3,410,037	(103,288)	-	103,273
Other Financing Sources (Uses)				
Transfers In	-	-	-	137,533
Transfers Out	(10,137,278)	-	-	-
Total Other Financing Sources (Uses)	(10,137,278)	-	-	137,533
Net Change in Fund Balances	(6,727,241)	(103,288)	-	240,806
Fund Balances, Beginning of Year	13,466,778	538,502	12,127	2,500,105
Fund Balances, End of Year	\$ 6,739,537	\$ 435,214	\$ 12,127	\$ 2,740,911

Short-Term Rental Fee Fund	Housing Fund	Community Development Fund	Firemen's Fund	Total Nonmajor Governmental Funds
\$ 2,014,877	\$ -	\$ -	\$ -	\$ 2,014,877
-	-	-	-	2,893,617
-	-	-	-	711,710
-	-	-	-	1,724
-	-	-	859,775	859,775
437	-	275,478	44	910,577
2,015,314	-	275,478	859,819	7,392,280
-	-	129,142	-	129,142
-	201,523	-	-	218,487
-	-	-	826,759	1,641,442
-	201,523	129,142	826,759	1,989,071
2,015,314	(201,523)	146,336	33,060	5,403,209
-	2,350,000	-	-	2,487,533
(1,750,000)	-	-	-	(11,887,278)
(1,750,000)	2,350,000	-	-	(9,399,745)
265,314	2,148,477	146,336	33,060	(3,996,536)
-	-	5,415,560	41,605	21,974,677
\$ 265,314	\$ 2,148,477	\$ 5,561,896	\$ 74,665	\$ 17,978,141

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - GAAP BASIS GENERAL FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2024

	BUDGETED AMOUNTS		ACTUAL AMOUNTS	VARIANCE
	ORIGINAL	FINAL		
REVENUES				
Real and Personal Property Taxes	\$ 16,942,000	\$ 16,942,000	\$ 18,274,380	\$ 1,332,380
Accommodations Tax - Local 1%	7,034,520	7,034,520	6,944,525	(89,995)
Business License and Franchise Fees:				
Business License - Town	6,758,807	6,758,807	8,346,721	1,587,914
Business License - MASC	5,662,208	5,662,208	6,402,660	740,452
Cable Television Franchise Fee	967,752	967,752	777,595	(190,157)
Beach Franchise Fee	52,650	52,650	58,270	5,620
Total Business License and Franchise Fees	13,441,417	13,441,417	15,585,246	2,143,829
Permits:				
Construction	841,000	841,000	988,862	147,862
Development	15,200	15,200	12,106	(3,094)
Other	1,123,000	1,123,000	1,314,171	191,171
Total Permits	1,979,200	1,979,200	2,315,139	335,939
State Shared Funds	926,755	926,755	930,105	3,350
Grants:				
Beaufort County E911	65,858	65,858	154,515	88,657
State Mitigation	-	-	1,754	1,754
CDBG	-	-	1,145	1,145
Total Grants	65,858	65,858	157,414	91,556
Public Safety - EMS Revenue	2,117,000	2,117,000	2,252,547	135,547
Public Safety - County D/T Revenue	-	-	1,440	1,440
Miscellaneous Revenue:				
Beach Services	243,000	243,000	193,034	(49,966)
Other	279,271	279,271	436,848	157,577
Total Miscellaneous Revenue	522,271	522,271	629,882	107,611
Investment Income	585,000	585,000	2,222,495	1,637,495
TOTAL REVENUES	43,614,021	43,614,021	49,313,173	5,699,152
EXPENDITURES				
Current:				
General Government:				
Town Council:				
Salaries and Benefits	167,742	175,752	163,049	12,703
Operating	283,100	419,100	372,936	46,164
Total Town Council	450,842	594,852	535,985	58,867
Town Manager:				
Salaries and Benefits	1,646,277	1,685,040	1,685,040	-
Operating	51,850	127,610	127,610	-
Total Town Manager	1,698,127	1,812,650	1,812,650	-
Total General Government	2,148,969	2,407,502	2,348,635	58,867
Management Services:				
Finance - Administration:				
Salaries and Benefits	2,332,548	2,399,768	2,397,625	2,143
Operating	335,152	306,152	296,147	10,005
Total Finance - Administration	2,667,700	2,705,920	2,693,772	12,148
Human Resources:				
Salaries and Benefits	566,879	648,030	648,030	-
Operating	124,232	345,525	345,525	-
Total Human Resources	691,111	993,555	993,555	-
Administration - Legal:				
Salaries and Benefits	637,303	744,233	743,563	670
Operating	34,985	18,985	12,183	6,802
Total Administration - Legal	672,288	763,218	755,746	7,472
Administrative Services - Office of Cultural Affairs:				
Salaries and Benefits	160,163	204,651	204,651	-
Operating	153,150	135,151	135,151	-
Total Administrative Services - Office of Cultural Affairs	313,313	339,802	339,802	-

(Continued)

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - GAAP BASIS GENERAL FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2024

EXPENDITURES (CONTINUED)	BUDGETED AMOUNTS		ACTUAL	VARIANCE
	ORIGINAL	FINAL	AMOUNTS	
Management Services (Continued):				
Administrative Services - Information Technology:				
Salaries and Benefits	\$ 1,698,962	\$ 1,772,962	\$ 1,772,522	\$ 440
Operating	2,533,611	2,541,611	2,248,630	292,981
Total Administrative Services - Information Technology	4,232,573	4,314,573	4,021,152	293,421
Communications:				
Salaries and Benefits	313,735	148,002	143,249	4,753
Operating	132,980	68,869	73,622	(4,753)
Total Communications	446,715	216,871	216,871	-
Subtotal Administrative Services	5,664,889	5,634,464	5,333,571	300,893
Total Management Services	9,023,700	9,333,939	9,020,898	313,041
Community Services:				
Community Development - Administration:				
Salaries and Benefits	1,153,616	1,589,935	1,588,029	1,906
Operating	125,179	312,179	295,762	16,417
Total Community Development - Administration	1,278,795	1,902,114	1,883,791	18,323
Community Development - CD Services:				
Salaries and Benefits	523,390	653,793	643,643	10,150
Operating	6,214	12,214	4,532	7,682
Total Community Development - CD Services	529,604	666,007	648,175	17,832
Community Development - Inspection/Compliance:				
Salaries and Benefits	1,252,488	1,201,488	1,177,091	24,397
Operating	108,445	112,445	94,326	18,119
Total Community Development - Inspection/Compliance	1,360,933	1,313,933	1,271,417	42,516
Community Development - Development, Review, Zoning:				
Salaries and Benefits	741,857	428,813	428,897	(84)
Operating	38,630	185,630	7,878	177,752
Total Community Development - Development, Review, Zoning	780,487	614,443	436,775	177,668
Community Development - Comprehensive Planning:				
Salaries and Benefits	607,045	520,045	523,532	(3,487)
Operating	329,148	430,483	273,047	157,436
Total Community Development - Comprehensive Planning	936,193	950,528	796,579	153,949
Subtotal Community Development	4,886,012	5,447,025	5,036,737	410,288
Public Facilities - Engineering:				
Salaries and Benefits	457,042	361,421	363,918	(2,497)
Operating	56,395	55,395	52,120	3,275
Total Public Facilities - Engineering	513,437	416,816	416,038	778
Public Facilities - Facilities Management:				
Salaries and Benefits	1,734,112	1,267,418	1,244,788	22,630
Operating	5,700,304	5,253,173	5,481,179	(228,006)
Capital	-	669,730	361,221	308,509
Total Public Facilities - Facilities Management	7,434,416	7,190,321	7,087,188	103,133
Public Facilities - Capital Projects:				
Salaries and Benefits	801,382	614,132	637,283	(23,151)
Operating	21,243	275,493	221,765	53,728
Total Public Facilities - Capital Projects	822,625	889,625	859,048	30,577
Subtotal Public Facilities	8,770,478	8,496,762	8,362,274	134,488
Total Community Services	13,656,490	13,943,787	13,399,011	544,776
Public Safety:				
Fire Rescue - Executive:				
Salaries and Benefits	1,034,613	1,378,055	1,374,241	3,814
Operating	431,501	431,501	390,464	41,037
Capital	842,182	-	-	-
Total Fire Rescue - Executive	2,308,296	1,809,556	1,764,705	44,851

(Continued)

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - GAAP BASIS GENERAL FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2024

	BUDGETED AMOUNTS		ACTUAL AMOUNTS	VARIANCE
	ORIGINAL	FINAL		
EXPENDITURES (CONTINUED)				
Public Safety (Continued):				
Fire Rescue - Operations:				
Salaries and Benefits	\$ 15,109,476	\$ 15,519,476	\$ 15,363,223	\$ 156,253
Operating	333,730	266,730	310,148	(43,418)
Total Fire Rescue - Operations	15,443,206	15,786,206	15,673,371	112,835
Fire Rescue - Support Services:				
Salaries and Benefits	2,840,393	2,645,393	2,664,642	(19,249)
Operating	555,095	547,095	527,694	19,401
Total Fire Rescue - Support Services	3,395,488	3,192,488	3,192,336	152
Subtotal Fire Rescue:				
Salaries and Benefits	18,984,482	19,542,924	19,402,106	140,818
Operating	1,320,326	1,245,326	1,228,306	17,020
Capital	842,182	-	-	-
Subtotal Fire Rescue	21,146,990	20,788,250	20,630,412	157,838
Sheriff/Other Public Safety:				
Office of Public Safety - Salaries and Benefits	777,855	760,030	760,030	-
Office of Public Safety - Operating	10,304	(21,556)	25,192	(46,748)
Police Services/Contract	57,600	57,600	60,110	(2,510)
Stipend	165,800	165,800	98,575	67,225
Beach Services	478,656	478,656	496,624	(17,968)
Total Sheriff/Other Public Safety	1,490,215	1,440,530	1,440,531	(1)
Total Public Safety	22,637,205	22,228,780	22,070,943	157,837
Non-Departmental - Town-Wide:				
Non-Grant Expenditures:				
Personnel	391,684	433,684	458,217	(24,533)
Operating	4,758,935	4,927,799	4,658,388	269,411
Total Non-Departmental - Town-Wide Expenditures	5,150,619	5,361,483	5,116,605	244,878
Operating Grants:				
Recreation Center - Operating Grant	1,123,766	1,123,766	1,123,766	-
Coastal Discovery Grant - Operating Grant	102,432	102,432	102,432	-
Coastal Discovery Grant - Mitchellville Grant	105,000	105,000	105,000	-
Event Management and Hospitality Training	238,985	238,985	238,985	-
LTRA Grant	277,842	277,842	277,842	-
Multidisciplinary Court	50,000	50,000	50,000	-
Solicitor Career Criminal Program	118,500	118,500	118,500	-
Heritage Classic Foundation	307,469	400,000	400,000	-
Beaufort County EDC	40,000	40,000	40,000	-
Habitat	-	500,000	-	500,000
CCDC	-	600,000	-	600,000
Subtotal Non-Departmental - Town-Wide Grants	2,363,994	3,556,525	2,456,525	1,100,000
Total Non-Departmental - Town-wide	7,514,613	8,918,008	7,573,130	1,344,878
Debt Service	-	-	410,353	(410,353)
TOTAL EXPENDITURES	54,980,977	56,832,016	54,822,970	2,009,046
DEFICIENCY OF REVENUES UNDER EXPENDITURES	(11,366,956)	(13,217,995)	(5,509,797)	7,708,198
OTHER FINANCING SOURCES				
Transfers in:				
Beach Preservation Fee Fund	1,983,508	1,983,508	1,983,508	-
Hospitality Tax Fund	5,062,424	5,154,955	5,154,955	-
Tax Increment Financing Fund	110,000	110,000	110,000	-
State Accommodations Tax Fund	3,515,021	4,615,021	4,615,021	-
Electricity Franchise Fee Fund	540,603	540,603	540,603	-
Short-Term Rental Fund	1,750,000	1,750,000	1,750,000	-
Stormwater Utility Fund	125,000	125,000	125,000	-
Transfers out:				
Housing Fund	(2,000,000)	(2,000,000)	(2,000,000)	-
Capital Projects Fund	(1,000,000)	(1,000,000)	(1,000,000)	-
SBITAs	-	-	228,523	(228,523)
Proceeds From Sale of Capital Assets	-	-	36,048	36,048
TOTAL OTHER FINANCING SOURCES	10,086,556	11,279,087	11,543,658	(192,475)
NET CHANGE IN FUND BALANCES	(1,280,400)	(1,938,908)	6,033,861	7,515,723
FUND BALANCES - Beginning of Year	33,502,808	33,502,808	33,502,808	-
FUND BALANCES - End of Year	\$ 32,222,408	\$ 31,563,900	\$ 39,536,669	\$ 7,515,723

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - GAAP BASIS DEBT SERVICE FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2024

	BUDGETED AMOUNTS		ACTUAL	
	ORIGINAL	FINAL	AMOUNTS	VARIANCE
REVENUES				
Real and Personal Property Taxes	\$ 5,470,300	\$ 5,470,300	\$ 6,308,036	\$ 837,736
Investment Income	14,315	14,315	657,135	642,820
TOTAL REVENUES	5,484,615	5,484,615	6,965,171	1,480,556
EXPENDITURES				
Administrative	92,500	92,500	15,852	76,648
Debt service:				
New Debt	1,500,000	1,500,000	-	1,500,000
Principal	12,995,000	12,995,000	12,995,000	-
Interest	2,809,733	2,809,733	2,809,731	2
TOTAL EXPENDITURES	17,397,233	17,397,233	15,820,583	1,576,650
DEFICIENCY OF REVENUES UNDER EXPENDITURES	(11,912,618)	(11,912,618)	(8,855,412)	3,057,206
OTHER FINANCING SOURCES				
Transfers in:				
Beach Preservation Fees	4,448,375	4,448,375	3,948,376	(499,999)
Hospitality Tax	1,937,134	1,937,134	1,437,134	(500,000)
TIF Taxes	3,931,259	3,931,259	3,931,259	-
Real Estate Transfer Fees	1,595,850	1,595,850	1,095,850	(500,000)
TOTAL OTHER FINANCING SOURCES	11,912,618	11,912,618	10,412,619	(1,499,999)
NET CHANGES IN FUND BALANCES	-	-	1,557,207	1,557,207
FUND BALANCES - Beginning of Year	12,159,356	12,159,356	12,159,356	-
FUND BALANCES - End of Year	\$ 12,159,356	\$ 12,159,356	\$ 13,716,563	\$ 1,557,207

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - GAAP BASIS CAPITAL PROJECTS FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2024

	BUDGETED AMOUNTS		ACTUAL	
	ORIGINAL	FINAL	AMOUNTS	VARIANCE
REVENUES				
Grants	\$ -	\$ 822,111	\$ 3,692,991	\$ 2,870,880
Sunday Permit Fees	-	-	279,950	279,950
Impact Fees	300,000	300,000	236,672	(63,328)
Other Revenue	-	-	252,419	252,419
Investment Income	-	-	491,880	491,880
TOTAL REVENUES	300,000	1,122,111	4,953,912	3,831,801
EXPENDITURES				
Park Development:				
Bristol Skate Park	75,000	75,000	18,375	56,625
Public Art Program	35,000	35,000	34,229	771
Chaplin Linear Park and Boardwalk	350,000	350,000	-	350,000
Crossing Park	550,000	550,000	58,426	491,574
Chaplin Community Park	2,000,000	2,000,000	40,228	1,959,772
Mid-Island Track	900,000	900,000	191,672	708,328
Patterson Family Property Park	2,200,000	2,200,000	38,847	2,161,153
Island Recreation CIP	509,500	509,500	489,630	19,870
Park Upgrades	310,000	652,669	652,668	1
Taylor Family Property Park	1,000,000	1,000,000	54,908	945,092
Barker Field	500,000	500,000	278,996	221,004
Ford Shell Ring	100,000	100,000	74,702	25,298
Greens Shell Park Enhancements	250,000	250,000	44,072	205,928
Old Schoolhouse Park Enhancements	250,000	250,000	250,000	-
Park Project	100,000	100,000	96,846	3,154
Total Park Development	9,129,500	9,472,169	2,323,599	7,148,570
Land Acquisition:				
Miscellaneous	400,000	12,362,275	12,019,174	343,101
Total Land Acquisition	400,000	12,362,275	12,019,174	343,101
Beach Maintenance:				
Island-wide Beach Renourishment	1,150,000	1,300,000	492,190	807,810
Driessen Beach Park Improvements	806,000	827,851	827,851	-
Folly Field Beach Park Improvements	-	78,983	78,982	1
Islanders Beach Park Improvements	1,650,000	1,650,000	724,611	925,389
Beach Park Maintenance and Improvement	350,000	385,382	280,445	104,937
Harbour Town Dredge	600,000	600,000	-	600,000
Total Beach Maintenance	4,556,000	4,842,216	2,404,079	2,438,137
Facilities Improvements:				
Town Hall Renovations	750,000	927,516	818,869	108,647
Honey Horn Improvements	578,000	578,000	39,456	538,544
Fire Apparatus, Vehicle Replacement and Shed	7,688,420	7,688,420	799,243	6,889,177
Computer Software Equipment	1,145,000	1,145,000	1,120,699	24,301
Fire/Medical Systems and Equipment	625,000	625,000	413,561	211,439
Security Cameras - Shelter Cove	390,696	390,696	412,255	(21,559)
Modern Classic Motors	-	40,000	37,942	2,058
Fire Hydrant Expansion	50,000	50,000	-	50,000
Arts Campus Feasibility Study	25,000	25,000	-	25,000
BCSO Renovations	-	291,451	291,450	1
Town Facilities Assessment	100,000	100,000	8,882	91,118
Sprinkler Head Replacement	280,000	280,000	-	280,000
Electric Vehicle Charging Stations	30,000	30,420	18,659	11,761
Parking Master Plan Implementation	200,000	200,000	200,000	-
Historic Mitchelville Freedom Park	750,000	750,000	104,287	645,713
Town Vehicle Replacements	641,000	641,000	271,831	369,169
Furniture Replacement	100,000	100,000	68,502	31,498
Generator Replacement	200,000	200,000	-	200,000
Jarvis Pump Station Roof Replacement	30,000	30,000	29,555	445
Toll Plaza Building Demolition	200,000	200,000	82,258	117,742
Emergency Access Gates	150,000	150,000	-	150,000
Facilities & Equipment Contingency	100,000	100,000	100,000	-
Total Facilities Improvements	14,033,116	14,542,503	4,817,449	9,725,054

(Continued)

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - GAAP BASIS CAPITAL PROJECTS FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2024

	BUDGETED AMOUNTS		ACTUAL	
	ORIGINAL	FINAL	AMOUNTS	VARIANCE
EXPENDITURES (CONTINUED)				
Roadway Improvements:				
Dirt Road Acquisition and Paving Program	\$ 1,428,465	\$ 1,498,487	\$ 180,241	\$ 1,318,246
William Hilton Parkway Enhancements	2,450,000	2,734,379	1,051,202	1,683,177
Pope Avenue, Palmetto Bay Road, Arrow Road and New Orleans Road Streetscape Enhancements	775,000	775,000	563,630	211,370
Main Street Enhancements	250,000	312,666	114,069	198,597
Squire Pope Road Crosswalks	135,000	135,000	85,422	49,578
Other Roadway Enhancements	1,166,000	1,279,391	775,987	503,404
Total Roadway Improvements	6,204,465	6,734,923	2,770,551	3,964,372
Stormwater Projects:				
Wexford	123,000	123,000	2,415	120,585
Sea Pines	350,000	1,330,000	1,002,684	327,316
Non-PUD	387,000	387,000	83,328	303,672
Total Stormwater Projects	860,000	1,840,000	1,088,427	751,573
Pathway Improvements:				
Pathway Improvements	4,810,000	5,417,085	1,527,321	3,889,764
Total Pathway Improvements	4,810,000	5,417,085	1,527,321	3,889,764
Total Capital Outlay	39,993,081	55,211,171	26,950,600	28,260,571
Debt service	-	-	98,140	(98,140)
TOTAL EXPENDITURES	39,993,081	55,211,171	27,048,740	28,162,431
DEFICIENCY OF REVENUES UNDER EXPENDITURES	(39,693,081)	(54,089,060)	(22,094,828)	31,994,232
OTHER FINANCING SOURCES (USES)				
Sale of Land	1,600,000	3,500,000	200	(3,499,800)
Transfers in:				
General Fund	-	-	1,000,000	1,000,000
Beach Preservation Fees	6,556,000	5,983,782	2,916,722	(3,067,060)
State Accommodations Tax	3,000,000	5,000,000	2,014,294	(2,985,706)
Hospitality Tax	10,304,420	11,349,005	2,654,133	(8,694,872)
Tax Increment Financing	4,379,500	4,166,825	453,719	(3,713,106)
Road Usage Fee	3,600,000	3,600,000	(137,533)	(3,737,533)
Electric Franchise Fee	7,793,161	9,596,675	9,596,675	-
Real Estate Transfer Fee	400,000	7,594,339	7,236,900	(357,439)
Stormwater Utility Fee	860,000	1,840,000	860,000	(980,000)
Transfers out:				
Housing	-	-	(350,000)	(350,000)
SBITAs	-	-	122,418	122,418
TOTAL OTHER FINANCING SOURCES (USES)	38,493,081	52,630,626	26,367,528	(26,263,098)
NET CHANGE IN FUND BALANCES	(1,200,000)	(1,458,434)	4,272,700	5,731,134
FUND BALANCES - Beginning of Year	3,402,646	3,402,646	3,402,646	-
FUND BALANCES - End of Year	\$ 2,202,646	\$ 1,944,212	\$ 7,675,346	\$ 5,731,134

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL - GAAP BASIS STORMWATER FUND FOR THE FISCAL YEAR ENDED JUNE 30, 2024

	BUDGETED AMOUNTS		ACTUAL	
	ORIGINAL	FINAL	AMOUNTS	VARIANCE
OPERATING REVENUES				
Stormwater Utility Fees	\$ 5,104,075	\$ 5,104,075	\$ 5,275,035	\$ 170,960
Permit Fees	371,025	371,025	122,580	(248,445)
TOTAL OPERATING REVENUES	5,475,100	5,475,100	5,397,615	(77,485)
OPERATING EXPENSES				
Planned Unit Developments:				
Hilton Head Plantation	-	-	107,079	(107,079)
Long Cove Club	-	-	16,826	(16,826)
Palmetto Hall Plantation	-	-	55,247	(55,247)
Port Royal Plantation	-	-	74,196	(74,196)
Shipyards Plantation	-	-	85,626	(85,626)
Sea Pines Plantation	350,000	13,954	161,727	(147,773)
Wexford Plantation	-	-	135,298	(135,298)
Yacht Cove	-	-	22,264	(22,264)
Total Planned Unit Developments	350,000	13,954	658,263	(644,309)
Non-Planned Unit Developments:				
Stormwater Maintenance	-	275,331	933,864	(658,533)
Inventory and Modeling	-	97,384	2,605	94,779
Pump Station	-	-	91,050	(91,050)
Total Non-Planned Unit Developments	-	372,715	1,027,519	(654,804)
Other Non-Classified Expenses:				
Contingency - PUD	750,000	500,000	-	500,000
Contingency - Non-PUD	1,100,000	1,093,589	259,181	834,408
Contingency - Pump Stations	390,000	609,742	-	609,742
Other Maintenance and Repairs	18,700	18,700	56,865	(38,165)
Total Other Non-Classified Expenses	2,258,700	2,222,031	316,046	1,905,985
Other Operating Expenses:				
Administrative Salaries/Benefits	755,239	755,239	750,240	4,999
Administrative Operating	310,545	310,545	261,130	49,415
Depreciation	1,068,451	1,068,451	998,206	70,245
Total Other Operating Expenses	2,134,235	2,134,235	2,009,576	124,659
TOTAL OPERATING EXPENSES	4,742,935	4,742,935	4,011,404	731,531
OPERATING INCOME (EXPENSE)	732,165	732,165	1,386,211	654,046
NON-OPERATING INCOME (EXPENSES):				
Investment Income	120,000	120,000	328,692	208,692
Loss on Refunding	(89,061)	(89,061)	(89,061)	-
Interest Expense	(68,821)	(68,821)	(64,744)	4,077
TOTAL NON-OPERATING INCOME (EXPENSES)	(37,882)	(37,882)	174,887	212,769
INCOME BEFORE TRANSFERS	694,283	694,283	1,561,098	866,815
Transfers Out - General Fund	(125,000)	(125,000)	(125,000)	-
Transfers Out - CIP	(860,000)	(860,000)	(860,000)	-
Total Transfers	(985,000)	(985,000)	(985,000)	-
NET CHANGE IN FUND NET POSITION	(290,717)	(290,717)	576,098	866,815
NET POSITION - Beginning of Year	13,178,610	13,178,610	13,178,610	-
NET POSITION - End of Year	\$ 12,887,893	\$ 12,887,893	\$ 13,754,708	\$ 866,815

STATISTICAL SECTION

Town of Hilton Head Island, South Carolina



TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

STATISTICAL SECTION (UNAUDITED)

This part of the Town of Hilton Head Island, South Carolina (the "Town") Annual Comprehensive Financial Report ("ACFR") represents detailed information as a context for understanding what the information in the financial statements, note disclosures and required supplementary information says about the Town's overall financial health.

<u>Contents</u>	<u>Pages</u>
Financial Trends	116 – 121
<i>These schedules contain trend information to help the reader understand how the Town's financial performance and well-being have changed over time.</i>	
Revenue Capacity	122 – 127
<i>These schedules contain information to help the reader assess the factors affecting the Town's ability to generate its property and sales taxes.</i>	
Debt Capacity	128 – 132
<i>These schedules present information to help the reader assess the affordability of the Town's current levels of outstanding debt and the Town's abilities to issue additional debt in the future.</i>	
Demographic and Economic Information	133 and 134
<i>These schedules offer demographic and economic indicators to help the reader understand the environment within which the Town's financial activities take place.</i>	
Operating Information	135 – 138
<i>These schedules contain information about the Town's operations and resources to help the reader understand how the Town's financial information relates to the services the Town provides and activities it performs.</i>	

Sources: Unless otherwise noted, the information in these schedules is derived from the Annual Financial Statements audit reports for the relevant year.

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 1 NET POSITION BY COMPONENT LAST TEN FISCAL YEARS (accrual basis of accounting)

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Governmental activities										
Net investment in capital assets	\$ 163,062,329	\$ 169,753,952	\$ 135,840,935	\$ 123,118,927	\$ 125,075,197	\$ 144,351,204	\$ 160,928,772	\$ 171,793,112	\$ 193,206,220	\$ 226,540,130
Restricted	31,942,739	31,347,375	49,430,348	73,002,476	90,782,943	90,551,046	110,004,264	142,438,709	152,740,166	161,752,478
Unrestricted	10,121,639	13,639,863	(1,278,494)	12,993,432	7,012,374	7,245,410	10,094,542	13,350,215	25,214,064	31,303,037
Total Governmental activities net position	<u>\$ 205,126,707</u>	<u>\$ 214,741,190</u>	<u>\$ 183,992,789</u>	<u>\$ 209,114,835</u>	<u>\$ 222,870,514</u>	<u>\$ 242,147,660</u>	<u>\$ 281,027,578</u>	<u>\$ 327,582,036</u>	<u>\$ 371,160,450</u>	<u>\$ 419,595,645</u>
Business-Type activities										
Net investment in capital assets	\$ 4,569,085	\$ 4,759,203	\$ 4,478,605	\$ 4,911,086	\$ 4,660,533	\$ 4,896,777	\$ 6,847,044	\$ 7,003,964	\$ 7,141,697	\$ 7,294,431
Unrestricted	1,838,661	2,395,261	2,308,143	3,402,531	4,739,679	4,982,778	3,191,779	3,536,776	6,036,913	6,460,277
Total Business-Type activities net position	<u>\$ 6,407,746</u>	<u>\$ 7,154,464</u>	<u>\$ 6,786,748</u>	<u>\$ 8,313,617</u>	<u>\$ 9,400,212</u>	<u>\$ 9,879,555</u>	<u>\$ 10,038,823</u>	<u>\$ 10,540,740</u>	<u>\$ 13,178,610</u>	<u>\$ 13,754,708</u>
Total	<u>\$ 211,534,453</u>	<u>\$ 221,895,654</u>	<u>\$ 190,779,537</u>	<u>\$ 217,428,452</u>	<u>\$ 232,270,726</u>	<u>\$ 252,027,215</u>	<u>\$ 291,066,401</u>	<u>\$ 338,122,776</u>	<u>\$ 384,339,060</u>	<u>\$ 433,350,353</u>

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 2 CHANGES IN NET POSITION LAST TEN FISCAL YEARS *(accrual basis of accounting)*

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Expenses										
Governmental Activities:										
General Government	\$ 5,501,516	\$ 6,119,293	\$ 9,177,681	\$ 5,182,132	\$ 6,041,666	\$ 2,543,044	\$ 487,594	\$ 7,125,075	\$ 7,975,006	\$ 7,580,451
Management Services	5,249,881	5,240,408	5,030,374	5,682,232	5,410,617	5,575,062	6,087,358	7,227,923	8,020,828	9,509,361
Community Services	15,337,540	18,658,764	28,419,138	38,440,753	24,884,430	21,948,681	25,648,683	19,554,577	22,647,879	21,936,453
Public Safety	16,529,019	19,802,724	63,979,026	25,913,844	21,377,534	20,793,073	18,983,033	21,344,565	24,258,123	25,142,426
Culture and Recreation	2,429,893	2,652,668	2,583,815	2,729,719	2,984,245	3,344,738	2,144,683	4,451,959	3,996,869	4,789,146
Visitor and Convention Bureau	1,580,537	1,709,995	1,831,924	1,888,500	2,056,508	1,939,622	3,047,544	4,063,286	3,995,971	3,829,597
Administration	2,500,842	212,356	517,130	34,635	33,801	35,540	71,279	69,575	49,756	48,831
Interest on debt	3,396,216	3,042,722	2,312,765	6,725,441	4,796,359	4,751,574	3,321,054	3,056,276	2,621,386	3,053,568
Total Governmental Activities expenses	<u>52,525,444</u>	<u>57,438,930</u>	<u>113,851,853</u>	<u>86,597,256</u>	<u>67,585,160</u>	<u>60,931,334</u>	<u>59,791,228</u>	<u>66,893,236</u>	<u>73,565,818</u>	<u>75,889,833</u>
Business-Type Activities:										
Stormwater	2,367,173	2,755,139	2,856,923	3,143,464	3,759,466	4,410,846	4,768,127	2,429,938	2,963,497	4,165,209
Total Business-Type Activities expenses	<u>2,367,173</u>	<u>2,755,139</u>	<u>2,856,923</u>	<u>3,143,464</u>	<u>3,759,466</u>	<u>4,410,846</u>	<u>4,768,127</u>	<u>2,429,938</u>	<u>2,963,497</u>	<u>4,165,209</u>
Total Primary Governmental Expenses	<u>\$ 54,892,617</u>	<u>\$ 60,194,069</u>	<u>\$ 116,708,776</u>	<u>\$ 89,740,720</u>	<u>\$ 71,344,626</u>	<u>\$ 65,342,180</u>	<u>\$ 64,559,355</u>	<u>\$ 69,323,174</u>	<u>\$ 76,529,315</u>	<u>\$ 80,055,042</u>
Program Revenues										
Governmental Activities:										
Charges for Services:										
General Government	\$ 2,455,854	\$ 3,168,940	\$ 1,943,264	\$ 2,045,077	\$ 1,586,816	\$ 1,619,639	\$ 2,125,382	\$ 2,001,045	\$ 1,570,126	\$ 2,315,139
Management Services	8,334,478	8,224,310	9,289,682	11,196,245	10,692,146	9,695,618	11,265,459	15,246,918	13,531,475	15,821,918
Community Services	9,802,304	10,016,676	10,806,905	11,385,333	11,696,013	11,114,700	15,332,256	17,385,766	18,372,448	18,799,267
Public Safety	1,505,579	1,486,087	1,480,903	1,731,897	1,769,028	1,491,532	1,778,174	2,019,553	2,253,124	2,253,987
Administration	2,534,932	2,887,147	2,780,312	3,463,489	3,380,107	3,552,965	7,127,885	6,957,245	4,975,631	4,883,205
Operating Grants and Contributions	348,467	838,915	12,923,774	32,450,642	73,867	820,896	2,985,776	2,568,077	8,645,141	2,499,359
Capital Grants and Contributions	275,000	19,956	1,330,261	194,510	111,000	890,000	151,926	193,187	213,166	3,692,991
Total Governmental Activities Program Revenues	<u>25,256,614</u>	<u>26,642,031</u>	<u>40,555,101</u>	<u>62,467,193</u>	<u>29,308,977</u>	<u>29,185,350</u>	<u>40,766,858</u>	<u>46,371,791</u>	<u>49,561,111</u>	<u>50,265,866</u>
Business-Type Activities:										
Charges for Services:										
Stormwater	3,551,386	3,551,400	3,583,005	4,775,637	4,895,801	4,928,623	5,043,167	5,081,075	5,066,598	5,397,615
Operating Grants and Contributions	25,764	44,272	-	-	-	-	-	-	-	-
Total Business-Type Activities Program Revenues	<u>3,577,150</u>	<u>3,595,672</u>	<u>3,583,005</u>	<u>4,775,637</u>	<u>4,895,801</u>	<u>4,928,623</u>	<u>5,043,167</u>	<u>5,081,075</u>	<u>5,066,598</u>	<u>5,397,615</u>
Total Primary Governmental Program Revenues	<u>28,833,764</u>	<u>30,237,703</u>	<u>44,138,106</u>	<u>67,242,830</u>	<u>34,204,778</u>	<u>34,113,973</u>	<u>45,810,025</u>	<u>51,452,866</u>	<u>54,627,709</u>	<u>55,663,481</u>
Total Governmental Activities Net (Expense) Revenue	(27,268,830)	(30,796,899)	(73,296,752)	(24,130,063)	(38,276,183)	(31,745,984)	(19,024,370)	(20,521,445)	(24,004,707)	(25,623,967)
Total Business-Type Activities Net (Expense) Revenue	1,209,977	840,533	726,082	1,632,173	1,136,335	517,777	275,040	2,651,137	2,103,101	1,232,406
Total Primary Government Net (Expense) Revenue	<u>\$ (26,058,853)</u>	<u>\$ (29,956,366)</u>	<u>\$ (72,570,670)</u>	<u>\$ (22,497,890)</u>	<u>\$ (37,139,848)</u>	<u>\$ (31,228,207)</u>	<u>\$ (18,749,330)</u>	<u>\$ (17,870,308)</u>	<u>\$ (21,901,606)</u>	<u>\$ (24,391,561)</u>

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 2 (CONTINUED) CHANGES IN NET POSITION LAST TEN FISCAL YEARS (accrual basis of accounting)

