



Town of Hilton Head Island

Planning Commission Meeting

Wednesday, April 3, 2024, 2:00 PM

**1 Town Center Court, Hilton Head Island, SC
Benjamin M. Racusin Council Chambers**

The meeting can be viewed on the [Town's YouTube Channel](#), the [Beaufort County Channel](#), and Spectrum Channel 1304.

- 1. Call to Order**
- 2. Pledge to the Flag**
- 3. Adoption of the Agenda**
- 4. Approval of the Minutes**
 - a. Regular Meeting Minutes of March 20, 2024 will be approved at the April 17, 2024 meeting.
- 5. Appearance by Citizens**
- 6. Unfinished Business**
- 7. New Business**
 - a. Capital Improvement Program Fiscal Year 2025 Priority Projects
- 8. Commission Business**
- 9. Chairman's Report**
- 10. Staff Reports**
- 11. Adjournment**

FOIA Compliance: Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Hilton Head Island will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. Auditory accommodations are available. Any person requiring further accommodation should contact the Town of Hilton Head Island ADA Coordinator as soon as possible but no later than 48 hours before the scheduled event.

Municipal Association of South Carolina (MASC) Civility Pledge:

"I pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of my city or town."



TOWN OF HILTON HEAD ISLAND

Planning Commission

TO: Planning Commission
FROM: Bryan McIlwee, PE, *Director of Public Projects & Facilities*
VIA: Shawn Colin, AICP, *Assistant Town Manager – Community Development*
CC: Marc Orlando, *Town Manager*
CC: Jeff Herriman, *Interim Finance Director*
DATE: April 4, 2024
SUBJECT: Capital Improvement Program Fiscal Year 2025 Priority Projects

RECOMMENDATION:

The Planning Commission recommend a list of proposed priority projects to Town Council for consideration as part of their Capital Improvements Program for Fiscal Year 2025 (FY25).

BACKGROUND:

The Parks and Recreation Commission met on March 14, 2024 and voted unanimously to recommend the list of projects to the Planning Commission with the following condition:

- South Forest Beach Drive pathway project along the south side of the road from Marriott Grande Ocean to Coligny Beach Park be included in the FY2025 budget.

The Planning Commission's recommendations will be provided to Town Council prior to their budget deliberations, which are tentatively scheduled to occur in May 2024.

SUMMARY:

The State's enabling legislation assigns the Planning Commission the duty to prepare "an annual listing of priority projects for consideration by the Town Council prior to their preparation of the capital budget." A list of proposed priority projects for FY25 has been prepared for consideration based on the status of FY24 projects, input of the Parks and Recreation Commission (PRC), Bike Walk HHI, and staff.

ATTACHMENTS:

1. Draft FY25 Proposed Priority Projects

TOWN OF HILTON HEAD ISLAND - CAPITAL IMPROVEMENTS PROGRAM FY25 PRIORITY LIST

PROJECTS	PROJECT SCOPE	STATUS	STAFF PRIORITY	PC PRIORITY	TC PRIORITY
BEACH PROGRAM					
Beach Management & Monitoring	Ongoing activities to manage the beach including Islandwide beach survey and monitoring, endangered species monitoring, Beach Program Economic Sustainability Analysis, etc.	FY24 CARRY FORWARD	★		
Beach Renourishment	Activities related to Beach Renourishment Project, including permitting, bidding, and construction. Construction of next cycle of renourishment anticipated to begin in April, 2025. Pine Island, Fish Haul Creek, and Heel must be complete by August, 2025 to achieve Fish & Wildlife Permit requirements. Renourishment of remaining island beaches in FY26. FEMA funds must be reimbursed by December, 2025.	FY24 CARRY FORWARD	★		
Beach Park Maintenance & Improvements	Maintenance and general improvements to 7 beach parks such as paving, landscaping, lighting, and site furnishings, etc. FY25 - Upgrades to Recycling, Trash, Wayfinding, Rules, Signage, Lighting	FY25	★		
Islanders Beach Park Improvements	Construction of Islanders Park Renovation pending coordination with Beach Renourishment staging area	FY24 CARRY FORWARD	★		
Coligny Beach Park Boardwalk	Improvements to existing decking and substructure Proposed in FY25 move to FY26	FY26-29			
Driessen Beach Park Improvements	Future enhancements to vehicular/pedestrian circulation including accessibility, improved beach access, new site furnishings/lighting, playground, landscape enhancements	FY26-29			
Fish Haul Beach Park Improvements	Future enhancements to vehicular/pedestrian circulation including accessibility, improved beach access, new site furnishings/lighting, playground, landscape enhancements	FY26-29			
Beach Wheelchair Storage	Permanent storage structure for increased beach wheelchairs stemming from Chamber Leadership Class project; 5 locations (\$19,800 each)	FY25	★		
Harbour Town Dredge	Agreement with South Island Dredging Association to assist with funding for dredging of Harbour Town Yacht Basin and Braddock Cove Creek; Fundina approved in FY19, 20, and 21 budaets	FY24 CARRY FORWARD	N/A		
TOTAL BEACH PROGRAM					
PATHWAY PROGRAM					
Pathway Maintenance & Improvements	Maintenance and Improvements to existing pathways including repair, rejuvenation, and striping plus safety enhancements aimed at improving consistency and uniformity of all pathways, including ADA compliance. May include Preliminary Planning, Design (Conceptual & Final), Permitting, and/or Construction depending on specific project. Includes assessment/repair of all pathway boardwalks and pathway fence replacement.	FY25	★		
NEW PATHWAY SEGMENTS					
William Hilton Parkway EB (Mathews Drive/Folly Field Road to Shelter Cove Lane)	Design, Permitting, and Easement Acquisition of pathway from Shelter Cove Lane (at BCSO) to Singleton Beach Rd. Construction in FY26. Future phase (Singleton Beach Rd to Mathews Dr/Folly Field Rd) to be considered with Corridors Implementation.	FY24 CARRY FORWARD	★		
Jonesville Road	Finalize Design, Permitting, & Easement Acquisition of +/- 1.2 miles of pathway along Jonesville Road. Begin construction of pathway in FY25.	FY24 CARRY FORWARD	★		
William Hilton Parkway EB (Wexford to Arrow Road)	Final Design, Permitting, and begin Easement Acquisition of pathway from Village at Wexford to Arrow Road. Constructio anticipated in FY26.	FY24 CARRY FORWARD	★		
William Hilton Parkway EB (Port Royal Plaza to Mathews Drive/Folly Field Road)	Future Preliminary Planning, Design (Conceptual & Final), Permitting, Easement Acquisition, and Construction of +/- 1 mile of pathway from Folly Field Road to Port Royal Plaza	FY26-29			
William Hilton Parkway at Sea Pines Circle	Future Preliminary Planning, Design (Conceptual & Final), Permitting, Easement Acquisition, and Construction of pathway around perimeter of Sea Pines Circle	FY26-29			
William Hilton Parkway EB (Gum Tree Road to Gardner Drive)	Future Preliminary Planning, Design (Conceptual & Final), Permitting, Easement Acquisition, and Construction of pathway from Gardner Drive to Gum Tree Road	FY26-29			
William Hilton Parkway EB (Squire Pope Road to Gum Tree Road)	Future Preliminary Planning, Design (Conceptual & Final), Permitting, Easement Acquisition, and Construction of pathway from Gum Tree Road to Squire Pope Road	FY26-29			
William Hilton Parkway WB (Bridge to Jenkins Road to Squire Pope Road)	Future Preliminary Planning, Design (Conceptual & Final), Permitting, Easement Acquisition, and Construction of pathway from Bridge to Squire Pope Road	FY26-29			
Dunnagans Alley (Wexford Drive to Arrow Road)	Final Design, Permitting, and begin Easement Acquisition for streetscape improvements from Wexford Drive to Arrow Road. Construction anticipated in FY27.	FY24 CARRY FORWARD	★		
Cross Island Parkway (Coastal Discovery Museum Access) to Spanish Wells Road	Future Preliminary Planning, Design (Conceptual & Final), Permitting, Easement Acquisition, and Construction of pathway from Cross Island Parkway access to Spanish Wells Road	FY26-29			

