



Town of Hilton Head Island DESIGN REVIEW BOARD MEETING Wednesday, March 25, 2026, 2:30 PM Minutes

1. Call to Order

Chair Carstens called the meeting to order at 2:30 p.m.

2. Adoption of the Agenda

Ms. Foss made a motion to approve the agenda. Ms. Pastor seconded. The motion passed unanimously.

3. Approval of the Minutes

a. Regular Meeting Minutes of March 11, 2026

Ms. Fitzpatrick made a motion to approve the March 11, 2026 meeting minutes. Mr. Theodore seconded. The motion passed unanimously.

4. Unfinished Business

5. New Business

a. DRB-000266-2026 - 1 North Forest Beach Unit A1 - Alteration

Principle Planner Melissa Paul-Leto presented 1 North Forest Beach Unit A1 for alterations and answered questions from the board. Ms. Pastor made a motion to approve with the following conditions: provide a comprehensive landscaping plan, conceal the conduit as part of the project, submit a photometric plan, provide a color match for all relevant elements, demonstrate how the landscaping along the entrance and crosswalk will be maintained or improved, and update the fans and the lighting. Mr. Theodore seconded. The motion passed unanimously.

6. Public Comment - Non Agenda Items

7. Board Business

8. Staff Reports

9. Adjournment

The meeting adjourned at 3:02 p.m.