



Town of Hilton Head Island DESIGN REVIEW BOARD MEETING Wednesday, February 25, 2026, 2:30 PM Minutes

1. Call to Order

Chair Carstens called the meeting to order at 2:30 p.m.

In attendance: Megan Fitzpatrick, Todd Theodore, Judd Carstens, Annette Lippert, Tom Parker, Patricia Pastor, and Cathy Foss.

2. Adoption of the Agenda

Mr. Theodore made a motion to adopt the agenda. Ms. Pastor seconded. The motion passed unanimously.

3. Approval of the Minutes

a. Regular Meeting Minutes of February 11, 2026

Mr. Parker made a motion to approve the minutes of February 11, 2026. Ms. Foss seconded. The motion passed unanimously.

4. Unfinished Business

5. New Business

6. Public Comment - Non Agenda Items

7. Board Business

a. Discussion of proposed updates to the existing Design Guide and direction on advancing the updated Design Guide

Principal Planner Melissa Paul-Ieto presented the Board's comments regarding multiple elements of the Design Guide. Board members discussed their concerns and provided additional clarification and elaboration on their feedback. The discussion on the Design Guide will continue at the March 11, 2026, meeting.

8. Staff Reports

9. Adjournment

The meeting was adjourned at 5:03 p.m.