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
General revenues and other changes in Net position										
Governmental Activities:										
Taxes:										
Property Taxes	\$ 24,163,776	\$ 22,576,837	\$ 23,111,039	\$ 29,312,409	\$ 29,772,468	\$ 30,556,573	\$ 31,500,198	\$ 32,604,260	\$ 29,539,637	\$ 32,431,390
Other taxes	14,516,798	15,447,140	16,223,664	16,731,696	18,165,865	16,316,483	23,796,636	30,502,844	30,693,713	30,309,233
Intergovernmental Revenue	1,176,192	1,131,882	1,185,671	1,128,623	1,181,437	1,133,664	1,185,499	939,654	1,204,689	1,210,055
Investment Earnings	50,763	48,922	57,785	763,029	2,090,240	2,038,353	206,983	213,524	5,643,495	10,370,776
Miscellaneous Revenue	1,896,632	1,206,601	875,192	1,191,352	696,852	853,057	1,037,378	657,007	865,587	820,993
Transfers	-	-	1,095,000	125,000	125,000	125,000	125,000	2,159,614	(365,000)	985,000
Total Governmental Activities General Revenues	41,804,161	40,411,382	42,548,351	49,252,109	52,031,862	51,023,130	57,851,694	67,076,903	67,582,121	76,127,447
Business-Type Activities:										
Investment earnings	450	443	1,202	19,696	75,260	86,566	9,228	10,394	169,769	328,692
Transfers	(94,258)	(94,258)	(1,095,000)	(125,000)	(125,000)	(125,000)	(125,000)	(2,159,614)	365,000	(985,000)
Total Business-Type Activities General Revenues	(93,808)	(93,815)	(1,093,798)	(105,304)	(49,740)	(38,434)	(115,772)	(2,149,220)	534,769	(656,308)
Total Primary Government General Revenues	41,710,353	40,317,567	41,454,553	49,146,805	51,982,122	50,984,696	57,735,922	64,927,683	68,116,890	75,471,139
Change in Net Position										
Governmental Activities	14,535,331	9,614,483	(30,748,401)	25,122,046	13,755,679	19,277,146	38,827,324	46,555,458	43,577,414	50,503,480
Business-Type Activities	1,116,169	746,718	(367,716)	1,526,869	1,086,595	479,343	159,268	501,917	2,637,870	576,098
Cumulative Change in Accounting Principle	-	-	-	-	-	-	52,594	-	-	-
Total Primary Government	\$ 15,651,500	\$ 10,361,201	\$ (31,116,117)	\$ 26,648,915	\$ 14,842,274	\$ 19,756,489	\$ 39,039,186	\$ 47,057,375	\$ 46,215,284	\$ 51,079,578

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 3 PROGRAM REVENUES BY FUNCTION/PROGRAM LAST TEN FISCAL YEARS

(accrual basis of accounting)

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Program Revenues										
Governmental Activities:										
Charges for Services:										
General Government	\$ 2,455,854	\$ 3,168,940	\$ 1,943,264	\$ 2,045,077	\$ 1,586,816	\$ 1,619,639	\$ 2,125,382	\$ 2,001,045	\$ 1,570,126	\$ 2,315,139
Management Services	8,334,478	8,224,310	9,289,682	11,196,245	10,692,146	9,695,618	11,265,459	15,246,918	13,531,475	15,821,918
Community Services	9,802,304	10,016,676	10,806,905	11,385,333	11,696,013	11,114,700	15,332,256	17,385,766	18,372,448	18,799,267
Public Safety	1,505,579	1,486,087	1,480,903	1,731,897	1,769,028	1,491,532	1,778,174	2,019,553	2,253,124	2,253,987
Administration	2,534,932	2,887,147	2,780,312	3,463,489	3,380,107	3,552,965	7,127,885	6,957,245	4,975,631	4,883,205
Operating Grants and Contributions	348,467	838,915	12,923,774	32,450,642	73,867	820,896	2,985,776	2,568,077	8,645,141	2,499,359
Capital Grants and Contributions	275,000	19,956	1,330,261	194,510	111,000	890,000	151,926	193,187	213,166	3,692,991
Total Governmental Activities Program Revenues	25,256,614	26,642,031	40,555,101	62,467,193	29,308,977	29,185,350	40,766,858	46,371,791	49,561,111	50,265,866
Business-Type Activities:										
Charges for Services:										
Stormwater	3,551,386	3,551,400	3,583,005	4,775,637	4,895,801	4,928,623	5,043,167	5,081,075	5,066,598	5,397,615
Operating Grants and Contributions	25,764	44,272	-	-	-	-	-	-	-	-
Total Business-Type Activities Program Revenues	3,577,150	3,595,672	3,583,005	4,775,637	4,895,801	4,928,623	5,043,167	5,081,075	5,066,598	5,397,615
Total Primary Governmental Program Revenues	\$ 28,833,764	\$ 30,237,703	\$ 44,138,106	\$ 67,242,830	\$ 34,204,778	\$ 34,113,973	\$ 45,810,025	\$ 51,452,866	\$ 54,627,709	\$ 55,663,481

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 4 FUND BALANCES - GOVERNMENTAL FUNDS LAST TEN FISCAL YEARS (modified accrual basis of accounting)

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
General Fund:										
Nonspendable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,475	\$ 28,585
Restricted	66,011	66,025	66,025	66,129	66,593	-	-	-	-	-
Committed	14,232,879	15,171,715	11,515,420	13,278,518	17,939,891	18,750,207	17,593,863	26,741,992	23,192,000	24,370,000
Assigned	1,471,227	2,013,643	821,728	2,144,266	1,023,117	930,589	424,261	-	-	-
Unassigned	3,579,208	3,700,049	3,700,049	3,352,382	2,071,086	2,430,688	7,657,894	2,320,873	10,292,333	15,138,084
Total General Fund	<u>\$ 19,349,325</u>	<u>\$ 20,951,432</u>	<u>\$ 16,103,222</u>	<u>\$ 18,841,295</u>	<u>\$ 21,100,687</u>	<u>\$ 22,111,484</u>	<u>\$ 25,676,018</u>	<u>\$ 29,062,865</u>	<u>\$ 33,502,808</u>	<u>\$ 39,536,669</u>
All Other Governmental Funds:										
Nonspendable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Restricted	31,876,728	31,282,350	49,364,323	109,296,730	116,113,844	102,963,099	114,907,038	144,935,948	152,740,166	164,430,089
Committed	12,000,000	12,000,000	5,080,403	11,873,362	5,080,403	5,080,403	5,080,403	5,080,403	12,000,000	12,000,000
Assigned	1,232,948	2,273,000	-	-	-	-	-	-	-	-
Unassigned	(59,263)	6,677	-	-	-	-	-	-	-	-
Total All Other Governmental Funds	<u>\$ 45,050,413</u>	<u>\$ 45,562,027</u>	<u>\$ 54,444,726</u>	<u>\$ 121,170,092</u>	<u>\$ 121,194,247</u>	<u>\$ 108,043,502</u>	<u>\$ 119,987,441</u>	<u>\$ 150,016,351</u>	<u>\$ 164,740,166</u>	<u>\$ 176,480,089</u>

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 5 CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS LAST TEN FISCAL YEARS

(modified accrual basis of accounting)

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Revenues										
Taxes (see Schedule 6) ^a	\$ 38,675,584	\$ 38,023,977	\$ 39,334,703	\$ 45,826,550	\$ 47,989,888	\$ 46,825,220	\$ 55,308,751	\$ 63,192,901	\$ 60,377,328	\$ 62,736,335
Licenses, Fees and Permits ^b	22,475,266	23,738,338	24,465,801	28,015,121	27,181,697	25,989,119	36,189,732	41,286,600	38,603,676	41,817,805
Fines and Penalties	198,948	210,243	245,826	164,849	73,665	-	-	-	-	-
Charges for Services	1,673,499	1,556,125	1,536,927	1,786,657	1,790,359	1,531,033	1,819,579	2,374,603	2,261,679	2,254,271
Intergovernmental	1,344,243	1,295,538	15,492,218	29,157,777	5,485,057	3,034,774	4,325,031	3,992,829	10,065,186	7,403,845
Investment Earnings	50,763	48,922	57,783	763,029	2,090,240	2,038,356	206,984	213,524	5,643,495	10,370,776
Other Revenues	972,240	1,242,066	858,358	993,434	720,238	735,477	655,395	603,420	663,485	882,501
Total Revenues	<u>\$ 65,390,543</u>	<u>\$ 66,115,209</u>	<u>\$ 81,991,616</u>	<u>\$ 106,707,417</u>	<u>\$ 85,331,144</u>	<u>\$ 80,153,979</u>	<u>\$ 98,505,472</u>	<u>\$ 111,663,877</u>	<u>\$ 117,614,849</u>	<u>\$ 125,465,533</u>
Expenditures										
General Government	\$ 1,046,890	\$ 1,203,788	\$ 4,419,410	\$ 1,348,800	\$ 1,619,103	\$ 1,909,225	\$ 1,923,342	\$ 1,726,570	\$ 2,203,343	\$ 2,477,777
Management Services	4,986,727	4,947,486	4,990,115	5,604,443	5,218,339	5,411,725	5,779,364	7,080,011	7,778,093	9,020,898
Community Services	7,238,602	7,804,951	8,730,949	9,553,266	10,323,707	10,754,044	9,942,318	11,408,989	13,178,837	14,236,270
Public Safety	17,202,723	17,926,916	62,181,211	23,450,584	19,714,618	20,153,939	21,362,118	20,147,211	22,812,861	23,772,914
Non-departmental	3,879,828	4,350,151	4,358,634	3,827,008	3,790,863	4,063,621	4,925,733	4,665,487	5,012,848	7,608,629
Accommodations Tax Grants	2,429,893	2,652,668	2,583,815	2,729,719	2,984,245	3,344,738	2,144,683	4,451,959	3,996,869	4,789,146
Visitor and Convention Bureau	1,580,537	1,709,995	1,831,924	1,888,500	2,056,508	1,939,622	3,047,544	4,063,286	3,995,971	3,829,597
Administration	2,317,333	28,871	27,817	34,635	33,801	35,540	71,279	69,575	49,756	48,831
Capital outlay	11,527,089	13,839,880	25,222,144	34,458,285	21,722,195	23,720,347	14,204,129	7,554,151	20,574,360	26,950,600
Debt service:										
Principal	12,994,999	7,420,000	8,040,000	56,830,000	15,830,000	15,335,000	15,655,000	15,545,000	16,358,114	13,458,420
Interest	3,702,272	3,278,425	2,432,746	5,109,591	5,109,046	4,436,262	4,138,637	3,769,566	3,333,296	2,854,804
Fiscal charges	-	11,025	17,125	14,175	243,869	519,267	408,206	16,100	18,850	15,852
Issuance costs	11,025	-	472,186	2,086,419	-	-	-	-	-	-
Total expenditures	<u>\$ 68,917,918</u>	<u>\$ 65,174,156</u>	<u>\$ 125,308,076</u>	<u>\$ 146,935,425</u>	<u>\$ 88,646,294</u>	<u>\$ 91,623,330</u>	<u>\$ 83,602,353</u>	<u>\$ 80,497,905</u>	<u>\$ 99,313,198</u>	<u>\$ 109,063,738</u>
Excess (deficiency) of revenues over (under) expenditures	\$ (3,527,375)	\$ 941,053	\$ (43,316,460)	\$ (40,228,008)	\$ (3,315,150)	\$ (11,469,351)	\$ 14,903,119	\$ 31,165,972	\$ 18,301,651	\$ 16,401,795
Other financing sources (uses)										
Transfers In	27,861,903	\$ 24,374,977	37,140,890	19,020,874	25,724,979	26,088,860	28,876,843	24,460,585	35,257,575	53,774,149
Transfers Out	(27,767,645)	(24,280,719)	(36,045,890)	(18,895,874)	(25,599,979)	(25,963,860)	(28,751,843)	(22,300,971)	(35,622,575)	(52,789,149)
Sale of Capital Assets	559,688	1,078,410	-	11,001	3,691	326,182	19,160	90,171	38,656	36,048
SBITAs	-	-	-	-	-	-	-	-	1,188,451	350,941
Bonds Issued	-	-	45,000,000	103,915,000	5,000,000	-	-	-	-	-
Refunding Bonds Issued	-	-	27,885,000	-	-	16,520,000	12,115,000	-	-	-
Premium on Bonds Issued	-	-	2,337,101	5,640,446	470,006	-	1,187,976	-	-	-
Payments to Escrow Agent	-	-	(28,966,152)	-	-	(17,641,779)	(12,894,375)	-	-	-
Total Other Financing Sources (Uses)	653,946	1,172,668	47,350,949	109,691,447	5,598,697	(670,597)	552,761	2,249,785	862,107	1,371,989
Net Change in Fund Balance	<u>\$ (2,873,429)</u>	<u>\$ 2,113,721</u>	<u>\$ 4,034,489</u>	<u>\$ 69,463,439</u>	<u>\$ 2,283,547</u>	<u>\$ (12,139,948)</u>	<u>\$ 15,455,880</u>	<u>\$ 33,415,757</u>	<u>\$ 19,163,758</u>	<u>\$ 17,773,784</u>
Capitalized Capital Outlay Expenditures	\$ 29,850,953	\$ 4,602,059	\$ 7,876,100	\$ 11,904,432	\$ 10,506,785	\$ 20,395,803	\$ 12,836,863	\$ 3,965,048	\$ 15,046,169	\$ 25,354,477
Debt Service as a Percentage of										
Non-Capital Expenditures ^c	42.7%	17.7%	8.9%	45.9%	26.8%	27.8%	28.0%	25.2%	23.4%	19.5%

Notes:

^aProperty Tax Reassessments performed in 2018.

^bStarting in 2005, the Town executed a contract with Palmetto Electric for the underground burial of electrical cable and began receiving franchise fees to help offset the associated costs billed to the Town for burial of existing cable.

With the exception of this franchise agreement which terminates upon completion of the burial project for existing cable, all remaining licenses, permits, and fees are considered charges for service.

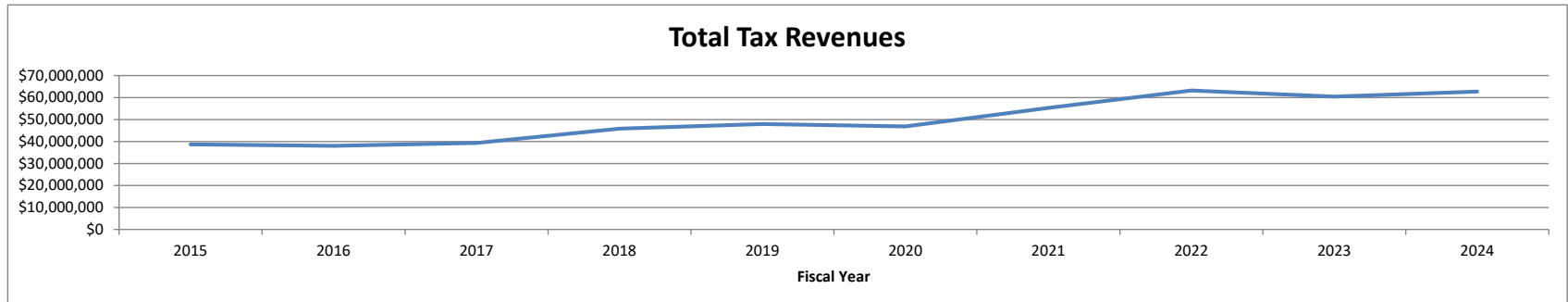
^cRatio calculated by dividing total debt service expenditures (principal and interest) by total noncapital expenditures (the difference between total expenditures and capitalized capital outlay expenditures).

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 6 GENERAL GOVERNMENTAL TAX REVENUES BY SOURCE LAST TEN FISCAL YEARS

(modified accrual basis of accounting)

Fiscal Year Ended June 30,	Property Tax	Accommodations Tax	Hospitality Tax	Total
2015	\$ 24,158,786	\$ 8,361,794	\$ 6,155,004	\$ 38,675,584
2016	22,576,837	8,940,834	6,506,306	38,023,977
2017	23,111,039	9,561,791	6,661,873	39,334,703
2018	29,094,854	9,863,909	6,867,787	45,826,550
2019	29,824,023	10,620,098	7,545,767	47,989,888
2020	30,508,737	10,032,022	6,284,461	46,825,220
2021	31,512,116	15,745,379	8,051,256	55,308,751
2022	32,690,057	20,595,819	9,907,025	63,192,901
2023	29,683,615	20,293,368	10,400,345	60,377,328
2024	32,427,102	19,734,854	10,574,379	62,736,335
Change 2015 – 2024	34.22%	136.01%	71.80%	62.21%



TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 7 ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY LAST TEN FISCAL YEARS UNAUDITED

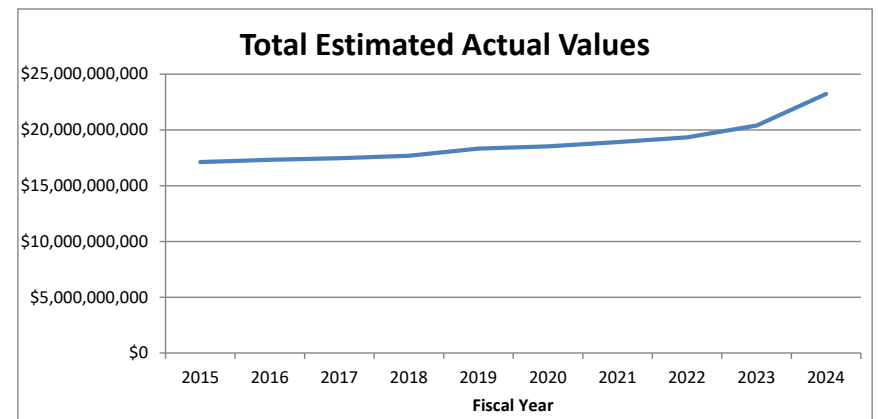
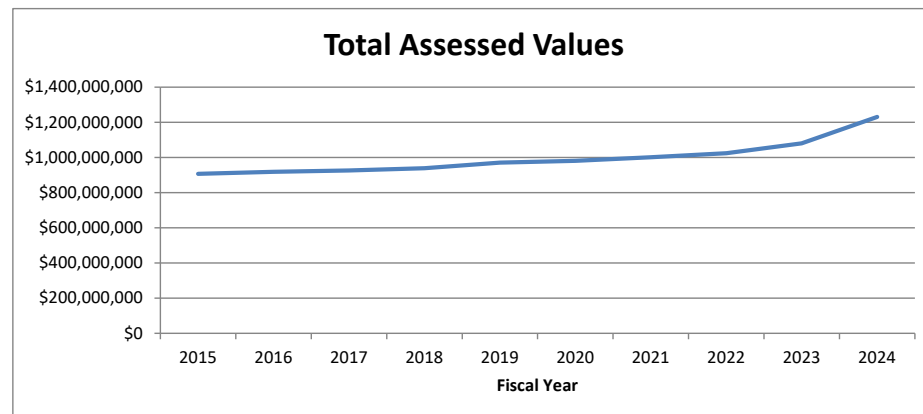
Fiscal Year Ended June 30,	Tax Year	Real and Personal Property		Motor Vehicles		Total Taxable		Total Direct Tax Rate	Taxable Assessed Value as a Percentage of Estimated Actual Taxable Value
		Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value		
2015	2014	\$ 870,403,050	\$ 16,565,140,739	\$ 36,619,380	\$ 553,832,220	\$ 907,022,430	\$ 17,118,972,959	21.35	5.30%
2016	2015	881,046,120	16,740,310,118	37,685,410	582,386,500	918,731,530	17,322,696,618	22.18	5.30%
2017	2016	886,106,320	16,836,456,410	40,547,190	626,612,158	926,653,510	17,463,068,568	22.18	5.31%
2018	2017	896,643,630	17,036,670,488	41,785,600	645,750,420	938,429,230	17,682,420,908	28.36	5.31%
2019	2018	935,086,850	17,767,110,598	35,960,940	555,736,716	971,047,790	18,322,847,314	27.72	5.30%
2020	2019	947,450,110	18,002,018,626	34,141,720	527,622,675	981,591,830	18,529,641,301	28.10	5.30%
2021	2020	964,993,530	18,335,352,245	36,759,110	568,071,554	1,001,752,640	18,903,423,799	28.10	5.30%
2022	2021	985,104,810	18,717,476,468	39,360,000	608,265,444	1,024,464,810	19,325,741,912	28.10	5.30%
2023	2022	1,040,073,090	19,761,900,855	40,914,980	632,295,947	1,080,988,070	20,394,196,802	23.10	5.30%
2024	2023	1,186,389,670	22,541,987,923	44,297,680	684,571,849	1,230,687,350	23,226,559,772	21.40	5.30%

Source: Beaufort County Assessor's Office and Town Finance Department Extrapolations.

Notes:

Property in Beaufort County is reassessed once every five years on average. The County assesses property at 6% and 4% of actual value for real property, 10.5% for personal property, and 6% for motor vehicles.

Tax rates are per \$1,000 of assessed value.



TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 8 PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS LAST TEN FISCAL YEARS UNAUDITED

Fiscal Year	Town of Hilton Head Island					Overlapping Rates ^a			Direct and Overlapping Rates
	Operating Millage	Debt Service Millage	Capital Improvements Program Millage	Natural Disasters Millage	Total Town Millage	Total County Millage	Total School Millage	Total Public Service Districts Millage ¹	
2015	14.37	6.14	0.84	-	21.35	56.86	135.21	8.81	222.23
2016	15.20	6.14	0.84	-	22.18	59.15	135.21	8.75	225.29
2017	15.20	6.14	0.84	-	22.18	61.27	143.21	8.66	235.32
2018	16.38	6.14	0.84	5.00	28.36	63.39	145.21	8.70	245.66
2019	15.93	5.97	0.82	5.00	27.72	62.78	136.31	8.53	235.34
2020	17.13	5.97	-	5.00	28.10	65.30	145.70	8.55	247.65
2021	17.20	5.90	-	5.00	28.10	64.20	150.30	8.60	251.20
2022	17.20	5.90	-	5.00	28.10	64.80	157.90	8.60	259.40
2023	17.20	5.90	-	-	23.10	64.80	161.90	8.55	258.35
2024	15.90	5.50	-	-	21.40	59.50	158.10	8.55	247.55

Notes:

The Town's basic property tax rate may be increased only by a majority vote of Council after sufficient public notice of the referendum has been provided to the citizens. Rates for debt service are set based on each year's requirements. The South Carolina legislature has also created laws that limit the millage rate increase for general operating purposes to the Jan. - Dec. of the prior year average CPI for the region plus estimated population growth.

Fiscal year Town direct rates are the approved millage rates by Council.

^aOverlapping rates are those of local and county governments that apply to property owners within the Town of Hilton Head Island in addition to those imposed directly by the Town itself.

¹Water and sewage services are provided to the Town by Public Service Districts. The rates reported represent an average of the millage charges from various providers. Service is on a fee-for-usage basis. The providers and districts served are:

- Hilton Head Number 1 Public Service District
- Broad Creek Public Service District
- South Island Public Service District

The County public schools rates are for non-owner occupied residents. Beginning with Tax Year 2006, a 1% state-wide sales tax was used to pay the operating expenses that would otherwise have been paid by owner occupied residents as a part of their millage rate. Prior to tax year 2006, the owner occupied and non-owner occupied rates were the same.

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 9 PRINCIPAL PROPERTY TAXPAYERS CURRENT YEAR AND NINE YEARS AGO UNAUDITED

Taxpayer	Fiscal Year 2024 Tax Year 2023			Fiscal Year 2015 Tax Year 2014		
	Taxable Assessed Value	Rank	Percentage of Total Town Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Town Taxable Assessed Value
Marriott Ownership Resorts, Inc	\$ 18,555,500	1	1.51%	\$ 19,917,510	1	2.20%
Columbia Properties Hilton Head, LLC	5,716,730	2	0.46%	4,764,090	3	0.53%
Palmetto Electric Co-op, Inc	5,911,770	3	0.48%	5,406,580	2	0.60%
SCG Hilton Head Property, LLC	4,247,510	4	0.35%	4,260,000	4	0.47%
Sea Pines Resort, LLC	5,503,000	5	0.45%	3,240,360	5	0.36%
Shelter Cove II, LLC	3,430,400	6	0.28%	-		0.00%
Shelter Cove III, LLC	3,101,900	7	0.25%	-		0.00%
Palmetto Dunes Resort, LLC	2,348,450	8	0.19%	-		0.00%
Beach House Resort Owner, LLC	2,604,930	9	0.21%	-		0.00%
Barnwell Family Associates LLC	2,191,710	10	0.18%	-		0.00%
Hargray Telephone Company Inc	-		0.00%	3,029,210	6	0.33%
Shelter Cove Towne Center, LLC	-		0.00%	1,711,420	7	0.19%
HPT IHG-2 Properties Trust	-		0.00%	1,440,000	8	0.16%
Hilton Head Health System LP	-		0.00%	1,423,500	9	0.16%
Festival Center (E&A), LLC	-		0.00%	1,031,340	10	0.11%
Total	\$ 53,611,900		4.36%	\$ 46,224,010		5.11%

Source: Beaufort County

Note: These figures represent property solely within the Town limits of the Town of Hilton Head Island.

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 10 PROPERTY TAX LEVIES AND COLLECTIONS LAST TEN FISCAL YEARS UNAUDITED

Fiscal Year Ended June 30,	Total Tax Levy for Fiscal Year	Collected within the Fiscal Year of the Levy		Collections In Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2015	\$ 24,844,827	\$ 23,885,817	96.14%	\$ 277,959	\$ 24,163,776	97.26%
2016	23,311,081	22,201,474	95.24%	375,364	22,576,838	96.85%
2017	23,599,662	22,490,478	95.30%	620,561	23,111,039	97.93%
2018	29,255,089	28,529,563	97.52%	565,291	29,094,854	99.45%
2019	30,266,050	29,134,100	96.26%	689,923	29,824,023	98.54%
2020	31,006,308	29,939,691	96.56%	569,047	30,508,738	98.40%
2021	31,886,408	31,239,114	97.97%	273,002	31,512,116	98.83%
2022	32,751,483	31,804,965	97.11%	885,091	32,690,056	99.81%
2023	29,947,625	29,213,909	97.55%	469,707	29,683,616	99.12%
2024	33,090,050	32,256,181	97.48%	170,921	32,427,102	98.00%

Source: Beaufort County and the Town of Hilton Head Island Finance Department

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 11 DIRECT AND OVERLAPPING SALES TAX RATES LAST TEN FISCAL YEARS UNAUDITED

Fiscal Year	Town Direct Rate	Beaufort County	South Carolina
2015	0%	0%	6%
2016	0%	0%	6%
2017	0%	0%	6%
2018	0%	0%	6%
2019	0%	1%	6%
2020	0%	1%	6%
2021	0%	1%	6%
2022	0%	0%	6%
2023	0%	1%	6%
2024	0%	1%	6%

Notes:

All sales tax goes to the State for distribution.

Beaufort County voters approved a 1% sales tax increase for transportation projects effective May 1, 2019 and ended December 31, 2021.

Beaufort County voters approved a 1% Green Space sales tax increase effective May 1, 2023.

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

**SCHEDULE 12
RATIOS OF OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS
UNAUDITED**

Fiscal Year	Governmental Activities						Business-Type Activities	Total Primary Government	Percentage of Personal Income ¹	Per Capita ¹
	General Obligation Bonds	Special Obligation/TIF Bonds	Bond Anticipation Notes	Bond Premium	SBITAs	Total	Revenue Bonds			
2015	\$ 55,945,000	\$ 29,950,000	\$ -	\$ 1,829,733	\$ -	\$ 87,724,733	\$ 10,760,000	\$ 98,484,733	5.34%	\$ 2,460
2016	51,680,000	26,795,000	-	1,655,008	-	80,130,008	9,910,000	90,040,008	4.95%	2,223
2017	46,345,000	23,535,000	45,000,000	3,104,407	-	117,984,407	9,035,000	127,019,407	6.61%	3,136
2018	86,080,000	75,885,000	-	7,350,264	-	169,315,264	11,290,000	180,605,264	9.50%	4,509
2019	83,515,000	67,620,000	-	7,135,387	-	158,270,387	10,090,000	168,360,387	8.45%	4,247
2020	75,625,000	59,960,000	-	6,237,438	-	141,822,438	8,855,000	150,677,438	7.30%	3,780
2021	67,235,000	52,560,000	-	6,090,172	-	125,885,172	6,905,000	132,790,172	5.85%	3,331
2022	59,290,000	44,960,000	-	5,304,939	-	109,554,939	5,700,000	115,254,939	4.96%	3,027
2023	51,060,000	37,135,000	-	4,519,702	1,149,000	93,863,702	4,475,000	98,338,702	4.18%	2,583
2024	46,125,000	29,075,000	-	836,245	1,036,521	77,072,766	3,235,000	80,307,766	3.17%	2,108

¹See the Schedule of Demographic and Economic Statistics for personal income and population data.

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 13 RATIOS OF GENERAL BONDED DEBT OUTSTANDING LAST TEN FISCAL YEARS UNAUDITED

Fiscal Year	General Obligation Bonds	Restricted Net Position for Debt Service	Net Bonded Debt	Percentage of Actual Taxable Value ¹ of Property	Per Capita ²
2015	\$ 58,846,475	\$ -	\$ 58,846,475	0.34%	\$ 1,470
2016	51,606,596	-	51,606,596	0.30%	1,274
2017	92,457,411	-	92,457,411	0.52%	2,283
2018	87,741,233	-	87,741,233	0.48%	2,191
2019	86,497,396	-	86,497,396	0.47%	2,182
2020	78,364,596	-	78,364,596	0.41%	1,966
2021	70,264,563	-	70,264,563	0.36%	1,763
2022	61,971,559	-	61,971,559	0.30%	1,628
2023	52,168,524	-	52,168,524	0.26%	1,370
2024	46,961,244	13,716,563	33,244,681	0.14%	873

Note 1: Details regarding the Town's outstanding debt can be found in the notes to the financial statements.

Note 2: Net bonded debt used for calculation beginning in fiscal year 2024 instead of total bonded debt.

¹See the Schedule of Assessed Value and Estimated Actual Value of Taxable Property (Schedule 7) for property value data.

²See the Schedule of Demographic and Economic Statistics (Schedule 17) for population data. These ratios are calculated using data from the prior calendar year.

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 14 DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT OUTSTANDING AT YEAR END UNAUDITED

Government Unit	Debt Outstanding	Estimated Percentage Applicable ¹	Estimated Share of Direct and Overlapping Debt
Debt repaid with property taxes:			
Beaufort County School District	\$ 387,426,198	44.91%	\$ 173,986,407
Beaufort County	143,905,002	44.91%	64,625,248
Broad Creek Public Service District	8,870,000	100.00%	8,870,000
Hilton Head No. 1 Public Service District	4,470,000	96.00%	4,291,200
Subtotal, overlapping debt	544,671,200		251,772,855
Town of Hilton Head Island direct debt	77,072,766	100.00%	77,072,766
Total direct and overlapping debt	<u>\$ 621,743,966</u>		<u>\$ 328,845,621</u>

Sources:

Assessed value data used to estimate applicable percentages provided by the Beaufort County Assessor's Office.
Debt outstanding provided by each governmental unit.

Notes:

Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the Town. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the Town of Hilton Head Island. This process recognizes that, when considering the Town's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident and, therefore, responsible for repaying the debt of each overlapping government.

¹The percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of the County's taxable assessed value that is within the government's boundaries and dividing it by the County's total taxable assessed value.

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 15 LEGAL DEBT MARGIN INFORMATION LAST TEN FISCAL YEARS (dollars in thousands) UNAUDITED

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Debt limit	\$ 72,562	\$ 73,499	\$ 74,132	\$ 75,074	\$ 77,684	\$ 78,527	\$ 80,140	\$ 81,957	\$ 86,479	\$ 98,455
Total net debt applicable to limit	7,749	7,268	51,767	50,216	51,483	47,538	44,442	39,601	34,727	30,115
Legal debt margin	<u>\$ 64,813</u>	<u>\$ 66,231</u>	<u>\$ 22,365</u>	<u>\$ 24,858</u>	<u>\$ 26,201</u>	<u>\$ 30,989</u>	<u>\$ 35,698</u>	<u>\$ 42,356</u>	<u>\$ 51,752</u>	<u>\$ 68,340</u>
Total net debt applicable to the limit as a percentage of debt limit	10.68%	9.89%	69.83%	66.89%	66.27%	60.54%	55.46%	48.32%	40.16%	30.59%

Legal Debt Margin Calculation

Assessed value	\$ 1,230,687
Debt Limit (8% of total assessed value)	98,455
Council-imposed limit for disasters (20%) - minimum \$20 million	<u>(20,000)</u>
Total Debt Limit	78,455

Debt applicable to limit:

General Obligation Bonds:

2009A	480
2017A	25,495
2019	<u>4,140</u>
Total Net Debt Applicable to Limit	<u>30,115</u>
Legal Debt Margin	<u>\$ 68,340</u>

Note: Article Ten (X), Section Fourteen (14), of the South Carolina Constitution of 1895 as amended provides that a City or Town shall incur General Obligation Debt over the eight percent (8%) limit only when approved by a majority vote of the qualified electors of the political subdivisions voting in a referendum authorized by law. There shall be no conditions or restrictions limiting the incurring of such indebtedness except:

- Those restrictions and limitations imposed in the authorization to incur such indebtedness;
- The provisions of Article Ten (X), Section Fourteen (14); and
- Such general obligation debt shall be issued within five years of the date of such referendum and shall mature within 40 years from the time such indebtedness shall be incurred.

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 16 PLEDGED REVENUE COVERAGE LAST TEN FISCAL YEARS UNAUDITED

Hospitality Tax Bonds						Tax Increment Financing ("TIF") Bonds					
Fiscal Year	Collections	Principal	Debt Service Interest	Total	Coverage	Collections	Principal	Debt Service Interest	Total	Coverage	
2015	\$ 6,155,004	\$ 835,000	\$ 776,427	\$ 1,611,427	3.82	\$ 6,486,071	\$ 4,009,999	\$ 112,477	\$ 4,122,476	1.57	
2016	6,506,306	850,000	778,113	1,628,113	4.00	4,090,780	-	-	-	-	
2017	6,661,873	865,000	762,113	1,627,113	4.09	4,194,830	-	-	-	-	
2018	6,867,787	895,000	739,350	1,634,350	4.20	4,624,900	2,890,000	428,838	3,318,838	1.39	
2019	7,545,767	920,000	715,200	1,635,200	4.61	4,687,575	3,470,000	456,392	3,926,392	1.19	
2020	6,284,461	1,265,000	243,637	1,508,637	4.17	5,031,311	3,535,000	394,626	3,929,626	1.28	
2021	8,051,256	1,050,000	391,776	1,441,776	5.58	5,361,090	3,595,000	331,703	3,926,703	1.37	
2022	9,907,025	1,075,000	371,406	1,446,406	6.85	5,792,527	3,660,000	267,712	3,927,712	1.47	
2023	10,400,345	1,095,000	349,691	1,444,691	7.20	6,443,778	3,725,000	202,564	3,927,564	1.64	
2024	10,574,379	1,110,000	327,134	1,437,134	7.36	7,844,686	3,795,000	136,259	3,931,259	2.00	

Stormwater Revenue Bonds						Beach Preservation Fee Revenue Bonds					
Fiscal Year	Collections	Principal	Debt Service Interest	Total	Coverage	Collections	Principal	Debt Service Interest	Total	Coverage	
2015	\$ 3,551,386	\$ 825,000	\$ 321,877	\$ 1,146,877	3.10	\$ 6,136,679	\$ 4,015,000	\$ 363,838	\$ 4,378,838	1.40	
2016	3,551,400	850,000	299,128	1,149,128	3.09	6,431,700	2,305,000	223,938	2,528,938	2.54	
2017	3,583,005	875,000	275,498	1,150,498	3.11	6,860,758	2,395,000	141,913	2,536,913	2.70	
2018	4,775,636	945,000	265,867	1,210,867	3.94	7,087,820	2,470,000	567,325	3,037,325	2.33	
2019	4,895,801	1,200,000	311,654	1,511,654	3.24	7,480,143	3,875,000	1,430,444	5,305,444	1.41	
2020	4,928,623	1,235,000	278,489	1,513,489	3.26	7,083,230	2,645,000	1,328,850	3,973,850	1.78	
2021	5,043,167	1,315,000	252,534	1,567,534	3.22	11,123,801	2,755,000	1,220,850	3,975,850	2.80	
2022	5,081,075	1,205,000	100,458	1,305,458	3.89	14,053,062	2,865,000	1,094,125	3,959,125	3.55	
2023	5,066,598	1,225,000	84,817	1,309,817	3.87	13,896,931	3,005,000	947,375	3,952,375	3.52	
2024	5,275,035	1,240,000	68,821	1,308,821	4.03	13,889,049	3,155,000	793,375	3,948,375	3.52	

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 17 DEMOGRAPHIC AND ECONOMIC STATISTICS LAST TEN CALENDAR YEARS UNAUDITED

Calendar Year	Population ¹	Personal Income (in thousands)	Per Capita Personal Income ²	Annual Unemployment Rate ³
2015	40,039	\$ 1,845,438	\$ 46,091	4.9%
2016	40,512	1,817,733	44,869	5.0%
2017	40,500	1,921,887	47,454	3.6%
2018	40,055	1,900,770	47,454	3.2%
2019	39,639	1,993,406	50,289	2.7%
2020	39,861	2,063,724	51,773	4.5%
2021	39,861	2,269,765	56,942	3.9%
2022	38,076	2,322,179	60,988	3.1%
2023	38,069	2,350,837	61,752	3.0%
2024	38,097	2,533,679	66,506	3.1%

Source:

¹Provided by the U.S. Census Bureau, Quick Facts.