TOWN OF HILTON HEAD ISLAND - CAPITAL IMPROVEMENTS PROGRAM FY25 PRIORITY LIST

PROJECTS	PROJECT SCOPE	STATUS	STAFF PRIORITY	PC PRIORITY	TC PRIORITY
Shelter Cove Towne Centre to Shelter Cove Marina	Future Preliminary Planning, Design (Conceptual & Final), Permitting, Easement Acquisition, and Construction of +/- 2000 LF of pathway from Shelter Cove Marina to Shelter Cove Community Park	FY26-29			
South Forest Beach (from HAWK Signal to Marriott Hotel)	Future Preliminary Planning, Design (Conceptual & Final), Permitting, Easement Acquisition, and Construction of pathway on South Forest Beach Drive	FY26-29			
Lagoon Road (Avocet Road to North Forest Beach Drive)	Future Preliminary Planning, Design (Conceptual & Final), Permitting, Easement Acquisition, and Construction of pathway on Lagoon Road	FY26-29			
Cordillo Parkway at Pope Avenue	Construction of pathway connection from Pope Avenue to Shipyard along Cordillo Parkway.	FY24 CARRY FORWARD	★		
TOTAL PATHWAY PROGRAM					

ROADWAY PROGRAM

DIRT ROAD ACQUISITION & PAVING PROGRAM	Program to accept dedications of private, unpaved roads to become public rights of way and then pave the roads and install storm drainage infrastructure.				
Mitchelville Lane	Final Permitting & Construction of +/- 1300 LF paved road, pending 100% ROW Acquisition.	FY24 CARRY FORWARD	★		
Pine Field Road	Construction in FY26 pending 100% ROW Acquisition	FY24 CARRY FORWARD	★		
Horse Sugar Lane & Alice Perry Drive	Design (Final), Permitting, & Construction of +/- 925 LF of paved road, pending 100% ROW Acquisition.	FY24 CARRY FORWARD	★		
Freddie's Way	Design (Final), Permitting, & Construction of +/-900 LF paved road, pending 100% ROW Acquisition.	FY24 CARRY FORWARD	★		
Alfred Lane	Preliminary Planning, Design (Conceptual & Final), & Permitting +/- 900 LF of paved road. Construction anticipated for FY26 pending 100% ROW Acquisition.	FY24 CARRY FORWARD	★		
Aranda's Way	Preliminary Planning, Design (Conceptual & Final), & Permitting +/- 350 LF of paved road, pending 100% ROW Acquisition. Construction planned for FY26.	FY26-29			
Christopher Drive	Preliminary Planning, Design (Conceptual & Final), & Permitting +/- 950 LF of paved road, pending 100% ROW Acquisition. Construction planned for FY26.	FY26-29			
Darling Road	Preliminary Planning, Design (Conceptual & Final), & Permitting +/- 550 LF of paved road, pending 100% ROW Acquisition. Construction planned for FY26.	FY26-29			
Manatee Way	Preliminary Planning, Design (Conceptual & Final), & Permitting +/- 850 LF of paved road, pending 100% ROW Acquisition. Construction planned for FY26.	FY26-29			
Benjamin Drive	Survey, Planning, Design, Permitting, and ROW acquisition in FY25. Construction anticipated in FY26 pending 100% ROW Acquisition.	FY25	★		
Other Dirt Roads To Be Determined	Future paving of existing dirt roads	FY26-29			
WILLIAM HILTON PARKWAY ENHANCEMENTS	Improvements to William Hilton Parkway from Sea Pines Circle to Spanish Wells Road (SCDOT Gateway project) targeting safety, beautification and consistency to include landscaping, signage, pavement markings, curbing etc.	FY24 CARRY FORWARD	★		
William Hilton Parkway Gateway Corridor & Stoney Corridor	Additional planning for improvements to William Hilton Parkway on recommendations not included in SCDOT project	FY24 CARRY FORWARD	★		
Islandwide Intersection Improvements Striping, Wayfinding, Safety Signage Pedestrian and Vehicular Enhancements	Installation of consistent and uniform signs, pavement markings, lighting, landscaping, and related traffic signs, etc. for 26 intersections based on Corridors Plan. Striping, signage, midblock crossing, lighting, etc. Island wide branding and style design guide based on recommendations from Corridor Study Project will identify new design standards, materials, implementation, etc.	FY24 CARRY FORWARD	★		
Wilborn Rd, Pembroke Dr, Drive Turn Lane Extensions / Curb and Gutter	Design and permitting of extended turn lanes to alleviate vehicle stacking and prevent rutting and driving into the medians at William Hilton Parkway intersections with Wilborn Rd, Pembroke Dr, Construction anticipated in FY26.	FY24 CARRY FORWARD	★		
Dillon Road at William Hilton Parkway - Right Turn Lane	Right Turn lane from Dillon Road onto William Hilton Parkway Project has existed with no budget, Design in FY26, Construction in FY26 & FY27	FY26-29			
POPE AVE., PALMETTO BAY ROAD, ARROW ROAD, & NEW ORLEANS ROAD STREETScape ENHANCEMENTS					
Pope Avenue Streetscape Enhancements	Implementation of recommendations from the Corridors Planning project	FY24 CARRY FORWARD	★		
Palmetto Bay Road Streetscape Enhancements	Future streetscape improvements to Palmetto Bay Road Corridor from Cross Island Parkway to Sea Pines Circle including landscaping, pathways, signage, etc.	FY26-29			
Arrow Road Streetscape Enhancements	Future streetscape improvements to Arrow Road including landscaping, pathways, signage, etc.	FY26-29			
New Orleans Road Streetscape Enhancements	Future streetscape improvements to New Orleans Road including landscaping, pathways, signage, etc.	FY26-29			

