



Town of Hilton Head Island

Town Council Meeting

Tuesday, December 3, 2024, 3:00 PM

**1 Town Center Court, Hilton Head Island, SC
Benjamin M. Racusin Council Chambers**

The meeting can be viewed on the [Town's YouTube Channel](#), the [Beaufort County Channel](#), and Spectrum Channel 1304.

- 1. Call to Order**
- 2. Pledge to the Flag**
- 3. Invocation – Pastor Jonathan Tompkins, St. Andrews by the Sea United Methodist Church**
- 4. Swearing in of Elected Officials by the Honorable Carmen T. Mullen, Chief Administrative Judge, 14th Judicial Circuit**
 - a. Ward 1 - Alexander Brown, Jr.
 - b. Ward 3 - Steve DeSimone
 - c. Ward 6 - Melinda Tunner
- 5. Adoption of the Agenda**
- 6. Approval of Minutes**
 - a. Regular Meeting Minutes of November 12, 2024
- 7. Election of Mayor Pro Tempore**
- 8. Consideration of Proposed Meeting Dates for 2025**
 - a. Town Council Meetings
- 9. Public Comment - Non Agenda Items**
- 10. Adjournment**

FOIA Compliance: Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Hilton Head Island will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. Auditory accommodations are available. Any person requiring further accommodation should contact the Town of Hilton Head Island ADA Coordinator as soon as possible but no later than 48 hours before the scheduled event.

Municipal Association of South Carolina (MASC) Civility Pledge:

"I pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of my city or town."



Town of Hilton Head Island TOWN COUNCIL MEETING Tuesday, November 12, 2024, 3:00 PM Minutes

Call to Order

Mayor Perry called the meeting to order at 3:00 p.m.

Council Members present: Alan Perry, Mayor, David Ames, Ward 3, Mayor Pro-Tempore; Alex Brown, Ward 1; Patsy Brison, Ward 2; Tammy Becker, Ward 4; Steve Alfred, Ward 5; Glenn Stanford, Ward 6

Invocation – Reverend Doctor Charles Kessler, North Island Baptist Church

Reverend Doctor Kessler delivered the invocation.

Adoption of the Agenda

Mr. Ames moved to approve. Ms. Becker seconded. Motion carried 7-0.

Approval of the Minutes

Mr. Ames moved to approve. Ms. Becker seconded. Motion carried 7-0.

Regular Meeting Minutes of October 15, 2024

Workshop Minutes of October 22, 2024

Workshop Minutes of October 30, 2024

Mr. Ames moved to approve the minutes listed above.

Mr. Alfred moved to amend the motion to add language to October 22, 2024 minutes regarding the discussion on Sea Pines Circle stating “Due to time constraints as a result of the lengthy agenda, it was the consensus of Council to hold off on the discussion of the suggested long-term solutions with keeping the short-term ones in the forefront. It was decided many of the short term recommendations will be advanced and feedback will be brought back to Council. It was agreed they would discuss all long-term solutions at another time”. Mr. Stanford seconded the amended motion. Amended Motion carried 7-0.

Executive Session

Discussion and Negotiations Incident to Proposed Contractual Arrangements and Discussions for the Proposed Sale or Property [Pursuant to the South Carolina

Freedom of Information Act Section 30-4-70 (a)(1)] related to:

1. Easement Requests by the South Island Public Service District
 - a. Pope Avenue
 - b. William Hilton Parkway
 - c. Wexford Drive

Discussion of Personnel Matters Relating to Town Manager Performance Evaluation
[Pursuant to South Carolina Freedom of Information Act 30-4-70 (a)(1)]

At 3:05 p.m. Mr. Ames moved to enter into Executive Session for the purposes stated by the Town Manager listed above. Ms. Becker seconded. Motion carried 7-0.

At 4:00 p.m. Mayor Perry ended Executive Session and Council returned to the regular meeting.

Action from Executive Session

Mr. Ames moved to approve a resolution amending the Town Manager's contract with a 4% salary increase and a \$15,000 bonus. Mr. Alfred seconded. Motion carried 7-0.

General Reports from Town Council

Mayor Perry informed all there would be a celebration of life for Monty Jett on Friday, November 15, 2024, at 4:00 p.m. at Honey Horn.

Ms. Brison congratulated all who contributed to this year's Crescendo. She stated it is a wonderful celebration, and she looks forward to participating in the Lantern Parade.

Report of the Lowcountry Area Transportation Study – Glenn Stanford

No report.

Report of the Lowcountry Council of Governments – Tammy Becker

No report.