²Provided by the U.S. Census Bureau.

³Provided by the U.S. Census Bureau of Labor Statistics.

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 18 PRINCIPAL EMPLOYERS CURRENT YEAR AND NINE YEARS AGO

Employer	2024		2015	
	Number of Employees	Rank	Number of Employees	Rank
SERG Group Restaurants	787	1	764	1
Sea Pines Resort	731	2	622	2
Coastal Restaurants and Bars	715	3	N/A	N/A
Marriott Vacation Club Intl	521	4	500	4
Hilton Head Medical Ctr and Clinics	483	5	547	3
Beaufort County School District	440	6	445	5
Greenwood Communities and Resorts (Palmetto Dunes)	407	7	N/A	N/A
Cypress of Hilton Head	315	8	360	6
Publix Super Markets	310	9	N/A	N/A
Omni Hilton Head Oceanfront Resort	159	10	N/A	N/A
TOTAL	4,868		3,238	

Source: Employment head counts were verified via telephone calls or emails to the above companies.

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 19 FULL-TIME EQUIVALENT TOWN GOVERNMENT EMPLOYEES BY FUNCTION/PROGRAM LAST TEN FISCAL YEARS UNAUDITED

Function	Full-Time Equivalent Employees as of June 30,									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
General Government										
Town Council	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0	7.0
Town Manager	4.0	4.0	4.0	4.0	5.0	5.0	7.0	8.0	8.0	7.0
Management Services										
Finance	16.6	15.6	17.6	20.3	20.7	19.7	19.2	19.2	21.2	24.0
Administration	22.0	21.0	22.1	23.3	20.7	20.7	24.2	23.2	28.2	35.2
Human Resources	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.8
Community Services										
Community Development	25.0	25.0	27.7	30.1	30.5	33.0	29.1	29.1	34.1	36.9
Public Projects and Facilities	21.0	22.0	23.0	23.0	25.0	26.0	29.0	29.0	29.0	35.6
Public Safety										
Fire and Rescue	143.7	143.7	140.9	144.3	141.3	142.5	142.5	142.5	146.8	153.6
Total	243.3	242.3	246.3	256.0	254.2	257.9	262.0	262.0	278.3	304.1

Source: Town of Hilton Head Island Human Resources Department

Notes:
A full-time equivalent is a measurement equal to one person working a full-time schedule for one year. A full-time employee of the Town is normally scheduled to work 1,950 hours per year (including vacation and sick leave). The primary exception would be Fire and Rescue shift personnel normally scheduled to work 2,923 hours per year (including vacation and sick leave).

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 20 OPERATING INDICATORS BY FUNCTION/PROGRAM LAST TEN FISCAL YEARS

Function/Program	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Management Services										
Business license accounts issued	6,291	5,908	6,507	6,944	6,689	6,529	7,177	12,574	16,310	13,720
Business license inspections	529	293	391	521	503	199	194	370	359	282
Business license audits	46	66	28	82	349	359	411	733	862	424
Hospitality tax accounts	440	461	380	374	379	377	368	396	405	438
Bed tax accounts	1,308	1,399	1,472	1,461	1,504	1,519	1,262	1,126	1,277	1,490
Beach passes issued	2,845	2,850	3,287	3,110	3,170	4,304	4,417	4,288	6,029	7,440
Number of court cases docketed ¹	3,459	3,862	4,886	3,858	-	-	-	-	-	-
Number of court cases disposed ¹	3,525	3,860	5,004	3,858	-	-	-	-	-	-
Number of search warrants issued ¹	9	6	5	7	-	-	-	-	-	-
Number of arrest warrants issued ¹	363	307	284	199	-	-	-	-	-	-
Number of bench warrants issued ¹	353	312	390	117	-	-	-	-	-	-
Community Services										
Community Development										
Building inspections conducted	13,907	15,647	16,957	21,124	21,063	20,470	18,942	21,410	26,069	20,329
Building permits issued	156	144	206	257	200	220	307	236	103	106
Miscellaneous permits issued	5,390	5,015	5,641	5,316	5,091	4,625	5,337	5,089	4,443	4,352
Public Projects and Facilities										
# of capital improvement projects to manage	20	22	34	41	35	31	35	87	67	85
# of beach access/parks to maintain	8	8	7	7	7	7	7	7	7	7
Miles of pathways to maintain	64	64	64	64	64	65	65	65	65	65
Maintenance work orders	5,025	5,100	5,000	5,000	5,000	5,502	6,404	5,952	12,426	10,015
Public Safety										
Fire and Rescue service calls	6,809	7,119	7,576	7,498	7,520	7,551	8,213	9,282	9,608	9,812
Actual fires extinguished	93	105	146	119	97	17	37	43	93	53
Inspections	2,121	3,196	1,960	2,594	2,636	3,042	3,874	2,031	2,843	3,091
Telephone requests	50,789	49,842	52,981	48,064	55,496	58,375	75,520	70,307	75,260	66,978
Public training programs	514	418	352	500	420	304	196	113	148	191

Source: Various Town departments

Notes:

¹The Town closed the municipal court in fiscal year 2019.

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 21 CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM LAST TEN FISCAL YEARS

Function/Program	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
General Government										
Town-owned parcels	223	224	221	145	146	146	147	147	152	159
Town-owned property acreage	1,312	1,307	1,307	1,307	1,303	1,293	1,295	1,294	1,315	1,349
Town-owned development rights	8	8	8	8	8	8	8	8	8	8
Town-owned easements	52	51	51	65	53	60	60	60	60	60
Management Services										
Town vehicles	36	38	38	40	43	42	42	42	50	55
Public Safety										
Emergency Apparatus Vehicles	28	28	29	29	30	30	28	30	30	30
General Vehicles	19	19	20	20	21	21	22	23	24	30
Fire Stations	7	7	7	7	7	7	7	7	7	7
Public Projects and Facilities*										
Traffic signals	23	23	23	23	23	29	29	26	26	26
Pathways (miles)	64	64	64	64	64	65	65	65	65	65
Beach access/parks	8	8	7	7	7	7	7	7	7	7

Sources: Various Town departments and asset database.

Notes:

No capital asset indicators are available for the Planning/Building and Fire Codes function.

*All Town Roads are deeded to Beaufort County.

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE 22 PRINCIPAL STORMWATER CUSTOMERS CURRENT YEAR UNAUDITED

Customer	Type of Business	Stormwater Fees Billed	Percentage of Total Billed
Town of Hilton Head Island	Town government	\$ 97,217	1.91%
Beaufort County	County government	82,455	1.62%
Marriott Ownership Resorts	Timeshare condominium	52,027	1.02%
Sea Pines Resort LLC	Various	42,611	0.84%
Palmetto Dunes Resort LLC	Various	41,889	0.82%
Hilton Head Plantation POA	Various	27,256	0.54%
Community Services Assoc Inc-Sea Pines	Various	25,444	0.50%
HGC-Port Royal LLC	Golf course and club	23,221	0.46%
Spirit Realty LP	Real estate	22,717	0.45%
HGC Palmetto Hall LLC	Golf course and club	22,322	0.44%
Shelter Cove III LLC	Shopping center	21,192	0.42%
Wexford Plant HOA	Various	17,047	0.34%
Long Cove Club Owners	Various	15,601	0.31%
Sea Pines Country Club Inc	Golf course and club	12,372	0.24%
HGC Shipyard LLC	Golf course and club	12,366	0.24%
Total		515,737	10.14%
Total Stormwater Fees Billed		\$ 5,087,778	

The Stormwater fee is composed of three components:

- 1 - Administrative fee of \$24 on each account.
- 2 - Gross area charge on the total acreage of the parcel. The minimum fee is \$21 for the first two acres with a declining charge for additional acres.
- 3 - Impervious area charge based on \$105 for every 4,906 of square feet.

The residential accounts' impervious area charge is based on established tiers and percentages.

COMPLIANCE SECTION

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

**The Honorable Mayor and Members
of the Town Council
Town of Hilton Head Island, South Carolina
Hilton Head Island, South Carolina**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Hilton Head Island, South Carolina (the "Town") as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements and have issued our report thereon dated December 20, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. We identified a certain deficiency in internal control, described in the accompanying Schedule of Findings and Questioned Costs as item 2024-001 that we consider to be a material weakness.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Town of Hilton Head Island, South Carolina's Response to the Finding

Government Auditing Standards requires the auditor to perform limited procedures on the Town's response to the finding identified in our audit and described in the accompanying Schedule of Findings and Questioned Costs. The Town's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Hilton Head Island, South Carolina's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mauldin & Jenkins, LLC

Savannah, Georgia
December 20, 2024



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

The Honorable Mayor and Members
of the Town Council
Town of Hilton Head Island, South Carolina
Hilton Head Island, South Carolina

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the Town of Hilton Head Island, South Carolina's (the "Town") compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on the Town's major federal program for the year ended June 30, 2024. The Town's major federal program is identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs.

In our opinion, the Town complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Town's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Town's federal program.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Town's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Town's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Town's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Town's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit, we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Mauldin & Jenkins, LLC

Savannah, Georgia
December 20, 2024

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE FISCAL YEAR ENDED JUNE 30, 2024

Federal Grantor/Pass-through Grantor/Program Title	Federal AL Number	Grant Identification Number	Expenditures	Passed Through to Subrecipients
U.S. Department of Housing and Urban Development				
Direct Awards:				
Community Development Block Grant	14.218	B-20-MW-45-0014	\$ 316,857	\$ -
Community Development Block Grant	14.218	B-23-MC-45-0014	74,702	-
Total U.S. Department of Housing and Urban Development			391,559	-
U.S. Department of Transportation				
Passed Through - South Carolina Department of Transportation				
Emergency Planning	20.703	N/A	45,980	
Hazardous Materials Training and Planning	20.703	21SHSP13	639	
Hazardous Materials Training and Planning	20.703	22SHSP17	11,486	
Hazardous Materials Training and Planning	20.703	23SHSP17	18,789	-
Total U.S. Department of Transportation			76,894	-
U.S. Department of Treasury				
Direct Awards:				
Coronavirus State and Local Fiscal Recovery Funds	21.027	NA	747,914	-
Total U.S. Department of Treasury			747,914	-
U.S. Department of Homeland Security				
Direct Awards:				
Assistance to Firefighters Grant - FD1014	97.025	22SHSP33	2,209	
Assistance to Firefighters Grant - FD1014	97.025	23SHSP33	14,400	
Assistance to Firefighters Grant	97.025	EMW-2021-FG-01767	200,106	
Passed through - SC Emergency Management Division				
Disaster Grants - Public Assistance - Hurricane Idalia	97.036	3597	60,529	-
Total U.S. Department of Homeland Security			277,244	-
Total Expenditures of Federal Awards			\$ 1,493,611	\$ -

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE FISCAL YEAR ENDED JUNE 30, 2024

NOTE 1. BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards ("SEFA") includes the federal award activity of the Town of Hilton Head, South Carolina (the "Town") under programs of the federal government for the year ended June 30, 2024. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Because the SEFA presents only a selected portion of the operations of the Town, it is not intended to and does not present the net position, changes in net position, or cash flows of the Town.

NOTE 2. SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the SEFA are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 3. INDIRECT COST RATE

The Town has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

NOTE 4. NON-CASH ASSISTANCE

No federal awards were expended in the form of non-cash assistance during the fiscal year ended June 30, 2024.

NOTE 5. SUBRECIPIENTS

The Town did not pass funding through to subrecipients during the fiscal year ended June 30, 2024.

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE FISCAL YEAR ENDED JUNE 30, 2024

SECTION I SUMMARY OF AUDIT RESULTS

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP.

Unmodified

Internal control over financial reporting:
Material weaknesses identified?

☒ Yes ☐ No

Significant deficiencies identified not considered to be material weaknesses?

☐ Yes ☒ No

Noncompliance material to financial statements noted?

☐ Yes ☒ No

Federal Awards

Internal control over financial reporting:
Material weaknesses identified?

☐ Yes ☒ No

Significant deficiencies identified not considered to be material weaknesses?

☐ Yes ☒ None reported

Type of auditor's report issued

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

☐ Yes ☒ No

Identification of major programs:

AL Number

21.027

Name of Federal Program or Cluster

U.S. Department of Treasury:
Coronavirus State and Local Fiscal
Recovery Fund

Dollar threshold used to distinguish between Type A and Type B programs?

\$750,000

Auditee qualified as a low-risk auditee?

☒ Yes ☐ No

TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA

SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE FISCAL YEAR ENDED JUNE 30, 2024

SECTION II FINANCIAL STATEMENT FINDINGS AND RESPONSES

2024-001 Error Correction – GASB 75 Compliance

Criteria: Governmental Accounting Standards Board (“GASB”) Statement No. 75 requires entities with Other Post-Employment Benefit (“OPEB”) plans to record the actuarially determined deferred outflows of resources, deferred inflows of resources, and total OPEB liability in their financial statements.

Condition/Cause: The Town failed to report their OPEB plan in the prior year financial statements in accordance with GASB No. 75.

Effect: A prior period adjustment was required to increase deferred outflows of resources, deferred inflows of resources and the total OPEB liability as of July 1, 2023. The net effect of this adjustment was to decrease governmental activities net position in the amount of \$2,068,285.

Recommendation: We recommend the Town review the OPEB plan annually to ensure proper reporting in the government-wide financial statements.

Views of Responsible Officials: We concur and will review the OPEB plan annually to ensure proper reporting.

SECTION III FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None reported.

SECTION IV PRIOR YEAR FINDINGS AND RESPONSES

None reported.

TOWN OF HILTON HEAD ISLAND

One Town Center Court, Hilton Head Island, S.C. 29928

(843) 341-4600 Fax (843) 842-7728

www.hiltonheadislandsc.gov

Alan R. Perry
Mayor

Alexander Brown, Jr.
Mayor Pro Tempore

December 20, 2024

Council Members

Patsy Brison
Steve DeSimone
Tamara Becker
Steve Alfred
Melinda Tunner

Dear Sir or Madam:

Please find below the Town of Hilton Head Island, South Carolina's corrective action plan for the audit finding reported in the June 30, 2024, annual comprehensive financial report.

Marc Orlando
Town Manager

2024-001 Error Correction – GASB 75 Compliance

Criteria: Governmental Accounting Standards Board ("GASB") Statement No. 75 requires entities with Other Post-Employment Benefit ("OPEB") plans to record the actuarially determined deferred outflows of resources, deferred inflows of resources, and total OPEB liability in their financial statements.

Condition/Cause: The Town failed to report their OPEB plan in the prior year financial statements in accordance with GASB No. 75.

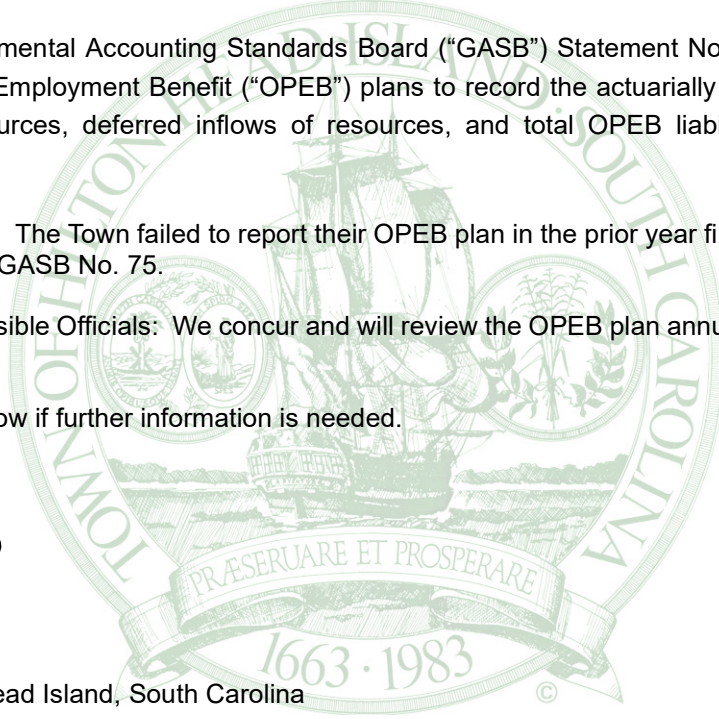
Views of Responsible Officials: We concur and will review the OPEB plan annually to ensure proper reporting.

Please let me know if further information is needed.

Sincerely,



Adriana Burnett
Finance Director
Town of Hilton Head Island, South Carolina





TOWN OF HILTON HEAD ISLAND

Town Council

TO: Mayor Alan R. Perry & Town Council Members
FROM: Ben Brown, Senior Advisor to the Town Manager
CC: Marc Orlando, ICMA-CM, Town Manager
Shawn Colin, Assistant Town Manager of Strategic Initiatives
Curtis Coltrane, Town Attorney
DATE: January 14, 2025
SUBJECT: Negotiations Incident to Proposed Contractual Arrangements and Easement Requests by the South Island Public Service District

RECOMMENDATION:

Town Council is asked to consider four (4) utility easements on Town-owned property, as requested by the South Island Public Service District (SIPSD) for the purpose of upgrading their potable water source and distribution system.

BACKGROUND:

On August 20, 2024, Town Council reviewed SIPSD's request for easements during Executive Session and requested additional information regarding tree impacts.

On November 12, 2024, Town Council further reviewed SIPSD's request during Executive Session and made the following comments:

- Identify the affected properties on Attachment 1 as "Town-Owned Property;"
- Require a project schedule and pathway detour plan;
- Require live oak trees as mitigation for all tree removal; and
- Require understory vegetation mitigation in the William Hilton Parkway and Dunnagan's Alley easement.

The Town's development review team is working with SIPSD to ensure these conditions are met through the Development Plan Review (DPR) application process. SIPSD has no objection to these conditions.

Easement Requests:

1. Pope Avenue (R552 015 000 0395 0000):

- **Description:** This easement includes a 10-foot-wide strip along Town-owned property adjacent to Pope Avenue, in front of St. Luke's Church.
- **Method of Installation:** Directional boring, which will avoid impacting trees.

2. **Corner of Arrow Road and William Hilton Parkway (R550 015 000 0007 0000):**
 - **Description:** This easement includes a 10-foot-wide strip along Town-owned property, along William Hilton Parkway.
 - **Method of Installation:** Directional boring, which will avoid impacting trees.
3. **William Hilton Parkway (R550 015 000 0324 0000):**
 - **Description:** This easement spans the entire William Hilton Parkway frontage of the Town Hall property, with a consistent width of 10 feet.
 - **Method of Installation:** Directional boring, which will avoid impacting trees.
4. **William Hilton Parkway and Dunnagan's Alley (R550 015 000 0323 0000):**
 - **Description:** This easement is located between the Village at Wexford and Town Hall, with a varying width: 40 feet at William Hilton Parkway, narrowing to 20 feet through the property, and expanding to 60 feet at Dunnigan's Alley. Additionally, there is a 20-foot-wide temporary construction easement proposed adjacent to the permanent easement.
 - **Method of Installation:** This portion of the project requires an open trench installation, which will impact up to 23 trees and understory bushes.
 - **Tree Impact:**
 - ✓ 3 live oak trees (largest being 20" in diameter)
 - ✓ 9 gum trees (largest being 15" in diameter)
 - ✓ 11 pine trees (largest being 24" in diameter)
 - **Tree Mitigation:** Town staff will continue working with SIPSD to minimize tree removal and require tree mitigation.

CONCLUSION:

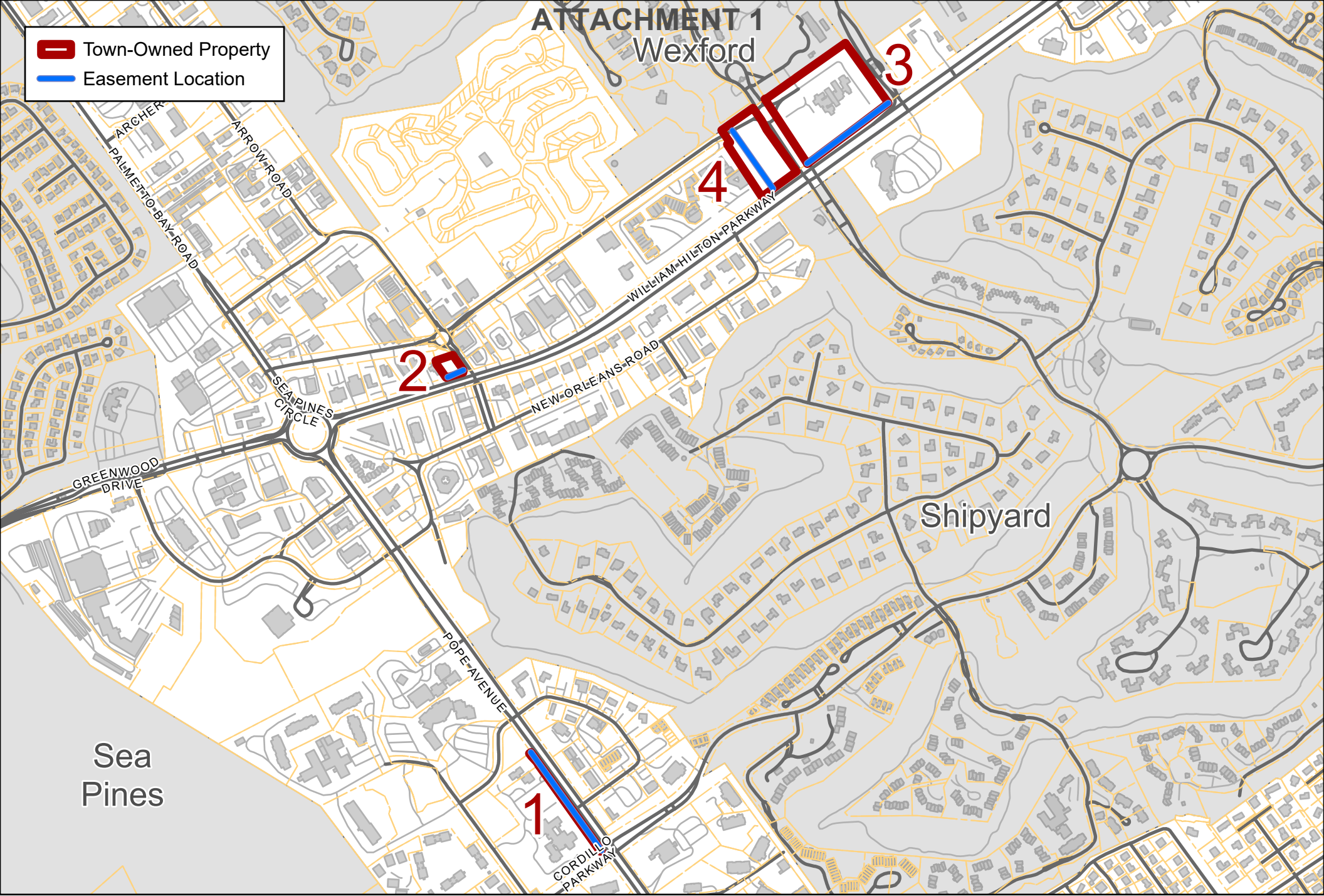
The proposed easements will enable the upgrade of SIPSD's potable water system. Three of the four easements will avoid tree impacts through the use of directional boring, while the fourth easement will require tree removal and mitigation.

ATTACHMENTS:

1. SIPSD Easement Locations – Map
2. Proposed Ordinance and Exhibits

Town-Owned Property

Easement Location



Town of Hilton Head Island
SIPSD Easement Locations
January 2025



ORDINANCE NUMBER 2025-___

AN ORDINANCE OF THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA, AUTHORIZING THE EXECUTION AND DELIVERY OF EASEMENTS ENCUMBERING REAL ESTATE OWNED BY THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA, IN FAVOR OF THE SOUTH ISLAND PUBLIC SERVICE DISTRICT UNDER THE AUTHORITY OF S. C. CODE ANN. § 5-7-40 (SUPP. 2024) AND § 2-7-20, *MUNICIPAL CODE OF THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA* (1983); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

LEGISLATIVE FINDINGS

WHEREAS, the Town of Hilton Head Island, South Carolina, owns parcels of real property which are known and described as follows:

All that certain piece, parcel or lot of land, situate, lying and being on Hilton Head Island, Beaufort County, South Carolina, consisting of 0.08 acres, more or less, shown and described as “10’ Wide Acquisition” on a plat titled “Plat of Parcels 270, 283, 285, 337 Dist. 550, Map 15, Town of Hilton Head Island, Beaufort County, South Carolina,” dated October 5, 2000, prepared by EMC Engineering Services, Inc., by Charles W. Tuten, S. C. R. L. S. 13522, and recorded in the Office of The Register of Deeds for Beaufort County, South Carolina, Plat Book 79 at Page 124.

AND

All that certain piece, parcel or tract of land situate, lying and being in the Town of Hilton Head Island, Beaufort County, South Carolina, and being more particularly shown and described as “New Lot N,” containing 0.356 acres, on that certain Plat titled “A Boundary Survey of Lots M, New Lot N, New Lot N-1 & Parcels A & C, A Portion of Palmetto Bay Commercial Subdivision, Hilton Head Island, Beaufort County, South Carolina,” prepared by Coastal Surveying Co., Inc., for the Trust for Public Land, dated April 29, 2005, last revised May 12, 2005, and recorded in the Office of The Register of Deeds for Beaufort County, South Carolina, in Plat Book 106 at Page 128.

AND

All that certain piece, parcel or lot of land lying and being on Hilton Head Island, Beaufort County, South Carolina, containing 3.63 acres, more or less, and being more particularly shown and described on that certain Plat titled “A Plat of Tract “J” on U. S. Highway 278,” prepared by Michael R. Dunnagan, SCRLS No.: 11905, dated July 8, 1991, and recorded in the Office of The Register of Deeds for Beaufort County, South Carolina, in Plat Book 41 at Page 193.

AND

All that certain piece, parcel or lot of land, with improvements thereon, lying and being on Hilton Head Island, Beaufort County, South Carolina, containing which is more particularly shown on that certain Plat of Survey titled “An As-Built Survey Showing Administrative and Sales Offices of the Hilton Head Company, Inc., A Section of Long Cove Plantation,” prepared by Michael R. Dunnigan, SCRLS No.: 11905, and being dated July 8, 1991, and recorded in the Office of The Register of Deeds for Beaufort County, South Carolina, in Plat Book 41 at Page 192.

(herein, collectively, the “Town Property”); and,

WHEREAS, the South Island Public Service District has requested that the Town grant easements encumbering the Town Property to facilitate projects for the installation, operation and maintenance of underground waterlines, electrical and other equipment useful in the delivery of potable water in furtherance of the South Island Public Service District’s public purpose of delivering potable water to the citizens and residents in its service area; and,

WHEREAS, the projects proposed by the South Island Public Service District will improve the health, safety and welfare of the Town and its citizens, residents, and visitors; and,

WHEREAS, S. C. Code Ann. § 5-7-40 (Supp. 2024) and § 2-7-20, *Municipal Code of the Town of Hilton Head Island, South Carolina* (1983), states that conveyance of real property or property rights owned by the Town of Hilton Head Island, South Carolina, must be authorized by Ordinance; and,

WHEREAS, the Town Council for The Town of Hilton Head Island, South Carolina, has determined that it is in the best interest of the Town and its citizens, residents, and visitors to authorize the execution and delivery of the easements requested by the South Island Public Service District.

NOW THEREFORE, BE IT ORDERED AND ORDAINED BY THE TOWN COUNCIL FOR THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA; AND IT IS ORDAINED BY THE AUTHORITY OF THE SAID TOWN COUNCIL, AS FOLLOWS:

Section 1. Execution of Easements.

(a) The Mayor and the Town Manager are hereby authorized to execute and deliver easements to South Island Public Service District in a form and substance similar to the proposed easements attached hereto as Exhibits “A,” “B,” “C” and “D;” and ,

(b) The Mayor and the Town Manager are authorized to take such other and further actions as may be necessary to complete the transaction authorized by this Ordinance.

Section 2. Severability.

If any section, phrase, sentence, or portion of this Ordinance is, for any reason, held or deemed to be invalid or unconstitutional by any court of competent jurisdiction, then such section, phrase, sentence, or portion shall be deemed a separate, distinct, and independent provision and shall not affect the remaining portion thereof.

Section 3. Effective Date.

This Ordinance shall become effective upon its adoption by the Town Council for the Town of Hilton Head Island, South Carolina.

PASSED, APPROVED AND ADOPTED BY THE TOWN COUNCIL FOR THE
TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA, ON THIS _____ DAY OF
FEBRUARY, 2025.

Alan R. Perry, Mayor

ATTEST:

Kimberly Gammon, Town Clerk

First Reading: January 14, 2024

Second Reading:_____

Approved as to form: _____
Curtis L. Coltrane, Town Attorney

Introduced by Council Member:_____

EXHBIIT "A" TO ORDINANCE AUTHORIZING THE GRANTING OF EASEMENTS
TO THE SOUTH ISLAND PUBLIC SERVICE DISTRICT

843-785-2171

UTILITY EASEMENT AGREEMENT

Grantor hereby covenants with the District that it is lawfully seized and possessed of the Property, that it has the good and lawful right to convey it, or any part thereof, and that it shall warrant and forever defend the title thereto against the lawful claims of its successors and assigns.

Terms and Conditions:

a. The District may use the Easement conveyed herein only for the purpose of construction, maintenance, and repair of the Utility Infrastructure for the purpose of conveying its services on, over, along, across, through, under and within the Easement Area, together with the right to excavate and refill ditches and/or trenches for the location of said Utility Infrastructure, and the further right to remove trees, bushes, undergrowth, and other obstructions interfering with the location, construction, and maintenance of said Utility Infrastructure.

b. The District agrees to cause all work contemplated herein to be performed in a workmanlike fashion with such interference to Grantor, its successors and assigns, guests, invitees, licensees, and agents only as is necessary to accomplish the purposes described herein.

c. The District further agrees that all debris, construction materials and equipment shall be promptly removed from the Property upon completion of any work upon the Property undertaken pursuant to this Agreement.

d. The District shall repair any alterations to the Property resulting from its use of this Easement, normal wear and tear excepted, by providing sod, plantings and shrubbery, and shall patch and repair asphalt and/or concrete pavement, in any and all trenches and/or holes wherever the same was removed, damaged or destroyed by the District during use of the Easement conveyed herein.

e. The Easement conveyed herein is subject and subordinate to all other present and future restrictions, easements, licenses, mortgages and conveyances of record, provided, however, that such subordination shall not operate to extinguish the rights and privileges granted herein, and such subordination shall not be inconsistent with the rights and privileges granted herein. The Easement conveyed herein is further subject to the rights herein reserved to the Grantor, its successors and assigns, to use the Property to the fullest extent possible, to grant additional underground utility easements over said Property, so long as it does not diminish the rights herein granted and to make such improvements on said Property, including landscaping and paving, as from time to time it elects which are not inconsistent with the Easement.

f. The District shall ensure that all contractors, subcontractors, sub-subcontractors and all others employed by the District to conduct any work on the Property granted herein shall have adequate insurance coverage, which, at a minimum, shall protect the District and Grantor and all contractors from claims under worker's or workman's compensation acts and other employee benefit acts, claims for damages because of bodily injury, including death, and from claims for damages, to the work itself and to the Property which may arise out of the District's use of the Easement, whether such operations be by the District or by any contractors, subcontractors, sub-subcontractors or anyone directly or indirectly employed by any of them.

g. The District agrees to indemnify, save and hold harmless Grantor, its successors and assigns, from and against any and all claims, causes of action, liability or losses of any nature, including attorneys' costs and fees incurred by Grantor in responding to or defending against any such claims,

arising from any acts or omissions of the District, or its officers, agents, employees and/or contractors in the exercise of the rights granted hereunder.

To have and to hold said Easement unto the District, and unto its successors and assigns, forever.

[Remainder of page intentionally left blank]

WITNESS the hands and seals of the undersigned as of the date and year first above written.

IN THE PRESENCE OF:

GRANTOR:

The Town of Hilton Head Island, South Carolina

Signature of Witness #1

Signature of Notary Public

By: _____
Its: _____

STATE OF SOUTH CAROLINA)
)
COUNTY OF BEAUFORT)

ACKNOWLEDGMENT

I, the undersigned Notary Public, do hereby certify that _____,
as _____ of The Town of Hilton Head Island, South Carolina, personally appeared before me
this day and duly acknowledged the execution of the foregoing instrument.

Witness my hand and official seal this _____ day of _____, 2024.

_____(SEAL)
Notary Public for South Carolina_____
My Commission Expires: _____

WITNESS the hands and seals of the undersigned as of the date and year first above written.

IN THE PRESENCE OF:

DISTRICT:

Signature of Witness #1

South Island Public Service District

Signature of Notary Public

By: _____
Its: _____

STATE OF SOUTH CAROLINA)
)
COUNTY OF BEAUFORT)

ACKNOWLEDGMENT

I, the undersigned Notary Public, do hereby certify that _____,
as _____ of South Island Public Service District, personally appeared
before me this day and duly acknowledged the execution of the foregoing instrument.

Witness my hand and official seal this ____ day of _____, 2024.

_____(SEAL)
Notary Public for South Carolina
My Commission Expires: _____

Exhibit "A"

Legal Description of Property

ALL that certain piece, parcel or lot of land situate, lying and being on Hilton Head Island, Beaufort County, South Carolina, consisting of 0.08 acres, more or less, shown and described as "10' Wide Acquisition" on that certain plat entitled "Plat of Parcels 270, 283, 285, 337 Dist. 550, Map 15, Town of Hilton Head Island, Beaufort County, South Carolina" dated October 5, 2000, prepared by EMC Engineering Services, Inc., by Charles W. Tuten, S.C.R.L.S. No. 13522, and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina, in Plat Book 79 at Page 124.

