



Town of Hilton Head Island

TOWN COUNCIL BUDGET WORKSHOP

Thursday, May 16, 2024, 1:00 PM

Minutes

Call to Order

Mayor Perry called the workshop to order at 1:00 p.m.

Council Members present: Alan Perry, Mayor, David Ames, Ward 3, Mayor Pro-Tempore; Patsy Brison, Ward 2; Alex Brown, Ward 1; Steve Alfred, Ward 5; Glenn Stanford, Ward 6

Council Members absent: Tammy Becker, Ward 4

Adoption of the Agenda

Mr. Ames moved to approve. Mr. Alfred seconded. Motion carried 6-0.

Review and Discussion of the Proposed Fiscal Year 2025 Consolidated Budget

Mr. Orlando explained he would be reviewing the Capital Improvements Fund. He stated the presentation would be the same as the one done at first reading on May 7 with the exception of the various other funds which were covered at the May 14 Town Council Workshop. He explained the goal is to work towards adopting the Town Council's Annual Budget and the goals and strategies that are straight from the Strategic Plan into the budget. One of the top 15 priorities is to implement the Capital Improvement Program (CIP) which is very high on the list.

CAPITAL IMPROVEMENTS PROGRAM FUND

- Accounts for and reports the financial resources that are restricted, committed or assigned to expenditures for capital outlays including the land acquisition and/or construction of capital facilities and other capital assets
- Capital projects are primarily non-recurring in nature
- All capital categories require a unit cost threshold of greater than \$5,000, except roads, buildings, and computer software whose cost threshold is \$50,000
- Sources of revenue are Beach Fees, State Accommodations Taxes, Hospitality Taxes, TIF Taxes, Stormwater fees and other restricted revenues for capital improvements

5 Year CIP PROGRAM SELECTION PROCESS

- Review prior year projects to carry forward
- Consider internal lists & other source input for new projects
- Balance funding availability & staffing to manage projects
- Parks & Rec Commission input

- Planning Commission recommendation of priority projects
- Town Council review and decision

CAPITAL IMPROVEMENTS PROGRAM FUND HIGHLIGHTS

Provides capital project status transparency through a CIP web-based project life cycle dashboard (effective July 1, 2024), and Town Council CIP workshops.

Supports several existing projects currently under way, as well as funding for new projects, for a full, impactful, and attainable CIP program.

Schedules project timelines to balance stages and create coordination between projects – planning / design / permitting / construction.

Utilizes diverse sources of funds such as HTAX, Beach Fees, and SC ATAX to help fund our tourism-related Pathway, Park, Facility and Equipment projects.

Staff continues to expand efforts to explore alternate public revenue sources at the federal, state and county levels, as well as private funding

Beach Program

- Maintenance and general improvements to seven beach parks such as paving, landscaping, lighting, signage, upgrades to recycling and waste collection, and site furnishings
- Ongoing activities to manage the beach including Island-wide beach survey and monitoring, and endangered species monitoring
- Activities related to Beach Renourishment Project, including permitting, bidding, and construction anticipated to bid in FY25 • Construction of Phase 2 improvements at Islanders Beach Park based on adopted Master Plan
- Permanent wheelchair storage structures at 5 locations for additional beach wheelchairs provided by Chamber Leadership Class project

Beach Program (\$21.6m) – Major projects include:

- Beach Management & Monitoring
- Beach Renourishment: Permitting and Bid
- Beach Park Maintenance & Improvements: Maintenance/Upgrades
- Islanders Beach Park Improvements: Construction
- Beach Wheelchair Storage: Construction
- Harbour Town Dredging

Pathway Program

- Improvements to the Town's 65+ miles of public pathways toward managing, improving, and enhancing our pathway network
- Maintenance and improvements to existing pathways including repair, rejuvenation, and striping plus safety enhancements aimed at improving consistency and uniformity of all pathways, including ADA compliance
- Construction of new pathways and preliminary planning, design, and permitting of future pathways
- Projects identified based on collaboration with Bike Walk HHI, Bicycle Ambassadors, and Capital Projects Division staff's bi-annual Pathway Assessments

Pathway Program (\$5.5m) – Major projects include:

- Pathway Maintenance & Improvements • New Pathway – William Hilton Parkway EB (Folly

Field to Shelter Cove Lane): Design, Permitting, & Easement Acquisition

- New Pathway – Jonesville Road: Design, Permitting, Easement Acquisition, & Construction
- New Pathway – William Hilton Parkway EB (Wexford to Arrow Road): Design, Permitting, & Easement Acquisition
- New Pathway – Dunnagan's Alley (Wexford to Arrow Road): Design, Permitting, & Easement Acquisition
- New Pathway – Cordillo Parkway at Pope Ave: Construction