TOWN OF HILTON HEAD ISLAND - CAPITAL IMPROVEMENTS PROGRAM FY25 PRIORITY LIST

PROJECTS	PROJECT SCOPE	STATUS	STAFF PRIORITY	PC PRIORITY	TC PRIORITY
Main Street Enhancements	Design (Final) & Permitting of improvements to Main Street from Whooping Crane to Wilborn Road including side streets (Museum Street, Central Avenue, and Merchant Street and North Main Street from Whooping Crane to Hospital Center Boulevard including roadway, pathways, streetscape, and drainage improvements. Construction planned for multiple fiscal years. Construction of a new roundabout at Wilborn Road and a new roundabout at Hospital Center Boulevard planned for future fiscal years.	FY24 CARRY FORWARD	★		
Roadway Maintenance & Improvements	Maintenance of and Improvements to existing roadways including general maintenance such as repair of potholes, curbing, and shoulders; pavement markings; permanent traffic signs; etc.	FY25	★		
Adaptive Signal System Maintenance	Ongoing and recurring maintenance of traffic signal system and maintenance of traffic mast arms and signage (\$230,000); Reimbursement by SCDOT through IGA. Painting of mast arms at all 26 locations at \$25,000 per intersection (\$650,000)	FY25	★		
Marshland Road (Mathews Drive to Leg O' Mutton)	Future streetscape improvements from the Mathews-Marshland Roundabout to Leg O' Mutton	FY26-29			
Fish Haul Road/Baygall Road Corridor	Future streetscape improvements to include traffic calming, landscaping, pathways, signage, etc. Project to be coordinated with Barker Field Park Master Plan.	FY26-29			
Bow Circle Connectivity		FY26-29			
Corridors Segment 1 - Spanish Wells to Gumtree Road		FY26-29			
Corridors Segment 2 - Gumtree Road to Beach City Road; Main Street	See Main Street Detail above; future improvements of Segment 2 in future fiscal years	FY25	★		
Corridors Segment 3 - Beach City Road to Dillon Road	Design (Final), Permitting & Construction of improvements including lighting, crosswalk markings, and signage to enhance pedestrian safety.	FY25	★		
Corridors Segment 4 - Dillon Road to Folly Field/Mathews Drive		FY26-29			
Corridors Segment 5 - Mathews to Shelter Cove Lane	Design of potential improvements identified by the Town and SCDOT.	FY25	★		
Corridors Segment 6 - Shelter Cove Lane to Arrow Road	Design, permitting and construction of potential improvements identified by the Town and SCDOT.	FY26-29			
Corridors Segment 7 - Palmetto Bay Road, Arrow Road and New Orleans Road	Design, permitting and construction of potential improvements identified by the Town and SCDOT.	FY26-29			
Corridors Segment 8 - Sea Pines Circle, Pope Avenue, Coligny Circle, and portions of NFB/SFB	Design, permitting and construction of potential improvements identified by the Town and SCDOT.	FY25	★		
Landscape, Lighting, and Safety Enhancements	Beach City Road roundabout, Pope Avenue, WHP, Mathews Drive, Dunnagans roundabout, Squire Pope Roundabout, Palmetto Bay Road, Cross Island Parkway	FY25	★		
TOTAL ROADWAY PROGRAM					