PIN # R552 015 000 0395 0000

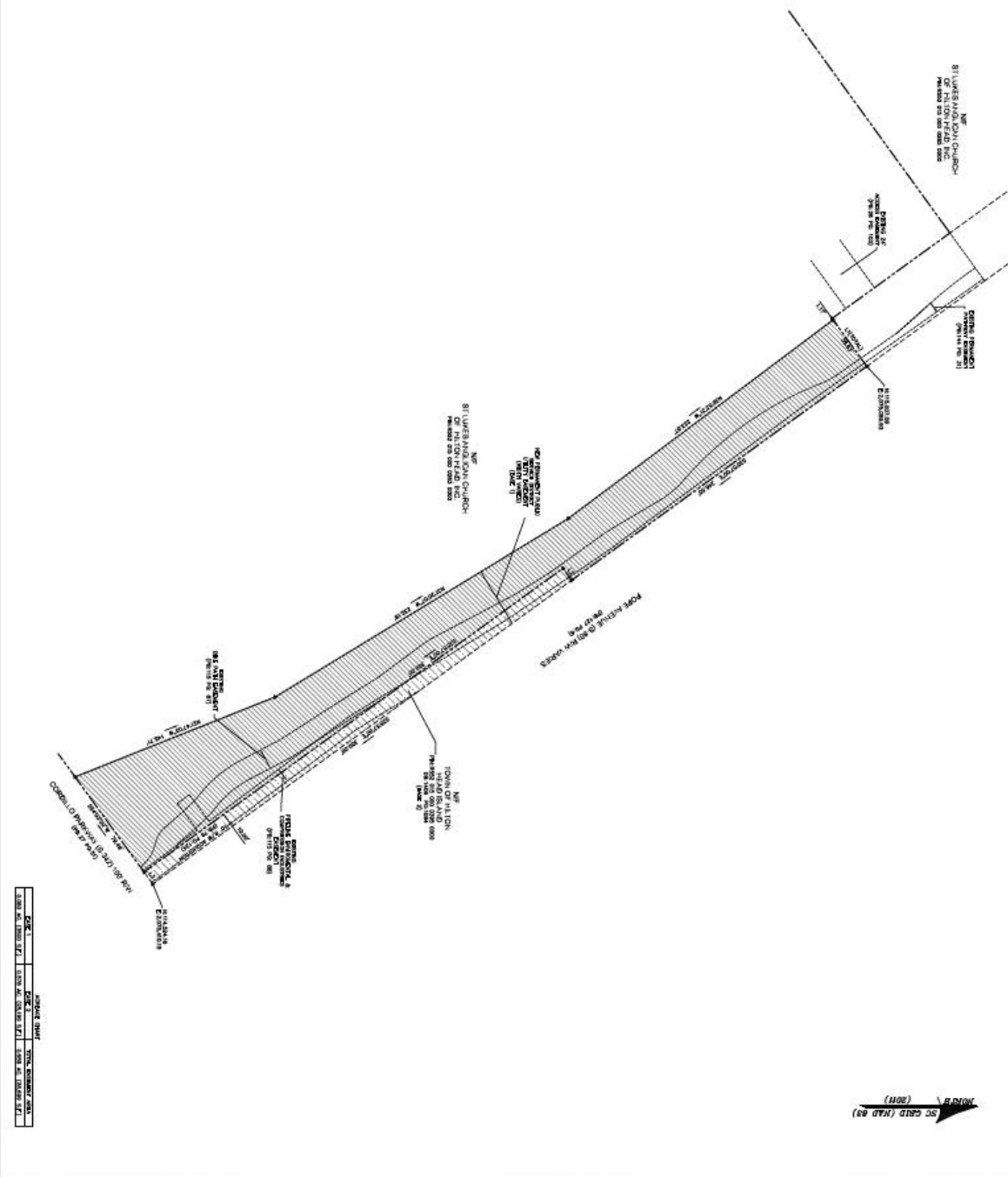
Exhibit "B"

Easement Area

All that certain piece, parcel or tract of land, situate, lying and being on Hilton Head Island, Beaufort County, South Carolina, consisting of a 10.00' wide strip of land shown and designated as "N/F Town of Hilton Head Island PIN: R552 015 000 0395 0000 (DB: 1408, PG: 1084) (EASE 2) on a property easement exhibit entitled, "An Easement Exhibit of #44 Pope Avenue" for South Island Public Service District, located on Hilton Head, South Carolina, dated November 21, 2023, prepared by Atlas Surveying, Inc. and reviewed by Jeremy W. Reeder, S.C.P.L.S. No. 28139, which plat is attached hereto to **Exhibit "B-1"**.

Exhibit "B-1"

Plat



DATE	BY	REVISION
10/01/01	ATLAS	1
10/01/01	ATLAS	2
10/01/01	ATLAS	3
10/01/01	ATLAS	4
10/01/01	ATLAS	5
10/01/01	ATLAS	6
10/01/01	ATLAS	7
10/01/01	ATLAS	8
10/01/01	ATLAS	9
10/01/01	ATLAS	10

NOTES:

1. THIS SURVEY WAS MADE IN ACCORDANCE WITH THE FLORIDA SURVEYING BOARD'S RULES AND REGULATIONS.
2. THE SURVEY WAS MADE IN ACCORDANCE WITH THE FLORIDA SURVEYING BOARD'S RULES AND REGULATIONS.
3. THE SURVEY WAS MADE IN ACCORDANCE WITH THE FLORIDA SURVEYING BOARD'S RULES AND REGULATIONS.
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8. THE SURVEY WAS MADE IN ACCORDANCE WITH THE FLORIDA SURVEYING BOARD'S RULES AND REGULATIONS.
9. THE SURVEY WAS MADE IN ACCORDANCE WITH THE FLORIDA SURVEYING BOARD'S RULES AND REGULATIONS.
10. THE SURVEY WAS MADE IN ACCORDANCE WITH THE FLORIDA SURVEYING BOARD'S RULES AND REGULATIONS.

OWNER OF RECORD:
ST. LUKES ANGLICAN CHURCH OF HILTON HEAD INC.
100 ROYAL PALM DRIVE
SUITE 100
FORT MYERS, FL 33907
PHONE: 888-444-4444
FAX: 888-444-4444
WWW.ATLASSURVEYING.COM

PREPARED FOR:
SOUTH ISLAND PUBLIC SERVICE DISTRICT
441 POPE AVENUE
HILTON HEAD, SC 29928
PHONE: 843-785-1234
FAX: 843-785-1234
WWW.SOUTHISLANDPUBLICSERVICEDISTRICT.COM

EXHBIIT "B" TO ORDINANCE AUTHORIZING THE GRANTING OF EASEMENTS
TO THE SOUTH ISLAND PUBLIC SERVICE DISTRICT

843-785-2171

UTILITY EASEMENT AGREEMENT

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Terms and Conditions:

a. The District may use the Easement conveyed herein only for the purpose of construction, maintenance, and repair of the Utility Infrastructure for the purpose of conveying its services on, over, along, across, through, under and within the Easement Area, together with the right to excavate and refill ditches and/or trenches for the location of said Utility Infrastructure, and the further right to remove trees, bushes, undergrowth, and other obstructions interfering with the location, construction, and maintenance of said Utility Infrastructure.

b. The District agrees to cause all work contemplated herein to be performed in a workmanlike fashion with such interference to Grantor, its successors and assigns, guests, invitees, licensees, and agents only as is necessary to accomplish the purposes described above.

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d. The District shall repair any alterations to the Property resulting from its use of this Easement, normal wear and tear excepted, by providing sod, plantings and shrubbery, and shall patch and repair asphalt and/or concrete pavement, in any and all trenches and/or holes wherever the same was removed, damaged or destroyed by the District during use of the Easement conveyed herein.

e. The Easement conveyed herein is subject and subordinate to all other present and future restrictions, easements, licenses, mortgages and conveyances of record, provided, however, that such subordination shall not operate to extinguish the rights and privileges granted herein, and such subordination shall not be inconsistent with the rights and privileges granted herein. The Easement conveyed herein is further subject to the rights herein reserved to the Grantor, its successors and assigns, to use the Property to the fullest extent possible, to grant additional underground utility easements over said Property, so long as it does not diminish the rights herein granted and to make such improvements on said Property, including landscaping and paving, as from time to time it elects which are not inconsistent with the Easement.

f. The District shall ensure that all contractors, subcontractors, sub-subcontractors and all others employed by the District to conduct any work on the Property granted herein shall have adequate insurance coverage, which, at a minimum, shall protect the District and Grantor and all contractors from claims under worker's or workman's compensation acts and other employee benefit acts, claims for damages because of bodily injury, including death, and from claims for damages, to the work itself and to the Property which may arise out of the District's use of the Easement, whether such operations be by the District or by any contractors, subcontractors, sub-subcontractors or anyone directly or indirectly employed by any of them.

g. The District agrees to indemnify, save and hold harmless Grantor, its successors and assigns, from and against any and all claims, causes of action, liability or losses of any nature, including attorneys' costs and fees incurred by Grantor in responding to or defending against any such claims,

arising from any acts or omissions of the District, or its officers, agents, employees and/or contractors in the exercise of the rights granted hereunder.

To have and to hold said Easement unto the District, and unto its successors and assigns, forever.

[Remainder of page intentionally left blank]

Page 218 of 312

WITNESS the hands and seals of the undersigned as of the date and year first above written.

IN THE PRESENCE OF:

DISTRICT:

Signature of Witness #1

**SOUTH ISLAND PUBLIC SERVICE
DISTRICT**

Signature of Notary Public

By: _____
Its: _____

STATE OF SOUTH CAROLINA)
)
COUNTY OF BEAUFORT)

ACKNOWLEDGMENT

I, the undersigned Notary Public, do hereby certify that _____,
as _____ of South Island Public Service District, personally appeared
before me this day and duly acknowledged the execution of the foregoing instrument.

Witness my hand and official seal this ____ day of _____, 2024.

_____(SEAL)
Notary Public for South Carolina
My Commission Expires: _____

Exhibit "A"

Legal Description of Property

All that certain piece, parcel or lot of land, situate, lying and being on Hilton Head Island, County of Beaufort, State of South Carolina and being more particularly described and shown as New Lot 'N', containing 0.356 acres, on that certain plat entitled "A Boundary Survey of Lots 'M', 'New Lot 'N', New Lot 'N-1' & Parcels 'A' & 'C', A Portion of Palmetto Bay Commercial Subdivision, Hilton Head Island, Beaufort County, South Carolina", prepared by Coastal Surveying Co., Inc., prepared for The Trust for Public Land dated 4/29/05, and recorded in Plat Book 106, at Page 128 in the Office of the Register of Deeds for Beaufort County, South Carolina.

Property Tax ID# R552 015 000 0007 0000

Exhibit "B"

Easement Area

All that certain lot, tract or parcel of land situate, lying and being in the Town of Hilton Head Island, Beaufort County, South Carolina, and being shown and depicted on a plat entitled "Proposed Water Main Easement on the Lands of Town of Hilton Head Island" prepared by dated November 17, 2022, which plat is attached hereto as **Exhibit "B-1"** and being more particularly described as follows:

Permanent easement:

Beginning at a 1" pipe on the northern right-of-way of William Hilton Parkway (US 278) thence proceeding along the property of MC & F Properties LLC in a direction of N35°53'32"W for a distance of 10.56' to a point;

Thence turning and proceeding through the property of Town of Hilton Head Island in a direction of N72°36'24"E for a distance of 105.36' to a point on the western right-of-way of Arrow Road;

Thence turning and proceeding along the western right-of-way of Arrow Road in a direction of S6°02'43"W for a distance of 10.92' to a point on the northern right-of-way of William Hilton Parkway;

Thence turning and proceeding along the northern right-of-way of William Hilton Parkway in a direction of S72°36'24"W for 97.67' to a 1" pipe, this also being the point of beginning. This easement contains 0.023 acre or 1,017 square feet.

Temporary construction easement:

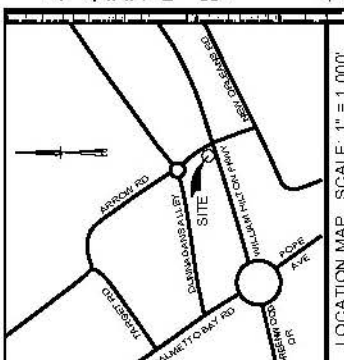
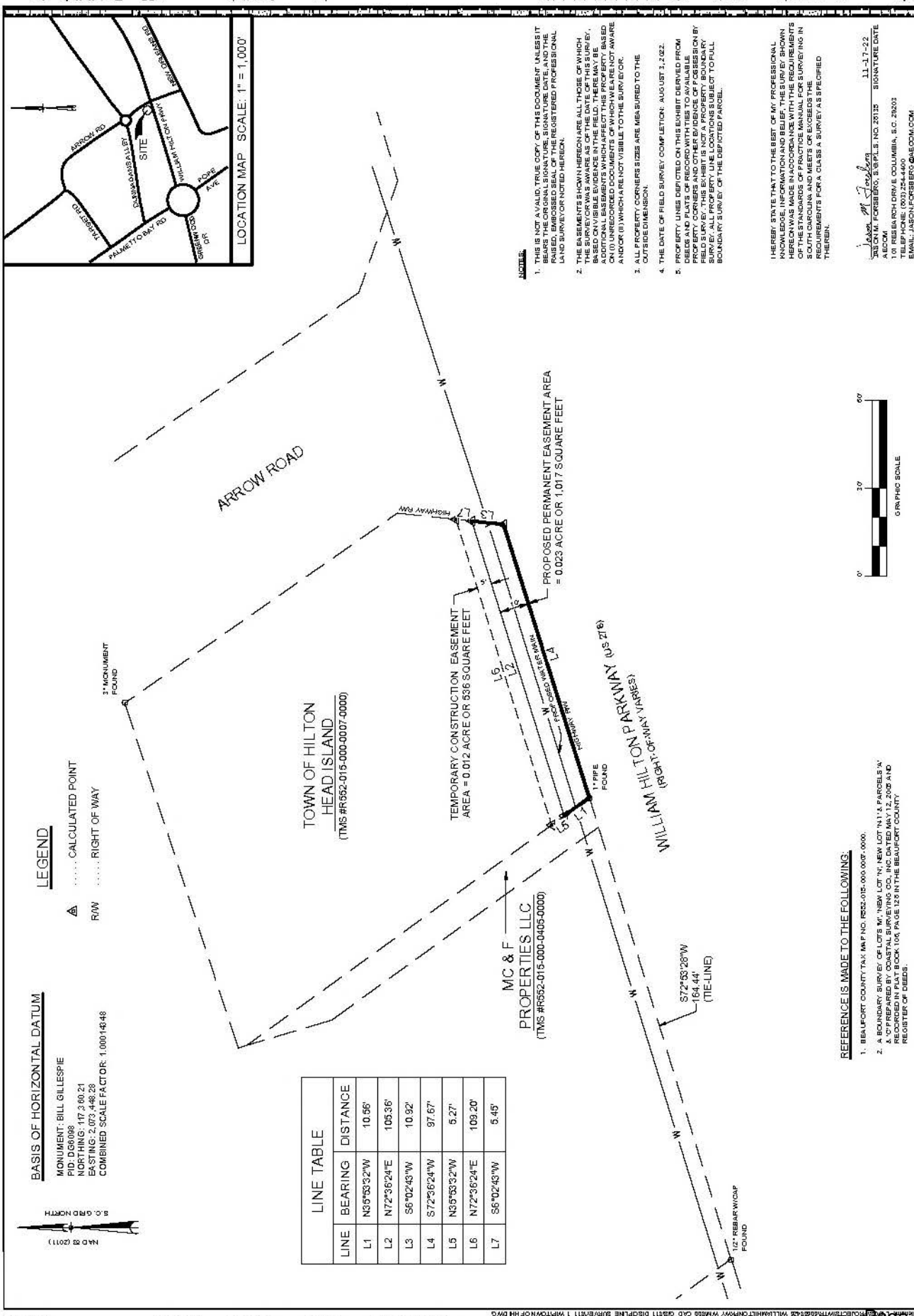
Beginning at a point on the eastern property line of MC & F Properties LLC and the western property line of Town of Hilton Head Island and proceeding along said property line in a direction of N35°53'32"W for a distance of 5.27' to a point;

Thence turning and proceeding through the property of Town of Hilton Head Island in a direction of N72°36'24"E for a distance of 109.20' to a point on the western right-of-way of Arrow Road;

Thence turning and proceeding along the western right-of-way of Arrow Road in a direction of S6°02'43"W for a distance of 5.45' to a point; Thence turning and proceeding through the property of Town of Hilton Head Island in a direction of S72°36'24"W for a distance of 105.36' to a point, this being the point of beginning. This easement contains 0.012 acre or 536 square feet.

Exhibit "B-1"

Plat



LINE TABLE		
LINE	BEARING	DISTANCE
L1	N35°53'32"W	10.56'
L2	N72°36'24"E	105.36'
L3	S6°02'43"W	10.92'
L4	S72°36'24"W	97.67'
L5	N35°53'32"W	5.27'
L6	N72°36'24"E	109.20'
L7	S6°02'43"W	5.45'

NOTES:

- THIS IS NOT A VALID, TRUE COPY OF THIS DOCUMENT UNLESS IT BEARS THE ORIGINAL SIGNATURE, SIGNATURE DATE, AND THE ORIGINAL SEAL OF THE REGISTERED PROFESSIONAL LAND SURVEYOR OR NOTED HEREIN.
- THE BASEMENTS SHOWN HEREON ARE ALL THOSE OF WHICH THE SURVEYOR HAS KNOWLEDGE AND BELIEF, THE SURVEY SHOWN HEREON IS BASED ON VISIBLE EVIDENCE IN THE FIELD. THERE MAY BE ADDITIONAL BASEMENTS WHICH AFFECT THIS PROPERTY BASED ON UNRECORDED DOCUMENTS OF WHICH WE ARE NOT AWARE AND ON WHICH WE HAVE NOT VISITED TO THE SURVEY.
- ALL PROPERTY CORNERS SIZES ARE MEASURED TO THE OUTSIDE DIMENSION.
- THE DATE OF FIELD SURVEY COMPLETION: AUGUST 1, 2022.
- PROPERTY LINES DEPICTED ON THIS EXHIBIT DERIVED FROM DEEDS AND PLATS OF RECORD WITH TIES TO AVAILABLE PROPERTY CORNERS AND OTHER EVIDENCE OF POSSESSION BY FIELD SURVEY. THIS EXHIBIT IS NOT A PROPERTY BOUNDARY SURVEY. IT IS A SURVEY OF THE EXHIBIT SUBJECT TO FULL BOUNDARY SURVEY OF THE DEPICTED PARCEL.

I HEREBY STATE THAT TO THE BEST OF MY PROFESSIONAL KNOWLEDGE, INFORMATION AND BELIEF, THE SURVEY SHOWN HEREON IS A TRUE AND CORRECT REPRESENTATION OF THE STANDARDS OF PRACTICE MANUAL FOR SURVEYING IN SOUTH CAROLINA AND MEETS OR EXCEEDS THE REQUIREMENTS FOR A CLASS A SURVEY AS SPECIFIED THEREIN.

REFERENCE IS MADE TO THE FOLLOWING:

- BEAUFORT COUNTY TAX MAP NO. 1952-015-000-0007-0000.
- A BOUNDARY SURVEY OF LOTS 11, NEW LOT 11, NEW LOT 11.1, PARCELS 11, 11.1, 11.2, 11.3, 11.4, 11.5, 11.6, 11.7, 11.8, 11.9, 12, 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 13, 13.1, 13.2, 13.3, 13.4, 13.5, 13.6, 13.7, 13.8, 13.9, 14, 14.1, 14.2, 14.3, 14.4, 14.5, 14.6, 14.7, 14.8, 14.9, 15, 15.1, 15.2, 15.3, 15.4, 15.5, 15.6, 15.7, 15.8, 15.9, 16, 16.1, 16.2, 16.3, 16.4, 16.5, 16.6, 16.7, 16.8, 16.9, 17, 17.1, 17.2, 17.3, 17.4, 17.5, 17.6, 17.7, 17.8, 17.9, 18, 18.1, 18.2, 18.3, 18.4, 18.5, 18.6, 18.7, 18.8, 18.9, 19, 19.1, 19.2, 19.3, 19.4, 19.5, 19.6, 19.7, 19.8, 19.9, 20, 20.1, 20.2, 20.3, 20.4, 20.5, 20.6, 20.7, 20.8, 20.9, 21, 21.1, 21.2, 21.3, 21.4, 21.5, 21.6, 21.7, 21.8, 21.9, 22, 22.1, 22.2, 22.3, 22.4, 22.5, 22.6, 22.7, 22.8, 22.9, 23, 23.1, 23.2, 23.3, 23.4, 23.5, 23.6, 23.7, 23.8, 23.9, 24, 24.1, 24.2, 24.3, 24.4, 24.5, 24.6, 24.7, 24.8, 24.9, 25, 25.1, 25.2, 25.3, 25.4, 25.5, 25.6, 25.7, 25.8, 25.9, 26, 26.1, 26.2, 26.3, 26.4, 26.5, 26.6, 26.7, 26.8, 26.9, 27, 27.1, 27.2, 27.3, 27.4, 27.5, 27.6, 27.7, 27.8, 27.9, 28, 28.1, 28.2, 28.3, 28.4, 28.5, 28.6, 28.7, 28.8, 28.9, 29, 29.1, 29.2, 29.3, 29.4, 29.5, 29.6, 29.7, 29.8, 29.9, 30, 30.1, 30.2, 30.3, 30.4, 30.5, 30.6, 30.7, 30.8, 30.9, 31, 31.1, 31.2, 31.3, 31.4, 31.5, 31.6, 31.7, 31.8, 31.9, 32, 32.1, 32.2, 32.3, 32.4, 32.5, 32.6, 32.7, 32.8, 32.9, 33, 33.1, 33.2, 33.3, 33.4, 33.5, 33.6, 33.7, 33.8, 33.9, 34, 34.1, 34.2, 34.3, 34.4, 34.5, 34.6, 34.7, 34.8, 34.9, 35, 35.1, 35.2, 35.3, 35.4, 35.5, 35.6, 35.7, 35.8, 35.9, 36, 36.1, 36.2, 36.3, 36.4, 36.5, 36.6, 36.7, 36.8, 36.9, 37, 37.1, 37.2, 37.3, 37.4, 37.5, 37.6, 37.7, 37.8, 37.9, 38, 38.1, 38.2, 38.3, 38.4, 38.5, 38.6, 38.7, 38.8, 38.9, 39, 39.1, 39.2, 39.3, 39.4, 39.5, 39.6, 39.7, 39.8, 39.9, 40, 40.1, 40.2, 40.3, 40.4, 40.5, 40.6, 40.7, 40.8, 40.9, 41, 41.1, 41.2, 41.3, 41.4, 41.5, 41.6, 41.7, 41.8, 41.9, 42, 42.1, 42.2, 42.3, 42.4, 42.5, 42.6, 42.7, 42.8, 42.9, 43, 43.1, 43.2, 43.3, 43.4, 43.5, 43.6, 43.7, 43.8, 43.9, 44, 44.1, 44.2, 44.3, 44.4, 44.5, 44.6, 44.7, 44.8, 44.9, 45, 45.1, 45.2, 45.3, 45.4, 45.5, 45.6, 45.7, 45.8, 45.9, 46, 46.1, 46.2, 46.3, 46.4, 46.5, 46.6, 46.7, 46.8, 46.9, 47, 47.1, 47.2, 47.3, 47.4, 47.5, 47.6, 47.7, 47.8, 47.9, 48, 48.1, 48.2, 48.3, 48.4, 48.5, 48.6, 48.7, 48.8, 48.9, 49, 49.1, 49.2, 49.3, 49.4, 49.5, 49.6, 49.7, 49.8, 49.9, 50, 50.1, 50.2, 50.3, 50.4, 50.5, 50.6, 50.7, 50.8, 50.9, 51, 51.1, 51.2, 51.3, 51.4, 51.5, 51.6, 51.7, 51.8, 51.9, 52, 52.1, 52.2, 52.3, 52.4, 52.5, 52.6, 52.7, 52.8, 52.9, 53, 53.1, 53.2, 53.3, 53.4, 53.5, 53.6, 53.7, 53.8, 53.9, 54, 54.1, 54.2, 54.3, 54.4, 54.5, 54.6, 54.7, 54.8, 54.9, 55, 55.1, 55.2, 55.3, 55.4, 55.5, 55.6, 55.7, 55.8, 55.9, 56, 56.1, 56.2, 56.3, 56.4, 56.5, 56.6, 56.7, 56.8, 56.9, 57, 57.1, 57.2, 57.3, 57.4, 57.5, 57.6, 57.7, 57.8, 57.9, 58, 58.1, 58.2, 58.3, 58.4, 58.5, 58.6, 58.7, 58.8, 58.9, 59, 59.1, 59.2, 59.3, 59.4, 59.5, 59.6, 59.7, 59.8, 59.9, 60, 60.1, 60.2, 60.3, 60.4, 60.5, 60.6, 60.7, 60.8, 60.9, 61, 61.1, 61.2, 61.3, 61.4, 61.5, 61.6, 61.7, 61.8, 61.9, 62, 62.1, 62.2, 62.3, 62.4, 62.5, 62.6, 62.7, 62.8, 62.9, 63, 63.1, 63.2, 63.3, 63.4, 63.5, 63.6, 63.7, 63.8, 63.9, 64, 64.1, 64.2, 64.3, 64.4, 64.5, 64.6, 64.7, 64.8, 64.9, 65, 65.1, 65.2, 65.3, 65.4, 65.5, 65.6, 65.7, 65.8, 65.9, 66, 66.1, 66.2, 66.3, 66.4, 66.5, 66.6, 66.7, 66.8, 66.9, 67, 67.1, 67.2, 67.3, 67.4, 67.5, 67.6, 67.7, 67.8, 67.9, 68, 68.1, 68.2, 68.3, 68.4, 68.5, 68.6, 68.7, 68.8, 68.9, 69, 69.1, 69.2, 69.3, 69.4, 69.5, 69.6, 69.7, 69.8, 69.9, 70, 70.1, 70.2, 70.3, 70.4, 70.5, 70.6, 70.7, 70.8, 70.9, 71, 71.1, 71.2, 71.3, 71.4, 71.5, 71.6, 71.7, 71.8, 71.9, 72, 72.1, 72.2, 72.3, 72.4, 72.5, 72.6, 72.7, 72.8, 72.9, 73, 73.1, 73.2, 73.3, 73.4, 73.5, 73.6, 73.7, 73.8, 73.9, 74, 74.1, 74.2, 74.3, 74.4, 74.5, 74.6, 74.7, 74.8, 74.9, 75, 75.1, 75.2, 75.3, 75.4, 75.5, 75.6, 75.7, 75.8, 75.9, 76, 76.1, 76.2, 76.3, 76.4, 76.5, 76.6, 76.7, 76.8, 76.9, 77, 77.1, 77.2, 77.3, 77.4, 77.5, 77.6, 77.7, 77.8, 77.9, 78, 78.1, 78.2, 78.3, 78.4, 78.5, 78.6, 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95.9, 96, 96.1, 96.2, 96.3, 96.4, 96.5, 96.6, 96.7, 96.8, 96.9, 97, 97.1, 97.2, 97.3, 97.4, 97.5, 97.6, 97.7, 97.8, 97.9, 98, 98.1, 98.2, 98.3, 98.4, 98.5, 98.6, 98.7, 98.8, 98.9, 99, 99.1, 99.2, 99.3, 99.4, 99.5, 99.6, 99.7, 99.8, 99.9, 100, 100.1, 100.2, 100.3, 100.4, 100.5, 100.6, 100.7, 100.8, 100.9, 101, 101.1, 101.2, 101.3, 101.4, 101.5, 101.6, 101.7, 101.8, 101.9, 102, 102.1, 102.2, 102.3, 102.4, 102.5, 102.6, 102.7, 102.8, 102.9, 103, 103.1, 103.2, 103.3, 103.4, 103.5, 103.6, 103.7, 103.8, 103.9, 104, 104.1, 104.2, 104.3, 104.4, 104.5, 104.6, 104.7, 104.8, 104.9, 105, 105.1, 105.2, 105.3, 105.4, 105.5, 105.6, 105.7, 105.8, 105.9, 106, 106.1, 106.2, 106.3, 106.4, 106.5, 106.6, 106.7, 106.8, 106.9, 107, 107.1, 107.2, 107.3, 107.4, 107.5, 107.6, 107.7, 107.8, 107.9, 108, 108.1, 108.2, 108.3, 108.4, 108.5, 108.6, 108.7, 108.8, 108.9, 109, 109.1, 109.2, 109.3, 109.4, 109.5, 109.6, 109.7, 109.8, 109.9, 110, 110.1, 110.2, 110.3, 110.4, 110.5, 110.6, 110.7, 110.8, 110.9, 111, 111.1, 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184.7, 184.8, 184.9, 185, 185.1, 185.2, 185.3, 185.4, 185.5, 185.6, 185.7, 185.8, 185.9, 186, 186.1, 186.2, 186.3, 186.4, 186.5, 186.6, 186.7, 186.8, 186.9, 187, 187.1, 187.2, 187.3, 187.4, 187.5, 187.6, 187.7, 187.8, 187.9, 188, 188.1, 188.2, 188.3, 188.4, 188.5, 188.6, 188.7, 188.8, 188.9, 189, 189.1, 189.2, 189.3, 189.4, 189.5, 189.6, 189.7, 189.8, 189.9, 190, 190.1, 190.2,

EXHBIIT "C" TO ORDINANCE AUTHORIZING THE GRANTING OF EASEMENTS
TO THE SOUTH ISLAND PUBLIC SERVICE DISTRICT

843-785-2171

UTILITY EASEMENT AGREEMENT

Grantor hereby covenants with the District that it is lawfully seized and possessed of the Property, that it has the good and lawful right to convey it, or any part thereof, and that it shall warrant and forever defend the title thereto against the lawful claims of its successors and assigns.

Terms and Conditions:

a. The District may use the Easement conveyed herein only for the purpose of construction, maintenance, and repair of the Utility Infrastructure for the purpose of conveying its services on, over, along, across, through, under and within the Easement Area, together with the right to excavate and refill ditches and/or trenches for the location of said Utility Infrastructure, and the further right to remove trees, bushes, undergrowth, and other obstructions interfering with the location, construction, and maintenance of said Utility Infrastructure.

b. The District agrees to cause all work contemplated herein to be performed in a workmanlike fashion with such interference to Grantor, its successors and assigns, guests, invitees, licensees, and agents only as is necessary to accomplish the purposes described above.

c. The District further agrees that all debris, construction materials and equipment shall be promptly removed from the Property upon completion of any work upon the Property undertaken pursuant to this Agreement.

d. The District shall repair any alterations to the Property resulting from its use of this Easement, normal wear and tear excepted, by providing sod, plantings and shrubbery, and shall patch and repair asphalt and/or concrete pavement, in any and all trenches and/or holes wherever the same was removed, damaged or destroyed by the District during use of the Easement conveyed herein.

e. The Easement conveyed herein is subject and subordinate to all other present and future restrictions, easements, licenses, mortgages and conveyances of record, provided, however, that such subordination shall not operate to extinguish the rights and privileges granted herein, and such subordination shall not be inconsistent with the rights and privileges granted herein. The Easement conveyed herein is further subject to the rights herein reserved to the Grantor, its successors and assigns, to use the Property to the fullest extent possible, to grant additional underground utility easements over said Property, so long as it does not diminish the rights herein granted and to make such improvements on said Property, including landscaping and paving, as from time to time it elects which are not inconsistent with the Easement.

f. The District shall ensure that all contractors, subcontractors, sub-subcontractors and all others employed by the District to conduct any work on the Property granted herein shall have adequate insurance coverage, which, at a minimum, shall protect the District and Grantor and all contractors from claims under worker's or workman's compensation acts and other employee benefit acts, claims for damages because of bodily injury, including death, and from claims for damages, to the work itself and to the Property which may arise out of the District's use of the Easement, whether such operations be by the District or by any contractors, subcontractors, sub-subcontractors or anyone directly or indirectly employed by any of them.

g. The District agrees to indemnify, save and hold harmless Grantor, its successors and assigns, from and against any and all claims, causes of action, liability or losses of any nature, including attorneys' costs and fees incurred by Grantor in responding to or defending against any such claims,

arising from any acts or omissions of the District, or its officers, agents, employees and/or contractors in the exercise of the rights granted hereunder.

To have and to hold said Easement unto the District, and unto its successors and assigns, forever.

[Remainder of page intentionally left blank]

WITNESS the hands and seals of the undersigned as of the date and year first above written.

IN THE PRESENCE OF:

GRANTOR:

TOWN OF HILTON HEAD ISLAND

Signature of Witness #1

By: _____
Its: _____

Signature of Notary Public

STATE OF SOUTH CAROLINA)
)
COUNTY OF BEAUFORT)

ACKNOWLEDGMENT

I, the undersigned Notary Public, do hereby certify that _____,
as _____ of Town of Hilton Head Island, personally appeared before me this day and duly
acknowledged the execution of the foregoing instrument.

Witness my hand and official seal this ____ day of _____, 2024.

_____(SEAL)
Notary Public for South Carolina
My Commission Expires: _____

WITNESS the hands and seals of the undersigned as of the date and year first above written.

IN THE PRESENCE OF:

DISTRICT:

Signature of Witness #1

**SOUTH ISLAND PUBLIC SERVICE
DISTRICT**

Signature of Notary Public

By: _____
Its: _____

STATE OF SOUTH CAROLINA)
)
COUNTY OF BEAUFORT)

ACKNOWLEDGMENT

I, the undersigned Notary Public, do hereby certify that _____,
as _____ of South Island Public Service District, personally appeared
before me this day and duly acknowledged the execution of the foregoing instrument.

Witness my hand and official seal this ____ day of _____, 2024.

_____(SEAL)
Notary Public for South Carolina
My Commission Expires: _____

Exhibit "A"

Legal Description of Property

All that certain piece, parcel, or tract of land, lying and being on Hilton Head Island, Beaufort County, South Carolina, containing 3.63 acres, more or less, and being more particularly shown and described on that certain plat of survey entitled "a plat of tract "J" on U. S. Highway 278" with said plat being prepared by Michael R. Dunnagan, SCRLS No: 11905, and being dated July 8, 1991, and being recorded in the RMC Office for Beaufort County, South Carolina, in Plat Book 41, Page 193.

Property Tax ID# R550 015 000 0323 0000

Exhibit "B"

Easement Area

ALL that certain lot, tract or parcel of land situate, lying and being in the Town of Hilton Head Island, Beaufort County, South Carolina, and being shown and depicted on a plat entitled "NEW PERMANENT WATER LINE EASEMENT ACROSS THE PROPERTY OF TOWN OF HILTON HEAD TO BE DEDICATED TO SOUTH ISLAND PSD BEING THE PROPERTY DESCRIBED IN: DEED BOOK 589 PAGE 779 PIN # R55-015-000-0323 HILTON HEAD ISLAND BEAUFORT COUNTY, SOUTH CAROLINA AUGUST 15, 2022", prepared Vaughn & Melton Consulting Engineers Inc., certified by Randall L. Stepp, PLS (SC #27461), dated January 10, 2023, which plat is attached hereto as **Exhibit "B-1"**.