Report of the Beaufort County Airports Board – David Ames

No report.

Report of the Southern Lowcountry Regional Board – Glenn Stanford

No report.

Report of the Island Recreation Association Board – Alex Brown

Mr. Brown reported on events held over the last weeks which included the Annual Pumpkin Patch and the Community Oyster Roast. He stated all events were well attended.

Report of the Community Services and Public Safety Committee – Tammy Becker

No report.

Report of the Public Planning Committee – David Ames

No report. Mr. Ames publicly thanked the members of the Committee for their hard work.

Report of the Finance and Administrative Committee – Alex Brown

Mr. Brown reported that the Committee received a high level summary of the Town's financial performance for the first quarter of 2025 which included year to date fund balances, budget analysis and approved balanced for the Capital Improvement Program budget. He added that the Finance Director updated the Committee on changes regarding the Capital Improvement management segment.

New Business

Consideration of a Resolution Authorizing the Execution of Standardized Stormwater Agreements for Broad Creek Landing, Ribaut Island, Paddocks on Jarvis Creek, and Victoria Square - Jeff Netzinger, Director of Engineering and Projects

Mr. Netzinger stated the Town currently has similar drainage agreements and easements with twenty-two (22) PUDs, property owners' associations, and homeowners' associations. These potential new partners have requested service via drainage agreements with the Town. All four (4) of the requesting entities meet the qualifications for acceptance of new systems, including the presence of shared, common road rights-of-way within their respective private communities. All new agreements use the standardized terms and conditions approved by Town Council on November 4, 2020. Drainage Agreements and Access, Drainage and Maintenance Easements were prepared by the Town and signed by authorized owners' association board members for each of the four (4) entities.

Following discussion Mr. Ames moved to approve. Mr. Alfred seconded. Motion carried 7-0.

Public Comment - Non Agenda Items

Dr. Aderemi Olodun, Beaufort County Veterans Affairs Office, addressed Council expressing appreciation to Mayor Perry and Town Council for their support.

Chris Roach addressed Council regarding disc golf requesting approval to grow the sport as well as the current course which is located on the Union Cemetery Road property which is owned by the Town. He provided statistics regarding the course use and stated the expansion would be at zero cost to the Town.

Ricky Klippel addressed Council regarding unsecured trash falling from pick-up trucks and garbage trucks. He stated he has held trash clean-up efforts in order to address the issue. He asked if Council could work on a solution to the problem.

Proclamation Acknowledging the Annual Thanksgiving Community Dinner

Andrew Carmines, Hudson's Seafood House on the Docks, Allan & Gloria LaCoe, Co Founders, and Rev. Jonathan Tompkins, Pastor, St. Andrew by the Sea United

Methodist Church were present to receive the proclamation.

Commendation Acknowledging Service of Mayor Pro Tem David Ames

Mayor Perry presented Mr. Ames with the commendation. Mr. Ames delivered comments expressing his appreciation.

Commendation Acknowledging Service of Council Member Glenn Stanford

Mayor Perry presented Mr. Stanford with the commendation. Mr. Ames delivered comments expressing his appreciation.

Adjournment

The meeting adjourned at 4:36 p.m.

Approved:

Kimberly Gammon, Town Clerk

Alan R. Perry, Mayor

The recording of this Meeting can be found on the Town's website at www.hiltonheadislandsc.gov



TOWN OF HILTON HEAD ISLAND

Town Council

TO: Town Council
FROM: Kimberly Gammon, Town Clerk
VIA: Marc Orlando, Town Manager
DATE: December 3, 2024
SUBJECT: Consideration of 2025 Meeting Schedule for Town Council Meetings

RECOMMENDATION:

Town Council approve the attached schedules for regular Town Council meetings for the calendar year of 2025.

Meeting schedules for workshops and subcommittees of Town Council will be discussed at the upcoming Strategic Planning Workshop in late January/early February of 2025.

ATTACHMENTS:

1. Proposed 2025 Regular Meeting Schedule



Town of Hilton Head Island Town Council 2025 Meeting Schedule

MEETING DATES
January 14, 2025
February 4, 2025
February 18, 2025
March 4, 2025
March 18, 2025
April 8, 2025
May 6, 2025
May 20, 2025
June 3, 2025
June 17, 2025
July 15, 2025
August 19, 2025
September 16, 2025
October 7, 2025
October 21, 2025
November 4, 2025
December 9, 2025

Regular meetings are held at 3:00 P.M. unless otherwise noticed.

FIOA Compliance: Public notification of all meetings will be published, posted and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.