Roadway Program

- Improvements conducted to Island roadways to maintain, improve and enhance drive lanes, curb & gutter, pedestrian crosswalks, lighting, and corridor aesthetics
- Dirt Road Paving Program to accept dedications of private, unpaved roads to become public rights-of-way including pavement, installation of storm drainage infrastructure, and maintenance
- Improvements based on the draft Major Thoroughfares Corridors Plan targeting safety, beautification, and consistency to include landscaping, signage, and pavement markings
- Maintenance of Adaptive Traffic Signals at all signalized intersections including maintenance of signal mast arms

Roadway Program (\$10.3m) – Major projects include:

- Dirt Road Paving Program – Mitchelville Lane, Freddie's Way, Horse Sugar Lane/Alice Perry Drive: Construction
- Dirt Road Paving Program – Alfred Lane, Benjamin Drive: Design, Permitting, & Acquisition • William Hilton Parkway Enhancements
- Major Thoroughfare Corridors Plan:
 - Segment 3 - Beach City Road to Dillon Road: Construction of Northridge/Palmetto Parkway Safety Improvements: Construction
 - Segment 5 - Mathews to Shelter Cove Lane
 - Segment 8 - Sea Pines Circle, Pope Avenue, Coligny Circle, and portions of North Forest Beach/South Forest Beach • Island-wide Intersection Improvements, Striping, Wayfinding, Safety Signage, Pedestrian and Vehicular Enhancements: Construction
- Adaptive Traffic Signal Management Maintenance
- Pope Avenue Streetscape Enhancements
- Main Street Enhancements: Design & Permitting
- Roadway Maintenance & Improvements • Landscape, Lighting, and Safety Enhancements

Park Program

- Maintenance and general park improvements to existing parks such as playground equipment replacement, landscaping, lighting, and site furnishings
- Design & permitting of improvements at Mid-Island Tract Park, Chaplin Community Park, Crossings Park, Shelter Cove Park Expansion, Barker Field, Coligny Circle Pocket Park, and Chaplin Linear Park
- Construction of Patterson Family Park and Taylor Family Park
- Island Recreation Association Capital Projects including improvement to the building, pool & grounds, and special events
- Projects identified based on collaboration with the Parks and Recreation Commission & the Island Recreation Association

Park Program (\$19.8m) – Major projects include:

- Mid Island Tract Park: Design and Permitting of phase 1
- Chaplin Community Park Renovation: Design and Permitting

- Crossings Park Renovation including Bristol Sports Arena: Design, Permitting, & Begin Construction
- Shelter Cove Community Park Expansion: Design and permitting
- Chaplin Linear Park with Treehouse: Design and Permitting
- Patterson Family Property Park: Design, Permitting, & Begin Construction
- Taylor Family Park: Design, Permitting, & Construction
- Barker Field: Design, Permitting, & Begin Construction
- Ford Shell Ring: Construction
- Island Recreation Association

Capital Projects

- Public Art Program
- General Park Enhancements
- Greens Shell Park Enhancements: Maintenance
- Jarvis Creek Park Enhancements: Construction
- Old Schoolhouse Park Pickleball Enhancements: Design, Permitting, & Construction

Facility & Equipment Program

- Improvements, maintenance, and security of Townowned or partner facilities, buildings, property, and programs including
- Replacement and upgrades to Public Safety Systems equipment and software • Replacement and upgrades to IT equipment and software
- Public safety cameras and security cameras and connectivity at parks including Chaplin Park, Islanders Beach Park, Jarvis Creek Park, & Ford Shell Ring
- Coastal Discovery Museum Capital Projects to buildings and grounds
- Historic Mitchelville Freedom Park Capital Projects

Facility & Equipment (\$8.4m) – Major projects include:

- Town Hall Facility enhancements
- Fire Rescue Training Center Facility Upgrades to Classroom and Phase 1 of Burn Building: Construction
- Wild Wing Café Building Demolition
- F&R HQ, EOC, Fire Training Center, and Fire Stations 1-7 maintenance and replacements
- IT Equipment & Software
- Security Cameras & Connectivity
- Public Safety Cameras • Chaplin Community Park
- Islanders Beach Park
- Rowing and Sailing Center
- Ford Shell Ring
- Mitchelville Freedom Park:
 - Improve property in accordance with approved master plan
 - Permitting & Construction of primary parking lot
 - Permitting & Construction of loop road
 - Parking, pathways, signage and playground
- Coastal Discovery Museum:
 - Armstrong/Hack House flooring and office renovation
 - Pavilion flooring • Discovery Lab interior repairs
 - Horse Barn structural repairs
 - Misc. Improvements including front and side gates, boardwalks repair, tree work, well/field

- irrigation, fence repair, HVAC platform and replacement
- Event space improvements