Exhibit "B-1"

Plat

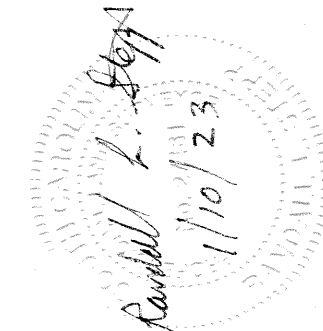
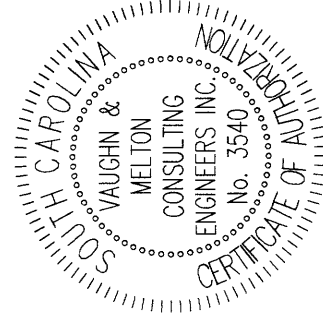
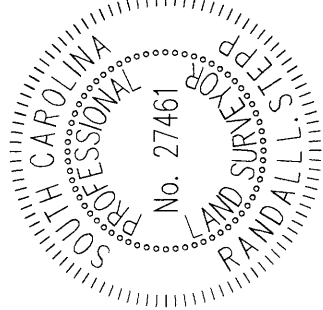
NOTES:

1. AREAS SHOWN ARE SUBJECT TO EASEMENTS OF RECORD.
2. AREA DETERMINED BY COORDINATE METHOD.
3. AREAS INCLUDE ANY AND ALL PORTIONS OF PROPERTY UNDER RIGHTS OF RECORD.
4. ALL CORNERS ARE AS NOTED.
5. RECORD REFERENCE AS SHOWN.
6. PARCELS NUMBERED AS SHOWN.
7. MEASUREMENTS UNLESS OTHERWISE NOTED.
8. BEARINGS ARE RELATED TO NAD 83(2011).
9. PROPOSED ZONING NOT SHOWN.
10. SHOWN.
11. NO TREE'S HAVE BEEN SHOWN

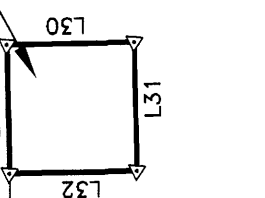
GPS TIE
GPS #1 TO GPS #2
N49° 48' 29"E 320.06 (GRID)
GPS #1 REBAR W/PLASTIC CAP
N:119157.97'
E: 2075964.69'
GPS #2 REBAR W/PLASTIC CAP
N:119564.52'
E: 2076209.18'
TIE POB TO GPS #2
S54° 48' 58"E 98.93'

I, Randall L. Stepp, hereby state that to the best of my professional knowledge, information, and belief, the survey shown hereon was made in accordance with the standards and practices set forth in the Manual for Surveying in South Carolina, and meets or exceeds the requirements for a Class "A" survey as specified therein.

Randall L. Stepp 1/10/23 Date: 1/9/2023
Randall L. Stepp, P.E. License# 27461



NEW
TEMPORARY
20'X20' HOD
ENTRY PIT
EASEMENT



"TIE LINE ONLY"

N54° 35' 35"E

59.93'

L12

44.36'

L11

N54° 35' 35"E

47.77'

L10

S54° 44' 05"W

47.77'

L9

S54° 44' 05"W

47.77'

L8

S54° 44' 05"W

47.77'

L7

S54° 44' 05"W

47.77'

L6

S54° 44' 05"W

47.77'

L5

S54° 44' 05"W

47.77'

L4

S54° 44' 05"W

47.77'

L3

S54° 44' 05"W

47.77'

L2

S54° 44' 05"W

47.77'

L1

S54° 44' 05"W

47.77'

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EXHBIIT “D” TO ORDINANCE AUTHORIZING THE GRANTING OF EASEMENTS
TO THE SOUTH ISLAND PUBLIC SERVICE DISTRICT

843-785-2171

UTILITY EASEMENT AGREEMENT

Grantor hereby covenants with the District that it is lawfully seized and possessed of the Property, that it has the good and lawful right to convey it, or any part thereof, and that it shall warrant and forever defend the title thereto against the lawful claims of its successors and assigns.

Terms and Conditions:

a. The District may use the Easement conveyed herein only for the purpose of construction, maintenance, and repair of the Utility Infrastructure for the purpose of conveying its services on, over, along, across, through, under and within the Easement Area, together with the right to excavate and refill ditches and/or trenches for the location of said Utility Infrastructure, and the further right to remove trees, bushes, undergrowth, and other obstructions interfering with the location, construction, and maintenance of said Utility Infrastructure.

b. The District agrees to cause all work contemplated herein to be performed in a workmanlike fashion with such interference to Grantor, its successors and assigns, guests, invitees, licensees, and agents only as is necessary to accomplish the purposes described above.

c. The District further agrees that all debris, construction materials and equipment shall be promptly removed from the Property upon completion of any work upon the Property undertaken pursuant to this Agreement.

d. The District shall repair any alterations to the Property resulting from its use of this Easement, normal wear and tear excepted, by providing sod, plantings and shrubbery, and shall patch and repair asphalt and/or concrete pavement, in any and all trenches and/or holes wherever the same was removed, damaged or destroyed by the District during use of the Easement conveyed herein.

e. The Easement conveyed herein is subject and subordinate to all other present and future restrictions, easements, licenses, mortgages and conveyances of record, provided, however, that such subordination shall not operate to extinguish the rights and privileges granted herein, and such subordination shall not be inconsistent with the rights and privileges granted herein. The Easement conveyed herein is further subject to the rights herein reserved to the Grantor, its successors and assigns, to use the Property to the fullest extent possible, to grant additional underground utility easements over said Property, so long as it does not diminish the rights herein granted and to make such improvements on said Property, including landscaping and paving, as from time to time it elects which are not inconsistent with the Easement.

f. The District shall ensure that all contractors, subcontractors, sub-subcontractors and all others employed by the District to conduct any work on the Property granted herein shall have adequate insurance coverage, which, at a minimum, shall protect the District and Grantor and all contractors from claims under worker's or workman's compensation acts and other employee benefit acts, claims for damages because of bodily injury, including death, and from claims for damages, to the work itself and to the Property which may arise out of the District's use of the Easement, whether such operations be by the District or by any contractors, subcontractors, sub-subcontractors or anyone directly or indirectly employed by any of them.

g. The District agrees to indemnify, save and hold harmless Grantor, its successors and assigns, from and against any and all claims, causes of action, liability or losses of any nature, including attorneys' costs and fees incurred by Grantor in responding to or defending against any such claims,

arising from any acts or omissions of the District, or its officers, agents, employees and/or contractors in the exercise of the rights granted hereunder.

To have and to hold said Easement unto the District, and unto its successors and assigns, forever.

[Remainder of page intentionally left blank]

WITNESS the hands and seals of the undersigned as of the date and year first above written.

IN THE PRESENCE OF:

GRANTOR:

TOWN OF HILTON HEAD ISLAND

Signature of Witness #1

By: _____

Its: _____

Signature of Notary Public

STATE OF SOUTH CAROLINA)
)
COUNTY OF BEAUFORT)

ACKNOWLEDGMENT

I, the undersigned Notary Public, do hereby certify that _____,
as _____ of Town of Hilton Head Island, personally appeared before me this day and duly
acknowledged the execution of the foregoing instrument.

Witness my hand and official seal this _____ day of _____, 2024.

_____(SEAL)
Notary Public for South Carolina
My Commission Expires: _____

WITNESS the hands and seals of the undersigned as of the date and year first above written.

IN THE PRESENCE OF:

DISTRICT:

Signature of Witness #1

**SOUTH ISLAND PUBLIC SERVICE
DISTRICT**

Signature of Notary Public

By: _____

Its: _____

STATE OF SOUTH CAROLINA)
)
COUNTY OF BEAUFORT)

ACKNOWLEDGMENT

I, the undersigned Notary Public, do hereby certify that _____,
as _____ of South Island Public Service District, personally appeared
before me this day and duly acknowledged the execution of the foregoing instrument.

Witness my hand and official seal this _____ day of _____, 2024.

_____(SEAL)
Notary Public for South Carolina
My Commission Expires: _____

Exhibit "A"

Legal Description of Property

All that certain piece, parcel, or lot of land, with improvements thereon, located on Hilton Head Island, Beaufort County, South Carolina, which is more particularly shown on that certain plat of survey entitled "an as built survey showing administrative and sales offices of the Hilton Head Company, Inc., a section of Long Cove Plantation, prepared by Michael R. Dunnagan, SCRLS No: 11905, and being dated July 8, 1991, and being recorded in the RMC Office for Beaufort County, South Carolina, in Plat Book 41, Page 192.

Property Tax ID# R550 015 000 0324 0000

Exhibit "B"

Easement Area

ALL that certain lot, tract or parcel of land situate, lying and being in the Town of Hilton Head Island, Beaufort County, South Carolina, and being shown and depicted on a plat entitled "NEW PERMANENT WATER LINE EASEMENT ACROSS THE PROPERTY OF TOWN OF HILTON HEAD TO BE DEDICATED TO SOUTH ISLAND PSD BEING THE PROPERTY DESCRIBED IN: DEED BOOK 589 PAGE 782 PIN # R550-015-000-0324 HILTON HEAD ISLAND BEAUFORT COUNTY, SOUTH CAROLINA AUGUST 15, 2022", prepared Vaughn & Melton Consulting Engineers Inc., certified by Randall L. Stepp, PLS (SC #27461), dated January 9, 2023, which plat is attached hereto as **Exhibit "B-1"**.

Exhibit "B-1"

Plat

NOTES:

1. AREAS SHOWN ARE SUBJECT TO EASEMENTS OF RECORD.
2. AREAS SHOWN ARE SUBJECT TO EASEMENTS OF RECORD.
3. AREAS INCLUDE ANY AND ALL PORTIONS OF PROPERTY UNDER RIGHTS OF WAY AND OR EASEMENTS EITHER ACQUIRED OR CLAIMED.
4. RECORD REFERENCE AS SHOWN.
5. RECORD REFERENCE AS SHOWN.
6. PARCEL I.D. NUMBER: AS SHOWN.
7. THE DISTANCES ON THIS MAP ARE UNADJUSTED HORIZONTAL SC GRID MEASUREMENTS.
8. BEARINGS ARE RELATED TO MD 83(2011).
9. PROPERTY ZONING NOT SHOWN.
10. THE CURRENT OWNER OF RECORD IS AS SHOWN PER DEED BOOK AS SHOWN.
11. NO TREE'S HAVE BEEN SHOWN

PIN # R550 015 000 0324
TOWN OF HILTON HEAD
DEED BOOK 1087 PAGE 1133
PLAT BOOK 41 PAGE 192

EASEMENT LINE TABLE		
Line #	Length	Direction
116	10.00	S37° 27' 22"E
117	10.00	S37° 47' 39"E

PIN # R550 015 000 0324
TOWN OF HILTON HEAD
DEED BOOK 589 PAGE 782
PLAT BOOK 4 PAGE 192
PLAT BOOK 35 PAGE 95

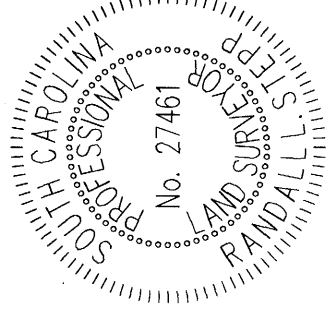
NS4° 00' 30"E 677.83
SS4° 00' 30"W 677.89
NEW 10' PERMANENT WATER LINE EASEMENT
(6.777 ± SQUARE FEET = 0.16± ACRES)

WILLIAM HILTON PKWY
US HWY 278
150' R/W
PAVED SURFACE

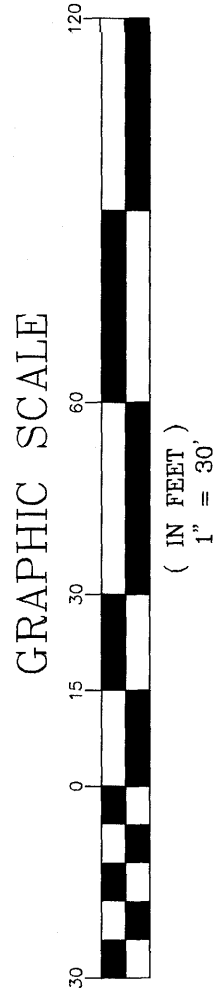
GPS TIE TO GPS 17
GPS #4 TO GPS 17
N65° 49' 49"E 267.72 (GRID)
GPS #4 REBAR W/PLASTIC CAP
N:119442.89'
E: 2077296.34'
GPS #17 REBAR W/PLASTIC CAP
N:119333.28'
E: 2077052.09'
TIE POB TO GPS #4
S25° 22' 37"W 143.61

I, Randall L. Stepp, hereby state that to the best of my professional knowledge, information, and belief, the survey shown hereon was made in accordance with the requirements of the Standards of Practice Manual for Surveying in South Carolina, and meets or exceeds the requirements for a Class "A" survey as specified therein.

Randall L. Stepp
Randall L. Stepp PLS., License# 27461 Date: 1/9/2023

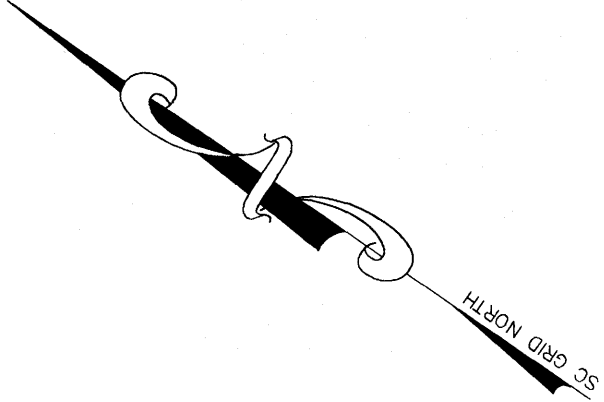


Randall L. Stepp
1/9/23



LEGEND

- EXISTING IRON PIN
- EXISTING REBAR W/CAP
- (5/8" REBAR W/CAP)
- POINT NOT SET
- EXISTING CURB
- EXISTING CORMER
- EXISTING EASEMENT
- SUBJECT PROPERTY LINE
- TIE LINE ONLY
- ADJOINER PROPERTY LINE
- RIGHT OF WAY



PIN # R550 015 000 0327
LONG DISTANCE SURVEY
ASSOC. INC.
DEED BOOK 111 PAGE 585
DEED BOOK 3214 PAGE 393
PLAT BOOK 34 PAGE 208
PLAT BOOK 136 PAGE 61

POB
L17

NS4° 00' 30"E 677.83
SS4° 00' 30"W 677.89

NEW 10' PERMANENT WATER LINE EASEMENT
(6.777 ± SQUARE FEET = 0.16± ACRES)

WILLIAM HILTON PKWY
US HWY 278
150' R/W
PAVED SURFACE

NEW PERMANENT WATER LINE
EASEMENT ACROSS THE PROPERTY OF
TOWN OF HILTON HEAD

TO BE DEDICATED TO
SOUTH ISLAND PSD
HILTON HEAD ISLAND
BEING THE PROPERTY
DESCRIBED IN:

DEED BOOK 589 PAGE 782
PIN # R550-015-000-0324
HILTON HEAD ISLAND
BEAUFORT COUNTY, SOUTH CAROLINA
AUGUST 15, 2022

www.vaughnmelton.com

DRAWN: DLC
CHECKED: RLS
JOB NO: 082110-43
SCALE: 1"=30'
DATE: 06/14/2022
FILE NAME: EASEMENT.DWG

VM
Vaughn & Melton

SC FIRM LICENSE # 3540

2154 North Center St.
Suite A-101
North Charleston, SC
2943-974-5650

3600 Forest Drive
Suite 102
Columbia, SC
803-974-5650

243 East Blackstock
Suite 200
Spartanburg, SC
864-574-4775

REVISIONS

NO.

DATE

DESCRIPTION

SITE



CLARKSON ALLEY DRIVE
WEAVER DRIVE
WILLIAM HILTON PARKWAY

VICINITY MAP
NOT TO SCALE



TOWN OF HILTON HEAD ISLAND

Staff Report Memo

TO: Town Council
FROM: Adriana Burnett, *Finance Director*
CC: Marc Orlando, *ICMA-CM, Town Manager*
DATE: January 7, 2025
SUBJECT: CY 2025 State Accommodations Tax Grant Recommendations

RECOMMENDATION:

Staff recommends that the Town Council review and approve the attached final funding recommendations from the Accommodations Tax Advisory Committee (ATAC) for the 2025 Accommodations Tax Grant cycle during the meeting on January 14, 2025.

Applications: <https://hiltonheadislandsc.gov/atax/applications/2025/>

BACKGROUND:

The Town collects a 2% State Accommodations Tax annually, with state law dictating how these funds must be utilized. Per Section 6-4-10 of state law (see attached), the funds are allocated as follows:

1. The first \$25,000 is directed to the General Fund.
2. 5% of the remaining balance is allocated to the General Fund.
3. 30% of the balance is reserved for a special fund managed by the Town's designated marketing organization for advertising and promoting tourism to increase attendance through publicity.
4. The remaining balance is used for tourism-related expenditures, which may include but are not limited to:
 - Advertising and promoting tourism.
 - Promotion of arts and cultural events.
 - Construction, maintenance, and operation of facilities for civic and cultural activities, including nearby roads and utilities.
 - Public services such as law enforcement, fire protection, and solid waste collection, when directly attributed to serving tourists.
 - Public facilities like restrooms, parks, and parking lots.
 - Tourist shuttle transportation.
 - Waterfront erosion control, including beach renourishment.
 - Operation of visitor information centers.

The purpose of these funds is to promote tourism and enhance its economic benefits through targeted advertising, infrastructure improvements, and services aimed at attracting and accommodating visitors.

Tourism Expenditure Review Committee (TERC)

The Tourism Expenditure Review Committee (TERC) is a state-mandated body responsible for ensuring compliance with accommodations tax regulations. TERC reviews annual expenditure reports from municipalities to confirm that accommodations tax revenues are used in accordance with state law. Their oversight helps maintain transparency and ensures funds are dedicated to projects and services that enhance tourism and provide measurable benefits to the local economy.

TERC guidelines include caps on specific funding allocations, such as administrative expenses and grants to certain organizations, which the Accommodations Tax Advisory Committee (ATAC) considers when evaluating applications.

Role of the Accommodations Tax Advisory Committee (ATAC)

The ATAC is responsible for reviewing applications for Accommodations Tax (ATAX) grants and making funding recommendations to the Town Council. Each year, local organizations and initiatives submit proposals designed to promote tourism and strengthen the local economy.

2025 ATAX Grant Cycle

For the 2025 funding cycle, the ATAC received 34 applications from a diverse range of organizations, each proposing projects aligned with the objectives of the Accommodations Tax Fund. These applications were evaluated based on established criteria, including:

- Potential impact on local tourism.
- Benefits to the community.
- Alignment with the Town's strategic goals.

Review Process

To ensure a comprehensive evaluation, the ATAC undertook the following steps:

1. **Initial Screening:** Staff reviewed applications for completeness and compliance with submission guidelines.
2. **Proposal Evaluation:** Committee members assessed each application based on:
 - Project feasibility and sustainability.
 - Expected economic impact on tourism.
 - Alignment with the mission of the accommodations tax program.
3. **Applicant Presentations:** Applicants were invited to present their proposals to the ATAC, providing an opportunity for committee members to ask questions and gain deeper insights into each project.
4. **Finalizing Recommendations:** The ATAC reviewed all 34 applications, summarized evaluation results, allocated funding, and discussed each project's potential community and tourism benefits. Specific dollar amounts were assigned, fully distributing the available grant funds.

The ATAC's final recommendations are now presented to the Town Council for review and approval.

SUMMARY:

The Accommodations Tax Advisory Committee (ATAC) received 34 grant applications for the 2025 funding cycle, totaling \$4,241,650 in requested funds. As the 3rd Quarter revenue figures were not yet available from the state, Town staff initially estimated the total available funding for grants at \$3,891,644.

The ATAC's final recommendation of \$4,186,065 exceeded this estimate, based on the hope that the final numbers would allow for greater flexibility. Once the final figures were received from the state, the actual available grant funds amounted to \$4,113,724, resulting in a shortfall of \$72,341 from the recommended total.

All applicants are recommended for funding, with 25 receiving full funding and 9 receiving partial funding. Partial funding recommendations were made due to two primary factors:

1. **Funding Caps:** Certain awards were limited in accordance with TERC guidelines.
2. **Budget Limitations:** The available funds were insufficient to fully meet all requests. In some cases, the Committee reverted to the previous year's funding request for organizations that sought significant increases without a clear financial necessity. Given the limited funding, the Committee made adjustments to ensure a balanced distribution, prioritizing community impact and tourism-related benefits.

The Chairman's letter (attached) provides additional details about the applicants, their requests, and the Committee's recommendations.

Town Council holds the authority to approve the expenditure of ATAX funds, ensuring compliance with state law (SC Code 6-4-10 et al.).

Attachments:

1. Recommendation Letter from Stephen Arnold, ATAC Chair.
2. Excerpt from South Carolina State Law (SC Code 6-4-10 et al.) Regarding ATAX.
3. Chart of Town Council's ATAX Grants from 2020 to 2024 and 2025 Recommendations.

**THE TOWN OF HILTON HEAD ISLAND
ACCOMMODATION TAX ADVISORY COMMITTEE**

To: Mayor Alan Perry, Town of Hilton Head Island
Town Council Members, Town of Hilton Head Island

Cc: Marc Orlando, *ICMA-CM, Town Manager*

From: Stephen Arnold, Chairman, Accommodations Tax Advisory Committee

Date: January 7, 2025

Subject: Calendar Year 2025 Accommodations Tax Advisory Grants Recommendations

On November 7, 2024, the Accommodations Tax Advisory Committee (ATAC) met to make grant funding recommendations for 34 ATAC grant applications that were solicited from our traditional 2025 grant cycle. As a result, the ATAC was pleased to make funding recommendations on all 34 of the submitted ATAC grant applications.

Total Applicant Funding Requests	\$4,241,650
Total Available Funding for Grants (after required \$50,000 reserve)	\$3,891,644
ATAC Funding Recommendations for Grants	\$4,186,065

As with past practice, the ATAC has worked to establish a consistent philosophy in how applications are reviewed and prioritized. Over the past five years, the review and recommendation approach of the ATAC has evolved through continuous improvement into the following guiding principles:

Economic Growth Through Tourism - Does the applicant organization drive overnight visitors to Hilton Head Island?

Creation of Sustainable Visitor Traffic - Does the applicant organization enhance or improve the visitor experience on Hilton Head Island creating opportunities that would encourage visitors to return to Hilton Head Island?

Collaboration Amongst Organizations - How well does the applicant organization collaborate with other local organizations, especially fellow grant applicants? Where possible, do applicants cross-promote each other to further enhance the visitor experience?

Organization Viability and Return on Investment - Does the organization possess a clear vision and an achievable direction? Does the organization have other sources of public and private support available? What is the organization's long-term dependency on ATAX funding going to be? Do established applicant organizations have the financial means to support themselves without an ATAX award for the upcoming year and/or beyond? Do organizations with a strong balance sheet have a strategic plan for their cash reserves?

Operational Confidence - How well do the applicant organizations understand their operations? Do they track and report metrics, do they provide sufficient transparency and are they accountable for their results?

The Committee also strives to enhance the grant review process as it is important to evolve our thinking to the strategic focuses of the Town, the best practices of other ATAX municipalities and evaluate feedback solicited through the past year.

To provide an additional layer of summary with our recommendation, each application has been broken out into sections categorizing, at the highest level, the type of recommendation each application received from the Committee this year. These two categories will group applications together based on whether they received recommendations for full or for partial funding. A spreadsheet was displayed during the meeting listing all applicants along with the amount each applicant requested. The Committee Members discussed each individual application and ultimately, the Accommodations Tax Advisory Committee decided upon the following for funding:

Applicants Receiving Recommendations of Full Funding

The Committee was in a fortunate position to make several full-funding recommendations again this year. The Committee felt that the twenty-five organizations that fell into this category were thoughtful with their grant requests, demonstrated a reasonable financial need, and were able to show a strong Return on Investment (ROI) with how they chose to invest their financial resources to drive and enhance tourism on Hilton Head Island. Furthermore, the Committee is cautious in recommending increases year over year funding to ensure that a new benchmark would not be created that could adversely impact the applicant in upcoming years if the same funding levels were not available in the future.

	<u>Request</u>	<u>Committee</u>	<u>Variance</u>
Art League of Hilton Head	\$ 80,000	\$ 80,000	
Arts Center of Coastal Carolina	\$ 447,000	\$ 447,000	
David M. Carmines Memorial Foundation	\$ 185,000	\$ 185,000	
Gullah Museum of Hilton Head Island	\$ 180,000	\$ 180,000	
Harbour Town Merchants	\$ 29,000	\$ 29,000	
Hilton Head Concours d'Elegance	\$ 350,000	\$ 350,000	
Hilton Head Island Airport	\$ 150,000	\$ 150,000	
Hilton Head Island Rec Association	\$ 75,000	\$ 75,000	
HHI Wine & Food Inc. (Rhythm & Brews Fest)	\$ 30,000	\$ 30,000	
HHI Wine & Food Inc. (Wine & Food Fest)	\$ 130,000	\$ 130,000	
Hilton Head Symphony Orchestra	\$ 350,000	\$ 350,000	
Lean Ensemble Theatre	\$ 55,000	\$ 55,000	
Lowcountry Golf Course Owners Assoc.	\$ 200,000	\$ 200,000	
Lowcountry Gullah	\$ 100,000	\$ 100,000	
Mitchelville Preservation Project	\$ 190,000	\$ 190,000	
Native Island Business & Community Assoc.	\$ 225,000	\$ 225,000	
Rotary Club of Hilton Head Island	\$ 40,000	\$ 40,000	
Sea Turtle Patrol HHI	\$ 70,000	\$ 70,000	
Shelter Cove Harbour Company	\$ 293,800	\$ 293,800	
TEDx Hilton Head	\$ 10,000	\$ 10,000	
The Boys & Girls Club of Hilton Head	\$ 40,000	\$ 40,000	
The Coastal Discovery Museum	\$ 400,000	\$ 400,000	
The First Tee of the Lowcountry	\$ 50,000	\$ 50,000	
The Outside Foundation	\$ 72,000	\$ 72,000	
The Sandbox	\$ 64,000	\$ 64,000	
Total Full Funding	\$3,815,800	\$3,815,800	

Applicants Receiving Recommendations of Partial Funding

Nine organizations, despite being eligible, were not recommended for full funding. Three of these were limited by TERC-based funding caps. The remaining organizations faced funding reductions due

to the constrained budget available for awards this year. This was an unavoidable outcome given the financial limitations.

The ATAC evaluated each application based on its individual merit, independent of the overall funding pool. The Committee emphasizes that partial funding should not be interpreted as a negative assessment of the organization. Recommendations adhered to staff guidelines for partial funding, which were applied for budgetary considerations.

Additionally, the Committee was mindful of avoiding significant year-over-year increases in funding. This approach was taken to prevent setting new benchmarks that might create challenges for applicants in future years, should similar funding levels be unavailable.

A total variance of \$55,585 was observed between the amounts requested and the Committee's funding recommendations. The Committee remains confident that its recommendations reflect the highest and best use of the available funds and are appropriate for this year's grant cycle.

	Request	Committee Recommends	Variance
Hilton Head Audubon Society	\$ 21,400	\$ 15,000	(\$ 6,400)
Hilton Head Choral Society	\$ 20,000	\$ 15,000	(\$ 5,000)
Hilton Head Dance Theater	\$ 23,000	\$ 20,000	(\$ 3,000)
Hilton Head Island Bridge Assoc	\$ 21,000	\$ 15,000	(\$ 6,000) TERC Based
Hilton Head Land Trust	\$ 47,000	\$ 37,000	(\$10,000)
Hilton Head Island St. Patrick's Day Parade	\$ 80,000	\$ 68,388	(\$ 11,612)
Hilton Head MLK Committee for Justice	\$ 5,000	\$ 2,980	(\$ 2,020) TERC Based
Long Cove Club (Darius Rucker Intercollegiate)	\$ 65,450	\$ 61,897	(\$ 3,553) TERC Based
The Heritage Library	\$ 143,000	\$ 135,000	(\$ 8,000)
Total Partial Funding	\$ 425,850	\$ 370,265	(\$55,585)

Summary

Full Funding	\$ 3,815,800
Partial Funding	\$ 370,265
Total CY 2024 Grant Funding	\$ 4,186,065

This memo is not meant to encompass all the applicant data or information, as this can be further referenced within each individual grant application that was submitted for the 2025 grant cycle.

At the conclusion of the meeting, a motion was made to approve the recommendations as presented on the projected spreadsheet (summarized above). The motion was seconded, and all Committee members voted unanimously to approve, except for specific line items where individual members recused themselves during the meeting. The final roll call vote was 7-0.

Respectfully submitted on behalf of the Accommodations Tax Advisory Committee,

Stephen Arnold, Chairman

2025 Accommodations Tax Advisory Committee Members:

John Farrell, Vice Chairman
Cecile Eck
Martin Lesch
Keith Schlegel
Thomas Dowling
Adriaan Radder

South Carolina Legislature

South Carolina Law > Code of Laws > Title 6

South Carolina Code of Laws Unannotated

Title 6 - Local Government - Provisions Applicable to Special Purpose Districts and Other Political Subdivisions

CHAPTER 4

Allocation of Accommodations Tax Revenues

SECTION 6-4-5. Definitions.

As used in this chapter:

- (1) "County area" means a county and municipalities within the geographical boundaries of the county.
- (2) "Cultural", as it applies to members of advisory committees in Section 6-4-25, means persons actively involved and familiar with the cultural community of the area including, but not limited to, the arts, historical preservation, museums, and festivals.
- (3) "Hospitality", as it applies to members of the committees in item (2), means persons directly involved in the service segment of the travel and tourism industry including, but not limited to, businesses that primarily serve visitors such as lodging facilities, restaurants, attractions, recreational amenities, transportation facilities and services, and travel information and promotion entities.
- (4) "Travel" and "tourism" mean the action and activities of people taking trips outside their home communities for any purpose, except daily commuting to and from work.
- (5) "Housing costs" for housing occupied by the owner means:
 - (a) the principal and interest on a mortgage loan that finances the purchase of the housing;
 - (b) the closing costs and other costs associated with a mortgage loan;
 - (c) mortgage insurance;
 - (d) property insurance;
 - (e) utility-related costs;
 - (f) property taxes; and
 - (g) if the housing is owned and occupied by members of a cooperative or an unincorporated cooperative association, fees paid to a person for managing the housing.
- (6) "Housing costs" for rented housing means:
 - (a) rent; and
 - (b) utility-related costs, if not included in the rent.
- (7) "Ordinance" means an ordinance adopted pursuant to Section 6-29-530.
- (8) "Utility-related costs" means costs related to power, heat, gas, light, water, and sewage.
- (9) "Workforce housing" means residential housing for rent or sale that is appropriately priced for rent or sale to a person or family whose income falls within thirty percent and one hundred twenty percent of the median income for the local area, with adjustments for household size, according to the latest figures available from the United States Department of Housing and Urban Development (HUD).

HISTORY: 1991 Act No. 147, Section 1; 2001 Act No. 74, Section 2; 2002 Act No. 312, Section 2; 2023 Act No. 57 (S.284), Section 5, eff May 19, 2023.

Editor's Note

2023 Act No. 57, Section 9, provides as follows:

"SECTION 9. Before the beginning of the 2030 Legislative Session, the Director of the Department of Parks, Recreation and Tourism, in consultation with the Secretary of Commerce and the Commissioner of Agriculture, shall issue a report to the General Assembly detailing the effects on tourism and workforce housing resulting from the codified provisions of this act."

Effect of Amendment

2023 Act No. 57, Section 5, added (5) to (9).

SECTION 6-4-10. Allocation to general fund; special fund for tourism; management and use of special fund.

The funds received by a municipality or a county in county areas collecting more than fifty thousand dollars from the local accommodations tax provided in Section 12-36-2630(3) must be allocated in the following manner:

- (1) The first twenty-five thousand dollars must be allocated to the general fund of the municipality or county and is exempt from all other requirements of this chapter.
- (2) Five percent of the balance must be allocated to the general fund of the municipality or county and is exempt from all other requirements of this chapter.
- (3) Thirty percent of the balance must be allocated to a special fund and used only for advertising and promotion of tourism to develop and increase tourist attendance through the generation of publicity. To manage and direct the expenditure of these tourism promotion funds, the municipality or county shall select one or more organizations, such as a chamber of commerce, visitor and convention bureau, or regional tourism commission, which has an existing, ongoing tourist promotion program. If no organization exists, the municipality or county shall create an organization with the same membership standard in Section 6-4-25. To be eligible for selection the organization must be organized as a nonprofit organization and shall demonstrate to the municipality or county that it has an existing, ongoing tourism promotion program

or that it can develop an effective tourism promotion program. Immediately upon an allocation to the special fund, a municipality or county shall distribute the tourism promotion funds to the organizations selected or created to receive them. Before the beginning of each fiscal year, an organization receiving funds from the accommodations tax from a municipality or county shall submit for approval a budget of planned expenditures. At the end of each fiscal year, an organization receiving funds shall render an accounting of the expenditure to the municipality or county which distributed them. Fees allocated pursuant to this subsection must not be used to pledge as security for bonds and to retire bonds. Also, fees allocated pursuant to this subsection must be allocated to a special fund and used only for advertising and promotion of tourism to develop and increase tourist attendance through the generation of publicity, and not used to pledge as security for bonds and to retire bonds.

(4)(a) The remaining balance plus earned interest received by a municipality or county must be allocated to a special fund and used for tourism-related expenditures. This section does not prohibit a municipality or county from using accommodations tax general fund revenues for tourism-related expenditures.

(b) The funds received by a county or municipality which has a high concentration of tourism activity may be used to provide additional county and municipal services including, but not limited to, law enforcement, traffic control, public facilities, and highway and street maintenance, as well as the continual promotion of tourism. The funds must not be used as an additional source of revenue to provide services normally provided by the county or municipality but to promote tourism and enlarge its economic benefits through advertising, promotion, and providing those facilities and services which enhance the ability of the county or municipality to attract and provide for tourists.

"Tourism-related expenditures" include:

- (i) advertising and promotion of tourism so as to develop and increase tourist attendance through the generation of publicity;
- (ii) promotion of the arts and cultural events;
- (iii) construction, maintenance, and operation of facilities for civic and cultural activities including construction and maintenance of access and other nearby roads and utilities for the facilities;
- (iv) the criminal justice system, law enforcement, fire protection, solid waste collection, and health facilities when required to serve tourists and tourist facilities. This is based on the estimated percentage of costs directly attributed to tourists;
- (v) public facilities such as restrooms, dressing rooms, parks, and parking lots;
- (vi) tourist shuttle transportation;
- (vii) control and repair of waterfront erosion, including beach renourishment;
- (viii) operating visitor information centers;
- (ix) development of workforce housing, which must include programs to promote home ownership. However, a county or municipality may not expend or dedicate more than fifteen percent of its annual local accommodations tax revenue for the purposes set forth in this item (4)(b)(ix). The provisions of this item (4)(b)(ix) are no longer effective after December 31, 2030.