PARK PROGRAM

PARKS & RECREATION

Mid-Island Tract Park	Design (Final) and Permitting of phase 1 of new community park underway. Construction of Phase 1 starting in FY25.	FY24 CARRY FORWARD	★		
Chaplin Community Park Renovation	Renovation of existing Community Park. Design (Final) and permitting in FY25. Phase construction of park improvements over several fiscal years	FY24 CARRY FORWARD	★		
Crossings Park Renovation including Bristol Sports Arena	Renovation of existing Community Park Design, permitting, and construction of 12 pickleball court complex on Arrow Road (\$3.3M); Design and permitting of park improvements; Construction of Skate Park (\$650k-900k) & Pump Track (\$350k-600k) and park amenities); Resurface Roller Hockey/Basketball venue including paint inside Rink panels and kickboards, install 64 new exterior rink panels, install 4 72" glass Basketball backboard system, Sand and paint existing Posts (\$108k); Design, permitting of all-weather court structure	FY24 CARRY FORWARD	★		
Shelter Cove Community Park Expansion	Phase 2 expansion of existing Community Park; Design (Final) and permitting in FY25 with construction in FY26	FY24 CARRY FORWARD	★		
Chaplin Linear Park with Treehouse	Design (Conceptual & Final) and Permitting of Phase 1 of Linear Park including trail head up-fit, pedestrian bridge at Broad Creek inlet, tree house, and marsh-side trail connection to Singleton Beach Road	FY24 CARRY FORWARD	★		
Patterson Family Park	Construction for new Neighborhood Park in FY25	FY24 CARRY FORWARD	★		
Taylor Family Park	Construction for new Neighborhood Park in FY25	FY24 CARRY FORWARD	★		

TOWN OF HILTON HEAD ISLAND - CAPITAL IMPROVEMENTS PROGRAM FY25 PRIORITY LIST

PROJECTS	PROJECT SCOPE	STATUS	STAFF PRIORITY	PC PRIORITY	TC PRIORITY
Barker Field including Barker Field Extension	Improvements to Barker Field Extension including fencing, new lights, bleachers, player benches, swings; Design (Final), Permitting and Construction in FY25. Design (Conceptual) for newly acquired Barker Field Master Plan. Construction in future fiscal years.	FY24 CARRY FORWARD	★		
Ford Shell Ring	CDBG project; Design and permitting for improvements to supplement Beaufort's County's construction project	FY24 CARRY FORWARD	★		
FY25 Coligny Circle Quadrant Pocket Park (Pope Ave enhancements)	Improvements to include plaza amenity space, signage, landscaping, multi-use path. Design and permitting in FY24. Construction in FY25.	FY25	★		
Island Recreation Association - Capital Projects					
Rec Center Building Enhancements	Recreation center enhancements	FY25	★		
Rec Center Pool Enhancements	Pool enhancements including dome equipment and pool equipment updates, windscreens, locker replacement, pool covers, etc.	FY25	★		
Parks/Event Enhancements	Athletic fields and event parks improvements	FY25	★		
Outdoor Recreation	Basketball court improvements; backboards, sun shade, light replacement, court replacement	FY25	★		
Public Art Program	Sculptures for installation at Shelter Cove Sculpture Trail (3) – Dana Montlack Site prep at Sculpture Trail (preparing for installation, replace shell at pathway Replacement signs for Public Art collection 20@ \$135 each Deposit for 2025 Sculpture Trail installation of Seward Johnson pieces Upkeep/maintenance/repair of permanent collection and sites Includes various identified facility and service improvements at existing parks including restroom partition replacement, restroom floor re-tiling, restroom building roof replacement, etc.	FY24 CARRY FORWARD	★		
GENERAL PARK ENHANCEMENTS		FY25	★		
Jarvis Creek Park Enhancements	ADA accessibility improvements, site and landscape enhancements	FY25	★		
Greens Shell Park Enhancements	Replacement of property line fencing, curb, playground equipment, and observation decks	FY24 CARRY FORWARD	★		
Old Schoolhouse Park Enhancements	Landscape & site improvements; ADA parking and sidewalks, restroom, shade, signage, seating, basketball court resurface, landscaping, etc.	FY24 CARRY FORWARD	★		
Rowing & Sailing Center Park Enhancements	New in FY25 - Upgrades TBD	FY25	★		
TOTAL PARK PROGRAM					