Stormwater Program

- Improve and sustain the Stormwater infrastructure, water quality, and watersheds within the Town of Hilton Head Island and Island resiliency
- Maintenance, repairs, and replacement of major outfall pump stations
- Drainage improvements to address various deficiencies and improve efficiency and reduce long-term maintenance costs of existing stormwater infrastructure
- Improve operation and effectiveness of pump stations during extreme events by mitigating the impacts of tidal storm surge on the system
- Installation secured access gate at the entrance to the Howell Tract lay-down yard on Arrow Road

Stormwater (\$1.2m) – Major projects include:

- Wexford Pump Station: • Design of new Debris System • Sandblast and repaint pump chamber walls and stabilize perimeter of the well.
- Gum Tree Road Improvements: • Permitting & Construction of improvements to address various deficiencies along Gum Tree Road between Katie Miller Drive and Georgianna Drive, including regrading of ditches, installation of new inlets, new pipe and repairs along the outfall system
- Jarvis Creek Outfall: • Installation of flap gates on the outfall end of two 84-inch diameter concrete pipes that discharge stormwater from the Jarvis Creek Pump Station
- Moonshell Rd: • Permitting & Installation of 500 linear feet of 24-inch pipe and two inlet structures
- Palmetto Hall Outfall: Design and survey
- Main Street Drainage Improvements: Construction as needed based on CCTV inspection
- Howell Tract Access Gate

Fleet Program

- Delivery of the remainder of Fire Truck fleet in FY25, along with two replacement Ladder Trucks
- Provides for the addition of a public safety boat to expand abandoned boat enforcement and environmental emergency response to the waterways • Provides for new and replacement vehicles
- Engine/Pumper Replacement and Quint Company Replacement • Fire Rescue Support Vehicles

Fleet Program (\$7.3m) – Major projects include:

- Replacement of 4 staff vehicles over 10 years old including vehicle outfitting
- Engine/Pumper Replacement, Quint Company Replacement (2)
- Ladder Truck Replacement - 2 Tillers min. 36-month build
- Support Vehicle Replacement - Service Truck

Land Acquisition & Administration (\$250k) – Major projects include:

- Land Acquisition Soft Costs
- Right-of-way
- Survey
- Appraisals
- Legal Fees

Mr. Orlando conducted a detailed review of the above-listed items which are included in the presentation posted on the Town website.

He also detailed the upcoming Beach Renourishment Project funding for 2025 which is \$16,500,000.

Activities related to Beach Renourishment Project, including permitting, bidding, and construction. Construction of next cycle of renourishment is anticipated to begin in April, 2025. Pine Island, Fish Haul Creek, and Heel must be complete by August, 2025 to achieve Fish & Wildlife Permit requirements. Renourishment of remaining Island beaches in FY26. FEMA funds must be reimbursed by December, 2025.

Council members made comments, asked questions and held discussion regarding: affirmation that the dashboard information on the website is very helpful and with the improvements it's anticipated it will be more helpful; emphasis that the beach renourishment is an expense that is paid for by tourist tax dollars and not by residents property taxes; confirmation the communications strategy for the upcoming beach renourishment is necessary; inquiry as to the issues within the permitting process; acknowledgement that due to an increase in current price projections, there is a need to look at diversified funding for the Beach Renourishment program; inquiry into which parks will be completed in 2025; confirmation that Islanders beach should be completed along with Taylor and Patterson Parks near completion; clarification of phases in construction of parks, etc.; inquiry as to the amount of Town dollars are contributed to the Mitchelville fund for infrastructure; inquiry into funding for Coastal Discovery Museum future projects; the need to be mindful of multimodal in the intersections for road projects; the need to show how they are working together with the Housing Fund and Land Acquisition; the need to have the ability to move money within the program rather than the project will be of assistance when implementing the projects; the need to be more deliberate in how critical information regarding the budget is passed on to the community; a request that the authority statement regarding moving funds be sent on to Town Council for review; acknowledgement the CIP is robust and the Town is blessed with the revenue sources to make it possible; a suggestions to show locations of projects on the dashboard; a suggestion that Council conduct an outreach within the community to update residents on what's going on; the need to have the same type of research into the Chaplin and Jonesville Communities regarding historic aspects of the neighborhoods; and an acknowledgement the staff is exceeding expectations.

Appearance by Citizens

Daniel Anthony addressed Council regarding the timeframe for the pathway project in the Jonesville area.

Mayor Perry asked for public comment.

Alex Cruden addressed Council expressing his appreciation that the Town of Hilton Head Island has increased the value of his home which is evidenced by the CIP proposed budget. In addition, he inquired as to the number of pickle ball courts that will be constructed in 2025.

Adjournment

The workshop adjourned at 2:39 p.m.

Approved: June 4, 2024


Alan R. Perry, Mayor
Kimberly Gammon, Town Clerk

The recording of this Meeting can be found on the Town's website at www.hiltonheadislandsc.gov