



Town of Hilton Head Island

Planning Commission Meeting

Wednesday, March 20, 2024, 2:00 PM

**1 Town Center Court, Hilton Head Island, SC
Benjamin M. Racusin Council Chambers**

The meeting can be viewed on the [Town's YouTube Channel](#), the [Beaufort County Channel](#), and Spectrum Channel 1304.

- 1. Call to Order**
- 2. Pledge to the Flag**
- 3. Adoption of the Agenda**
- 4. Approval of the Minutes**
 - a. Regular Meeting Minutes of February 21, 2024
- 5. Appearance by Citizens**
- 6. Unfinished Business**
- 7. New Business**
 - a. Gullah Geechee Land and Cultural Preservation Task Force recommendation on Home Safety and Repair and Sewer Connection Programs Funding
 - b. Board Training - Land Management Ordinance
- 8. Commission Business**
- 9. Chairman's Report**
- 10. Staff Reports**
- 11. Adjournment**

FOIA Compliance: Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the

requirements of the Town of Hilton Head Island.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Hilton Head Island will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. Auditory accommodations are available. Any person requiring further accommodation should contact the Town of Hilton Head Island ADA Coordinator as soon as possible but no later than 48 hours before the scheduled event.

Municipal Association of South Carolina (MASC) Civility Pledge:

"I pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of my city or town."



Town of Hilton Head Island PLANNING COMMISSION MEETING Wednesday, February 21, 2024, 2:00 PM Minutes

1. Call to Order

Chairman Siebold called the meeting to order at 2:00 PM.

2. Pledge to the Flag

3. Adoption of the Agenda

A motion to adopt the Agenda as presented was made by Ms. Whaley and seconded by Mr. O'Neil. The motion passed unanimously.

4. Approval of the Minutes

a. Regular Meeting Minutes of January 17, 2024

A motion to approve the Regular Meeting Minutes from the January 17, 2024, meeting was made by Mr. D'Arienzo and seconded by Mr. Dubois. The motion passed unanimously.

5. Appearance by Citizens

6. Unfinished Business

7. New Business

- a. STDV-000098-2024: Request for a driveway name from Nadine Chaplin, on behalf of Nadine L. Chaplin Trust, owner of R510 004 000 006E, for a new access driveway located at 33 Alice Perry Drive.

Chairman Siebold welcomed Joheida Fister, Deputy Fire Chief, who presented the new street name of Nadine Way. Ms. Fister stated that staff recommended the Commission approve the application based on the review criteria in the Land Management Ordinance. There were no public comments. A motion to approve the new street name was made by Ms. Whaley and seconded by Mr. Dubois. The motion passed unanimously.

8. Commission Business

9. Chairman's Report

10. Staff Reports

11. Adjournment

The meeting was adjourned by Chairman Siebold at 2:06 PM.

The recording of this Meeting can be found on the Town's website at www.hiltonheadislandsc.gov



TOWN OF HILTON HEAD ISLAND

Planning Commission

TO: Planning Commission
FROM: Nichte Barrientos, Planner- Economic Development
VIA: Aaron Rucker, Community Planning Manager
VIA: Missy Luick, Director of Planning
VIA: Shawn Colin, Assistant Town Manager- Community Development
DATE: March 20, 2024
SUBJECT: Gullah Geechee Land and Cultural Preservation Task Force
Recommendation on Home Safety and Repair and Sewer
Connection Programs Funding

RECOMMENDATION:

The Planning Commission forward the recommendation from the Gullah Geechee Land and Cultural Preservation Task Force to support continued funding of the Town's Home Safety and Repair and Sewer Connection Programs to Town Council for consideration.

SUMMARY:

The Gullah Geechee Land and Cultural Preservation Task Force (Task Force) met on Monday, March 4, 2024. A program update on the Home Safety and Repair and Sewer Connection program was on the agenda for discussion. Following due consideration, the Gullah Geechee Land and Cultural Preservation Task Force unanimously voted to recommend to the Planning Commission that the Town's Home Safety and Repair and Sewer Connection Programs continue to be funded at the proposed funding rate. The Task Force operates under the jurisdiction of the Planning Commission.

BACKGROUND:

The Town's Home Safety and Repair and Sewer Connection Programs are public assistance programs to help income-qualified Hilton Head Island households. The Home Safety and Repair Program helps homeowners to make necessary repairs to their home, demolish uninhabited or unsafe structures, and the removal of hazardous trees. The Sewer Connection Program helps homeowners and renters connect their single-family homes to public sewer.

The programs were launched in July of 2022. Funding for the programs came from the American Rescue Plan Act of 2021, a federal government legislation to address negative impacts caused by COVID-19 including housing issues, rent and utility issues and food insecurity.

