



Town of Hilton Head Island DESIGN REVIEW BOARD MEETING Tuesday, July 8, 2025, 2:30 PM Minutes

1. Call to Order

This meeting was called to order at 2:31pm.

2. Adoption of the Agenda

Mr. Parker made a motion to adopt the agenda. Vice Chair Lippert seconded, which passed unanimously.

3. Approval of the Minutes

a. Regular Meeting Minutes of June 24, 2025

Ms. Fitzpatrick made a motion to approve the meeting minutes of June 24, 2025. Vice Chair Lippert seconded, and the motion passed. Chair Carstens and Ms. Foss abstained from the vote.

4. Unfinished Business

5. New Business

a. DRB-000605-2025 - Hilton Head Island Old Schoolhouse Park Toilet Facility - Conceptual

Melissa Paul-Leto, Principal Planner, introduced the conceptual review for the Old Schoolhouse Park Toilet Facility. The applicant answered questions from the Board.

After discussion by the Board, Mr. Parker made a motion to approve with the following conditions: adopt Staff comments; review the lighting color temperatures; if light temperatures are listed as 4k, reduce them to 3k; provide a detailed landscape plan, look at adding podocarpus wrapping around the back side of the building; submit the civil plans and indicate utility runs to show they don't impact trees; show the setback buffers; restudy the sidewalk in a more natural way, potentially staying outside of the canopy of the trees; any newly planted trees be indicated so they don't conflict with utility or the building. Ms. Fitzpatrick seconded. The motion passed unanimously.

6. Public Comment - Non Agenda Items

7. Board Business

8. Staff Reports

9. Adjournment

This meeting adjourned at 2:58pm.

The recording of this Meeting can be found on the Town's website at www.hiltonheadislandsc.gov