FACILITIES AND EQUIPMENT PROGRAM					
Town Hall Facility Enhancements	Installation of upgrades to building including structural and flooring repairs, painting, sprinkler heads, carpet, etc.	FY25	★		
Shelter Cove/BCSO Office	Building Storage enhancements	FY24 CARRY FORWARD	★		
Fire Rescue Headquarters/Dispatch Center/EOC (New Facility)	Future construction of new facility	FY26-29			
Fire Rescue Training Center Facility Upgrades	Upgrades to Classroom and Phase 1 of Burn Building	FY24 CARRY FORWARD	★		
Facilities Maintenance Building Mezzanine	Future addition of mezzanine in bay and garage areas for storage	FY26-29			
Light Fixture upgrades at all Fire Stations, Fire Rescue HQ, and Training Center	Update all CFL fixtures to LED	FY26-29			
Wild Wing Café Building Demolition	Demolition of recently acquired building, parking lot design and permitting and construction	FY25	★		
Tree Planting and Forest Management Program	New tree planting islandwide. Assess and evaluate areas to manage undergrowth and promote specimen trees and park/facility functionality.	FY25	★		
Station 1 replacements	Carpet replacement, LED light conversion, Shower door replacement, and replacement of bay doors (\$200k).	FY25	★		
Station 3 replacements	Replace carpet, bathroom renovations throughout, and interior painting, and replacement of bay doors (\$200k) Replace Generator	FY25	★		
Station 4 replacements	Interior painting and replace kitchen, hallway and utility room flooring and replacement of bay doors (\$200k)	FY25	★		
Station 5 replacements	Replace flooring in kitchen, hallways and utility room. Replacement of bay doors in FY26	FY25	★		
Station 6 replacement	Renovation in storage closets, repaint weight room and bunk rooms, add electrical outlets to bunk rooms, concrete pad under pullup station, and new lockers in officers bunkroom. Replacement of bay doors in FY26	FY25	★		
Station 7 replacements	Replace cooktop, replace carpet in living quarters, and replace insulation in bay roof area. Replacement of bay doors in FY26	FY25	★		
FY25 Fire Training Center	Replace the flooring in office and laundry with LVF.	FY25	★		