Below is a summary of the programs from July 2022 to March 2024:

The Home Safety and Repair Program Activity is as follows:

- 130 applications received
 - 8 applications did not meet the income qualifications
 - 3 applications were withdrawn
 - 20 applications need additional information
 - 6 applications are currently under income verification review
- 93 completed applications received and approved
 - 22 permitted jobs have been completed for a total of \$207,088.04
 - 10 tree-pruning or removal - \$29,670.00
 - 12 home repairs - \$173,050.21
 - 25 jobs pending/under contract for a total estimated value of \$363,490.00
- Total funding spent on projects committed to date - \$570,578.00
- The balance of funding remaining to execute projects is \$29,422.00
- 53 remaining qualified projects

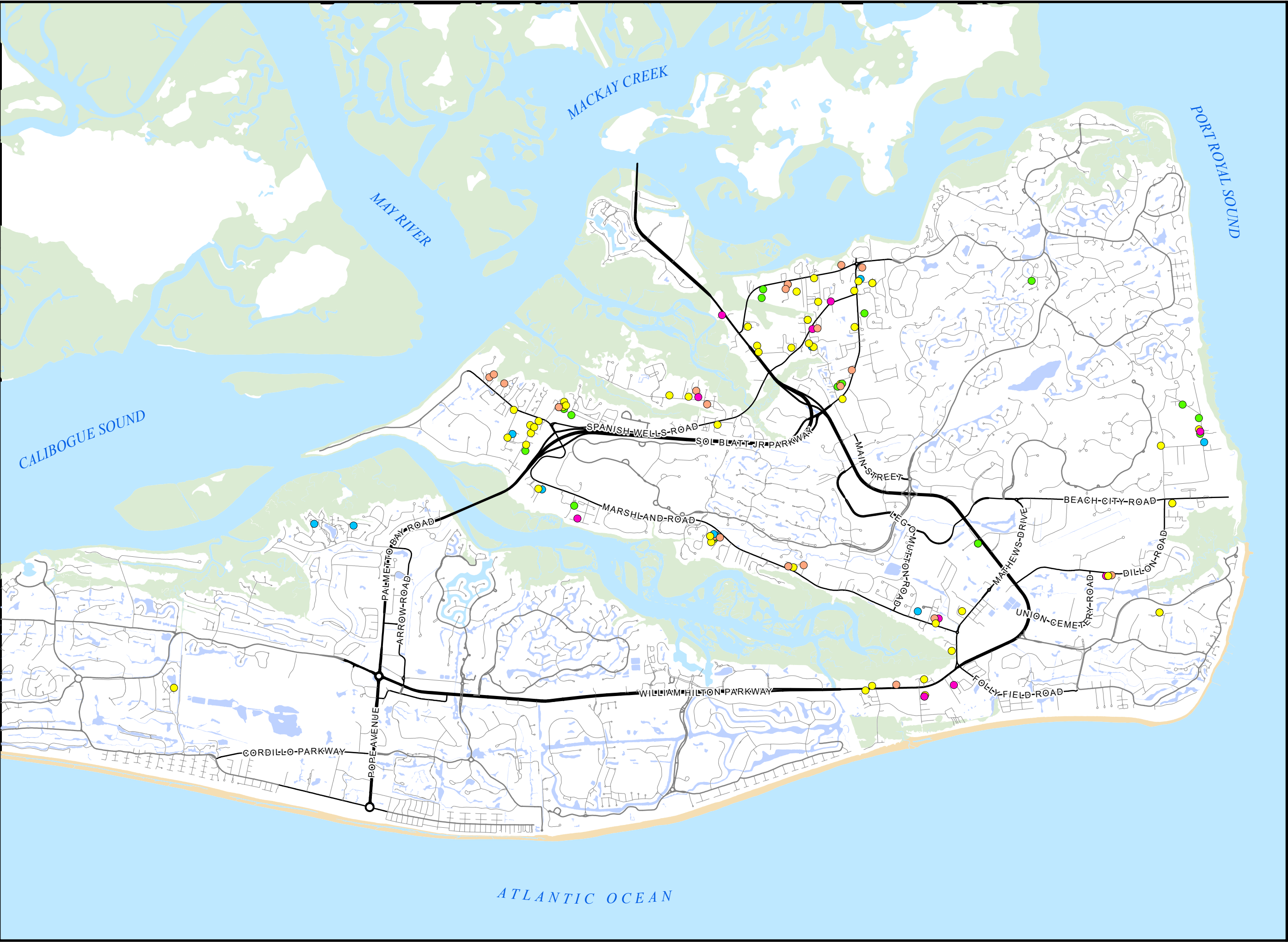
The Sewer Connection Program activity is as follows:

- 42 applications received
 - 1 application was withdrawn
 - 1 application was not qualified
 - 12 jobs pending approval
 - 24 jobs have been completed and paid in the total amount of \$242,347.00
 - 4 jobs to be scheduled with estimated costs of \$55,960.00
- Total funding spent or committed to date - \$298,307.00
- Attachment 2 shows the program activity mapped throughout the Island
- The balance of funding remaining to execute projects is \$1,693.00

Refer to the attachments for maps of the Island with program activity.

