



Town of Hilton Head Island DESIGN REVIEW BOARD MEETING Tuesday, April 8, 2025, 2:30 PM Minutes

1. Call to Order

This meeting was called to order at 2:30 p.m.

2. Adoption of the Agenda

Vice Chair Lippert made a motion to switch the order of the Unfinished Business agenda items, so that the item DRB-000292-2025 Coligny Pocket Park would be the first to be reviewed. Ms. Fitzpatrick seconded. The motion passed unanimously.

3. Approval of the Minutes

a. Regular Meeting Minutes of March 25, 2025

Mr. Parker made a motion to approve the meeting minutes of March 25th. Ms. Pastor seconded. The motion passed unanimously, with Mr. Theodore's abstention.

4. Unfinished Business

a. DRB-000292-2025 - 109 Pope Avenue - Coligny Pocket Park - Final

Mr. Theodore recused himself and left the dias. Ms. Paul-Leto presented the final review of the Coligny Pocket Park. The applicant answered questions by the Board. Ms. Pastor made a motion to approve. Vice-Chair Lippert seconded, and the motion passed unanimously.

b. DRB-000295-2025 - 1016 William Hilton Parkway - Beaufort Memorial Hospital - Final

Chair Carstens passed the gavel to Vice Chair Lippert and left the dias. Mr. Theodore returned to the dias. Melissa Paul-Leto, Principal Planner, presented the revisions to the application for final review. The applicants answered questions from the Board.

After review, Mr. Parker made a motion to approve the project with the following conditions: color selections for several items will be indicated and resubmitted to Staff, with two board members designated to review the following specific elements: sconces at the entry; frames currently specified as clear anodized, which need to be changed; downspouts; metal doors; metal columns at the rear; the metal canopy over the man door on the side; and the reflective ceiling plan, which must be cleaned up to include the location of down (can) lights under the canopies as well as the trim colors of those lights. The dumpster enclosure gate color must also be indicated. The applicant must re-examine the inlet and grading on the civil plan to minimize the impact of grading around

existing trees. All staff comments must be addressed. It is also noted that none of the signage shown was reviewed or approved as part of this motion. Mr. Theodore seconded the motion, which passed unanimously.

5. New Business

6. Public Comment - Non Agenda Items

7. Staff Reports

8. Board Business

9. Adjournment

The meeting was adjourned at 3:56 p.m.

The recording of this Meeting can be found on the Town's website at www.hiltonheadislandsc.gov