TOWN OF HILTON HEAD ISLAND - CAPITAL IMPROVEMENTS PROGRAM FY25 PRIORITY LIST

PROJECTS	PROJECT SCOPE	STATUS	STAFF PRIORITY	PC PRIORITY	TC PRIORITY
FY25 Fire Rescue HQ replacements	Exterior storage shed renovation, front lobby renovation, and electrical panel surge protection.	FY25	★		
FY25 EOC replacements	Center work station renovation, chairs, and painting of interior hallway, dispatch kitchen, office, counter top.	FY25	★		
Security access upgrades	Replacement of the door access control systems at all Fire/Rescue locations	FY25	★		
Coastal Discovery Museum - Capital Projects					
Discovery House	Paint exterior and interior, doors/hardware, wood rot repairs	FY25	★		
Armstrong/Hack House	Floors and office renovation	FY25	★		
Pavilion	Floors	FY25	★		
Discovery Lab	Interior repairs	FY25	★		
Pavilion/Restroom Building	Structural repairs	FY25	★		
Horse Barn	Structural repairs	FY25	★		
Misc. Improvements	Front and side gates, boardwalks repair, tree work, well/field irrigation, fence repair, HVAC platform and replacement	FY25	★		
Hay Barn	Interior repairs	FY25	★		
Event Space Improvements	Construction of Town initiated enhancements including ADA compliance and lighting upgrades	FY25	★		
Historic Mitchelville Freedom Park - Capital Projects	At the request of Ahmad Ward, Executive Director, Historic Mitchelville Freedom Park seeks funds to improve property in accordance with approved master plan	FY24 CARRY FORWARD	★		
IT EQUIPMENT & SOFTWARE					
Town Hall Equipment & Software					
Town Strategic Plan SWOT for Town Connectivity	Strategic Plan request for connectivity SWOT analysis	FY24 CARRY FORWARD	★		
Public Safety Systems Equipment and Software					
Dispatch Center Equipment					
Station Alerting	Current Station Alerting system is reaching end of service and is not compatible with modern IT infrastructure. Costs to maintain are increasing and parts are difficult to obtain Complete in FY24	FY24 CARRY FORWARD	★		
Dispatch Center Workstation Desks	Replacement of Dispatch workstation desks	FY25	★		
Hardware Reserve	This will be for any unplanned needs that arise during the budget year	FY25	★		
Conference Room replacement equipment for Fire Stations 1,5, and 6	Conference Room AV equipment for Fire Stations 1,5,6 for staff trainings and community meetings	FY25	★		
Infrastructure lifecycle replacement year 2 of 5	Second year of five year infrastructure lifecycle replacements. Part of IT Strategic Plan, 20% of equipment for five year	FY25	★		
ESRI to hosted solution	Request to move the services needed to operate ESRI, public dashboards, and maps to a hosted solution for continuity of government during a disaster related emergency. Part of IT Strategic Plan	FY25	★		
ESRI Advantage Program	Software and Application Package, year 2 of 2	FY25	★		
Replacement of end user equipment year 2 of 4	Replacement of end user laptops, docking stations, monitors, etc. This is the second year of four year life cycle replacement within our IT Strategic Plan	FY25	★		
Document Management Migration from Laserfiche to Sharepoint	Request to migrate document management system to Sharepoint for more modern and user friendly system, part of our IT Strategic Plan	FY25	★		
Public Safety Equipment Replacement	Public Safety and dispatch replacement equipment for fleet vehicles and dispatch areas. Also includes replacement radios and batteries.	FY25	★		
Website Migration	Migration of custom website to a content management system (CMS).	FY25	★		
SECURITY CAMERAS & CONNECTIVITY					
Public Safety Cameras	Add 16 specialty public safety cameras to the Town for enhanced coverage	FY24 CARRY FORWARD	★		
Chaplin Park Camera replacements	Replace existing cameras and add cameras where there is no coverage at the soccer fields	FY25	★		
Jarvis Creek Park Camera Replacements	Replace cameras and public wifi equipment	FY25	★		
Ford Shell Ring Camera Installation	Install safety cameras	FY25	★		
Islanders Beach Park Camera Replacements	Replace cameras and public wifi equipment	FY25	★		

