



**Town of Hilton Head Island  
WILLIAM HILTON PARKWAY GATEWAY  
CORRIDOR INDEPENDENT REVIEW  
ADVISORY COMMITTEE MEETING  
Wednesday, February 14, 2024, 1:00 PM  
Minutes**

**1. Call to Order**

Mayor Perry called the meeting to order at 1:00 PM. Present were: Mayor Alan Perry, Diederik Advocaat, Charles Walczak, Edward C. Warner, Jr., and Willie Young. Henry Ford was absent.

**2. Approval of the Minutes**

**a. Regular Meeting Minutes of January 10, 2024**

A motion was made by Mr. Walczak to approve the minutes of the January 10, 2024 meeting as presented. A second was made by Mr. Warner, and the motion was unanimously passed.

**3. Unfinished Business**

**a. William Hilton Parkway Gateway Corridor Independent Study - Project Progress**

Shawn Colin, Assistant Town Manager - Community Development, presented a short overview of the progress made since the Town Council adoption of the resolution creating the Committee. Those tasks completed included the appointment of the membership Committee by Town Council; putting together the RFQ and scope of work to solicit a qualified consultant and helping select the "Preferred Consultant"; and making a recommendation to contract with that firm. He noted that the final task of the Committee was to work with staff to guide the work of Lochmueller, consistent with the final scope of work that was approved by both Town Council and the Committee. He outlined in detail the 5 tasks within the scope of work that was approved by the Committee and Town Council and the status of each, all as shown in the presentation included in the agenda packet. Nate Nohren, Project Manager for Lochmueller Group, briefly presented an update on project progress - key tasks completed and those they are continuing to work on since the last Committee meeting, as outlined in the presentation attached to the agenda packet. He noted videos and preliminary findings will be provided for the March meeting. Questions from Committee members were addressed by Mr. Nohren and Kate Swinford.

**1. Presentation of Final Recommendation for Growth Rate**

Shariff Ullah, with Lockmueller Group, appearing remotely, reviewed in detail how the annual population growth rate for Hilton Head Island was determined, as is shown in the presentation included in the agenda packet. Questions from the Committee were addressed by Mr. Ullah and Ms. Swinford. Mr. Ullah indicated they had a 95% confidence rate in their calculations.

## **2. Presentation of Adaptive System Operations**

Tyson King, from Lochmueller, appearing remotely, presented travel time run observations for the adaptive systems operations, as shown in the presentation included in the agenda packet. A video dash cam was shown of a trip from Moss Creek across the bridges through intersections at Squire Pipe Road, Spanish Wells, and Gum Tree intersections. Questions from the Committee members were addressed by Mr. King.

## **3. Presentation of 2023 Existing Conditions - Syncro Modeling based Findings**

Ms. Swinford, from Lochmueller, appearing remotely, presented the preliminary 2023 existing conditions modeling based findings using Synchro 11 methodology, as outlined in the presentation included in the agenda packet. Final results will be presented at the March Committee meeting. Questions from Committee members were answered by Ms. Swinford.

## **4. Update on VISSIM Modeling**

Ms. Swinford explained briefly how the VISSIM calibration methodology is developed with a high degree of confidence, as shown in the presentation included in the agenda packet. Questions from Committee members were answered by Ms. Swinford.

## **4. Appearance by Citizens**

No citizens have requested to appear before the Committee regarding items not on the agenda. Public comments concerning agenda items were to be submitted electronically via the Open Town Halal portal. No comments were received. Public comments were made by several citizens in attendance.

## **5. New Business**

A discussion ensued concerning the Committee's scope of work, which Mayor Perry reminded the Committee is to study and review independently the plans that Beaufort County and SCDOT have presented to minimize any negative results impacting the Town.

## **6. Adjournment**

The meeting was declared adjourned at 3:02 PM.

**Approved: March 27, 2024**

The recording of this Meeting can be found on the Town’s website at [www.hiltonheadislandsc.gov](http://www.hiltonheadislandsc.gov)