ATTACHMENTS:

1. HSR Status Map
2. Sewer Connection Status Map



**Home Safety Repair
Project Locations**

Legend

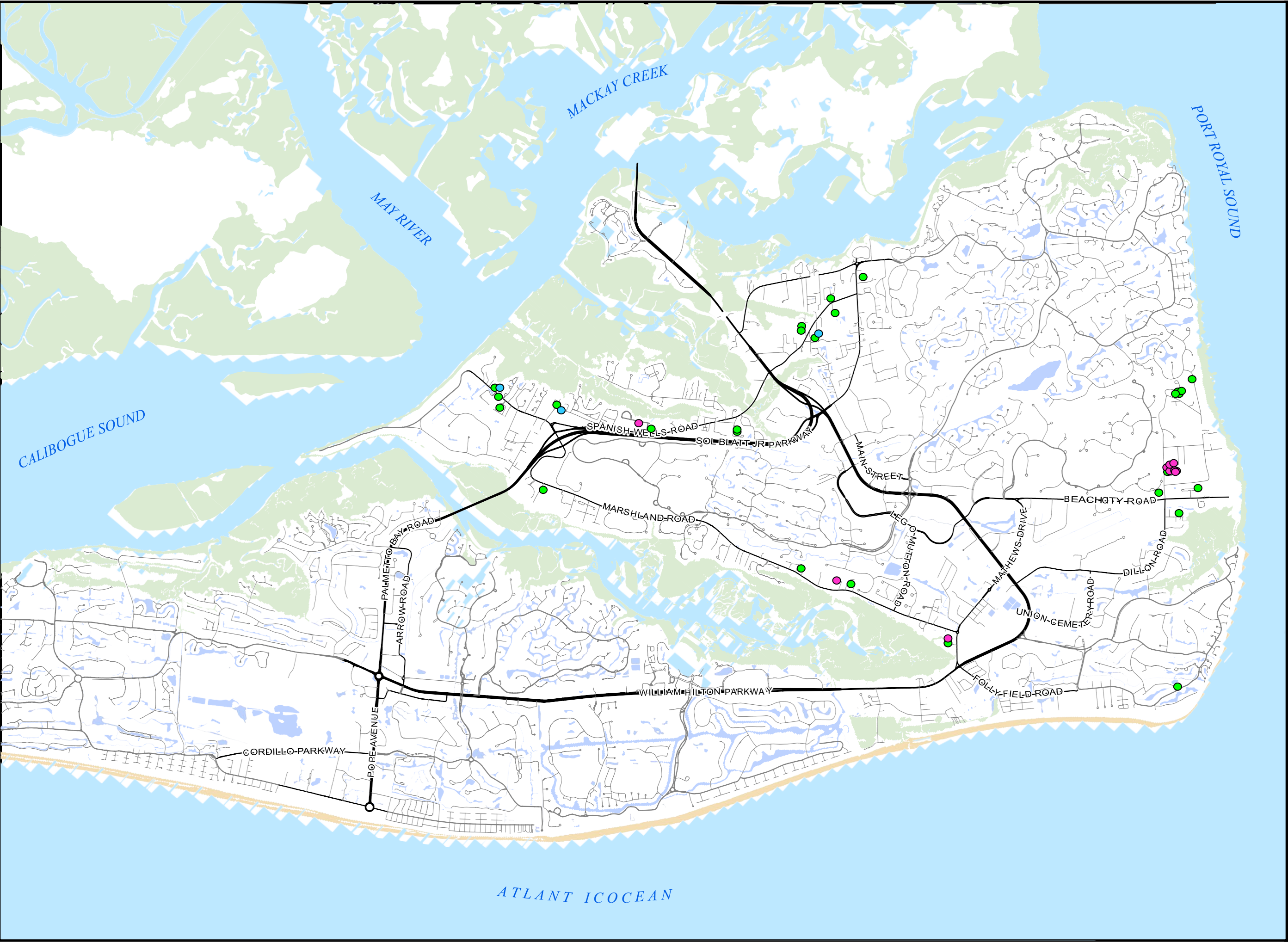
Application Status

- Complete-22
- Under Contract-17
- Pending-9
- Approved-97
- In Review-2
- Additional Info-15



TOWN OF HILTON HEAD ISLAND
ONE TOWN CENTER COURT
HILTON HEAD ISLAND, S.C. 29928
PHONE (843) 341- 4600

The information on this map has been compiled from a variety of sources and is intended to be used only as a guide. It is provided without any warranty or representation as to the accuracy or completeness of the data shown. The Town of Hilton Head Island assumes no liability for its accuracy or state of completion or for any losses arising from the use of the map.



**Sewer Connection
Project Locations**

Legend

Application Status

- Complete-24
- Under Contract-3
- Pending-11



TOWN OF HILTON HEAD ISLAND
ONE TOWN CENTER COURT
HILTON HEAD ISLAND, S.C. 29928
PHONE (843) 341- 4600

The information on this map has been compiled from a variety of sources and is intended to be used only as a guide. It is provided without any warranty or representation as to the accuracy or completeness of the data shown. The Town of Hilton Head Island assumes no liability for its accuracy or state of completion or for any losses arising from the use of the map.