



Town of Hilton Head Island DESIGN REVIEW BOARD MEETING Tuesday, August 13, 2024, 2:30 PM Minutes

1. Call to Order

Chair Carstens called the meeting to order at 2:30 p.m.

2. Adoption of the Agenda

Mr. Parker moved to approve the Agenda. Mr. Theodore seconded. The Agenda was unanimously approved.

3. Approval of the Minutes

a. Regular Meeting Minutes of July 23, 2024.

Ms. Pastor moved to approve the Minutes of July 23, 2024. Mr. Theodore seconded. The Minutes were unanimously approved.

4. Unfinished Business

a. DRB-001008-2024- 111 Wexford Club Drive - Final

Melissa Leto, Principal Planner, presented the changes from the previous concept review on June 25th, 2024 for the Wexford Clubhouse renovations and additions. The applicant, Wexford Architect Mr. Daniel Ogden, and Mr. Woods from Woods Dendy Architects, answered questions regarding the following changes: a revised landscape plan, a lighting plan, various building architectural details, final floor plans, retention of current trees on the property, metal roof scale, and expansion of the landscape coverage plan.

Ms. Lippert made a Motion to approve with the following conditions: the applicant must submit fan and can light cut sheets to staff, additional plantings be added to the eastern facade of the shop, and a Building Permit and a Major Development Plan review be submitted. Mr. Theodore seconded. The Motion passed unanimously 7-0.

b. DRB-001093-2024- 113 Wexford Club Drive - Final

Melissa Leto, Principal Planner, presented the changes from the previous concept review on June 25th, 2024 for the Wexford Harbor Center demolition and reconstruction. Mr. Ogden and Mr. Woods answered questions regarding the following changes: the location of equipment and its screening, lighting and landscape plans, various building architectural details, a study of the railings, a study of the roof overhang, tree and planter additions, and final plans for the roof, floor, and elevations.

Mr. Parker made a Motion to approve with the following conditions: a Building Permit and a Major Development Plan review be submitted. Mr. Theodore seconded. The Motion passed unanimously 7-0.

5. New Business

None.

6. Public Comment - Non Agenda Items

None.

7. Board Business

Ms. Lippert requested staff clarify the differences between Concept reviews and Final reviews for future meetings.

8. Staff Reports

None.

9. Adjournment

The meeting was adjourned at 3:23 p.m.

APPROVED: August 27th, 2024.

The recording of this Meeting can be found on the Town's website at www.hiltonheadislandsc.gov