(c)(i) Allocations to the special fund must be spent by the municipality or county within two years of receipt. However, the time limit may be extended upon the recommendation of the local governing body of the county or municipality and approval of the oversight committee established pursuant to Section 6-4-35. An extension must include provisions that funds be committed for a specific project or program.

(ii) Notwithstanding the provisions of subsubitem (i), upon a two-thirds affirmative vote of the membership of the appropriate local governing body, a county or municipality may carry forward unexpended allocations to the special fund beyond two years provided that the county or municipality commits use of the funds exclusively to the control and repair of waterfront erosion, including beach renourishment or development of workforce housing, which must include programs to promote home ownership. The county or municipality annually shall notify the oversight committee, established pursuant to Section 6-4-35, of the basic activity of the committed funds, including beginning balance, deposits, expenditures, and ending balance.

(d) In the expenditure of these funds, counties and municipalities are required to promote tourism and make tourism-related expenditures primarily in the geographical areas of the county or municipality in which the proceeds of the tax are collected where it is practical.

HISTORY: 1990 Act No. 612, Part II, Section 74B; 1991 Act No. 147, Section 1; 2010 Act No. 284, Section 2, eff upon approval (became law without the Governor's signature on June 28, 2010); 2014 Act No. 184 (S.294), Sections 1, 2, eff June 2, 2014; 2023 Act No. 57 (S.284), Section 2, eff May 19, 2023.

Editor's Note

2023 Act No. 57, Section 9, provides as follows:

"SECTION 9. Before the beginning of the 2030 Legislative Session, the Director of the Department of Parks, Recreation and Tourism, in consultation with the Secretary of Commerce and the Commissioner of Agriculture, shall issue a report to the General Assembly detailing the effects on tourism and workforce housing resulting from the codified provisions of this act."

Effect of Amendment

The 2010 amendment, in item (3), inserted "only" preceding "for advertising" in the first sentence and added the last two sentences.

2014 Act No. 184, Section 1, in subsection (4)(b), changed the paragraph designators from arabic to roman numbers"; and in subsection (4)(b)(vii), inserted ", including beach renourishment".

2014 Act No. 184, Section 2, rewrote subsection (4)(c).

2023 Act No. 57, Section 2, in (4), in (b), inserted (ix) and made nonsubstantive changes, and in (c)(ii), in the first sentence, inserted "or development of workforce housing, which must include programs to promote home ownership".

SECTION 6-4-12. Housing impact analysis.

(A) If a local government intends to use the funds for the development of workforce housing, then the local government shall prepare a housing impact analysis prior to giving second reading to the ordinance.

(B) The analysis required by subsection (A) must include:

- (1) information about the effect of the ordinance on housing, including the effect of the ordinance on each of the following:
 - (a) the cost of developing, construction, rehabilitating, improving, maintaining, or owning single-family or multifamily dwellings;
 - (b) the purchase price of new homes or the fair market value of existing homes;
 - (c) the cost and availability of financing to purchase or develop housing;
 - (d) housing costs; and

(e) the density, location, setback, size, or height development on a lot, parcel, land division, or subdivision; and

(2) an analysis of the relative impact of the ordinance on low- and moderate-income households.

(C) The following applies to information on housing costs required to be included in the analysis conducted pursuant to subsection (B)(1)(d):

(1) the analysis must include reasonable estimates of the effect of the ordinance on housing costs, expressed in dollar amounts. The local government shall include a brief summary of, or worksheet demonstrating, the computations used in determining the dollar amounts. However, if the local government determines that it is not possible to make an estimate expressed in dollar amounts, then the analysis must include a statement setting forth the reasons for the local government's determination; and

(2) the analysis must include descriptions of both the immediate effect and, to the extent ascertainable, the long-term effect of the ordinance on housing costs.

(D) Except as otherwise provided in this section, a housing impact analysis required pursuant to this section must be based on costs associated with the development, construction, financing, purchasing, sale, ownership, or availability of a median-priced single-family residence. However, the analysis may include estimates for larger developments as part of an analysis of the long-term effects of the ordinance.

(E) A local government may request information from any state agencies, local units of government, universities or colleges, organizations, or individuals as necessary to prepare a housing impact analysis pursuant to this section.

(F) The local government shall provide the housing impact analysis for an ordinance to the members of the legislative body of the local government, the Department of Revenue, and the Tourism Expenditure Revenue Committee before the ordinance is considered by the legislative body. The Department of Revenue may not disburse any accommodations taxes to the local government for purposes of development of workforce housing unless and until the local government has provided the housing impact analysis to the parties required pursuant to this subsection.

HISTORY: 2023 Act No. 57 (S.284), Section 4, eff May 19, 2023.

Editor's Note

2023 Act No. 57, Section 9, provides as follows:

"SECTION 9. Before the beginning of the 2030 Legislative Session, the Director of the Department of Parks, Recreation and Tourism, in consultation with the Secretary of Commerce and the Commissioner of Agriculture, shall issue a report to the General Assembly detailing the effects on tourism and workforce housing resulting from the codified provisions of this act."

SECTION 6-4-15. Use of revenues to finance bonds.

A municipality or county may issue bonds, enter into other financial obligations, or create reserves to secure obligations to finance all or a portion of the cost of constructing facilities, all of which must fulfill the purpose of this chapter, for civic activities, the arts, cultural events, or workforce housing that includes programs to promote home ownership. The annual debt service of indebtedness incurred to finance the facilities or lease payments for the use of the facilities may be provided from the funds received by a municipality or county from the accommodations tax in an amount not to exceed the amount received by the municipality or county after deduction of the accommodations tax funds dedicated to the general fund and the advertising and promotion fund. However, none of the revenue received by a municipality or county from the accommodations tax may be used to retire outstanding bonded indebtedness unless accommodations tax revenue was obligated for that purpose when the debt was incurred.

HISTORY: 1991 Act No. 147, Section 1; 2023 Act No. 57 (S.284), Section 3, eff May 19, 2023.

Editor's Note

2023 Act No. 57, Section 9, provides as follows:

"SECTION 9. Before the beginning of the 2030 Legislative Session, the Director of the Department of Parks, Recreation and Tourism, in consultation with the Secretary of Commerce and the Commissioner of Agriculture, shall issue a report to the General Assembly detailing the effects on tourism and workforce housing resulting from the codified provisions of this act."

Effect of Amendment

2023 Act No. 57, Section 3, in the first sentence, substituted ", all of which must fulfill the purpose of this chapter, for civic activities, the arts, cultural events, or workforce housing that includes programs to promote home ownership" for "for civic activities, the arts, and cultural events which fulfill the purpose of this chapter".

SECTION 6-4-20. Administration account established; State Treasurer's duties; distribution of account revenues; exceptions to tourism spending mandate.

(A) An accommodations tax account is created to be administered by the State Treasurer.

(B) At the end of each fiscal year and before August first a percentage, to be determined by the State Treasurer, must be withheld from those county areas collecting four hundred thousand dollars or more from that amount which exceeds four hundred thousand dollars from the tax authorized by Section 12-36-2630(3), and that amount must be distributed to assure that each county area receives a minimum of fifty thousand dollars. The amount withheld from those county areas collecting four hundred thousand dollars or more must be apportioned among the municipalities and the county in the same proportion as those units received quarterly remittances in Section 12-36-2630(3). If the total statewide collections from the local accommodations tax exceeds the statewide collections for the preceding fiscal year then this fifty thousand dollar figure must be increased by a percentage equal to seventy-five percent of the statewide percentage increase in statewide collections for the preceding fiscal year. The difference between the fifty thousand dollars minimum and the actual collections within a county area must be distributed to the eligible units within the county area based on population as determined by the most recent United States census.

(C) At the end of each fiscal year and before August first, the State Treasurer shall distribute to each county area collecting more than fifty thousand dollars but less than four hundred thousand dollars an additional fifteen thousand dollars. If the total statewide collections from the local accommodations tax exceed the statewide collections for the preceding fiscal year, this fifteen thousand dollar figure must be increased by a percentage equal to seventy-five percent of the statewide percentage increase in statewide collections for the preceding fiscal year. This amount must be distributed in the same manner as the fifty thousand dollars in subsection (B). The amount paid those qualified county areas under this subsection must be paid from the account created under this section.

(D) The amount withheld in excess must be distributed to the county areas whose collections exceed four hundred thousand dollars based on the ratio of the funds available to the collections by each county area.

(E) The accommodations tax funds received by a municipality or county in county areas collecting fifty thousand dollars or less are not subject to the tourism-related provisions of this chapter.

(F) Two percent of the local accommodations tax levied pursuant to Section 12-36-2630(3) must be remitted quarterly and equally to the eleven agencies designated by law and regional organizations to administer multi-county tourism programs in the state tourism regions as identified in the promotional publications of the South Carolina Department of Parks, Recreation and Tourism. This remittance is in addition to other funds that may be allocated to the agencies by local governments.

(G) The State Treasurer may correct misallocations to counties and municipalities from accommodations tax revenues by adjusting subsequent allocations, but these adjustments may be made only in allocations made in the same fiscal year as the misallocation.

HISTORY: 1990 Act No. 612, Part II, Section 74B; 1991 Act No. 147, Section 1; 1991 Act No. 168, Section 2.

Code Commissioner's Note

1991 Act No. 168, Section 2, originally amended this section by adding item "(5)." By direction of the Code Commissioner, the added text was redesignated as subsection "(G)" to conform to the designations in the earlier amendment of this section by 1991 Act No. 147, Section 1.

SECTION 6-4-25. Advisory Committee; guidelines for expenditures; annual reports; reports to Accommodations Tax Oversight Committee.

(A) A municipality or county receiving more than fifty thousand dollars in revenue from the accommodations tax in county areas collecting more than fifty thousand dollars shall appoint an advisory committee to make recommendations on the expenditure of revenue generated from the accommodations tax. The advisory committee consists of seven members with a majority being selected from the hospitality industry of the municipality or county receiving the revenue. At least two of the hospitality industry members must be from the lodging industry where applicable. One member shall represent the cultural organizations of the municipality or county receiving the revenue. For county advisory committees, members shall represent the geographic area where the majority of the revenue is derived. However, if a county which receives more in distributions of accommodations taxes than it collects in accommodations taxes, the membership of its advisory committee must be representative of all areas of the county with a majority of the membership coming from no one area.

(B) A municipality or county and its advisory committee shall adopt guidelines to fit the needs and time schedules of the area. The guidelines must include the requirements for applications for funds from the special fund used for tourism-related expenditures. A recipient's application must be reviewed by an advisory committee before it receives funds from a county or municipality.

(C) Advisory committees shall submit written recommendations to a municipality or county at least once annually. The recommendations must be considered by the municipality or county in conjunction with the requirements of this chapter.

(D) Municipalities and counties annually shall submit to the South Carolina Accommodations Tax Oversight Committee:

- (1) end-of-the-year report detailing advisory committee accommodations tax recommendations;
- (2) municipality's or county's action following the recommendations;
- (3) list of how funds from the accommodations tax are spent, except for the first twenty-five thousand dollars and five percent of the balance in Section 6-4-10(2) allocated to the general fund. The list is due before October first and must include funds received and dispersed during the previous fiscal year;
- (4) list of advisory committee members noting the chairman, business address if applicable, and representation of the hospitality industry including the lodging industry and cultural interests.

(E) The regional tourism agencies in Section 6-4-20 annually shall submit reports on their budgets and annual expenditure of accommodations tax funds pursuant to this chapter to the Accommodations Tax Oversight Committee.

HISTORY: 1991 Act No. 147, Section 1; 2002 Act No. 312, Section 3.

SECTION 6-4-30. Repealed by 2003 Act No. 69, Section 3.MM, eff June 18, 2003.

Editor's Note

Former section was entitled "Department of Revenue's duties regarding accommodations taxes" and was derived from 1991 Act No. 147, Section 1; 1997 Act No. 87, Section 1; 2001 Act No. 74, Section 3.B.

SECTION 6-4-35. Tourism Expenditure Review Committee.

(A) There is established the Tourism Expenditure Review Committee consisting of eleven members as follows:

- (1) one member appointed by the Speaker of the House;
- (2) one member appointed by the President of the Senate;
- (3) the Director of the South Carolina Department of Parks, Recreation and Tourism, or his designee, ex officio;
- (4) eight members appointed by the Governor as follows:
 - (a) one member on the recommendation of the South Carolina Association of Tourism Regions;
 - (b) one member on the recommendation of the South Carolina Association of Convention and Visitors Bureaus;
 - (c) one member on the recommendation of the South Carolina Travel and Tourism Coalition;
 - (d) one member on the recommendation of the Municipal Association of South Carolina;
 - (e) one member on the recommendation of the South Carolina Association of Counties;
 - (f) one member on the recommendation of the Hospitality Association of South Carolina;
 - (g) one member on the recommendation of the South Carolina Arts Commission; and
 - (h) one member at large.

Appointed members shall serve for terms of four years and until their successors are appointed and qualify, except that of those first appointed by the Governor, four shall serve for a term of two years and the term must be noted on the appointment. Regardless of the date of appointment, all terms expire July first of the applicable year. Members shall serve without compensation but may receive the mileage, subsistence, and per diem allowed by law for members of state boards, committees, and commissions. Vacancies must be filled in the manner of original appointment for the unexpired portion of the term.

(B)(1)(a) The Tourism Expenditure Review Committee shall serve as the oversight authority on all questionable tourism-related expenditures and to that end, all reports filed pursuant to Section 6-4-25(D)(3) must be forwarded to the committee for review to determine if they are in compliance with this chapter. The municipality or county must be notified if an expenditure is questioned, and the committee may consider any further supporting information the municipality or county may provide. If the committee finds an expenditure to be in noncompliance, it shall certify the noncompliance to the State Treasurer, who shall withhold the amount of the expenditure found in noncompliance from subsequent distributions in accommodations tax revenue otherwise due the municipality or county. An appeal from an action of the committee under this subitem lies with the Administrative Law Judge Division.

(b) If the committee determines that a municipality or county has failed to file the reports required pursuant to Section 6-4-25(D)(3), it may impose a fee of five hundred dollars a month or part of a month for each month the report is not filed, but not more than five thousand dollars. The committee shall certify the penalty to the State Treasurer, who shall withhold the amount of the penalty from subsequent distributions otherwise due the municipality or county. An appeal from an action of the committee under this subitem lies with the Administrative Law Judge Division.

(c) Allocations withheld must be reallocated proportionately to all other recipients.

(2) The committee has jurisdiction to investigate and research facts on written complaints submitted to it with regard to the appropriate tourism-related expenditures and resolve these complaints as provided in item (1) of this subsection.

(3) The committee shall forward copies of information submitted by the local governments and regional tourism agencies pursuant to Section 6-4-25 arising under the tourism provisions of this chapter to the Department of Parks, Recreation and Tourism, which shall publish an annual report on the information submitted.

HISTORY: 2001 Act No. 74, Section 3.A; 2003 Act No. 38, Section 1, eff June 2, 2003; 2019 Act No. 1 (S.2), Section 31, eff January 31, 2019.

Editor's Note

2004 Act No. 202, Section 3, provides as follows:

"Wherever the term 'Administrative Law Judge Division' appears in any provision of law, regulation, or other document, it must be construed to mean the Administrative Law Court established by this act."

Effect of Amendment

The 2003 amendment, in subsection (A) substituted "eleven" for "nine" in the introductory paragraph, substituted "eight" for "six" in paragraph (4), added paragraphs (4)(g) and (4)(h), and made nonsubstantive changes.

2019 Act No. 1, Section 31, in (A)(2), substituted "President of the Senate" for "President Pro Tempore of the Senate".

Legislative Services Agency
<http://www.scstatehouse.gov>

**Town of Hilton Head Island
Accommodations Tax Grants 2020 to 2025
by Calendar Year**

Grantee Agency	2020 Town Council Award	2021 Town Council Award	2021 Out-of-Cycle Town Council Award	2022 Town Council Award	2023 Town Council Award	2024 Town Council Award
Art League of Hilton Head	65,000	65,000	-	95,000	75,000	75,000
Arts Center of Coastal Carolina	406,000	325,000	-	405,000	420,000	430,000
David M. Carmines Memorial Foundation	115,000	115,000	-	19,600	181,000	181,000
Gullah Museum of Hilton Head Island	55,000	17,000	-	125,000	139,700	150,000
Gullah Roots Historical Foundation	-	-	-	-	-	-
Habitat for Humanity of the Lowcountry	-	-	-	-	-	-
Harbour Town Merchants Association	21,000	-	-	23,000	29,000	29,000
HHI Audubon Society	3,600	-	-	-	17,588	20,100
HHI Choral Society	40,000	16,000	-	50,000	10,000	15,000
HHI Concours d'Elegance	282,000	88,000	-	307,000	385,000	362,000
HHI Dance Theater	15,000	19,000	-	19,000	20,000	20,000
Hilton Head Disc Golf	20,000	-	-	-	-	-
Hilton Head Island Airport	90,000	165,000	-	160,000	155,000	150,000
Hilton Head Island Bridge Association	25,000	-	-	-	15,000	15,000
Hilton Head Island Land Trust	15,000	28,684	-	41,000	-	36,632
HHI Rec Assoc.(Wingfest & Other Festivals)	25,000	10,000	-	35,000	60,000	60,000
HHI St. Patrick's Day Parade	22,000	-	-	41,235	71,704	74,065
HH MLK Committee for Justice	-	-	-	-	-	4,513
HHI Wine & Food,Inc (Rhythm and Brews)	125,000	88,000	-	-	25,000	30,000
HHI Wine and Food Fest)	-	-	-	130,000	130,000	130,000
HHI Symphony Orchestra	260,000	270,000	29,813	270,000	300,000	330,000
Lean Ensemble Theatre	35,000	40,000	25,000	40,000	50,000	50,000
Lowcountry Golf Course Owners Assoc.	50,000	50,000	-	50,000	50,000	100,000
Long Cove Club	-	-	-	30,000	51,442	56,653
Lowcountry Gullah	-	75,000	-	75,000	95,889	100,000
Main Street Youth Theater	17,000	25,000	-	-	-	-
Mitchelville Preservation Project	185,000	185,000	-	185,000	185,000	190,000
Native Island Business & Community	125,000	225,000	-	205,000	235,000	225,000
Rotary Club of Hilton Head (Quenchbuggy)	-	2,000	-	-	-	-
Palmetto Quilt Guild	-	-	4,110	-	-	7,500
Paul Miller Fund	-	-	-	-	-	16,500
Sea Pines Forest Preserve	-	-	-	35,000	-	40,000
Sea Turtle Patrol HHI	-	-	26,988	47,900	64,500	70,000
Shelter Cove Harbour Company	80,000	-	-	150,000	195,000	244,600
Skull Creek July 4th Celebration	21,000	-	-	-	-	-
TEDx Hilton Head	-	-	-	16,000	25,000	45,000
The Boys & Girls Club of Hilton Head	22,000	-	-	30,000	35,000	40,000
The Coastal Discovery Museum	297,500	310,000	64,319	325,000	325,000	375,000
Coastal Discovery Museum- Disc Golf	-	-	-	-	-	-
Coastal Disc. Museum-Lowcountry Fair	5,000	-	-	-	-	-
Coastal Disc. Museum(Honey Horn)	-	350,000	-	-	695,350	300,000
The First Tee of the Lowcountry	25,000	25,000	30,000	40,000	40,000	40,000
First Tee of the Lowcountry-(Disc Golf)	-	-	-	-	-	-
The Heritage Library	115,000	110,000	-	120,000	118,000	135,000
The Heritage Library- History Day	-	-	-	-	-	-
The Heritage Library-Zion History Park	-	-	-	-	-	-
The Outside Foundation	-	10,367	20,000	34,400	59,480	72,000
The Sandbox	54,500	17,875	135,000	44,400	59,895	60,765
Town of HH Island-(Lantern Parade)	-	-	-	-	-	-
University of South Carolina	-	-	-	-	-	2,000
World Affairs Council of HHI	-	8,984	-	5,000	5,000	-
Subtotal	2,616,600	2,640,910	335,230	3,153,535	4,323,548	4,282,328
DMO Supplemental Grant	575,000	350,000		530,000	350,000	
Total Grants	3,191,600	2,990,910	335,230	3,683,535	4,673,548	4,282,328
		3,326,140				

2025 GRANTS		
2025 Applicant Request	ATAC Recommendation	Town Council Award
80,000	80,000	
447,000	447,000	
185,000	185,000	
180,000	180,000	
-	-	
-	-	
29,000	29,000	
21,400	15,000	
20,000	15,000	
350,000	350,000	
23,000	20,000	
-	-	
150,000	150,000	
21,000	15,000	
47,000	37,000	
75,000	75,000	
80,000	68,388	
5,000	2,980	
30,000	30,000	
130,000	130,000	
350,000	350,000	
55,000	55,000	
200,000	200,000	
65,450	61,897	
100,000	100,000	
-	-	
190,000	190,000	
225,000	225,000	
40,000	40,000	
-	-	
-	-	
-	-	
70,000	70,000	
293,800	293,800	
-	-	
10,000	10,000	
40,000	40,000	
400,000	400,000	
-	-	
-	-	
-	-	
50,000	50,000	
-	-	
143,000	135,000	
-	-	
-	-	
72,000	72,000	
64,000	64,000	
-	-	
-	-	
-	-	
4,241,650	4,186,065	-
4,241,650	4,186,065	-

**A RESOLUTION BY THE TOWN COUNCIL OF THE TOWN OF
HILTON HEAD ISLAND, APPROVING THE CALENDAR YEAR
2025 ACCOMMODATIONS TAX GRANTS.**

WHEREAS, pursuant to South Carolina Code Section 6-4-10-4(b), The funds received by a county or municipality which has a high concentration of tourism activity may be used to provide additional county and municipal services including, but not limited to, law enforcement, traffic control, public facilities, and highway and street maintenance, as well as the continual promotion of tourism; and

WHEREAS, to advise and recommend to the Town Council of Hilton Head Island on the expenditure of revenue generated from State Accommodations Tax as required by Article 6, S.C. Code, Title 12, Chapter 35, known as the Accommodation Tax Act (hereafter referred to as “The Act”); and

WHEREAS, On January 14, 2025, the Town of Hilton Head Island Accommodations Tax Advisory Committee reviewed the calendar year 2025 accommodations tax grants and has recommended that Town Council approve the grants as presented; and

WHEREAS, Town Council now desires to approve the Accommodations Tax Grants for calendar year 2025 as presented by the Accommodations Tax Advisory Committee.

NOW, THEREFORE, BE IT, AND IT HEREBY IS, RESOLVED BY THE TOWN COUNCIL FOR THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA, THAT the Town Council hereby approves the 2024 Accommodations Tax Grants as presented by the Accommodations Tax Committee.

MOVED, APPROVED, AND ADOPTED ON THIS_____ DAY OF _____, 2025.

Alan R. Perry, Mayor

ATTEST:

Kimberly Gammon, Town Clerk

APPROVED AS TO FORM

Curtis L. Coltrane, Town Attorney

Introduced by Council Member:_____



TOWN OF HILTON HEAD ISLAND

Town Council

TO: Town Council
FROM: Shawn Colin, AICP, *Assistant Town Manager*
CC: Marc Orlando, ICMA-CM, *Town Manager*
DATE: January 14, 2025
SUBJECT: Consideration of a Resolution to Approve a Sponsorship Agreement with the Heritage Classic Foundation for the 2025 RBC Golf Tournament.

RECOMMENDATION:

Town Council Consideration of a Resolution to Approve a Sponsorship Agreement with the Heritage Classic Foundation for the 2025 RBC Golf Tournament.

BACKGROUND:

The Town has historically been a sponsor of the RBC Golf Tournament. With recent developments within the PGA TOUR, the 2025 Tournament has maintained its designation as one of the Tour's "Signature Events". Signature Events feature limited field sizes and a \$20 million purse, and the RBC Heritage is one of five Signature Events that will not have a player cut.

On December 16, 2024 the Heritage Classic foundation wrote to the Town regarding a new Sponsorship Agreement for 2025. A copy of that correspondence is enclosed as Attachment 1.

In the 2025 Sponsorship Agreement, enclosed as part of Attachment 2, the Heritage Classic Foundation is requesting the Town's maintain its financial sponsorship level at \$400,000 for this year's event, the same as in 2024. In exchange for this sponsorship, the Town will continue to receive recognition as a sponsor in many of the tournament's promotional materials. It has been estimated that the RBC Golf Tournament generates approximately \$134.5 million in economic impact each year. The 2024 Tournament also brought more than 100,000 event attendees to Hilton Head Island over the course of the week.

SUMMARY:

The Town Council should review the Resolution and Sponsorship Agreement with the Heritage Classic Foundation for the 2025 RBC Heritage Golf Tournament enclosed as Attachment 2.

ATTACHMENT:

1. Simon Fraser Letter of December 16, 2024
2. Resolution to Approve the 2025 RBC
Heritage Sponsorship Agreement



December 16, 2024

Mr. Marc Orlando
Town Manager
Town of Hilton Head Island
1 Town Center Court
Hilton Head Island, SC 29928

Dear Marc,

I am writing you on behalf of the Heritage Classic Foundation regarding the Town's support and sponsorship of the 2025 RBC Heritage Presented by Boeing. 2024 was a great tournament thanks in large part to the Town of Hilton Head Island. We appreciate the relationship and trust that the Town has for the Heritage Classic Foundation in helping host the tournament and all of the benefits our community receives from having a world class PGA TOUR golf event. Please convey our appreciation to the Council and the Town staff.

The RBC Heritage Presented by Boeing has again been selected to be a Signature Event in 2025. We have seen an increase in regional, national and international companies and fans wanting to be a part of our event. We again expect 2025 to be a great telecast on CBS and our fans and sponsors being engaged and excited to see the best players in the world compete on our beautiful Island.

After a few years as a Signature Event, we realize that we must continue to provide an elevated experience for our patrons, sponsors and the players. We again respectfully request the Town continuing its sponsorship of \$400,000 for 2025. This money will help provide a better experience ranging from transportation, security, tournament operations and for everyone on-site, and help with marketing which benefits all of Hilton Head Island.

Again, we thank the Town for its past and continued support. Let me know if you need anything further from Steve Wilmot and the tournament staff or from me to consider this request.

We look forward to working with the Town as we prepare for the 2025 RBC Heritage Presented by Boeing and for an even better tournament for all of us.

Sincerely,

Simon Fraser
Chairman Heritage Classic Foundation

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA, AUTHORIZING THE EXECUTION AND DELIVERY OF A SPONSORSHIP AGREEMENT FOR TH 2025 RBC HERITAGE PRESENTED BY BOEING, AND THE COMPLETION OF THE OBLIGATIONS OF THE TOWN TRANSACTION DESCRIBED IN THE SPONSORSHIP AGREEMENT

WHEREAS, the 2025 RBC Heritage Presented by Boeing is a major PGA Tour event that will take place on the Harbour Town Golf Links, in Sea Pines Resort, in the Town of Hilton Head Island on April 15 – 20, 2025; and,

WHEREAS, the RBC Heritage Presented by Boeing draws many thousands of visitors from across the United States and the world to the Town of Hilton Head Island, South Carolina; and,

WHEREAS, the RBC Heritage Presented by Boeing has an economic impact on the Town of Hilton Head Island, South Carolina, in the tens of millions of dollars; and,

WHEREAS, the RBC Heritage Presented by Boeing provides an unparalleled opportunity for the Town of Hilton Head Island, South Carolina, to showcase the Town as a desirable destination for vacationers and permanent residents to a wide audience; and,

WHEREAS, the Town of Hilton Head Island, South Carolina, has purchased sponsorships of the RBC Heritage Presented by Boeing in previous years, and has determined that sponsorships have been beneficial to the Town and its citizens and residents; and,

WHEREAS, the Town of Hilton Head Island, South Carolina, has determined that same benefits will accrue from the purchase of a sponsorship for the 2025 RBC Heritage Presented by Boeing, as in the past, and that the participation of the Town of Hilton Head Island, South Carolina, as a sponsor is in the best interest of the Town and its citizens and residents.

NOW, THEREFORE, BE IT, AND IT HEREBY IS, RESOLVED BY THE TOWN COUNCIL FOR THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA:

- (a) the Town Council hereby approves the purchase of a sponsorship for the 2025 RBC Heritage Presented by Boeing for the sum of Four Hundred Thousand and no/100 (\$400,000.00) Dollars, all as is described in the “2025 Heritage Presented by Boeing” Sponsorship Agreement that is attached hereto as Exhibit “A.”
- (b) The Mayor and Town Manager are authorized to execute and deliver the “2025 Heritage Presented by Boeing” Sponsorship Agreement, and to take all other and further actions as are necessary to fulfill the Town’s obligations under the terms of the Agreement.

MOVED, APPROVED, AND ADOPTED THIS ____DAY OF JANUARY, 2025.

**TOWN OF HILTON HEAD ISLAND,
SOUTH CAROLINA**

By: _____
Alan R. Perry, Mayor

ATTEST:

Kimberly Gammon, Town Clerk

APPROVED AS TO FORM:

Curtis L. Coltrane, Town Attorney

Introduced by Council Member: _____

EXHIBIT “A” TO RESOLUTION APPROVING 2025 RBC HERITAGE PRESENTED BY
BOEING SPONSORSHIP AGREEMENT

TOWN OF HILTON HEAD ISLAND BEAUFORT COUNTY, SOUTH CAROLINA

**2025 RBC Heritage Presented by Boeing
Sponsorship Agreement**



TOWN OF HILTON HEAD ISLAND

RBC Heritage Presented by Boeing

April 14-20, 2025

THIS AGREEMENT made this _____ day of _____, 2025, by and among HERITAGE CLASSIC FOUNDATION (hereinafter referred to as “Heritage”), a South Carolina not-for-profit corporation and the TOWN OF HILTON HEAD ISLAND (hereinafter referred to as “TOWN”).

W I T N E S E T H

WHEREAS, Heritage contracts annually with the PGA TOUR, Inc. (hereinafter sometimes referred to as “PGA TOUR”) to conduct a PGA TOUR sanctioned golf tournament known as the RBC Heritage Presented by Boeing (the “Tournament”) on the Harbour Town Golf Links (the “Golf Course”) in Sea Pines Resort, Hilton Head Island, South Carolina, such contracts to be hereinafter referred to as the “PGA TOUR Agreement”;

WHEREAS, the Tournament provides significant economic impact and publicity to the Town of Hilton Head Island and;

WHEREAS, TOWN desires to become a non-named sponsor of the Tournament under the terms and conditions set forth herein.

NOW, THEREFORE for valuable consideration, the receipt and sufficiency whereof are hereby acknowledged, the parties hereto agree as follows:

The above WHEREAS clauses are hereby incorporated into the body of this agreement.

1. DURATION

The Agreement shall begin upon the date of signing of this agreement and concluding December 31st, 2025; provided, however, in the event Heritage enters into an agreement with a title sponsor or with a title and presenting sponsor for more than one year, then the term shall be the same as that in the title/presenting sponsor agreements but not beyond 2025.

2. TOURNAMENT NAME AND LOGO

The Tournament shall be known as the “RBC Heritage Presented by Boeing.” As a condition of its association with the Tournament, TOWN is hereby required to refer to the Tournament solely as the “RBC Heritage Presented by Boeing” and to only use the OFFICIAL logo as supplied by the Tournament in any promotional or advertising materials wherein the Tournament is mentioned. **Promotional materials must be approved by the Heritage Classic Foundation before they are put into use, that include OFFICIAL Tournament mention. Such materials must be sent to the Heritage for approval at least 48 hours prior to scheduled production.**

Heritage reserves the right to change the name of the Tournament and the official logo. If a change is made, TOWN agrees to refer to the Tournament by the new name and to use the new name from the date of being notified by Heritage of a change in name or official logo.

3. PRIVILEGES

Heritage accepts and designates TOWN as an Official sponsor of the Tournament for the term of this agreement.

Heritage will provide or cause to be provided to TOWN the following, upon request and without cost, for the use by TOWN personnel and their guests:

- a) TOWN will receive an upper tier logo placement in the Official Pairings Guide, Wednesday through Sunday of Tournament week;
- b) TOWN will receive one (1) full page four (4) color ad in the Official Pairings Guide;
- c) TOWN will receive a listing and link on the official website www.rbcheritage.com;
- d) TOWN will receive a listing on the Tournament's Official video boards, Tuesday through Wednesday of Tournament week;
- e) TOWN will receive an upper tier placement on the year-round Sponsor Board;
- f) TOWN will receive a listing in the Official Media Guide;
- g) TOWN will provide the Official Welcome Message on the Bus DVD's and placement of one (1) thirty (30) second commercial ad within the running time on the video boards located on the Heritage Lawn.
- h) TOWN will receive the ability to connect with spectators onsite in an activation space, size and location that is mutually agreed upon by the parties. Tent, staged flooring, carpet and power will be provided by Heritage. TOWN will be responsible from the activation branding, manpower and activities.

4. FEE

TOWN agrees to pay Four Hundred Thousand Dollars (\$400,000) due no later than April 1, 2025. The sponsorship fee for the Privileges listed in Item #3 above will support the operational needs of the Tournament, including but not limited to transportation and marketing. Further, this contract may be terminated and all the rights and privileges under this Agreement shall be forfeited if payment of the Sponsor fee is not paid within ten (10) days of being given written notice by Heritage that the Sponsor fee has not been paid. In addition to the forfeiture of all privileges, a default under this Agreement which is not timely cured shall also result in the forfeiture of all money paid to date as liquidated damages. Time shall be of the essence regarding the provisions of this section.

5. INSURANCE REQUIREMENTS, HERITAGE HOLD HARMLESS

Heritage agrees to hold harmless Town, its subsidiaries, successor and assigns from and against all claims, damages, issues and expenses including reasonable attorney's fees, arising out of or resulting from the Tournament or any of its related activities, provided that any such claims, damages, lost or expense (1) is attributed to bodily injury or property damage, and (2) is caused in whole or in part by any negligent act or omission of Heritage and not proximately caused by Town.

Town agrees that its use of Tournament facilities and the skybox/tent and its related activities shall be under the sole and exclusive control of the Town. Town shall maintain insurance through the South Carolina Insurance Reserve Fund that is consistent with the limits and requirements of the South Carolina Tort Claims Act [S. C. Code Ann. § 15-78-10, et seq. (Supp. 2024)].

6. WARRANTIES AND REPRESENTATIONS

For the term of this Agreement, Heritage warrants and represents to TOWN:

- i. Heritage has the authority to enter into this Agreement and has obtained all permissions and consents necessary to fulfill Heritage's obligations under this Agreement;
- ii. The Tournament will be sanctioned as a scheduled event on the PGA TOUR and televised live by The Golf Channel and CBS;
- iii. Heritage has a valid cosponsor Agreement with the PGA TOUR for the Tournament;
- iv. The Tournament will be held principally to raise proceeds for charity and a substantial majority of Tournament personnel will be volunteers.

7. CANCELLATION OF THE TOURNAMENT

In the event the Tournament or portions of the Tournament are cancelled due to inclement weather or other event (such as acts of God, earthquakes, tornadoes, hurricanes, malicious mischief, flood, insurrections, riots, labor disturbances, public enemy/terrorist activity, war, epidemics, pandemics, explosives, court orders or injunctions beyond the reasonable control of Heritage) during the Tournament or within thirty (30) days prior to the Tournament, Heritage shall have no obligation to refund any portion of the fee paid by TOWN to date.

