



## **Town of Hilton Head Island**

### **Town Council Meeting**

**Tuesday, September 16, 2025, 3:00 PM**  
**1 Town Center Court, Hilton Head Island, SC**  
**Benjamin M. Racusin Council Chambers**

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The meeting can be viewed on the [Town's YouTube Channel](#), the [Beaufort County Channel](#), and Spectrum Channel 1304.

- 1. Call to Order**
- 2. Pledge to the Flag**
- 3. Invocation – Reverend Brett Myers, First Baptist Church Hilton Head Island**
- 4. Adoption of the Agenda**
- 5. Approval of the Minutes**
  - a. Workshop Meeting Minutes of July 29, 2025
  - b. Regular Meeting Minutes of August 19, 2025
  - c. Workshop Meeting Minutes of August 26, 2025
- 6. Presentations and Recognitions**
  - a. Report of the Town Manager
  - b. Recognition of Thomas Barnwell - Senator Tom Davis
  - c. Proclamation Recognizing Senior Month - Mayor Alan Perry
  - d. Town of Hilton Head Island Destination Marketing Public Relations Update and Metrics Report (FY25 Marketing Plan -Quarter 4) - Charlie Clark, Hilton Head Island - Bluffton Chamber of Commerce Vice President of Communications
- 7. Reports from Members of Town Council**
  - a. General Reports from Town Council
  - b. Report of the Lowcountry Area Transportation Study – Councilmember Tamara Becker

- c. Report of the Lowcountry Council of Governments – Councilmember Steve Alfred
- d. Report of the Beaufort County Airports Board – Councilmember Melinda Tunner
- e. Report of the Southern Lowcountry Regional Board – Councilmember Patsy Brison
- f. Report of the Island Recreation Association Board – Mayor ProTempore Alex Brown
- g. Report of the Beaufort County Economic Development Corporation - Mayor Alan Perry
- h. Report of the Gullah Geechee Historic Neighborhoods Community Development Corporation - Mayor ProTempore Alex Brown
- i. Report of the Community Services and Public Safety Committee – Councilmember Tamara Becker
- j. Report of the Finance and Administrative Committee – Mayor ProTempore Alex Brown

## **8. Consent Agenda**

- a. Consideration of an Ordinance of the Town Council of the Town of Hilton Head Island Authorizing the Conveyance of a 0.02 Acre of Real Property Located at 25 Dunnagans Alley and Providing for Severability and an Effective Date - Second Reading - Ben Brown, Director of Strategic Initiatives

## **9. New Business**

- a. Consideration of a Resolution Approving the 2025-2029 Five-Year Consolidated Plan as Required by the U.S. Department of Housing and Urban Development (HUD) for Participation in the Community Development Block Grant (CDBG) Entitlement Program - Michele Bunce, Senior Grants Administrator
- b. Consideration of a Resolution of Support from the Town of Hilton Head Island for a Childcare and Early Learning Pilot Project Utilizing the Tri-Share Funding Model - Angie Stone, Assistant Town Manager
- c. Consideration of a Resolution Delineating Names and Missions for Town Council Subcommittees - Shawn Leininger, Deputy Town Manager
- d. Consideration of an Ordinance of the Town of Hilton Head Island Authorizing the Execution and Delivery of a Non-Exclusive Easement for Ingress, Egress, and Utilities on Town Property Located in the Area of Mingo Lane and Providing for Severability and an Effective Date - First Reading - Ben Brown, Strategic Initiatives Director
- e. Consideration of a Resolution Establishing the Land Management Ordinance Task Force - Shawn Leininger, Deputy Town Manager

## **10. Workshop Item**

- a. Discussion of a Potential Temporary Moratorium for the Acceptance and Processing of Applications Related to Short-Term Rentals, Timeshares / Interval Occupancies, and Major Subdivisions - Curtis Coltrane, Town Attorney

## **11. Public Comment - Non Agenda Items**

## **12. Executive Session**

- a. Discussion of Legal Advice from the Town Attorney on Matters Covered Under the Attorney-Client Privilege (Pursuant to the South Carolina Freedom of Information Act Section 30-4-70 [a][2]) related to:
  - 1. Land Management Ordinance Attorney Contract
- b. Discussion Incident to Proposed Contractual Arrangements (Pursuant to the South Carolina Freedom of Information Act Section 30-4-70 [a][2]) related to:
  - 1. Town of Hilton Head Island Destination Marketing Organization Request for Qualifications
- c. Discussion of Negotiations Incident to Proposed Contractual Arrangements and Discussion for the Proposed Sale or Purchase of Property [Pursuant to South Carolina Freedom of Information Act Section 30-4-70 (a)(2)] related to:
  - 1. Main Street
  - 2. William Hilton Parkway Near Gum Tree Road
  - 3. William Hilton Parkway Near Jenkins Road
  - 4. Beach City Road
  - 5. William Hilton Parkway Near Spanish Wells Road
- d. Discussion of Personnel Matters Relating to Town Manager Performance Evaluation [Pursuant to South Carolina Freedom of Information Act 30-4-70 (a)(1)]

## **13. Action from Executive Session**

## **14. Adjournment**

FOIA Compliance: Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Hilton Head Island will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. Auditory accommodations are available. Any person requiring further accommodation should contact the Town of Hilton Head Island ADA Coordinator as soon as possible but no later than 48 hours before the scheduled event.

Municipal Association of South Carolina (MASC) Civility Pledge:

“I pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of my city or town.”