



REVISED AGENDA
- added item 11.c.6.

Town of Hilton Head Island

Town Council Meeting

Tuesday, July 15, 2025, 3:00 PM

**1 Town Center Court, Hilton Head Island, SC
Benjamin M. Racusin Council Chambers**

The meeting can be viewed on the [Town's YouTube Channel](#), the [Beaufort County Channel](#), and Spectrum Channel 1304.

- 1. Call to Order**
- 2. Pledge to the Flag**
- 3. Invocation – Reverend Jacob A. Rogers, St. Luke's Anglican Church**
- 4. Adoption of the Agenda**
- 5. Approval of the Minutes**
 - a. Budget Workshop Meeting Minutes of May 13, 2025
 - b. Regular Meeting Minutes of May 20, 2025
 - c. Regular Meeting Minutes of June 3, 2025
 - d. Regular Meeting Minutes of June 17, 2025
 - e. Strategic Plan Workshop Meeting Minutes of June 24, 2025
- 6. Presentations and Recognitions**
 - a. Report of the Town Manager
 - b. Parks and Recreation Month Proclamation - Mayor Alan Perry
 - c. Gullah Geechee Land & Cultural Preservation Task Force Annual Report - Lavon Stevens, Board Chair
 - d. Gullah Geechee Historic Neighborhoods Community Development Corporation Annual Report - Shirley Peterson, Board Chair
 - e. Office of Cultural Affairs Update - Natalie Harvey, Director of Cultural Affairs

7. Reports from Members of Town Council

- a. General Reports from Town Council
- b. Report of the Lowcountry Area Transportation Study – Councilmember Tamara Becker
- c. Report of the Lowcountry Council of Governments – Councilmember Steve Alfred
- d. Report of the Beaufort County Airports Board – Councilmember Melinda Turner
- e. Report of the Southern Lowcountry Regional Board – Councilmember Patsy Brison
- f. Report of the Island Recreation Association Board – Mayor ProTempore Alex Brown
- g. Report of the Beaufort County Economic Development Corporation - Mayor Alan Perry
- h. Report of the Gullah Geechee Historic Neighborhoods Community Development Corporation - Mayor ProTempore Alex Brown
- i. Report of the Community Services and Public Safety Committee – Councilmember Tamara Becker
- j. Report of the Finance and Administrative Committee – Mayor ProTempore Alex Brown

8. Unfinished Business

- a. Consideration of an Ordinance of the Town Council of the Town of Hilton Head Island amending Municipal Code Section 2-5-60 Committees of Council - Second Reading - Shawn Colin, Assistant Town Manager

9. New Business

- a. Consideration of a Resolution of the Town Council of the Town of Hilton Head Island to Adopt the Fiscal Year 2026 - Fiscal Year 2028 Strategic Action Plan for the Town of Hilton Head Island - Shawn Colin, Assistant Town Manager
- b. Consideration of a Resolution to Adopt an Accommodations Tax (ATAX) Grant Policy, Process Update, and Allocation of Funds Procedures - Shawn Colin, Assistant Town Manager
- c. Consideration of an Ordinance of the Town of Hilton Head Island to Amend Chapter 16 of the Municipal Code, the Land Management Ordinance, to Amend the Current Regulations for Tree Protection to Include Sections: 16-5-115, 16-6-104 and Appendix C for the Town of Hilton Head Island, South Carolina and Providing for Severability and an Effective Date - First Reading - Shawn Leininger, Assistant Town Manager

- d. Consideration of an Ordinance of the Town of Hilton Head Island to Amend Title 16 of the Municipal Code, the Land Management Ordinance, to Amend the Current Design Regulations and Requirements for Open Space and Pathways in Major Subdivisions to Include Sections: 16-3-104, 16-3-105, 16-4-104, 16-5-103, 16-5-104, 16-5-107, 16-5-115, 16-6-102, 16-10-102, 16-10-105, and Appendices A & D for the Town of Hilton Head Island, South Carolina and Providing for Severability and an Effective Date - First Reading - Shawn Leininger, Assistant Town Manager
- e. Consideration of an Ordinance of the Town of Hilton Head Island to Amend Title 16 of the Municipal Code, the Land Management Ordinance, to Amend the Procedures for Development Plan Reviews and Major Subdivision Plan Reviews to Include the Following Sections: 16-2-101, 16-2-102, and 16-2-103 for the Town of Hilton Head Island, South Carolina and Providing for Severability and an Effective Date - First Reading - Shawn Leininger, Assistant Town Manager
- f. Consideration of an Ordinance of the Town of Hilton Head Island to Amend Title 16 of the Municipal Code, the Land Management Ordinance, to Amend Chapter 16-5, Development and Design Standards, to Add a New Section 16-5-117 Construction Management Standards for the Town of Hilton Head Island, South Carolina and Providing for Severability and an Effective Date - First Reading - Shawn Leininger, Assistant Town Manager
- g. Consideration of a Resolution of the Town Council of the Town of Hilton Head Island to Oppose the Inclusion of South Carolina in the Proposed Bureau of Ocean Energy Management 11th National Outer Continental Shelf Oil and Gas Leasing Program - Angie Stone, Assistant Town Manager

10. Public Comment - Non Agenda Items

11. Executive Session

- a. Discussion Incident to Proposed Contractual Arrangements (Pursuant to the South Carolina Freedom of Information Act Section 30-4-70 [a][2]) related to:
 - 1. Town of Hilton Head Island Destination Marketing Organization Request for Qualifications
- b. Discussion of Legal Updates from the Town Attorney on Matters Covered Under the Attorney-Client Privilege [Pursuant to the South Carolina Freedom of Information Act Section 30-4-70(a)(2)]
- c. Discussion of Negotiations Incident to Proposed Contractual Arrangements and Discussion for the Proposed Sale or Purchase of Property [Pursuant to South Carolina Freedom of Information Act Section 30-4-70 (a)(2)] related to:
 - 1. Main Street
 - 2. Pope Avenue
 - 3. Marshland Road
 - 4. Union Cemetery Road
 - 5. Bradley Circle
 - 6. William Hilton Parkway/Stoney Area

- d. Discussion of Appointment to Boards, Commissions, and Committees
[Pursuant to the South Carolina Freedom of Information Act Section 30-4-70
(a)(1)] related to:

1. Accommodations Tax Advisory Committee
2. Beaufort County Stormwater Management Utility Board
3. Beaufort Jasper Housing Trust
4. Board of Zoning Appeals
5. Construction Board of Adjustments and Appeals
6. Design Review Board
7. Greenspace Advisory Committee
8. Gullah Geechee Historic Neighborhood Community
Development Corporation
9. Gullah Geechee Task Force
10. Housing Action Committee
11. Island Recreation Board of Directors
12. Parks and Recreation Commission
13. Planning Commission

- e. Discussion of the Employment, Appointment, Compensation, Promotion,
Demotion, Discipline, or Release of a Person Regulated by a Public Body
(Pursuant to South Carolina Freedom of Information Act 30-4-70(a)(1)) related
to:

1. Discussion of the Annual Performance Review of the Town Attorney and
Contractual Matters Related Thereto

12. Action from Executive Session

13. Adjournment

FOIA Compliance: Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the Town of Hilton Head Island will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. Auditory accommodations are available. Any person requiring further accommodation should contact the Town of Hilton Head Island ADA Coordinator as soon as possible but no later than 48 hours before the scheduled event.

Municipal Association of South Carolina (MASC) Civility Pledge:
"I pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of my city or town."