Should TOWN cancel the Agreement at any time the following cancellation percentage will apply:

- Signing of Agreement to 120 Days of Tournament: 25% of Fee retained by Heritage
- Signing of Agreement to 90 Days of Tournament: 50% of Fee retained by Heritage
- Signing of Agreement to 60 Days of Tournament: 75% of Fee retained by Heritage
- Signing of Agreement to 30- 0 Days of the Tournament: 100% of Fee retained by Heritage

The cancellation percentage will also apply to multiple year Agreements.

8. MISCELLANEOUS

- a) No person not a party to this Agreement shall have any equitable or other rights by virtue of this Agreement.
- b) If any term or provision of this Agreement should be determined to be invalid or unenforceable, such term or provision shall, if possible, be changed to the most minor extent necessary to make it valid and enforceable and to carry out the intent of the parties. In such event, all remaining terms and provisions of this Agreement shall remain in full force and effect with such change or without the effected term or provision, as the case may be.
- c) This Agreement constitutes the entire agreement of the parties and supersedes all prior written and all contemporaneous oral agreements, understandings, and negotiations between the parties.
- d) This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute one and the same documents.
- e) This Agreement and any rights herein granted are personal to the parties hereto, and shall not be assigned, sublicensed, encumbered, or otherwise transferred by any party without the prior written consent of the parties. Any attempt at volatile assignment, sublicense, encumbrance, or other transfer, whether voluntary or by operation of law, shall be void and of no force and effect.
- f) Failure of any party to complain of any act or omission on the part of any other party, no matter how long the same may continue, shall not be deemed to be a waiver by any party of its rights under this Agreement.
- g) This Agreement shall be binding on the parties hereto, their successors, assigns and legal representatives.
- h) Notice by any party is deemed given when personally delivered or mailed, postage prepaid, addressed to the other parties at the address appearing below.
- i) In the event either party must resort to litigation to protect or enforce its rights hereunder, the prevailing party is entitled to recover its reasonable attorney's fees and costs.

**HERITAGE
CLASSIC
FOUNDATION**

Simon Fraser, Chairman
Heritage Classic Foundation
Post Office Box 3244
Hilton Head Island, SC 29928

TOWN OF HILTON HEAD ISLAND

(name)_____

(company)_____

(address)_____

(city, state, zip) _____

WITNESSETH WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written.

HERITAGE CLASSIC FOUNDATION

By:_____

Its:_____

Date:_____

TOWN OF HILTON HEAD ISLAND

By:_____

Its:_____

Date:_____



TOWN OF HILTON HEAD ISLAND

Town Council

TO: Town Council
FROM: Shawn Colin, AICP, *Assistant Town Manager*
CC: Marc Orlando, ICMA-CM, *Town Manager*
CC: Shawn Leininger, AICP, *Assistant Town Manager*
DATE: January 14, 2025
SUBJECT: Consideration of Approval of Rental Locations proposed by Shore Beach Services for 2025 Season

RECOMMENDATION:

The Town Council should review and approve the proposed rental locations submitted by Shore Beach Services for the 2025 calendar year, as mandated by the Franchise Agreement approved on June 18, 2024.

BACKGROUND:

Shore Beach Services began providing lifeguarding services for the Town since its incorporation in 1983. These services have always been provided through the execution of non-exclusive Franchise Agreement. Over the years, this agreement has been renegotiated and the scope of services has varied from time to time. Shore Beach Services currently provides lifeguards, beach rental equipment, and trash removal services to the Town under a Franchise Agreement dated June 18, 2024 and attached as Exhibit A.

Per Article 5 of the approved Shore Beach Services Non-Exclusive Franchise Agreement, the Franchisee shall submit to the Town Council for approval *a listing of rental locations intended to be operated within the areas of operation during the next beach season.*

5. APPROVAL PROCESS: *On or before December 1st of each year, the Franchisee shall submit to the Town Council for approval a listing of rental locations intended to be operated within the areas of operation during the next beach season. This listing shall include the product quantities for each rental location. For purposes of the first year of this Agreement, the rental locations and product quantities shall be those that were approved by the Town in Calendar Year 2024. The purpose of this approval process is to regulate the location and quantities of rental equipment in use on the beach. Product quantities for each rental location shall not depart significantly from amounts approved during the previous year. Upon the request of the Franchisee, the Town Council may approve product quantity increases in areas of operation when circumstances such as new or expanded beach parks, other developments or changes in demand warrant such increases.*

Pursuant to Section 5 of the Franchise Agreement with the Town of Hilton Head Island, Shore Beach Services submitted six schedules showing the rental locations that they intend to operate during the 2025 season along with the product quantities for each rental location.

There is a separate schedule for each of the five Areas of Operation, as defined in Section 4 of the Franchise Agreement, as well as a summary for all franchise areas. For reference purposes, the approved product quantities for 2024 season have been included on each of these schedules (Exhibits C-1 to C-5).

4. AREAS OF OPERATION: *By this Franchise Agreement, the Franchisee is hereby authorized to operate and conduct commercial activities (as defined herein) and in Exhibit B-1 in the following areas:*

A. From the northern boundary of the Westin Hotel south to the southern boundary of the designated swimming area at Driessen Beach Park. The portion of the beach extending 300 feet from either side of the center of the boardwalk at Surf Watch. The portion of the beach from the Burkes Beach access north 400 feet. The portion of the beach from the northern boundary of Palmetto Dunes to Beach Emergency Marker 96 (Exhibit B-2).

B. From the northern boundary of the Palmetto Dunes "Dunes House" south to the southern boundary of the Omni Resort in Palmetto Dunes (Exhibit B-3).

C. From the northern boundary of Hampton Place at Palmetto Dunes south to the Southern Boundary of Shipyard Beach (Exhibit B-3).

D. From the northern boundary of the Sea Crest south to the southern boundary of Alder Lane designated swim area. (Exhibit B-4)

E. From Emergency Marker 39 south to the Southern Boundary of Turtle Lane Club and from Beach Emergency Marker 13 at Tower Beach Club westerly to Beach Emergency Marker 11 and easterly 300 feet. (Exhibit B-5).

There was little change in peak demand for rentals during the season. Accordingly, the quantity of equipment is mostly unchanged with some reallocations of equipment amongst rental locations. Overall product quantities at rental locations for 2025 would be the same as 2024. There are the following changes within two Areas:

- In Area C, four Umbrella/Cabanas and six Chairs/Lounges have been moved from Barrington to Hampton.
- In Area E, six Umbrellas/Cabanas have been moved from Tower Beach to Sea pines Beach Club.

SUMMARY:

The Town Council should review and approve the proposed rental locations submitted by Shore Beach Services for the 2025 calendar year, as mandated by the Franchise Agreement approved on June 18, 2024.

EXHIBITS:

- A. Approved Shore Beach Services Franchise Agreement, June 18, 2024
- B-1 Beach Rentals Areas of Operations
- B-2 Beach Rentals Area A
- B-3 Beach Rentals Area B&C
- B-4 Beach Rentals Area D
- B-5 Beach Rentals Area E
- C-1 Service Schedule - All Areas
- C-2 Service Schedule – Area A
- C-3 Service Schedule – Area B
- C-4 Service Schedule – Area C
- C-5 Service Schedule – Area D
- C-6 Service Schedule – Area E

STATE OF SOUTH CAROLINA)
)
COUNTY OF BEAUFORT)
)
TOWN OF HILTON HEAD ISLAND)
FRANCHISE AGREEMENT

THIS FRANCHISE AGREEMENT is made on _____, by and between the Town of Hilton Head Island (hereinafter the “Town”), a municipal corporation organized and existing under the laws of the State of South Carolina, and Shore Beach Services, Inc. (hereinafter called (hereinafter the “Franchisee”).

WHEREAS, the Franchisee, which maintains a business office located at 116 Arrow Road, Hilton Head Island, SC 29928, desires to enter into a non-exclusive franchise agreement with the Town for the purpose of conducting, within the herein defined beach areas, certain commercial activities, specifically, the renting of items and equipment listed in Exhibit A to this Franchise Agreement.

NOW, THEREFORE, the parties hereby mutually agree as follows:

1. **TERM:** This Franchise Agreement shall be for a term of sixty-six (66) months, commencing on July 1, 2024, and expiring on December 31, 2029.
2. **HOURS OF OPERATION:** The Franchisee may conduct commercial activities (as defined herein) within the beach area from 8:00 am to 8:00 pm each day, seven (7) days per week, from May 1st to September 1st and during daylight hours for the balance of any franchise year. Setting up commercial activities may begin earlier.
3. **VEHICLES:** Permission is hereby granted from the Town to the Franchisee to bring onto the beach those vehicles which are necessary for the operation of the franchise hereby granted. No vehicles operated by the Franchisee on the beach shall be driven at a speed more than ten (10) miles per hour unless an emergency exists. There shall be no driving on the dunes and authorized vehicles must enter only at the designated beach at access points.
4. **AREAS OF OPERATION:** By this Franchise Agreement, the Franchisee is hereby authorized to operate and conduct commercial activities (as defined herein) and in **Exhibit B-1** in the following areas:
 - A. From the northern boundary of the Westin Hotel south to the southern boundary of the designated swimming area at Driessen Beach Park. The portion of the beach extending 300 feet from either side of the center of the boardwalk at Surf Watch. The portion of the beach from the Burkes Beach access north 400 feet. The portion of the beach from the northern boundary of Palmetto Dunes to Beach Emergency Marker 96 (**Exhibit B-2**).

- B. From the northern boundary of the Palmetto Dunes “Dunes House” south to the southern boundary of the Omni Resort in Palmetto Dunes **(Exhibit B-3)**.
- C. From the northern boundary of Hampton Place at Palmetto Dunes south to the Southern Boundary of Shipyard Beach **(Exhibit B-3)**.
- D. From the northern boundary of the Sea Crest south to southern boundary of Alder Lane designated swim area. **(Exhibit B-4)**
- E. From Emergency Marker 39 south to the Southern Boundary of Turtle Lane Club and from Beach Emergency Marker 13 at Tower Beach Club westerly to Beach Emergency Marker 11 and easterly 300 feet. **(Exhibit B-5)**.

The beach area in front of the Sea Pines Beach Club is private and the Franchisee shall not set up concession services in this area without the consent of the Sea Pines Resort. The plat in **Exhibit B-6** describes the property lines for the Sea Pines Beach Club.

Upon request by individuals, the Franchisee may deliver and set up rental equipment on the beach in places outside of the approved areas of operation.

5. **APPROVAL PROCESS:** On or before December 1st of each year, the Franchisee shall submit to the Town Council for approval a listing of rental locations intended to be operated within the areas of operation during the next beach season. This listing shall include the product quantities for each rental location. For purposes of the first year of this Agreement, the rental locations and product quantities shall be those that were approved by the Town in Calendar Year 2024. The purpose of this approval process is to regulate the location and quantities of rental equipment in use on the beach. Product quantities for each rental location shall not depart significantly from amounts approved during the previous year. Upon the request of the Franchisee, the Town Council may approve product quantity increases in areas of operation when circumstances such as new or expanded beach parks, other developments or changes in demand warrant such increases.
6. **CONDUCT OF OPERATION:** The Franchisee and its employees shall at all times evidence a due concern for the preservation and enhancement of the health, safety and general welfare of persons visiting the beach, and for preservation and enhancement of beach ecology, particularly by strict adherence to Article 4 of Title 8 of the Municipal Code regarding dune protection. In that regard, such employees shall assist beach patrons to be aware of and adhere to Town Beach Ordinances. Additionally, the Franchisee shall comply with all provisions of Town Code regarding activities on the beach unless otherwise addressed herein. Franchisee and its employees are prohibited from consuming alcoholic beverages while on duty during the designated hours of operation. All Franchisee

employees providing services on beach property under this Franchise Agreement shall, at no cost to the Town, be trained in first aid and cardiopulmonary resuscitation (CPR) techniques.

7. **BEACH CLEANLINESS.** Pursuant to this Franchise Agreement and Code Section 8-1-317, Code of the Town of Hilton Head Island, (1983),. each morning, prior to the commencement of operations, employees of the Franchisee shall remove from the rental locations within the areas of operation any trash, cans, glass, litter or other such debris found in such areas.

8. **FRANCHISE CONSIDERATION:**

- A. Franchise Fee: During the term of the Franchise Agreement, including any renewal term, a franchise fee shall be paid by the Franchisee annually to the Town, in an amount of three percent (3%) of the Franchisee's annual gross receipts. Said payments shall be made no later than January 31st of each year. However, once the payment of the fee by the Franchisee shall equal the cost of the billable services reference below in Exhibit B, and charged by the Franchisee to the Town, the Franchisee shall not be required to remit any additional franchise fees beyond this amount.

All amounts paid shall be subject to audit and re-computation by the Town and acceptance of payment shall not be construed, as an accord that the amount paid is in fact the correct amount. If any audit reveals an error by the Franchisee of one percent (1%) or more during any audit period, the Franchisee shall be responsible for Town's reasonable out of pocket costs associated with audit, in addition to any additional Franchise Fee that may be due to the Town. If this Franchise Agreement expires or is terminated other than at the end of a calendar year, the Franchisee shall pay to the Town the applicable franchise fee within thirty (30) days of the end date of the Franchise Agreement. All amounts paid shall be subject to audit and recalculation by the Town and acceptance of any payment shall not be construed as acceptance that the amount paid is in fact the correct amount. The Franchisee shall not offset Franchise Fees for any amount that the Town may owe to the Franchisee under this Franchise Agreement, without the prior written approval of the Town.

The Franchisee shall provide the Town with an annual report identifying the volume and location of the beach equipment that it rents according to the areas identified in Exhibit A as well as the volume and location of equipment rentals that are provided on an on-demand basis.

The Town Manager and/or Finance Director are authorized to inspect and review the Franchisee's annual audited financial statements. If the Franchisee does not produce an annual audited financial statement, then the Town Manager and/or Finance Director

shall be authorized to inspect and review the balance sheets of the Franchisee inclusive of any profit and loss statements. Prior to viewing this information, the Town Manager and/or Finance Director may be required to execute documentation affirming that this information shall be treated as confidential in nature and will not be disclosed outside of any official business activities of the Town and will be treated as exempt from disclosure pursuant to Section 30-4-40(a)(1) of the South Carolina Freedom of Information Act.

- B. Service Agreement: In addition to the Franchise Fee described in paragraph 8.A above, the Franchisee agrees to execute a sperate Services Agreement which will be attached hereto and incorporated herein by reference. The Services Agreement shall be executed contemporaneously herewith, and any breach of failure to perform by the Franchisee of its obligations under the Services Agreement shall be deemed a material breach of this Franchise Agreement.

- 9. **INSURANCE**: The Franchisee is required to carry and maintain Worker's Compensation insurance in statutory amounts, comprehensive general liability insurance endorsed to include product and completed operations and contractual liability in a minimum amount of \$1,000,000 combined single limit and automobile liability insurance with minimum limits of \$500,000/\$1,000,000, or \$1,000,000 combined single limit. Each policy shall provide that it may not be canceled or changed without at least ten (10) days' prior notice to the Town. The Town shall be included as an additional insured on the comprehensive general liability policy. The Franchisee shall provide the Town with a certificate of insurance as evidence of compliance with the foregoing and, upon request, a copy of all policies and any endorsements thereto. Failure to maintain these policies is grounds for termination.

10. INDEMNIFICATION:

- A. The Franchisee shall defend, indemnify, and hold harmless the Town, its officers, directors, agents, and employees from and against any and all actions, costs, claims, losses, expenses and/or damages, including attorneys' fees, whether incurred prior to the institution of litigation, during litigation, or on appeal arising out of or resulting from the conduct of any commercial activity hereby authorized or the performance of any requirement imposed pursuant by this Franchise Agreement, including the performance of the Franchisee's obligations under the Services Agreement, however caused or occasioned, unless caused by the willful misconduct or gross negligence of the Town.
- B. The Franchisee shall further indemnify the Town, its officers, directors, agents, and employees from and against any and all actions, costs, claims, losses, expenses and/or damage, including attorneys' fees, whether incurred prior to the institution of litigation, during litigation, or on appeal, for or arising out of any bodily injuries to or the death

of any of the Franchisee's employees working at the specified location of operation during the specified hours of operation which may occur, however caused or occasioned, unless caused by the willful misconduct or gross negligence of the Town.

11. **NO AGENCY CREATED:** The parties hereto intend that no master/servant, employer/employee, or principal/agent relationship will be created by this Franchise Agreement. Nothing contained herein creates any relationship between the Franchisee and the Town, other than that which is expressly stated herein. The Town is interested only in the results to be achieved through this grant of franchise and the conduct and control of the agents and employees of the Franchisee and the methods utilized by the Franchisee in fulfilling its obligations hereunder shall lie solely and exclusively with the Franchisee. The Franchisee and its agents, officers, directors, and employees shall not be considered agents or employees of the Town for any purpose. No person employed by the Franchisee shall have any benefit, status, or right of employment with the Town.

12. **ASSIGNMENT:** The Franchisee may assign or transfer its franchise to another entity or person subject to a sixty (60) day notification to the Town Manager and upon approval in writing of the Town Council.

13. **TERMINATION:** This Franchise Agreement may be terminated without cause, either in whole or in part, by either party upon one (1) year's prior written notice to the other party. The violation of any provision of this Franchise Agreement by the Franchisee and/or his agents or employees may result in termination of this Franchise Agreement, after due notice by the Town and the opportunity for the Franchisee to remedy the violation.

14. **EFFECTIVE DATE:** This Franchise Agreement shall become effective upon adoption of the Ordinance creating this Franchise.

IN WITNESS WHEREOF, the parties hereto have executed this Franchise Agreement as of the date and year first above written.

SHORE BEACH SERVICES, INC.

By: _____

Michael Wagner

Its: President

TOWN OF HILTON HEAD ISLAND

By: _____

Marc Orlando, ICMA-CM

Its: Town Manager

EXHIBIT A
BEACH SERVICES SCOPE/SPECIFICATIONS

The following is a list of minimum products to be rented for use on the beach by the Franchisee. The quantities provided below are representative of the current level of service provided to the Town and the Franchisee is expected to maintain these levels during the term of this Franchise Agreement unless otherwise approved by the Town.

Products	Area A	Area B	Area C	Area D	Area E	Total
Umbrellas/Cabanas	374	404	238	458	208	1,682
Chairs/Lounges	810	874	486	930	462	3,562
Totals	1,184	1,278	724	1,388	670	5,244

The Franchisee shall take all appropriate and necessary steps to ensure that customers use all equipment in a safe manner.

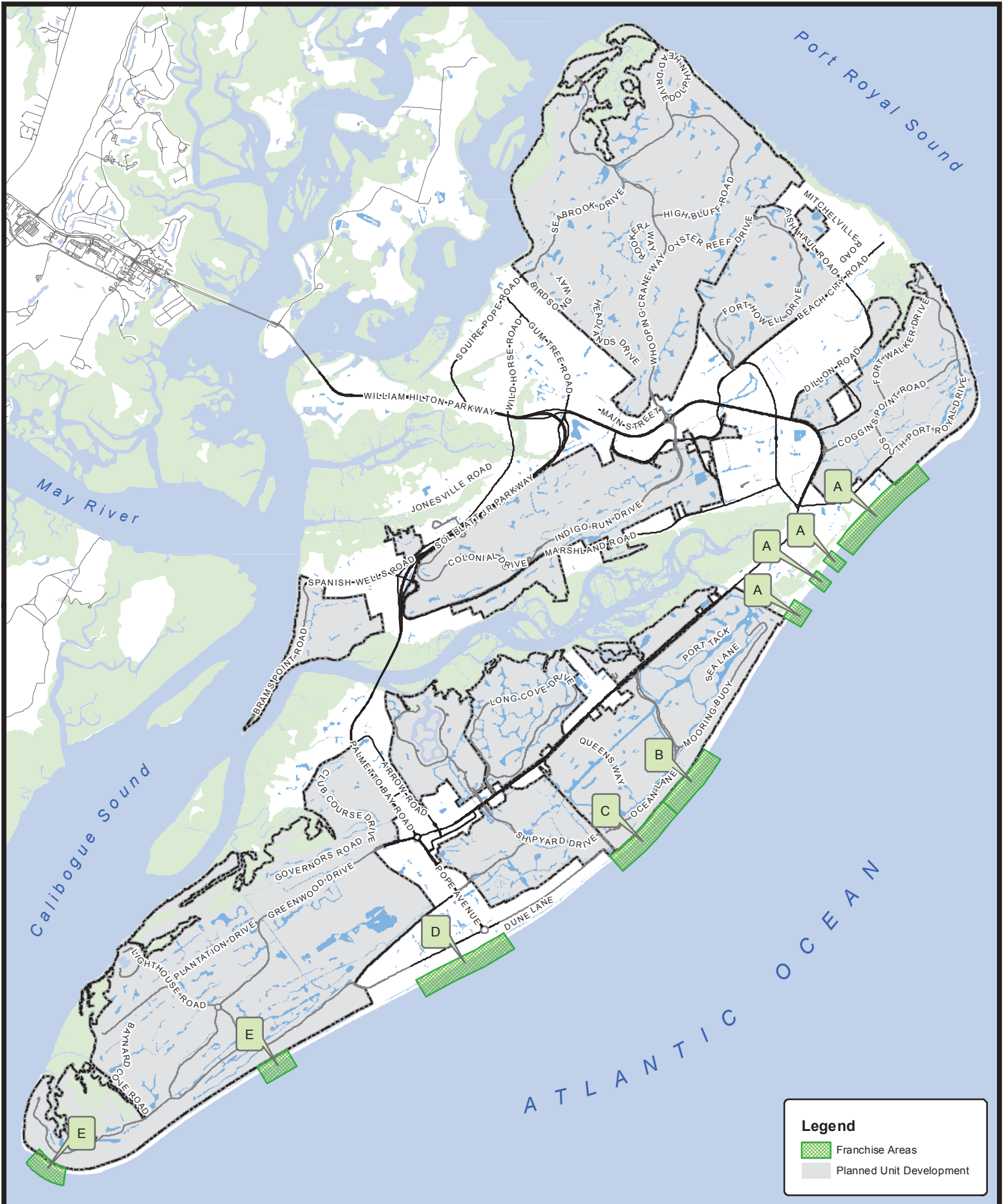
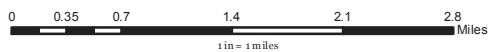


Exhibit B-1

Areas of Operation

2018



Legend

-  Franchise Areas
-  Planned Unit Development

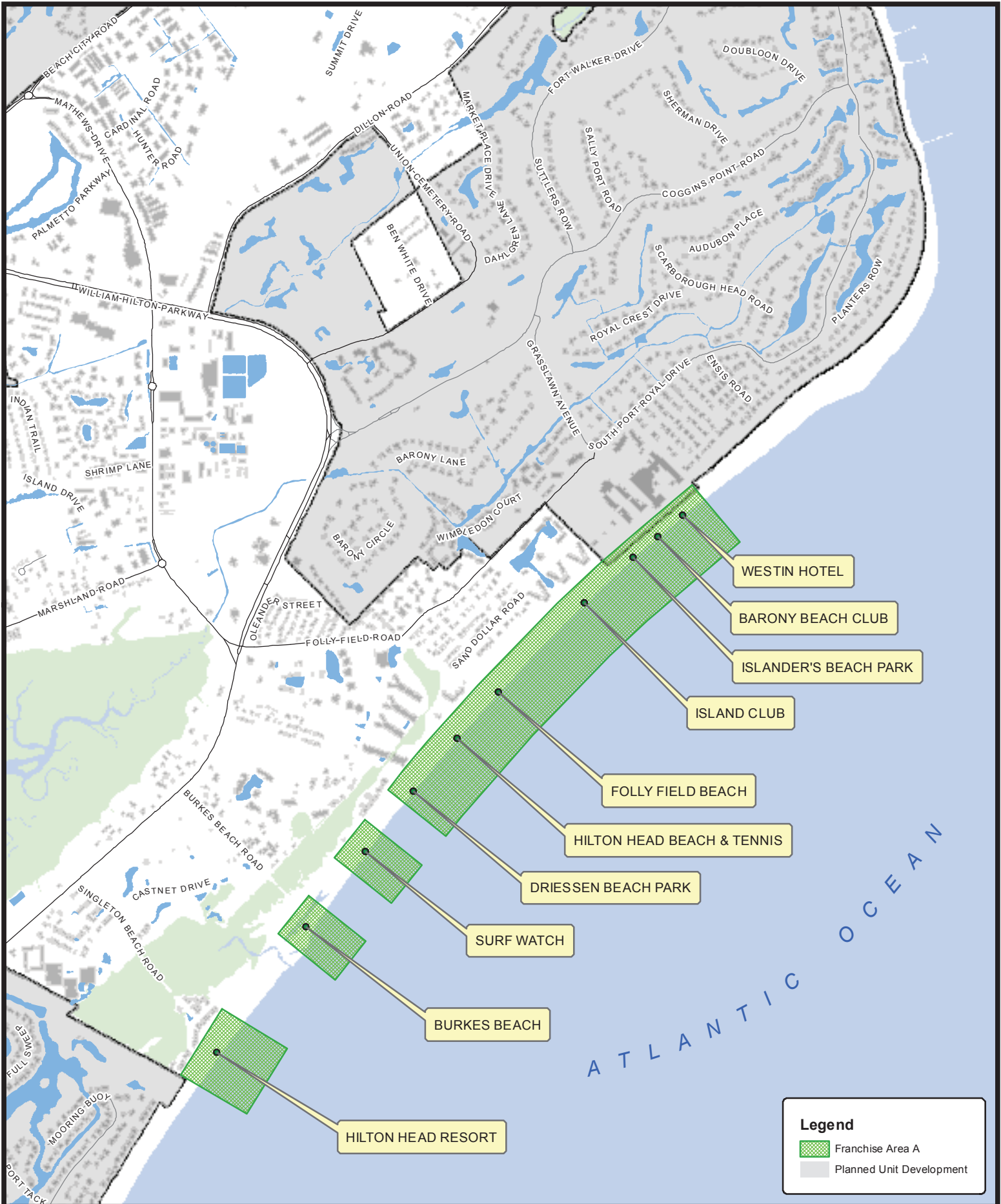


Exhibit B-2

Rental Locations - Area A



Date Created: 08/05/2016
Project: 110101 Special Facilities Attachment A_Aerial/Exposition.mxd

The information on this map has been compiled from a variety of sources and is intended to be used only as a guide. It is provided without any warranty or representation as to the accuracy or completeness of the data shown. The Town of Hilton Head Island assumes no liability for its accuracy or state of use.



Legend

-  Franchise Areas B & C
-  Planned Unit Development

Exhibit B-3

Rental Locations - Area B & C

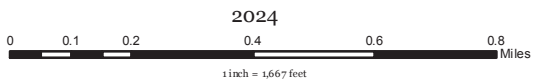




Exhibit B-4

Rental Locations - Area D

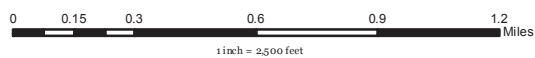




Exhibit B-5

Rental Locations - Area E

2018



Legend

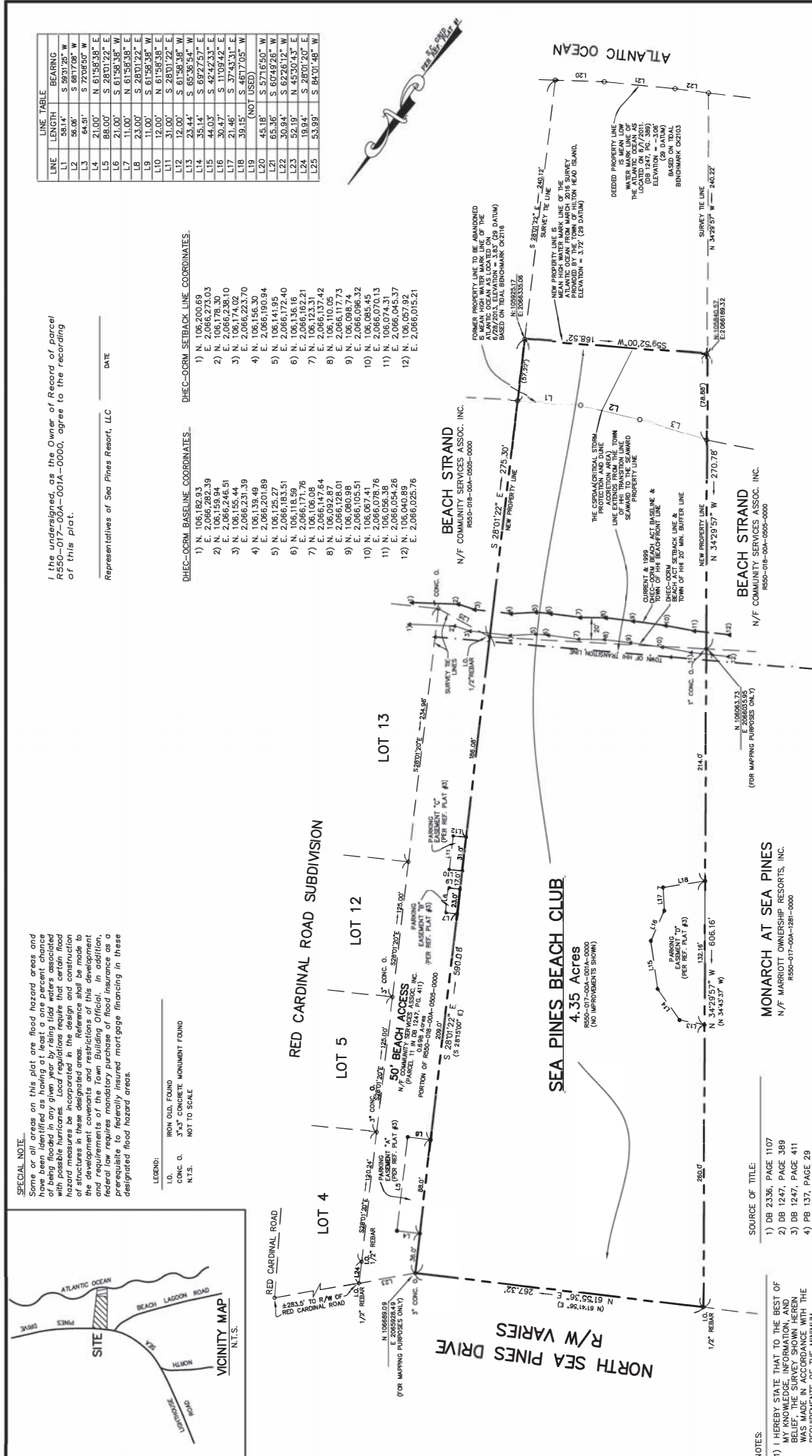
- Franchise Area E
- Planned Unit Development



TOWN OF HILTON HEAD ISLAND

ONE TOWN CENTER COURT
HILTON HEAD ISLAND, S.C. 29928
PHONE (843) 341-4600

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STATE OF SOUTH CAROLINA	)	
	)	SERVICES AGREEMENT
COUNTY OF BEAUFORT	)	
	)	
TOWN OF HILTON HEAD ISLAND	)	

THIS SERVICES AGREEMENT ("Services Agreement") is made on _____ by and between Shore Beach Services, Inc. (hereinafter called "Contractor") and the Town of Hilton Head Island (hereinafter called "Town"), a municipal corporation organized and existing under the laws of the State of South Carolina.

WHEREAS, the Town has a need for a qualified contractor to provide beach patrol services for the safety of beachgoers; and

WHEREAS, the Town and the Contractor desire to enter into an agreement wherein the Contractor shall provide such services as set forth herein below.

NOW, THEREFORE, for and in consideration of the mutual promises, undertakings and covenants set forth herein, the receipt and sufficiency of which is acknowledged and affirmed by the Town and the Contractor, the parties hereto agree as follows:

1. **Services.** The Contractor shall provide beach patrol services for the safety of beachgoers as detailed in Exhibit A, which is attached hereto and made part of this Services Agreement.
2. **Compensation.** The Town shall pay the Contractor an annual amount not to exceed two hundred and thirteen thousand seven hundred and forty-five dollars (\$213,745) for Year 1 services, as further detailed in Exhibit B, which is attached hereto and made part of this Services Agreement.

Upon request, Contractor shall be allowed to increase its annual fees on each anniversary of the contract commencement date, and such increase shall be limited to the lesser of: (i) three percent (3%) or (ii) the most recently published Consumer Price Index for All Urban Consumers (CPI-U), before seasonal adjustment, as of thirty (30) days prior to the anniversary date. Notwithstanding the foregoing, Contractor may request, and Town Council may, at its sole discretion, grant an annual increase greater than that allowed above if the Contractor can demonstrate to the sole satisfaction of the Town, evidence of specific material costs that it has incurred, which are not under Contractor's control. An example would be a

25% increase in insurance costs.

3. **Term.** The term of this Services Agreement shall be for a period of sixty-six (66) months, commencing on July 1, 2024, and expiring on December 31, 2029. Provided however, that the Contractor shall provide the Town with an annual budget proposal for its beach patrol services no later than March 1st of each year so that such information can be considered as part of the Town's annual budget adoption process. If the contractor shall fail to submit an annual fiscal year budget as provided for herein, then the compensation to be paid will be identified as the amount that was paid to the contractor during the prior fiscal year.
4. **Insurance.** The Contractor is required to carry and maintain Worker's Compensation insurance in statutory amounts, comprehensive general liability insurance endorsed to include product and completed operations and contractual liability in a minimum amount of \$1,000,000 combined single limit and automobile liability insurance with minimum limits of \$500,000/\$1,000,000, or \$1,000,000 combined single limit. The Town shall be included as an additional insured on the comprehensive general liability policy. The Contractor shall provide the Town with a certificate of insurance as evidence of compliance with the foregoing and, upon request, a copy of all policies and any endorsements thereto. Failure to maintain these policies is grounds for termination.
5. **Termination.**

5.1 The Town may terminate this Services Agreement in whole or in part at any time upon the delivery of one (1) year's advance notice for the convenience of the Town by delivery of a written notice to the Contractor of the Town's election to terminate this Services Agreement for the convenience of the Town. If this Services Agreement is terminated for the convenience of the Town, the Town will pay the Contractor only for those services rendered by the Contractor up to the date of termination, based on the existing rates of this Services Agreement, and prorated to the date of termination.

5.2 The Town may also terminate this Services Agreement if funds are not appropriated, or otherwise made available to support continuation of this Services Agreement in subsequent fiscal years. In such event, the Town shall deliver a written notice to the Contractor that this Services Agreement is terminated effective the last day of the then current fiscal year due to the lack of appropriated funds, and the Town will pay the Contractor only

through the end of the then current fiscal year at the existing rates in this Services Agreement.