TOWN OF HILTON HEAD ISLAND - CAPITAL IMPROVEMENTS PROGRAM FY25 PRIORITY LIST

PROJECTS	PROJECT SCOPE	STATUS	STAFF PRIORITY	PC PRIORITY	TC PRIORITY
FIRE/MEDICAL SYSTEMS & EQUIPMENT REPLACEMENT					
Cardiac Monitor Replacement	Replace (13) cardiac monitors	FY26-29			
SCBA Replacement	Replace SCBAs	FY26-29			
TIC Replacement	Replace TIC	FY26-29			
Stretcher Replacement	Replace stretchers	FY26-29			
Fire Hose Replacement	Replace Reserve Hose	FY25	★		
Fire Hydrant Expansion	Installation of Fire Hydrants through matching program with HHPSD. Reoccurring annually	FY24 CARRY FORWARD	★		
TOTAL FACILITIES AND EQUIPMENT PROGRAM					
STORMWATER PROGRAM					
Wexford Debris System Design 30000PWE-55300-WEP00 BUDGET 30000PWE-55322-WEP00 DESIGN	Overhaul including 2 new pumps, new controls, debris screens, new genset, new conduit, new SCADA monitoring system, new control building in FY26/FY27; need to plan for \$5 million in one fiscal cycle, construction must occur between late Sept and late May Design of pump station to consider multiple factors including function and aesthetics in preparation for FY24 construction \$400K to To sandblast and repaint pump chamber walls and fill in sinkholes around the perimeter of the well. \$40K for additional engineering design	FY24 CARRY FORWARD	★		
Gum Tree Road Improvements 30000CXN-55300-XN116 BUDGET 30000CXN-55325-XN116 SURVEY	Permitting & Construction of improvements to address various deficiencies along Gum Tree Road between Katie Miller Drive and Georgianna Drive, including regrading of ditches, installation of new inlets, new pipe and repairs along the outfall system \$75K to implement improvements	FY24 CARRY FORWARD	★		
Jarvis Creek Outfall 30000CXN-55300-XN117 BUDGET 30000CXN-55325-XN117 SURVEY	Installation of flap gates on the outfall end of two 84-inch diameter concrete pipes that discharge stormwater from the Jarvis Creek Pump Station outfall system; necessary to improve operation and effectiveness of the pump station during extreme events by mitigating the impacts of tidal storm surge on the system \$125K to complete permitting and design	FY24 CARRY FORWARD	★		
25 Moonshell Road 30000CXN-55300-XN068 BUDGET 30000CXN-55324-XN068 ENVIRONMENTAL	Construction in FY26 Permitting & Installation of 500 linear feet of 24-inch pipe and two inlet structures to improve efficiency and reduce long-term maintenance costs along the existing Folly Field ditch between Moonshell Road and the Island Club \$90K for construction in late FY25	FY24 CARRY FORWARD	★		
Cordillo Court Improvements 30000CXN-55300-XN119 BUDGET	Permitting & installation of improvements to address drainage issues on and adjacent to Town-owned property including inlets, pipe and minor grading	FY24 CARRY FORWARD	★		
Palmetto Hall Outfall Improvements	Addition of hydraulic capacity at the system outfall and addition of backflow prevention devices; \$100K for consultant design (\$75K) & field surveys (\$25K)	FY25	★		
Lawton Pump Station 30000PSP-55300-SPP01 BUDGET 30000PSP-55385-SPP01 REPLACEMENT	Third pump at Lawton Station to complete replacement of all 2006 pumps FY23 Carry Forward (Budget Amendment): \$980,000 for 2 new pumps and 5 new gates + FY24 Third pump at Lawton (\$350K) to complete replacement of all 2006 pumps	FY24 CARRY FORWARD	★		
Pump Station Security Cameras 30000CXN-55300-XN131 BUDGET 30000CXN-55350-XN131 EQUIPMENT	Add security cameras at pump stations	FY24 CARRY FORWARD	★		
Howell Tract Access Gate	Install a new automatic gate with code or card access at the entrance to the Howell Tract lay-down yard on Arrow Road	FY25	★		
Main Street Drainage Improvements 300000CR-55300-RR099 BUDGET	Improvements based on 2019 assessment completed by SWU \$100K to complete cleaning and CCTV of trunk line system; \$150K to undertake any critical improvements needed.	FY25	★		
TOTAL STORMWATER PROGRAM					

TOWN OF HILTON HEAD ISLAND - CAPITAL IMPROVEMENTS PROGRAM FY25 PRIORITY LIST

PROJECTS	PROJECT SCOPE	STATUS	STAFF PRIORITY	PC PRIORITY	TC PRIORITY
FLEET PROGRAM					
Town Vehicle Replacement					
Staff Vehicle Replacement	Replacement of staff vehicles over 10 years old including vehicle outfitting	FY25	★		
New Staff Vehicles	Vehicles including vehicle outfitting for new staff as needed. No roll forward. No new Money	FY25	★		
FR Apparatus & Vehicle Replacement					
Engine/Pumper Replacement/Quint Company Replacement (2)		FY24 CARRY FORWARD	★		
Support Vehicle Replacement	Fork lift Delivered in service. FY25 \$ is for Service Truck	FY24 CARRY FORWARD	★		
Ladder Truck Replacement (2)	Ladder Truck Replacement - (2) Tillers min. 36 month build	FY25	★		
Specialty Vehicles	Replacement of Specialty vehicles	FY24 CARRY FORWARD	★		
Battalion 1 Replacement	Replacement of Battalion 1 vehicle	FY24 CARRY FORWARD	★		
Medic Unit Replacement	Replacement of Medic Units (10-year cycle)	FY24 CARRY FORWARD	★		
Public Safety Boat	War Eagle 19' Aluminum Boat	FY25	★		
TOTAL FLEET PROGRAM					
LAND ACQUISITION & ADMINISTRATION					
Land Acquisition Administration	Land acquisition and soft costs including ROW, Survey, Appraisals, Legal Fees, etc. Includes demolition and clean up of Jonesville Road property.	N/A	N/A	N/A	N/A
Land Acquisition	Land acquisition: 30 Bryant Road, 71 Shelter Cove Lane, 72 Pope Avenue, .5 acre Mathews Drive	N/A	N/A	N/A	N/A