6. **Validity/Enforceability.** Should any part of this Services Agreement be rendered void, invalid, or unenforceable by any court of law, such a determination shall not render void, invalid, or unenforceable any other part of this Services Agreement.
7. **Governing Law.** This Services Agreement has been made and entered into in the State of South Carolina, and the laws of South Carolina shall govern the validity and interpretation of this Services Agreement in the performance due hereunder.
8. **Modification.** This Services Agreement may not be modified unless such modification is in writing and signed by both parties.
9. **Assignment.** The Contractor may not assign this Services Agreement without the prior written approval of the Town.
10. **Indemnification.** The Contractor shall defend, indemnify, and hold harmless the Town, its officers, directors, agents, and employees from and against any and all actions, costs, claims, losses, expenses, and/or damages, including attorney's fees, whether incurred prior to the institution of litigation, during litigation, or on appeal arising out of or resulting from the conduct of any activity hereby authorized or the performance of any requirement imposed pursuant by this Services Agreement, however caused or occasioned, unless caused by the willful misconduct or gross negligence of the Town.
11. **Relationship of Parties.** The parties hereto intend that no master/servant, employer/employee, or principal/agent relationship will be created by this Services Agreement. Nothing contained herein creates any relationship between the Town and the Contractor other than that which is expressly stated herein. The Town is interested only in the results to be achieved under this Services Agreement, and the conduct and control of the agents and employees of the Contractor and the methods utilized by the Contractor in fulfilling its obligations hereunder shall lie solely and exclusively with the Contractor and its agents and employees shall not be considered agents or employees of the Town for any purpose. No person employed by the Contractor shall have any benefits, status, or right of employment with the Town.

12. **South Carolina Illegal Immigration Reform Act.** The Contractor, by signing this Services Agreement, hereby certifies that Contractor shall comply with all applicable requirements of the South Carolina Illegal Immigration Reform Act, S.C. Code Ann. §41-8-10 (2007) et seq., (the "Act"), and that Contractor covenants and agrees as follows:

12.1. Contractor shall not knowingly or intentionally employ any unauthorized alien and, unless excluded from coverage of the "Act", shall verify the work authorization of newly hired employees performing work under the Services Agreement by registering and participating in the Federal Work Authorization Program (E- verify) and verifying the work authorization of every new hired employee within three (3) business days after employing employee.

12.2. Contractor agrees to provide to the Town all documentation requested by it to establish either:

- (a) the applicability of the South Carolina Illegal Immigration Reform Act to Contractor; or
- (b) compliance with the South Carolina Illegal Immigration Reform Act by Contractor.

12.3. Contractor agrees to include in any contracts with its sub-contractors language requiring its sub-contractors to:

- (a) comply with the applicable requirements of Title 8, Chapter 14 of the South Carolina Code of Laws; and
- (b) include in their contracts with the sub-subcontractors language requiring the sub-subcontractors to comply with the applicable requirements of Title 8, Chapter 14 of the South Carolina Code of Laws.

12.4. Contractor acknowledges and agrees that it shall comply with requirements of the Immigration Reform and Control Act of 1986 including the non-discrimination provisions thereof and shall complete all required I-9 documentation for all workers employed by it.

12.5. Contractor certifies it shall comply with all state, federal, and local laws, rules, regulations, and orders applicable to it in performance of work under the contract.

IN WITNESS WHEREOF, the parties hereto have affixed their signatures hereto the date first written hereinabove.

SHORE BEACH SERVICES, INC.

By: _____

Michael Wagner

Its: President

TOWN OF HILTON HEAD ISLAND

By: _____

Marc Orlando, ICMA-CM

Its: Town Manager

EXHIBIT A
SAFETY, BEACH, AND PERSONNEL SERVICES

I. GENERAL

Contractor shall provide services generally known as the Beach Patrol. The organization and operation of the Beach Patrol shall be the responsibility of the Contractor.

The primary purpose of the Beach Patrol is to protect the safety of beachgoers in their use of the beaches and ocean waters of the Town and to render assistance to those in need of assistance.

The Beach Patrol shall cover the area from the eastern shore of Fish Haul Creek to the southern shore of Braddock Cove. This area shall be split into four (4) patrol areas (hereinafter the “Patrol Areas”) as follows:

- 1) Area 1 – From the eastern shore of Fish Haul Creek to Folly Creek
- 2) Area 2 – From Folly Creek to the southern boundary of Hampton Place
- 3) Area 3 – From the southern boundary of Hampton Place to the southern boundary of Ocean Club Villas
- 4) Area 4 – From the southern boundary of Ocean Club Villas to the southern boundary of Braddock Cove

A map of Hilton Head Island showing these areas is included as Exhibit C.

Contractor shall obtain and maintain during the term of the Services Agreement the national certification extended to open water lifeguard agencies by the United States Lifesaving Association covering such agencies’ training programs and standards. The Contractor shall ensure that all Beach Patrol personnel utilized to carry out the services herein, except for those under Items E of Section II below, shall be trained in accordance with such standards and adhered thereto. Those employees will be trained in first aid and CPR.

Beach Patrol personnel must have hearing and vision which would not impede the full performance of duties and be in sound physical condition and may not have any history of illness which would interfere with the performance of their duties. The fact that a person is on medication will not alter this restriction. Each person shall be at least sixteen (16) years of age, be of good moral character, and shall abide by high standards of cleanliness, physical appearance, health, and ability. The Contractor employees providing services under this Services Agreement shall be subject to a pre-employment criminal background check and drug screening test. In addition, all the Contractor’s employees providing services under this Services Agreement shall be subject to random drug screening tests annually. The Contractor and its employees are prohibited from consuming alcoholic beverages while on duty. They shall be neatly attired in uniforms supplied by the Contractor and shall wear the supplied uniforms when on duty.

All Beach Patrol vehicles utilized to carry out the services herein shall be appropriately marked as Beach Patrol and be equipped with 4-wheel drive and two way radios (1 inter-agency and 1 intra-agency), a first aid kit, a torpedo-type rescue buoy, AED, oxygen kit, bag valve masks, rescue rope, red lights, speaker, siren box, binoculars, range finder, and swim fins, except that the vehicles utilized under Items E & F in Section II below will not have inter-agency radios, AED, oxygen kit, or bag valve masks. Each vehicle shall have a utility trailer available and shall be in good condition,

EXHIBIT A
SAFETY, BEACH, AND PERSONNEL SERVICES

reasonably free of visible rust, dents, or alterations to the vehicle body, and should be able to traverse difficult terrain. Such vehicles shall be new or like new and in good mechanical condition, shall have a current South Carolina state license plate, and shall have an overall appearance that does not detract in any way from the standards and image the Town wishes to project to the public. Such vehicles shall be operated in an extremely careful and prudent manner by a licensed driver. Such licensed driver shall not have been convicted of Driving Under the Influence within twelve (12) months of operating such vehicle. No person(s) other than authorized employees or officers of the Contractor, Town Officials, qualified lifeguards, or junior lifeguards shall be permitted to operate or ride in the Beach Patrol vehicle, with the exception of an individual or individuals who were rescued, lost or needed aid. In the event of such rendering of assistance, the passenger or passengers shall immediately be delivered to the appropriate destination.

Contractor will maintain an FCC licensed radio system for intra-agency communications. For inter-agency communications the Contractor shall follow the radio procedures of the Town's Fire Rescue Department and shall attend mutually agreed upon training on these procedures as necessary.

All Beach Patrol personnel utilized to carry out the services herein shall participate in the Beach Patrol program by:

- a) Advising beachgoers regarding Town Beach Ordinances and supervising adherence to the requirements of such Ordinance;
- b) Notifying and coordinating with law enforcement authorities regarding any continuing unlawful activities on the beach;
- c) Notifying and cooperating with members of the local EMS service when emergency medical services are required on the beach and assisting EMS with removing persons from the beach when requested;
- d) Administering (to the level of certification of the individual involved) first aid free of charge to persons who sustain minor injuries on the beach;
- e) Monitoring the operation of motorized watercraft for compliance with Section 8-1-211(2) of the Town's Beach Ordinance; advising, where practicable, any operator of motorized watercraft of violations of the Beach Ordinance; and notifying and coordinating with law enforcement authorities regarding any continuing violations of the Beach Ordinance.

II. BILLABLE BEACH PATROL SERVICES

Contractor will provide the following Beach Patrol Services, which may vary due to weather conditions, billable to the Town as set forth in this document and its subsequent attachments.

- A. One person shall be designated as the Beach Patrol Director and shall have primary responsibility for administering the Beach Patrol program, for supervising all the Contractor's employees who have Beach Patrol duties, and for acting as liaison with the Town. Pursuant to negotiations between the Town and the Contractor, the services of the Beach Patrol Director will not be a billed service to the Town.
- B. During April and September (after the Monday of Labor Day Weekend), not less than the full time equivalent of two (2) persons shall be designated as Beach Patrol Supervisors assigned to cover the four (4) Patrol Areas.

EXHIBIT A
SAFETY, BEACH, AND PERSONNEL SERVICES

- C. From May 1st through the Monday of Labor Day Weekend, not less than the full time equivalent of three (3) persons shall be designated as Beach Patrol Supervisors assigned to cover the four (4) Patrol Areas.
- D. Between the hours of 5:00 p.m. and 9:00 p.m., seven (7) days a week from April 1st through September 30th one (1) supervisor will be available with a fully equipped Beach Patrol vehicle as needed on an “on call” basis through the 911 central dispatch.
- E. From May 1st through the Monday of Labor Day Weekend, two (2) manned Personal Watercraft (hereinafter “PWC”), each one stationed in the Patrol Areas, shall be provided for the purpose of immediately assisting in off-shore boat rescue and assisting in beach ordinance enforcement in all areas defined in Town Code Section 8-1-112(1), particularly in effecting direct contact with private boat operators to keep such boats a safe distance off shore. Contractor shall also provide a third PWC to be provided as backup.

The PWC’s shall be kept operational, and shall be

- Tested and inspected regularly.
- Equipped with Coast Guard approved or required safety equipment.
- Operated by Beach Patrol Personnel trained in the operation of the PWC’s.

The Town acknowledges and accepts that there may be intervals where less than 3 PWC’s may be operational due to maintenance and repair issues. The Contractor shall keep the Town informed if any PWC will be out of operation for more than a week.

- F. The Contractor is responsible for management of all situations on the beach involving live, injured or dead animals which are not being handled directly by another agency, e.g., Turtle Patrol. This may involve removal, storage, or burial of the animals. In that regard, the Contractor shall coordinate as necessary with other agencies such as SCDNR, Turtle Patrol, Beaufort County Sheriff, and Hilton Head Humane Association. The Contractor will provide an authorized participant in the SC Marine Mammal Stranding Network and the SC Marine Turtle Project.

At any given time, the Town shall have full discretion and authority to request the Contractor to dispatch Beach Patrol Supervisors to specific areas on the beach to handle a particular situation. Once that situation has abated, the supervisor may return to assigned duties.

The duties of the Beach Patrol Supervisor shall include the following:

- Assisting beachgoers as needed.
- Informing beachgoers and watercraft operators of Town Beach Ordinances.

III. NON-BILLABLE BEACH PATROL SERVICES

Contractor will provide the following Beach Patrol Services, which may vary due to weather conditions, at no cost to the Town:

EXHIBIT A
SAFETY, BEACH, AND PERSONNEL SERVICES

A. **Lifeguard Personnel Duties & Assignment** - The Contractor is responsible for deploying lifeguard personnel throughout the areas of operations. Lifeguard personnel shall consist of highchair lifeguards and rental attendants.

1. **Highchair Lifeguards.** The primary duty of highchair lifeguards is water surveillance, therefore, they shall not conduct commercial activities. It is mandatory that the highchair lifeguard's attention be focused on this duty; therefore, highchair lifeguards shall not:
 - (a) Sit or lean on anything other than their highchair;
 - (b) Conduct lengthy conversations with persons in a manner or in such a fashion as to impair the performance of safety duties;
 - (c) Permit persons at their highchair other than agents of the Town, Beach Patrol personnel employed by the Contractor and persons seeking first aid or other assistance;
 - (d) Read while on duty;
 - (e) Turn their back on the ocean or permit others to obstruct their view of the ocean;
 - (f) Allow their highchair to be littered at any time while on duty.
2. **Rental Attendants.** The primary duty of rental attendants is conducting commercial activities, however, when not so doing they shall be aware of the needs of beachgoers and available to assist other beach patrol personnel with their duties. Furthermore, in the event of an emergency in their area rental attendants shall cease conducting commercial activities and respond to said emergency. It is mandatory that the rental attendant's attention be focused on these duties; therefore, rental attendants shall not:
 - (a) Sit or lean on anything other than their stands;
 - (b) Conduct lengthy conversations with persons in a manner or in such a fashion as to impair the performance of safety duties;
 - (c) Permit persons at the stand other than agents of the Town, Beach Patrol personnel employed by the Contractor, persons seeking first aid or other assistance, and persons transacting equipment rental business;
 - (d) Read while on duty;
 - (e) Allow the area around their stand to be littered at any time while on duty.

Lifeguard personnel or their replacements shall remain at their stands in patrol areas while on duty. It is the Contractor's responsibility to monitor the health of its lifeguard personnel and not to assign any lifeguard personnel who is ill or physically unable to execute his/her responsibilities.

The need for lifeguard personnel will fluctuate in accordance with the seasonal change in level of activity on the beaches. Therefore, the number of lifeguard personnel at any location will be determined by the Contractor based on the level of activity and other factors deemed relevant by the Contractor on any given day. However, lifeguard personnel shall be assigned at a minimum as follows:

- From Memorial Day Weekend through Labor Day each year lifeguard personnel shall

EXHIBIT A
SAFETY, BEACH, AND PERSONNEL SERVICES

be stationed at each of the Town's beach parks

- Islanders Beach Park
 - Folly Field Beach Park
 - Driessen Beach Park
 - Coligny Beach Park
 - Alder Lane Beach Park
- From April 1st through the second weekend in May, no less than five (5) lifeguard personnel shall be stationed on the beach.
 - From the second weekend in May through the Friday before Memorial Day, no less than twelve (12) lifeguard personnel shall be stationed on the beach.
 - From Memorial Day weekend through the first weekend in August, no less than thirty-four (34) lifeguard personnel shall be stationed on the beach.
 - From the second weekend in August through Labor Day, no less than nine (9) lifeguard personnel shall be stationed on the beach.
 - From the day after Labor Day through September 30th, no less than five (5) lifeguard personnel shall be stationed on the beach.

All lifeguard personnel shall be equipped with a first aid kits, torpedo-type rescue buoys, two way intra agency radios, backboards, caution flags, and appropriately marked umbrellas and chairs.

- B. **Beach Patrol Vehicles** - From Memorial Day weekend through August 31st, The Contractor will supply a minimum of four (4) Beach Patrol vehicles in addition to the four (4) Beach Patrol vehicles utilized under Billable Beach Patrol Services and Personnel above. The Town acknowledges and accepts that there may be intervals where less than the four (4) additional Beach Patrol vehicles may be operational due to maintenance and repair issues. The Contractor shall keep the Town informed if any such Beach Patrol
- C. **Boats On The Beach** - The Contractor, in conjunction with Town staff, will provide a program for control and inspection of permitted boats on the beach, and for removal of any abandoned boats. Costs for removal of any abandoned boats, either in part or in full, may be reimbursable to the Contractor, but only if the Town has given written approval prior to the Contractor incurring such costs.

IV. POLICIES

- A. The Contractor shall use the applicable portions of the United States Lifesaving Association Manual for Open Water Agencies as its policy guide.
- B. Upon request of the Town, Contractor agrees to provide information and/or documentation on its policies or procedures directly related to its operations in providing services under this

EXHIBIT A
SAFETY, BEACH, AND PERSONNEL SERVICES

Agreement the distribution of which will be limited internally to those with direct responsibility for managing Beach Patrol Services. To the extent allowed under applicable Freedom of Information laws, the Town agrees that any such information and/or documentation provided by Contractor, which is identified by Contractor as confidential and proprietary, shall not be subject to public disclosure.

V. REPORTING REQUIREMENTS

Contractor shall provide monthly reports to the Town as follows:

- A. **Beach Patrol Activities** – Include number of incidents by location along with any need for caution flags, clearing of water, use of PWC's, and interactions with other agencies in the following areas:
 - Safety Incidents
 - Medical Incidents
 - Beach Ordinance Advisements
 - Missing Persons
 - Wildlife Actions
 - Fishing Complaints
- B. **Staffing For Billable Services** – Include schedules by location of Beach Patrol personnel assigned to provide the services under Section II. above.
- C. **Franchise Fees** – Include year to date franchise fees due based on gross rental receipts from commercial activities.

VI. MEETING REQUIREMENTS

Contractor shall participate in meetings as follows:

- An annual “kick-off” meeting to take place not later than before Memorial Day weekend the Town’s Director or Assistant Director of Facilities Management shall be responsible for coordinating this meeting. One purpose of this meeting is the review of the Contractor’s policies and procedures directly related to its operations in providing services under this Agreement.
- The Town reserves the right to require periodic meetings with the Contractor regarding Beach Patrol Services.

EXHIBIT B

CONTRACTOR COMPENSTATION FOR SAFETY, BEACH, AND PERSONNEL SERVICES

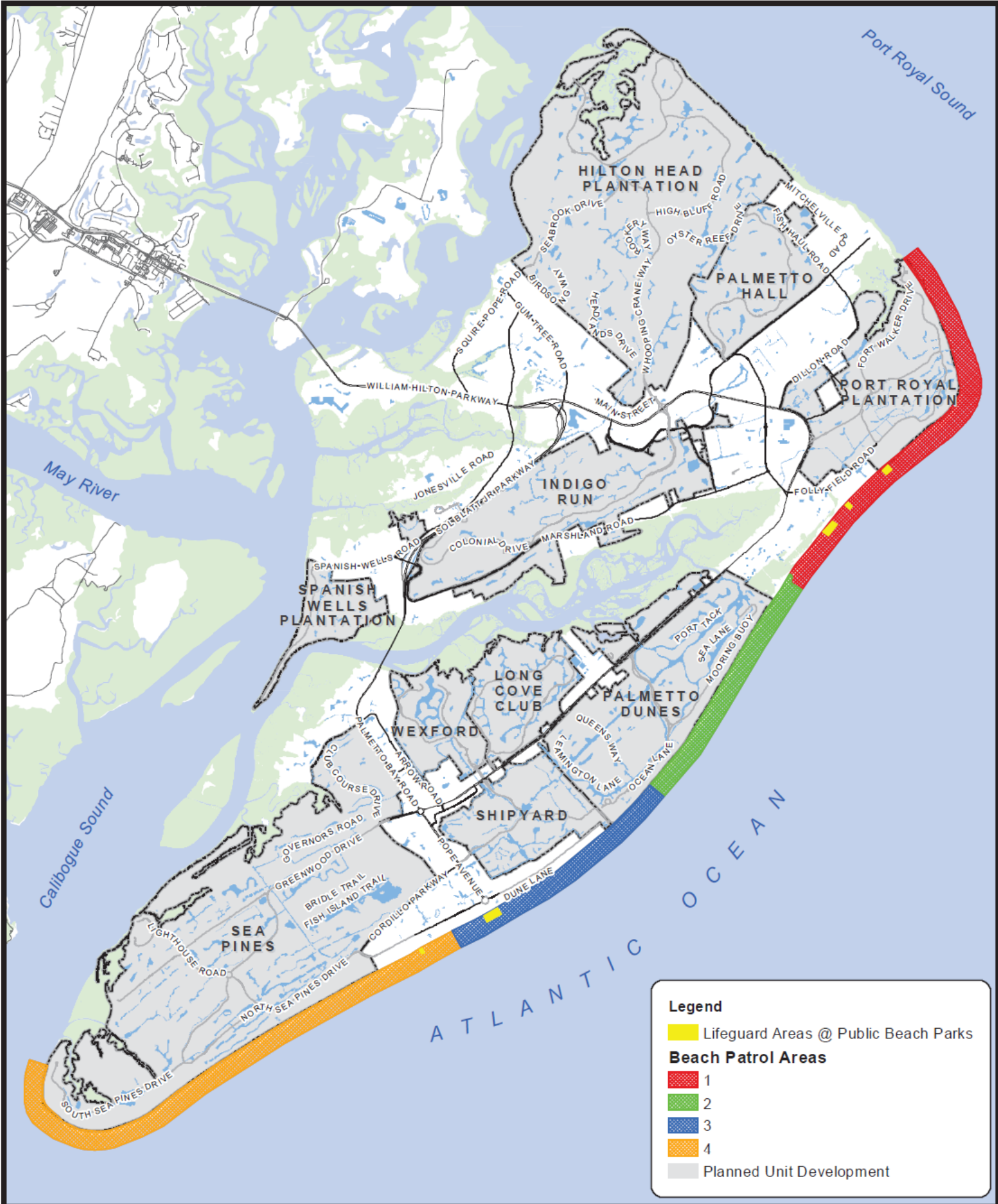
A. Annual Fees Payable to Contractor for Services in Year 1: \$213,745

1. Annual Fees shall be billed in monthly installments in accordance with the monthly amounts provided in the Year 1 detailed breakdown provided by Contractor. Amounts invoiced shall be inclusive of all labor, equipment and materials necessary to provide the full scope of services described in Exhibit C.
2. Contractor shall be allowed to increase its Annual Fees on each anniversary of the contract commencement date, and such increase shall be limited to the lesser of: (i) three percent (3%) or (ii) the most recently published Consumer Price Index for All Urban Consumers (CPI-U), before seasonal adjustment, as of thirty (30) days prior to the anniversary date. Notwithstanding the foregoing, Contractor may request and Town may, at its sole discretion, grant an annual increase greater than that allowed above if the Contractor can demonstrate to the sole satisfaction of the Town, evidence of specific material costs that it has incurred, which are not under Contractor's control. An example would be a 25% increase in insurance costs.
3. Contractor must provide a detailed breakdown of the Year 1 Annual Fees by calendar month in the following format:
 - a. **Personnel/Staffing:** Contractor shall provide position titles, number of staff in each position title, billable hourly rate for each title, and the estimated number of billable hours for each title.
 - b. **Equipment:** Contractor shall provide description of each equipment type, number of each type to be employed, estimated billable hours of use for each type and the hourly fee for each type. Photos or brochures of the equipment will be helpful in evaluation.
 - c. **Materials:** Contractor shall provide description and cost of any materials included in the Annual Fees.
 - d. **Other:** Contractor shall provide description of any other costs included in the proposed Annual Fees not falling into any of the above designations.

B. Fees for Expanded Scope of Work

If during the term of the Agreement between Town and Contractor: (i) Town requests Contractor to provide services that exceed the original scope of work as detailed in Exhibit C, or (ii) unforeseen circumstances (i.e. severe weather event) create the need for Contractor to temporarily exceed the original scope of work as detailed in Exhibit C; fees for such services shall be negotiated.

Shore Beach Services, Inc. Town of Hilton Head Island RFP 2024-03 Detail Of Proposed Annual Fees Payable To Contractor For Service Year 1 Attachment 1						
Calendar Month	Lettered Columns References Are To Exhibit 1. Section II.					
	A	B	C	D	E	
	Beach Patrol Director	Beach Patrol	Night Patrol	PWC's	Animal Control	Totals
2024 July	\$ -	\$ 31,977	\$ 3,174	\$ 4,830	\$ -	\$ 39,981
2024 August	-	31,977	3,174	4,830	-	39,981
2024 September	-	22,006	3,072	312	-	25,390
2024 October	-	-	-	-	-	-
2024 November	-	-	-	-	-	-
2024 December	-	-	-	-	-	-
2025 January	-	-	-	-	-	-
2025 February	-	-	-	-	-	-
2025 March	-	-	-	-	-	-
2025 April	-	21,950	3,238	-	-	25,188
2025 May	-	34,023	3,345	4,916	-	42,284
2025 June	-	32,926	3,238	4,757	-	40,921
Total For Year	\$ -	\$ 174,859	\$ 19,241	\$ 19,645	\$ -	\$ 213,745



TOWN OF HILTON HEAD ISLAND
 100 TOWN CENTER COURT
 HILTON HEAD ISLAND, S.C. 29928
 PHONE 843-661-1100

Date Created: 08/06/2018
 Project: 150100 Special Public Beach Map and Beach Patrol Areas

Attachment C Beach Patrol Areas

2024

0 0.375 0.75 1.5 2.25 3 Miles

1 in = 1 miles



The information on this map has been compiled from a variety of sources and is intended to be used only as a guide. It is provided without any warranty or representation as to the accuracy or completeness of the data shown. The Town of Hilton Head Island assumes no liability for the accuracy or completeness of the data shown.

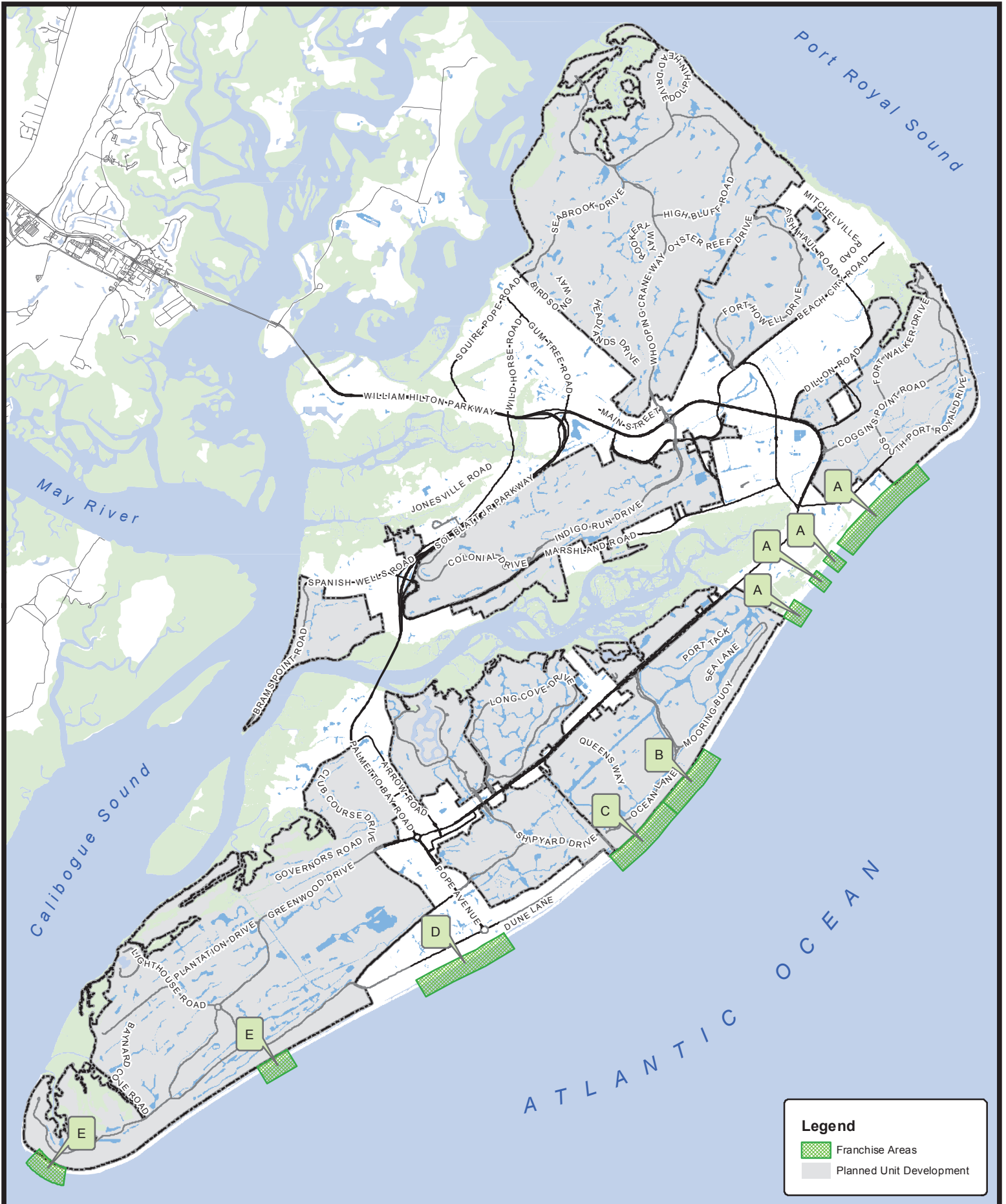
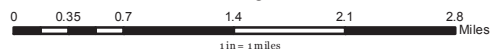


Exhibit B-1

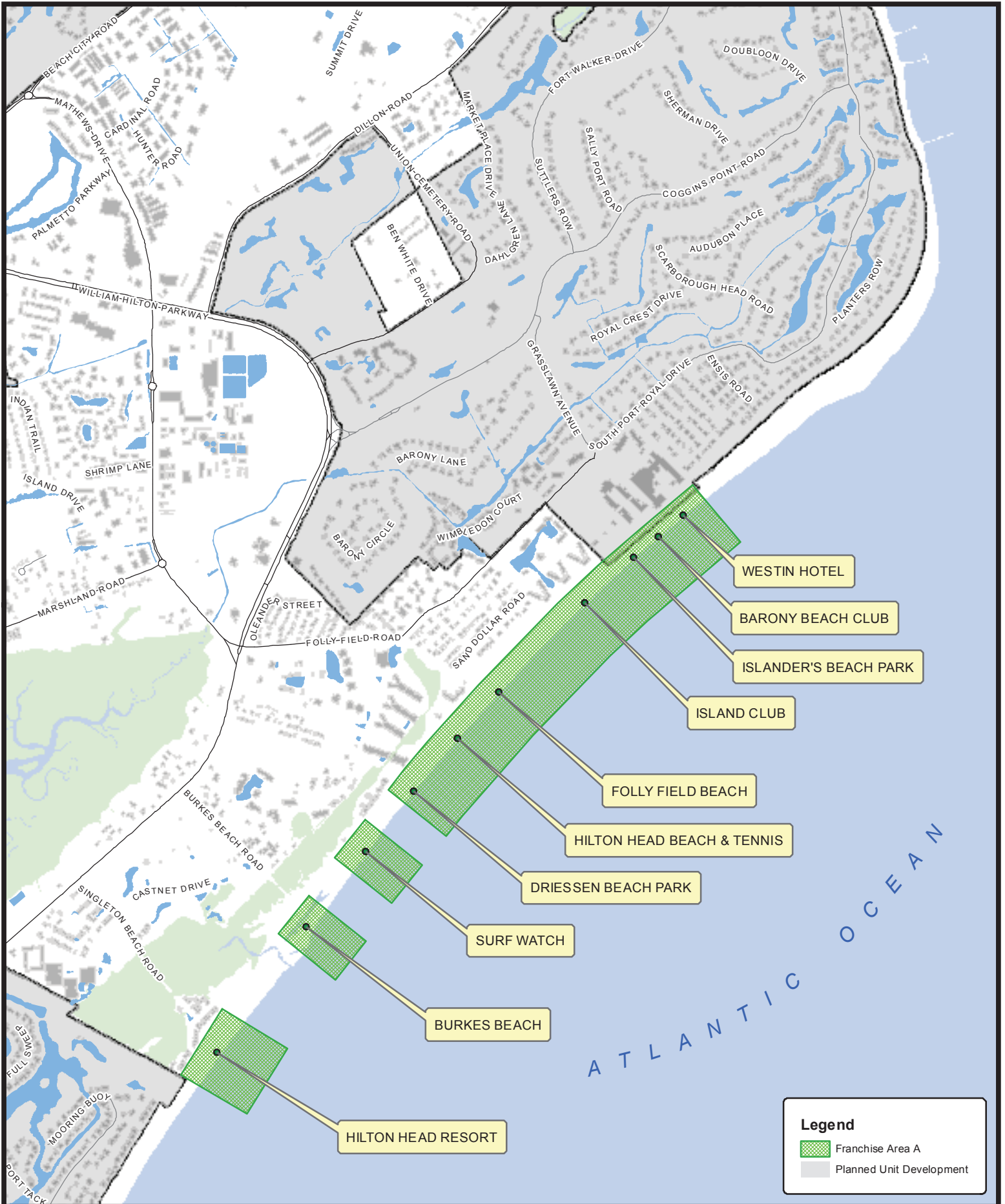
Areas of Operation

2025



Legend

-  Franchise Areas
-  Planned Unit Development





Legend

-  Franchise Areas B & C
-  Planned Unit Development

Exhibit B-3

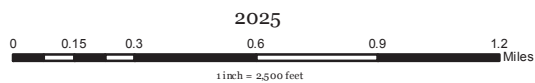
Rental Locations - Area B & C





Exhibit B-5

Rental Locations - Area E



Legend

- Franchise Area E
- Planned Unit Development

EXHIBIT C-1

2025
ALL FRANCHISE AREAS

Services	2025						2024					
	Area A	Area B	Area C	Area D	Area E	Total	Area A	Area B	Area C	Area D	Area E	Total
Umbrellas/Cabanas	370	404	232	456	220	1,682	370	404	232	456	220	1,682
Chairs/Lounges	806	880	476	936	474	3,572	806	880	476	936	474	3,572
Totals	1,176	1,284	708	1,392	694	5,254	1,176	1,284	708	1,392	694	5,254

EXHIBIT C-2

SHORE BEACH SERVICE
2025
FRANCHISE AREA A

Services	Westin Hotel		Barony Beach Club		Islander's Beach Park		Island Club		Folly Field Beach		Beach & Tennis		Driessen Beach Park		Surf Watch		Burkes Beach		Area A Totals	
	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025
Umbrellas/Cabana	112	112	46	46	22	22	34	34	20	20	40	40	28	28	44	44	24	24	370	370
Chairs/Lounges	264	264	110	110	44	44	72	72	40	40	80	80	56	56	92	92	48	48	806	806
Totals	376	376	156	156	66	66	106	106	60	60	120	120	84	84	136	136	72	72	1,176	1,176

EXHIBIT C-3

SHORE BEACH SERVICE
2025
FRANCHISE AREA B

Services	Hilton Head Resort		Dunes House		Hilton Resort		Villamare		Disney Resort		Captain's Walk		Omni Resort		Area B Totals	
	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025
Umbrellas/Cabanas	30	30	74	74	112	112	46	46	42	42	30	30	70	70	404	404
Chairs/Lounges	60	60	162	162	254	254	96	96	86	86	60	60	162	162	880	880
Totals	90	90	236	236	366	366	142	142	128	128	90	90	232	232	1,284	1,284

EXHIBIT C-4

SHORE BEACH SERVICE
2025
FRANCHISE AREA C

Services	Hampton		Barrington		Sonesta Resort		Area C Totals	
	2024	2025	2024	2025	2024	2025	2024	2025
Umbrellas/Cabanas	52	56	60	56	120	120	232	232
Chairs/Lounges	110	116	126	120	240	240	476	476
Totals	162	172	186	176	360	360	708	708

EXHIBIT C-5

SHORE BEACH SERVICE
2025
FRANCHISE AREA D

Services	Sea Crest		Breakers		Beach House		Ocean One		Shorewood		Sea Side Villas		Ocean Club Villas		Ocean Oaks		Grande Ocean		Alder Lane		Area D Totals	
	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025
Umbrellas/Cabana	64	64	70	70	92	92	20	20	32	32	36	36	16	16	46	46	68	68	12	12	456	456
Chairs/Lounges	132	132	150	150	184	184	40	40	64	64	76	76	32	32	92	92	142	142	24	24	936	936
Totals	196	196	220	220	276	276	60	60	96	96	112	112	48	48	138	138	210	210	36	36	1,392	1,392

EXHIBITS C-6

SHORE BEACH SERVICE
2025
FRANCHISE AREA E

Services	Sea Pines Beach Club		Monarch		Tower Beach		Area E Totals	
	2024	2025	2024	2025	2024	2025	2024	2025
Umbrellas/Cabanas	140	146	50	50	30	24	220	220
Chairs/Lounges	300	300	104	104	70	70	474	474
Totals	440	446	154	154	100	94	694	694